

Agenda

For the Ordinary Council Meeting

Location: Oxley Shire Hall,
1157 Snow Road, Oxley

Date: Tuesday, 19 November 2019

Time: 6PM



RURAL CITY OF
WANGARATTA

Brendan McGrath
Chief Executive Officer

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Rural City of Wangaratta Live Stream

Clause 91(4) of the Governance and Meeting Conduct Local Law provides the following:

“This public meeting is being recorded to improve access to the meeting for our community. The recording will be published and will be retained by Council in accordance with Council’s legal obligations. As a visitor in the public gallery, your presence may be recorded.”

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders past, present and emerging and to Elders from other communities who may be here today.

2. OPENING PRAYER

Almighty God, we humbly ask thee to bless and guide this council in its deliberations so that we may truly preserve the welfare of the people whom we serve. Amen

3. PRESENT

4. ABSENT

5. ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE

Nil

ORDER OF BUSINESS

6. CITIZEN CEREMONY

7. CONFIRMATION OF MINUTES

RECOMMENDATION:

That Council read and confirm the Minutes of the Ordinary Meeting of 15 October 2019 as a true and accurate record of the proceedings of the meeting.

8. CONFLICT OF INTEREST DISCLOSURE

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a ‘*conflict of interest*’ in a decision if they would receive, or could reasonably be perceived as receiving, a direct or indirect

financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

9. RECEPTION OF PETITIONS

10. HEARING OF DEPUTATIONS

PRESENTATION OF REPORTS

11. COUNCILLOR REPORTS

Nil

OFFICERS' REPORTS**12. EXECUTIVE SERVICES****12.1 MAYORS OUTGOING SPEECH**

Meeting Type:	Ordinary Council Meeting
Date of Meeting:	19 November 2019
Author:	Governance & Reporting Advisor
File Name:	N/A
File No:	IC19/794

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This agenda item allows for the outgoing Mayor to deliver a speech in relation to the achievements reached during their Mayoral Term.

Attachments

Nil

12.2 MAYORAL TERM OF OFFICE

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Governance & Reporting Advisor
File Name: Governance - Administration - 2018 - Administration
File No: IC19/852

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide for the determination of the Mayor's term of office.

RECOMMENDATION:

That Council determines the Mayor's term of office as being one year.

Background

Section 71(2) of the Local Government Act 1989 (the Act) provides that Council may resolve to elect a Mayor for a term of either one or two years, but must do so before the Mayor is elected. If Council does not make this resolution, then the term of the Mayor remains as one year.

The resolution recommends that the Mayoral Term be for a period of one year due to a general election being held in 2020. Section 72(2) of the Act details that for the avoidance of doubt, the office of Mayor becomes vacant under subsection (1)(b) at 6 a.m. on the day of a general election whether or not the Mayor has completed his or her term of office as resolved by the Council under section 71(1).

For 2020, the day of the general election is Saturday 24 October 2020.

Implications

Policy Considerations

Council's Governance and Meeting Conduct Local Law No.2 of 2016 relates to this report.

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

Section 71(2) of the *Local Government Act 1989* (the Act) provides that before a Mayor is elected under this section, the Council may resolve to elect a Mayor for a term of two years.

Additionally, section 72(2) of the Act details that for the avoidance of doubt, the office of Mayor becomes vacant under subsection (1)(b) at 6 a.m. on the day of a general election whether or not the Mayor has completed his or her term of office as resolved by the Council under section 71(1).

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts identified for this subject of this report.

Council Plan 2017-2021 (2019 Revision)

This report supports the Council Plan 2017-2021 (2019 Revision):

Pillar

We are Sustainable

Our Non-Negotiables

We will meet all of our legislative, governance and compliance requirements.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Inform the public of the length of the Mayor's term of office.	Record the length of the Mayor's term of office in the minutes of this meeting. Publish the minutes of this meeting and make them available at the Council office and on Council's website.

Options for Consideration

The two options for consideration are that the Mayor's term of office is either one year or two years. Noting that the Mayoral Term of Office will cease at 6 a.m. on the day of a general election.

Conclusion

Council should decide the most appropriate length of office for the elected Mayor.

Attachments

Nil

12.3 ELECTION OF MAYOR

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Governance & Reporting Advisor
File Name: Governance - Administration - 2018 - Administration
File No: IC19/795

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

The Local Government Act 1989 (the Act) stipulates that Council must elect a Mayor at a meeting open to the public. This report relates to the election of the Mayor for the Wangaratta Rural City Council.

RECOMMENDATION:

That Council:

- 1. calls for nominations for the position of Mayor of the Wangaratta Rural City Council; and***
- 2. confirms Councillor _____ is elected as Mayor.***

Background

The Act requires that at a meeting of the Council that is open to the public, the Councillors must elect a Councillor to be the Mayor of the Council.

The important role of the Mayor is set out in section 73AA of the Act. The Mayor is required to demonstrate Council and community leadership by:

- (a) Providing guidance to Councillors about what is expected of a Councillor including:
 - (i) The role of a Councillor;
 - (ii) The observation of the Councillor conduct principles; and
 - (iii) The observation of the Councillor Code of Conduct;
- (b) Acting as the principal spokesperson for Council which includes:
 - (i) Speaking publicly on behalf of Council both in the media and at public events; and
 - (ii) Liaising with important stakeholders from the community, business and other tiers of government to promote the interests of Council and the local community;

- (c) Supporting good working relations between Councillors which includes:
 - (i) Fostering positive relationships between Councillors;
 - (ii) Encouraging cooperation among Councillors;
 - (iii) Promoting unity; and
 - (iv) Being alert to personal abuse, bullying, intimidation and other unacceptable behaviour and being responsible for addressing these issues.
- (d) Carrying out the civic and ceremonial duties of the office of Mayor in a respectful and dignified manner by diligently and responsibly:
 - (i) Representing Council at important civic functions in the municipality including celebrating significant occasions such as Australia Day and Anzac Day;
 - (ii) Hosting civic functions;
 - (iii) Officiating at other local municipal events such as citizenship ceremonies; and
 - (iv) Presenting Council awards such as local Citizen of the Year.

Implications

Policy Considerations

The Wangaratta Rural City Council Governance and Meeting Conduct Local Law No. 2 of 2016 provides guidance regarding the process of the election of the Mayor.

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

Section 71(1) of the Act provides that at a meeting of the Council that is open to the public, the Councillors must elect a Councillor to be the Mayor of the Council.

Section 72(2) of the Acts details that for the avoidance of doubt, the office of Mayor becomes vacant under subsection (1)(b) at 6 a.m. on the day of a general election whether or not the Mayor has completed his or her term of office as resolved by the Council under section 71(1).

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts identified for this subject of this report.

Council Plan 2017-2021 (2019 Revision)

This report supports the Council Plan 2017-2021 (2019 Revision):

Pillar

We are Sustainable

Our Non-Negotiables

We will meet all of our legislative, governance and compliance requirements.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Inform the public of the taking of the election of the Mayor.	Record the election of the Mayor in the minutes of this Ordinary Council Meeting. Publish the minutes and make them available at the Council office and on Council's website.

Options for Consideration

There are no options to the election of a Mayor as it is required by the Act.

Conclusion

Nominations should be called for the position of Mayor of the Wangaratta Rural City Council and a Mayor should be subsequently elected.

Attachments

Nil

12.4 COMMENCEMENT SPEECH BY INCOMING MAYOR

Meeting Type:	Ordinary Council Meeting
Date of Meeting:	19 November 2019
Author:	Governance & Reporting Advisor
File Name:	N/A
File No:	IC19/796

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This agenda item allows for the newly elected Mayor to make an incoming speech as provided for in Council's Governance and Meeting Conduct Local Law No.2 of 2016.

Attachments

Nil

12.5 DEPUTY MAYOR

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Governance & Reporting Advisor
File Name: Governance - Administration - 2018 - Administration
File No: IC19/797

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide for the determination of the appointment of a Deputy Mayor.

RECOMMENDATION:

That Council:

- 1. makes the determination to establish the position of Deputy Mayor for Wangaratta Rural City Council;***
- 2. having determined to appoint a Deputy Mayor, calls for nominations for the position of Deputy Mayor of the Wangaratta Rural City Council;***
- 3. holds the election for Deputy Mayor;***
- 4. determines the person holding the position of Deputy Mayor is appointed as Acting Mayor, if there is a vacancy in the office of Mayor or the Mayor is absent, incapable of acting or refusing to act; and***
- 5. confirms Cr..... is elected as Deputy Mayor.***

Background

The Wangaratta Rural City Council Governance and Meeting Conduct Local Law No. 2 of 2016 (the Local Law) provides that Council **may** elect a Deputy Mayor.

Clause 11(2) of the Local Law provides that if Council resolves to elect a Councillor to the position of Deputy Mayor, Council must also resolve to appoint the person holding the position of Deputy Mayor as Acting Mayor, if there is a vacancy in the office of Mayor or the Mayor is absent, incapable of acting or refusing to act.

The Mayor is considered to be absent, incapable of acting or refusing to act, if the Mayor is on a leave of absence.

If the Mayor is not in attendance at a Council Meeting the Deputy Mayor must take the Chair in accordance with clause 18 of the Local Law, but is not considered to be the Acting Mayor.

The term of a Deputy Mayor is identical to the term of the Mayor.

If a Deputy Mayor position is not established then section 73(3) of the *Local Government Act 1989* (the Act) applies which provides for the appointment of an Acting Mayor where there is vacancy in the office of Mayor, or the Mayor is absent, incapable of acting, or refusing to act.

Implications

Policy Considerations

Council's Governance and Meeting Conduct Local Law No. 2 of 2016 relates to this report.

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

Section 71 of the Act relates to the Election of Mayor. Section 73 relates to the Precedence of the Mayor and provides for the appointment of an Acting Mayor.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts identified for this subject of this report.

Options for Consideration

The two options are to either:

1. Elect a Deputy Mayor who will then be Acting Mayor in the absence of the Mayor throughout the Mayor's term; or
2. Choose not to elect a Deputy Mayor, instead choosing an Acting Mayor in the absence of the Mayor.

Option 1 may be a more efficient method of providing for an Acting Mayor in the Mayor's absence.

Option 2 may provide opportunities for more than one Councillor to experience the role of the Mayor which in turn may assist future determinations of the position of Mayor.

Conclusion

Council may make a determination as to whether or not a Deputy Mayor position is established and a Deputy Mayor subsequently elected.

Attachments

Nil

12.6 APPOINTMENTS TO PORTFOLIOS AND COMMITTEES

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Governance & Reporting Advisor
File Name: GOVERNANCE - Councillor Management - Administration
File No: IC19/798

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council for consideration of appointments of Councillors to portfolios and committees.

RECOMMENDATION:

That Council:

1) Makes the following portfolio appointments:

- a) Councillor XXXXXX to the Infrastructure & Emergency Services portfolio and the Agriculture portfolio***
- b) Councillor XXXXXX to the Planning portfolio***
- c) Councillor XXXXXX to the Economic Development portfolio***
- d) Councillor XXXXXX to the Community Wellbeing, Family, Youth & Disability portfolio***
- e) Councillor XXXXXX to the Arts & Culture and Environment portfolio***
- f) Councillor XXXXXX to the Sports & Recreation portfolio***
- g) Councillor XXXXXX to the Tourism & Events portfolio***

2) Makes the following committee appointments:

- a) The holder of the Infrastructure & Emergency Services portfolio to the:***
 - i) Municipal Emergency Management Planning Committee;***
 - ii) Municipal Fire Management Planning Committee; and***
 - iii) Timber Towns representative.***
- b) The holder of the Agriculture portfolio to the Agriculture & Agribusiness Advisory Committee.***
- c) The holder of the Economic Development portfolio to the Economic Development and Tourism Committee.***

- d) The holder of the Tourism & Events portfolio to the Economic Development and Tourism Committee.***
 - e) The holder of the Arts & Culture and Environment portfolio to the Arts, Culture and Heritage Advisory Committee and the Sports & Recreation Advisory Committee.***
 - f) The holder of the Sports & Recreation portfolio to the:***
 - i) Sports and Recreation Advisory Committee; and***
 - ii) Place Naming Committee.***
 - g) The holder of the Community Wellbeing, Family, Youth and Disability portfolio to the Youth Council Representative.***
 - h) Councillor XXXXXX & Councillor XXXXXX to the Audit Advisory Committee.***
 - i) Councillor XXXXXX to the Wangaratta Festival of Jazz Incorporated Board.***
 - j) Councillor XXXXXX and Councillor XXXXXX to the Friends of Lacluta Special Committee.***
- 3) Amends Committee charters, where required, to refer to the appropriate portfolio.**
- 4) Appoints Councillor XXXXXX as Municipal Association Victoria Representative.**

Background

The annual appointment of Councillors to committees and bodies was prescribed to occur at the meeting to elect the Mayor by the Governance and Meeting Conduct Local Law No. 2 of 2016.

Council nominates or appoints representatives and delegates to Council advisory committees, Special Committees and other associated committees and bodies annually, or as needed. Participation is an essential part of a Councillor's representative role.

A Councillor appointed as a representative to a committee will represent the position of Council, and report back to Council at an Ordinary Council Meeting on the issues or progress of the committee, and any recommendations made by the committee for Council to consider.

In allocating representative roles to Councillors, consideration should be given to Councillors' areas of interest and priorities and a fair and reasonable sharing of workload and time demands.

Implications

Policy Considerations

Council advisory committee and special committee charters provide for the type, number and role of Councillor representatives.

A number of charters refer to the appointment of the holders of specific Councillor portfolios. A decision regarding the use and, if required, the allocation of portfolio appointments is required precedent to the allocation of committee appointments.

If portfolio appoints are to be used, the following suggestions for appropriate portfolios may be considered:

Infrastructure & Emergency Services

This portfolio contains the matters concerning infrastructure planning and deliver, field services, waste management and emergency services.

Agriculture

This portfolio represents the interest of the rural community in Council operations.

Planning

This portfolio incorporates strategic and statutory planning and building services. Whilst there is no formal committee associated with this portfolio, the holder of this portfolio will be involved in strategic planning community consultation and planning mediation and consultation meetings.

Economic Development

This portfolio focusses on economic opportunities to deliver growth and improvements in:

- Workforce development
- Investment ready land and infrastructure
- Employment
- Business confidence and diversification.

Tourism & Events

This portfolio focusses on opportunities and economic and social outcomes that are achieved through the promotion of tourism and events throughout the municipality.

Arts & Culture

This portfolio supports the Council operations of the Performing Arts Centre, the Wangaratta Gallery, the Wangaratta Library, cultural and heritage pursuits and Council's events program. The Wangaratta Festival of Jazz falls into this

portfolio and it is recommended that one Councillor and one Council officer be appointed to this board to allow for better operational connection to the festival.

Community Wellbeing, Family, Youth & Disability

Council's services, aged and disability care, Youth Council and associated activities fall within this portfolio.

Sport & Recreation

Sporting activities and recreation reserves and their associated activities fall within this portfolio.

Environment

Protection of the natural environment and the support of sustainable behaviours by Council and the community fall within this portfolio.

If portfolio appointments are not to be used, the motion appointing Councillor representatives should also vary the various committee charters.

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

Conclusion

Should Council determine that the recommended portfolios are appropriate to the needs of this municipality, it should appoint Councillors to those portfolios. Appointments to Council Committees and Boards must also be made by Council, some of which will be a natural consequence of the portfolio appointments. Some adjustments to the charters of Council committees will be required to accommodate the portfolio names.

Attachments

- 1 Current Portfolio and Advisory Committee Appointments [↓](#)

13. **CORPORATE SERVICES**

13.1 QUARTERLY FINANCE REPORT

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Manager - Finance
File No: IC19/812

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide a quarterly progress report on its financial performance for the period ending 30 September 2019 for the 2018/19 financial year.

RECOMMENDATION:

That Council:

- 1. Notes the Quarterly Finance Report for the period ending 30 September 2019.***
- 2. Notes the Councillor Expense reporting for the period ending 30 September 2019 and that this information is available on Council's website.***

Background

The Quarterly Finance Report is a statutory requirement under the Local Government Act 1989. Council has completed its first quarter financial reporting process to manage and monitor its financial position against the annual budget.

Implications

Policy Considerations

The Councillor Support Policy 2016, Part 5 - Councillor Expense Reporting requires a report on a quarterly basis of individual Councillor support expenses to be presented to Council. The policy states:

68 Quarterly Reporting

(1) In the interests of accountability and transparency, all expenses or costs paid by Council on behalf of Councillors or reimbursed to Councillors will be publicly reported to Council on a quarterly basis. This will include quarterly and annual cumulative details of individual support expenses for items including—

- (a) Travel;***
- (b) Child Care/Family Care;***

- (c) Conferences, Seminars, Training;
- (d) Individual Memberships;
- (e) Mobile Phone and Tablet (including replacement costs – unless faulty);
- (f) Events; and
- (g) Photocopying.

(2) This information will also be made available on Council's website for the current term of office.

Councillor Support expenses for July – September 2019 (Quarter 1), are included as attachment 2 to this report.

Financial/Economic Implications

The Annual Budget projected a surplus of \$3.678 million.

Quarter 1 Year to Date Summary

	Adopted Budget 2019/20 \$'000	YTD Actuals 2019/20 \$'000	YTD Budget 2019/20 \$'000	YTD Budget Variance 2019/20 \$'000	YTD Budget Variance 2019/20 %
Income	67,470	41,066	40,204	861	2%
Expenses	63,792	13,922	15,666	1,744	11%
Surplus/(deficit) for the period	3,677	27,144	24,538	2,605	11%
Capital Works Expenditure	42,853	4,618	8,614	3,996	46%

Operating Result

Council's performance is overall better than expected for the 3 months ended 30 September 2019.

When compared to Council's 2019/20 Budget, Council's income results are within 2% of budget and expenditure results are within 11% of budget.

Income - Favourable Movements

1. User fees income is tracking above expectation in several business units, exceeding YTD budget by \$226K. Favourable variances exist for Childcare Centre fees \$73K due to higher occupancy rates, Waste Management \$61K, Community Care \$42k and Strategy Growth & Environment \$28k fees due to higher demand for the services.
2. The Net Gain or Loss on Sale of Assets has a favourable variance of \$1.427m due to the sale of land was budgeted in 2018/19 and the sales process settled in September 2019.
3. Grants Capital income is tracking above budget by \$61k for grants received for Mobility Solution \$50k and Bus Shelter Construction \$18k which was not budgeted for in 2019/20.

Income - unfavourable movements

1. Grants Operating income is tracking below expectation by \$853K due to the receipt of the Victorian Grants Commission funding payment received in June 2019 which will therefore result in a lower grant in 2019/20.
2. Other Income is tracking below expectation by \$52k due to lower interest income earned to date.

Expenses favourable movements

1. Materials and services expenditure is underspent across all parts of the organisation. The variance of \$868K is a timing matter only as forecast expenditure to 30 June 2020 is expected to be in line with the budget.
2. Depreciation and amortisation is underspent by \$933K due to some road seals that are fully depreciated.
3. Finance costs expenditure is underspent by \$73K due to the deferring of the borrowings from 2018/19 to 2019/20.

Capital Works

The 2019/20 capital works budget is \$42.8 million, including additional carry over capital works adopted at the September 2019 Ordinary Council Meeting. At 30 September 2019 Council has delivered \$4.618 million, which represents approximately 10.8% of the annual budget amount. The year to date variance is predominately project phasing and this will be further reviewed with project managers.

Legal/Statutory

This report has been prepared in accordance with the Local Government Act, Australian Accounting Standards, Council Plan 2017 – 2021, Annual Budget 2019/20 and the 2019/20 Capital Works Program.

Specifically, in accordance with the Local Government Act, Section 138 requires the Chief Executive Officer, at least every three months, to prepare a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date and to present this report to Council.

Social

Council plans for and delivers a number of projects contained in the 2019/20 budget that provides a positive social impact for the community.

Environmental/Sustainability Impacts

Council plans for and delivers a number of projects contained in the 2019/20 budget that supports its Environmental Sustainability Strategy.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Sustainable

What we do everyday:

We consistently focus on the achievement of the operational parameters framed in the annual budget.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Poor performance against budget	M	M	M	Regular monitoring and reporting of budget position.

Consultation/Communication

Consultation has been undertaken with Council managers and the Corporate Management Team and the matter is now ready for Council consideration.

Options for Consideration

The Chief Executive Officer is required to, at least every three months, to prepare a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date and to present this report to Council.

Conclusion

A thorough revision of projected income and expenditure for the 2019/20 financial year has been undertaken.

Attachments

- 1 September 2019 Finance Report Council [↓](#)

13.2 QUARTERLY COUNCIL PLAN MEASURES REPORT

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Governance & Reporting Advisor
File Name: 2018-2019 - Council Plan Reporting
File No: IC19/840

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to communicate Council's performance against the measures detailed in the Council Plan 2017-2021 (2019 Revision) for Quarter 1 of the 2019/20 financial year.

RECOMMENDATION:

That Council receives the Council Plan 'What You Will See in 2019/2020' and the 'Council Plan Measures Report' for Quarter 1 of the 2019/2020 financial year.

Background

Part of Council's mission is to provide the leadership necessary to maintain open communication and community engagement. Providing reports to the community on Council's progress against the Council Plan outcomes will assist to achieve this mission.

These results measure our progress against what is important and allow ourselves and everyone in our community to understand the impact that we are having.

Implications

Two reports are provided.

The first being the Council Plan 'What You Will See in 2019/2020' which provides information on the Quarter 1 progress of projects or initiatives to be delivered in the 2019/20 financial year.

Of the 44 projects or initiatives identified by Council to be completed during 2019/20 and listed within 2017-2021 Council Plan (2019 Revision) under 'What You Will See in 2019/2020', the following has been achieved for Quarter 1:

- One (1) project/initiative has been Completed;
- Four (4) projects/initiatives Nearing Completion;

- Six (6) projects/initiatives On-going with one (1) (*Preparation of municipality-wide Cycling Strategy*) Off Track;
- Eighteen (18) projects/initiatives are Underway with one (1) (*Wangaratta Aerodrome Infrastructure Development*) Off Track;
- Fourteen (14) projects/initiatives have Started with six (6) (*Tourism Marketing Campaign, Implementation of the annual Rural Community Planning projects identified within the District Plans, Drainage and upgrade of Linder Road - Design and Land Acquisition, Wangaratta Parklands Precinct Master Plan, Venue Management Software to streamline booking systems – Implementation, and Gun Club Rehabilitation*) Off Track; and
- One (1) project/initiative has Not Started.

The second report being provided is the Council Plan Measures which provides the Quarter 1 results for measures that were set in the Council Plan.

Of the 23 quarterly measures set in the 2017-2021 Council Plan (2019 Revision) Council has achieved the following results for Quarter 1:

- Seventeen (17) measures achieved green indicators meaning that performance was within 5% of target;
- Four (4) measures achieved yellow indicators meaning that that performance was within 10% of target; and
- Two (2) measures achieved red indicators meaning that performance was more than 10% outside of target.

There were several notable performances where measures have exceeded the Quarter 1 targets and these measures include but are not limited to;

- Number of new housing lots released in the municipality;
- Number of ticket sales for Wangaratta Performance Arts and Convention Centre (WPACC); and
- Native Plants planted in the Municipality - Greening Wangaratta Program.

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial/Economic Implications

There is no immediate financial impact related to this report.

Legal/Statutory

The *Local Government Act 1989* requires Council to report on performance annually in the Annual Report. This quarterly report provides the community with a progress update against some of Council's key measures.

Social

The Council Plan 2017-2021 (2019 Revision) provides for the achievement of several social objectives.

Environmental/Sustainability Impacts

The Council Plan 2017-2021 (2019 Revision) provides for the achievement of several Environmental/Sustainability objectives.

Council Plan 2017-2021 (2019 Revision)

This report supports the Council Plan 2017-2021 (2019 Revision):

WE ARE SUSTAINABLE

The Non-Negotiables

Our team will make the best and most efficient use of Council's resources.

We will Plan, Research & Advocate for the Future

By accurately understanding the constraints and opportunities that face our organisation, our community and our region.

WE ARE INSPIRED

The Non-Negotiables

Our commitment to communicate and engage with our community about local decision making in a way that is clear, accessible and easy to understand.

What we do everyday

We talk to, inform and engage with the people who live, work and visit in our community.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council Plan targets are not achieved leading to reputational risk	Low	High	Moderate	Identified unfavourable variances are examined and addressed. Regular monitoring and reporting.

Conclusion

This report assists Council to monitor its performance in achieving the targets prescribed within the Council Plan.

Attachments

- 1 'What You Will See in 2019/2020' - Quarter 1 Report [↓](#)
- 2 Council Plan Measures - Quarter 1 Report [↓](#)

14. COMMUNITY WELLBEING

14.1 COMMUNITY GRANTS MAJOR CATEGORY

Meeting Type:	Ordinary Council Meeting
Date of Meeting:	19 November 2019
Author:	Community & Recreation Officer
File No:	IC19/180

The following Council officers and contractors have provided advice in relation to this report and have disclosed a conflict of interest regarding the matter under consideration:

Community Grants Assessment Panel Members:

Ben Thomas – Manager – Community and Recreation

Ken Clarke – Councillor

Executive Summary

This report is presented to Council to provide recommendations in relation to the 2019/2020 Community Grants – Major Category.

The 2019/2020 Council Budget allocated \$186,205 towards the Community Grants Program. This annual budget is nominally broken down to:

- \$110,000 allocated to the Major Grants Category;
- \$40,000 allocated to the Minor Grants Category;
- \$19,720 allocated to the Active Wangaratta Grants Program (Club Participation Grants and Individual Athlete Assistance Program)
- \$15,000 allocated to develop council's financial assistance policy and framework and ,
- \$1,485 allocated to operational costs

Council's Projects and Recreation Department received 31 eligible applications with a total funding request of \$300,625 and a total project value of \$559,854.

The applications were assessed by officers from the Projects and Recreation team to determine eligibility and were then ranked into high, medium and low value projects (according to their alignment with the grant criteria). 20 high and medium ranked applications were assessed by an assessment panel made up of the following:

- One Councillor;
- The Director Community Wellbeing;
- The Manager Community and Recreation;
- The Projects and Recreation Coordinator; and
- One community member

The Community Grants Assessment Panel have recommended 12 projects for funding in the major category to the value of \$94,270.

The assessment panel have also recommended funding \$10,000 towards the Into Our Hands Community Foundation as a separate allocation of funds. An application seeking \$15,000 was received from the Foundation to go towards the coordination and establishment of the Give Wangaratta Fund, a community wide philanthropy initiative that seeks to grow grants assets and funding for local charitable needs across Wangaratta. This project was supported by the Community Grants Assessment Panel, however the panel believe it does not fit with the framework of the Community Grants Program.

RECOMMENDATION:

a) That Council awards the total of \$94,270 to fund the following projects as part of the 2019/2020 Community Grants Program – Major Category.

Group/organisation	Project Name	Recommended Funding Amount
Everton Hall and Sport Complex Committee	Everton Community Hub Precinct Revitalisation - BBQ Shelter	\$13,546
Wangaratta Pony Club	Power Up, Wangaratta Pony Club - Phase 2	\$6,000
Auskick, Centrals JFC, College JFC	Bill O'Callaghan Oval - Storage Shed	\$15,000
Glenrowan Pre School	Glenrowan Pre-School Essential Facilities Upgrade	\$8,195
Wangaratta Urban Landcare Group	Greening Wangaratta - Pilot Project	\$1,716
Inner Wheel Club of Whorouly	Computer and Software and Promotional Banner Project	\$800
Whitefield Cemetery Committee	Whitefield Cemetery Rotunda	\$11,620
Wangaratta Archers	Indoor Target Upgrade	\$11,893
Ovens Landcare Network	Support for European Wasp Control	\$2,500
Wangaratta Junior Football Club and users of the Norm Minns Oval	Installation, relocation and commissioning of new electronic scoreboard at Wangaratta Norm Minns Oval.	\$15,000
Wangaratta Community Radio Association Inc (OAK FM)	Website Update and Installation of a New Livestreaming App	\$4,000
Country Women's Association, Wangaratta District	A Bright Future - Stage II CWA Hall Restoration Project	\$4,000

Branch and Wangaratta Evening Branch		
<p><i>b) That Council awards \$10,000 to fund the Into Our Hands Community Foundation.</i></p>		

Background

Each year Council's Community Grants Program provides financial assistance to local not-for-profit community groups and organisations for the development of programs; and for activities and projects that will enhance the social, cultural and environmental experience for residents of the Rural City of Wangaratta.

The Community Grants Program is promoted to community groups and not-for-profit organisations through a range of communication methods such as:

- Emails;
- Rural City Connections Page (Wangaratta Chronicle);
- Social Media;
- Rural Community Newsletters; and
- Community Grants Roadshow

The Community Grants Roadshow was held over the six weeks of the application opening period. Three roadshow sessions were held in urban Wangaratta and four sessions were held in rural townships throughout the municipality. 27 groups/organisations were represented at the Community Grants Roadshow. A further 13 groups/organisations made enquiries to Council's Projects and Recreation team.

The Rural City of Wangaratta 2019/2020 Community Grants Program – Major Category received 31 eligible applications with a total funding request of \$300,625. The applications were assessed and measured against the application criteria and then scaled from highest to lowest ranking.

Upon endorsement of the 2019/2020 Community Grants Major Category, successful and unsuccessful applicants will be notified. A listing of the successful applicants will be promoted through local media, newsletters and Council's website.

Implications

Policy Considerations

The Community Grants Program – Major Category is informed by Council's Community Grants Program Policy and Procedure (2015).

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

	2019/2020 Approved Budget for this proposal \$	This Proposal \$	Variance Approved Budget \$	to Comments
Revenue/Income	\$186,205			
Expense		\$104,270		
Net Result			\$81,935	\$81,935 remaining towards Minor Community Grants, the Active Wangaratta Grants Program & review of financial assistance policy and framework.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

The granting of funds to community groups achieves social outcomes that benefit our community. Other social implications relate to the impact unfunded projects may have on community initiatives and projects. All unsuccessful projects are supported to develop their projects and applications to strengthen future funding opportunities – both within Council and through other avenues. Assessment of project submissions takes into consideration the social impact of projects for communities.

Environmental/Sustainability Impacts

A number of grants made will achieve environmental outcomes.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Key priorities:

We will plan and make decisions for the future:

- To ensure we are responding to the current and future recreational needs of our community and creating sustainable and quality recreation reserves throughout our municipality.
- By acknowledging our municipality as both rural and urban and developing a new vision together that reflects our future.
- For our community to have access to quality and exciting arts and cultural experiences.
- To assist the community to reduce their impact on the environment.
- In partnership with the right organisations we will make sure that everyone feels safe in their own homes, in their streets and in their communities.

We will create and deliver:

- A community grants program that supports the future of local community groups and organisations.
- Exceptional services and programs that help our families to be healthy, happy and connected.
- Opportunities that promote conservation and assistance to community groups to undertake conservation projects.
- Opportunities to assist the community to adopt sustainable building and living practises and to reduce energy and water use.

The non-negotiables

- Our community can access recreation facilities and programs. We can all lead an active and healthy lifestyle.
- Our rural communities are supported and recognised as significant contributors to the economic and social character of the municipality.
- Our team will make the best and most efficient use of Council's resources.

What we do every day:

- We talk to, inform and engage with the people who live, work and visit in our community.
- We acknowledge and recognise the diversity of our municipality and our landscape.
- We celebrate our diverse cultural heritage and the history of our place and people.

Strategic Links**a) Rural City of Wangaratta 2030 Community Vision****b) Other strategic links****Rural City of Wangaratta Recreation Strategy**

RS 7.1.3 Encourage greater informal use of recreation reserves and facilities by:

- Promoting the availability of facilities for casual community access.
- Increasing the diversity of available opportunities such as nature walks/walking circuits, exercise stations, informal recreation opportunities for young people and older adults, seating/picnic facilities and play spaces.

RS 7.2.3 Work with key groups to establish and promote unstructured recreation opportunities for specific groups in the community.

Rural City of Wangaratta Municipal Public Health and Wellbeing Plan 2017 – 2021

1.1.1 Build collaborative partnerships to support and contribute to whole of community actions to prevent family violence.

2.1.1 Promote and support accessible, affordable and inclusive opportunities for girls and women of all abilities and ages to be part of all elements of community life including sport, cultural, education, employment and leadership roles.

2.2.2 Provide free and accessible programs that enable men, women, young people and children of all abilities to enjoy and participate in cultural activities.

5.1.4 Ensure key community facilities, precincts and spaces are family friendly to ensure parents and carers can easily participate in community life.

5.2.4 Provide support to community groups and organisations that seek opportunities for innovation, collaboration and community participation.

5.3.2 Consider design in community and recreational precincts, facilities and spaces in a way that enhances safety and passive surveillance.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Group's ability to provide committed cash/in-kind contribution.	3. Possible	2. Minor	Medium	Request detailed financials to support commitment.
Group's capacity to implement project with available volunteer capacity.	3. Possible	2. Minor	Medium	Continual monitoring throughout project implementation.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Internal staff	Email, website
Consult	Internal and External stakeholders	Email, face-to-face
Involve	Roadshows	Face-to-face, phone
Collaborate	Eligible applicants	Email, face-to-face
Empower	Successful applicants	Letter, email, face-to-face

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Successful and unsuccessful applicants will be informed of Council's decision.

Options for Consideration

1. That Council endorse \$104,270 to fund the projects as recommended as part of the 2019/2020 Community Grants Program – Major Category;

2. That Council reconsiders all submitted projects and re-completes the assessment process.

onclusion

With assessment now complete, projects for funding have been listed in this report for Council's consideration.

Attachments

Nil.

14.2 COMMUNITY INFRASTRUCTURE LOANS SCHEME

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Director - Community Wellbeing
File No: IC19/892

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to consider the application to the Community Infrastructure Loans Scheme available through the Department Environment, Land, Water and Planning (DELWP).

The Community Infrastructure Loans Scheme is designed to support the delivery of community infrastructure by providing Victorian councils with access to low-interest subsidised loans between \$500,000 and \$10million per project.

Successful applications for the Community Infrastructure Loans Scheme are expected to be announced in February 2020. On this basis, successful applications will impact 2020/2021 Budgets. Council is preparing to submit an application to the loan scheme that will facilitate the delivery of two key play spaces within Wangaratta - \$500,000 for the Mitchell Avenue Reserve and \$500,000 for a Regional Play Space at Apex Park.

Project	Total cost	Loan contribution	Remaining funding
Apex Play Space	\$1,500,000	\$500,000	\$500,000 – proposed RDV Grant \$500,000 – Council funds (2020/2021 draft budget)
Mitchell Avenue Reserve	\$1,025,000	\$500,000	\$200,000 – SRV Funding (confirmed) \$325,000 – Council funding (2019/2020 budget)
Total	\$2,525,000	\$1,000,000	\$1,525,000

To apply for a loan under the Community Infrastructure Loans Scheme, a council resolution is needed to support the loan application.

The loan application process is open until November 29th, 2019.

RECOMMENDATION:***That Council:***

1. Resolves to approve the lodgement of an application for a loan of \$1,000,000 under the 2019 Community Infrastructure Loans Scheme for the Regional Play Space Project and the Mitchell Avenue Reserve Project.
2. If successful, Council reflect the secured loan funding within the 2020-21 budget against proposed projects.

Background

As part of Council's continued and ongoing investment in community infrastructure, a regionally significant play space is currently being planned for Apex Park, Wangaratta. The play space will meet the social and recreational needs of a wide age group – with equipment for young children and their parents, middle aged children, and a Parkour element for older children and adults. In addition, a Children's Garden and Youth Recreation Space has been designed for the Mitchell Avenue Recreation Precinct. This project will significantly enhance one of our city's emerging recreation and play destinations for residents and visitors alike.

These play spaces will be significant in their provision of quality recreation and play infrastructure for our community and will also act as visitation attractions for tourists and our regional neighbours.

The low interest loan scheme available through DEWLP is open to all Victorian councils and will provide access to low interest rate loans from Treasury Corporation of Victoria (TCV). The scheme is designed to support the delivery of significant community infrastructure projects. The triple-A credit rating currently held by Victoria means that the state can borrow money at cheaper rates than are commercially available. Successful projects will receive interest subsidies to reduce the interest rate by 50 per cent of the applicable interest rate, up to a maximum of 150 basis points (or 1.5 per cent).

Implications**Policy Considerations****Regional Play Space**

The Regional Play space project is referenced with the Rural City of Wangaratta Play Space Strategy. Within this document the most suitable location for a Regional Play space development is identified as Apex Park due to its large, prominent location, its significant site that is suitable for high level infrastructure development and promotion to visitors, its position to adjacent facilities and attractions, its location on a shared trail with car and bus parking availability and proximity to food and beverages.

The play space is also a significant project outlined within the Wangaratta Central Business District Masterplan (The Wangaratta Project). Within this plan, which sets the strategic direction of the CBD, Apex Park is prioritised for works that intensify its role in attracting families; draws residents and visitors into the CBD; and better connects the river, park and city. The masterplans outlines the benefits of this project including:

- Strengthening Wangaratta identity as a city of sports and recreation
- Provision of an important leisure and recreation resource that offers low cost, outdoor activities for children, young people and their families near the CBD
- Increasing visitation and foot traffic to the area that would support food and beverage business along the riverside
- Creating a gathering place for locals, regional neighbours and tourists that draws them into the CBD

Mitchell Avenue Reserve

The Mitchell Avenue Reserve Project delivers the priorities within the adopted Mitchell Avenue Reserve Master Plan and has strong alignment with Council's Play Space Strategy. Delivering key social and play infrastructure within the Mitchell Avenue Reserve was a key priority arising from the closure of the Yarrunga Family Swim Centre and the Council's Aquatics Plan for the Future.

This stage of the project will deliver the Mitchell Avenue Children's Garden a significant priority identified by the community. It is expected that the Mitchell Avenue Recreation Reserve will be annually visited by 21,899 people for 15,512 hours of physical activity and social interaction.

Financial/Economic Implications

Loans through the scheme will be provided at TCV's borrowing rate at the date of the loan execution. As of 23 September 2019, the interest rate for a 10-year credit foncier loan (a longer term loan with monthly repayment instalments) from TCV was 1.42%. The interest rate on TCV's 11am loan facility was 1.165%. TCV's 11am loan rate (a short-term loan facility generally used to fund working capital, cash management requirements and project cash flows) and term borrowing rates are subject to change according to movements in financial conditions. The actual interest rate offered will be dependent on TCV's borrowing rate at the date of loan execution. This scheme then provides a 50% subsidy on the interest rate.

The loan facilities to be provided by TCV will be:

- An 11am loan facility during the construction period, payable monthly. The 11am loan facility is interest only and the interest rate is variable.
- Upon construction completion, Council will be required to structure the total loan amount as a credit foncier loan. The credit foncier loan will be provided by TCV for up to 15 years.
- The loan will be structured to provide regular repayment instalments of principal and interest, on the first business day of the month. The maturity date and interest rate are fixed for the term of the loan.

- The settlement date of the credit foncier loan can be arranged with TCV out of a forward settlement date, for example at the end of the construction period. This allows the borrower to manage the interest rate risk exposure of the credit foncier loan.
- Loans will be secured against the general rates revenue of the council.

If Council was to obtain the loan through commercial arrangements, it is likely the interest rate would be fixed at 1.89%, with monthly principle and interest repayments. Comparatively, if it assumed that Council would pay 0.7% interest through this scheme, a loan of \$1,000,000 would deliver a saving in interest repayments to Council of \$60,840 over the life of the loan (assumed 10 years).

The borrowing of \$1million would have the following impact on our ratios:

- Interest Cover Ratio - 10.2 times
- Borrowings to Own Source Revenue Ratio - 25.43%
- Earnings before interest, tax, depreciation and amortisation (EBITDA) Margin - 5.82%
- Loan to Value Ratio - 26.6%
- Current Ratio - 201% or 2.01 times

The scheme requires that Council's Interest cover ratio stay at greater than 2 times, and that the borrowings on own Source revenue ration is below 60%. Council is able to maintain both ratios.

Project Costs

The project costs for the two projects will be included in the 2020/2021 budget. Design and associated precinct amenity costs for the Mitchell Avenue Reserve Precinct are included in the 2019/2020 budget – including a \$199,660 grant from Sport and Recreation Victoria.

Construction of the children's park has been estimated at \$625,906 including GST.

The entire project cost for the Apex Park Playground is \$1.5million. A grant for \$500,000 from Regional Development Victoria will be submitted in December, with announcements expected in April 2020, to support the project.

Legal/Statutory

Planning and statutory requirements have been considered during the development of the concepts and will be addressed during the construction stage of these projects.

Social

There are significant benefits in the provision of a regional play space and the Mitchell Avenue Recreation Reserve. These include:

- Facilitation of social connection between families.

- Supporting interesting and appealing play for people of all ages and abilities, by providing accessible and inclusive design.
- Driving economic impacts by increased visitation to the city
- Promotion of the city as family and child friendly – for visitors and new residents. This aligns to Council's new Marketing and Branding project to drive residential and economic growth.
- Invigoration of existing community precinct areas.

Environmental/Sustainability Impacts

The design and construction of the regional play space will consider and protect the natural environment of that precinct. Whilst the significant trees and access to the river are key attractors to the space, they also require careful consideration.

Mitchell Avenue Recreation Reserve is adjacent to the One Mile Creek and has been the site of revegetation works along the waterway. There are a number of remnant native trees on the site which have been incorporated into the concept plan. These trees will be an integral part of the Children's Garden and additional protection measures will be put in place to help ensure their longevity.

The Apex Park Regional Play Space and the Mitchell Avenue Children's Garden will both have educational benefits with children having a greater level of interaction with nature and creating a greater interest in the wellbeing of the environment.

2017 – 2021 Council Plan

We are Thriving

We will plan, research and advocate for the future: To ensure we are responding to the current and future recreational needs of our community and creating sustainable and quality recreation reserves throughout our municipality.

We will create and deliver: Open spaces and reserves that allow everyone to enjoy our beautiful location and environment.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

A Vibrant Community – sport, recreation, arts and culture, play an important role in bringing communities together and improving personal and community health and wellbeing

b) Mitchell Avenue Reserve Master Plan (2018)

The Children's Garden was one of the top priority projects based upon community feedback from the Mitchell Avenue Reserve Master Plan. Along with the establishment of a fitness equipment area (completed Dec 2018) and an off-leash dog park (completed early 2019).

c) Wangaratta Aquatics Plan (2015)

The delivery of a Children's Garden and Pump Track will be a further investment into recreational facilities and activities within Mitchell Avenue Reserve as per the commitment made by Council relating to the closure of the Yarrunga Family Swim Centre within this plan.

d) Play Space Strategy (2017)

The delivery of a Children's Garden and the Apex Playground align strongly with an increased emphasis on nature-based play, ensuring a variety of types of play are provided within a park and will further enhance the district level play space into a reserve with a regional catchment.

e) The Wangaratta Project (2016)

The Wangaratta Project – the CBD Masterplan identifies the Apex Park Playground as a significant priority for the community and the city. The project will increase social and economic activity within the city by creating a regionally significant and unique destination for all ages.

Risk Management

Risks associated with the construction, delivery and ongoing management of the projects will be considered in the development of the design plans and incorporated and addressed as part of the project management.

Council has adopted strategic plans and communicated a commitment to developing these precincts as key community asset. The progression of this loan application and subsequent commitment in future budgets will further strengthen this commitment and hence continue to raise the expectation by the community for these projects to be delivered.

There is the risk that the loan application is denied by DEWLP. This would significantly impact the ability of Council to deliver the regional playground projects in the 2020/2021 financial year. Further planning, and future budget evaluation would need to be completed to establish a timeframe for Council's future capacity to deliver the project.

If the RDV grant was unsuccessful, then the Regional Playground size and offering may also be impacted, or the project would need to be staged over several years. An evaluation of the impact on the project would be made once the outcome of the grant was known.

Consultation/Communication

Consultation for the concept of the Apex Park play space was undertaken as part of the play space strategy and the CBD Masterplan projects. Engagement in both of these documents was significant. The Mitchell Avenue Recreation Reserve was

adopted by Council after significant engagement with the local neighbourhood and broader community.

Further engagement with the community – especially children and young people – will happen when the design component of the projects is undertaken.

Options for Consideration

1. Council progress with the loan application and continue the design stage of the Apex Park Regional Play Space project and the delivery of the Mitchell Avenue Recreation Reserve project.
2. Council fund the projects through council reserves, and state government funding, and not pursue the loan fund.
3. Council not continue with the Play Space project and fund the Mitchell Avenue Recreation Reserve from state government funding and Council reserves.

Conclusion

These projects will significantly enhance the opportunities for children, young people and families to access interactive and engaging play spaces within the city. This is important for social connections, and childhood development. The projects will also improve our diversity of offering within our city and attract families to visit and stay.

This low interest loan facility will allow Council to deliver quality and accessible infrastructure that will meet the social and recreational needs of our community, whilst also developing an attraction that will drive attraction and economic stimulation.

The significant borrowings savings that will be achieved from this scheme allow for this investment in our community to be realised sooner than previously forecast.

Attachments

Nil.

15. INFRASTRUCTURE SERVICES

15.1 ROAD RENAMING - TRESIZE STREET, ELDORADO

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Executive Assistant - Infrastructure Services
File No: IC19/670

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to commence the road naming change process to correct the spelling of Trezise Street, Eldorado which has been found to be incorrectly spelt as Tresize Street, Eldorado on mapping and signage.

RECOMMENDATION:

That Council:

- 1. advertises its intention to change the road name from Tresize Street, Eldorado to Trezise Street, Eldorado to correct spelling in recognition of Joseph Trezise;***
- 2. seeks feedback from the community, landowners on Tresize Street, Eldorado and referral authorities until 20 December 2019;***
- 3. reports any objections received to the February 2020 Council meeting; and***
- 4. If no objections are received, Council resolves to proceed with the road naming change process.***

Background

A letter was received from Mr Bill Trezise requesting road signs at Tresize Street, Eldorado be changed as he believes the signs are incorrectly spelt. Mr Trezise believes the road is named after his parents Joseph and Vera Trezise.

Subsequent checking has found that Vicmap data (official mapping) also has the road name spelt as Tresize. Changing the road signs in isolation does not correct the issue.

The Place Naming Committee considered the request from Mr Trezise at its meeting held on 21 August 2019.

Research on Shire maps shows no Trezise landowners in Eldorado however information from the El Dorado Gold history book and Trove website refers to

Joseph Trezise as the Eldorado Mine inspector during the period of mining in Eldorado.

The *Naming rules for places in Victoria, Principle (C) Linking the name to place* requires that the road name links to the location. Although not landowners, Joseph Trezise and his wife Vera raised their family at this location in Eldorado.

The Place Naming Committee believe this information provides support for the request to have the spelling changed in recognition of Joseph Trezise, as requested by Bill Trezise. To correct the road name a road renaming process must be undertaken.

There are 7 properties addressed to Tresize Street, Eldorado (refer attached location map).

Implications

Policy Considerations

Naming Roads, Streets and Other Accessways

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

Mr Trezise would like to see his family name recognised with the correct spelling of the roadway.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Thriving

What we do everyday

We celebrate our diverse cultural heritage and the history of our place and people

We will plan, research and advocate for the future:

For the representation of our cultural heritage and story

Strategic Links**a) Rural City of Wangaratta 2030 Community Vision**

N/A

b) Other strategic links

N/A

Risk Management

N/A

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Consult	Advertise and seek feedback from: <ul style="list-style-type: none"> • Community • Landowners on Tresize Street, Eldorado • Referral authorities (including emergency service agencies) 	Wangaratta Chronicle Council's website Letter/ email

Conclusion

The Place Naming Committee consider that the research information and requirement for linking the name to place in the Naming Rules provides support for the requested change of spelling of the road name to Trezise Street.

Attachments

1 Tresize Street properties [↓](#)

15.2 T1819/011 HP BARR RESERVE OVAL 2 RECONSTRUCTION

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Project Officer
File No: IC19/692

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to award contract T1920/011 - HP Barr Reserve Oval 2.

The original scope of this project was to reconstruct the existing three quarter size oval. Options to construct a full-size oval were presented to Council. A full-size oval would better cater to the needs of the community and user groups. The conclusion was that any additional funding required would be reviewed after the works were tendered.

RECOMMENDATION:

That Council:

- 1. Approves the allocation of an additional \$201,244.00 to T1920/011 HP Barr Reserve Oval 2 – reconstruction. This additional allocation to be identified via savings to other projects as part of the mid-year budget review;***
- 2. Awards the contract T1920/011 HP Barr Reserve Oval 2 – reconstruction to Gordon Gibson Nominees.***
- 3. Authorises the Chief Executive Officer to sign and seal documents for T1920/011 HP Barr Reserve Oval 2 – reconstruction, when available; and***
- 4. Discloses the contract price for T1920/011 HP Barr Reserve Oval 2 – reconstruction.***

Background

Tenders for T1920/011 HP Barr Oval 2 reconstruction were advertised as follows:

Advertisement	Date
Eprocure	11/09/19
Chronicle	20/09/19

Tenders closed at 2:00pm on 8 October 2019.

The tender evaluation team included Council’s Manager, Infrastructure, Planning & Delivery, Delivery and Contracts Coordinator and Project Manager.

Tenders Received – HP Barr Oval 2 Reconstruction
Gordon Gibson Nominees
Hume Turf & Machinery Pty Ltd
Lincolns Earthmoving Pty Ltd

Tenders were evaluated against the following criteria:

Cost 40%
Capacity 30%
Capability 30%

Tenderers scored as follows:

Tenderer	Evaluation score
Gordon Gibson Nominees	75
Hume Turf & Machinery Pty Ltd	73
Lincolns Earthmoving Pty Ltd	NC

Implications

Policy Considerations

These works are part of the works proposed in the Parkland Masterplan.

Financial/Economic Implications

Funds for the T1920/011 - HP Barr Reserve Oval 2 – reconstruction are included in Council’s 2019/20 budget with additional funding to be identified via savings to other projects as part of the mid-year budget review

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

The upgrade of this oval will allow for the expansion of sporting activities offered at the HP Barr Reserve Precinct.

Environmental/Sustainability Impacts

There is some planted native vegetation to be removed as part of this project, this vegetation has been offset through the planning process.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Growing

We will research and advocate:

To ensure we are responding to the current and future recreational needs of our community and creating sustainable and quality recreation reserves throughout our municipality.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

Sport, recreation, arts and culture, play an important role in bringing communities together.

b) Other strategic links

Open Space and Recreation Strategy.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Timeframe and achieving the proposed timelines	Minor (2)	Moderate (3)	5	Project Manager to monitor
Unsatisfactory quality of works	Minor (2)	Minor (2)	4	Project Manager to monitor
Contractor Injury	Minor (2)	Moderate (3)	5	Project Manager to monitor contractors OH&S performance
Community concerns	Minor (2)	Moderate (3)	5	

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Ongoing communication with user groups and residents through the life of the project	Newsletter, meetings, phone calls & Chronicle
Consult	User groups	Meetings

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Given the extra budget required to construct the oval to full size, the scope has been reviewed to provide three options. These options include the removal of the perimeter fence and the removal of the spoon drain. The removal of the fence is considered viable, however the removal of the spoon drain will have a significant impact on the overall drainage of the oval and thus cannot be recommended. The three options for consideration are:

Option One: Construct the full sized oval with spoon drain and fence and seek an additional \$338,508 via the mid-year budget review.

Option Two: Construct the full sized oval but remove the fence and seek an additional \$201,244 via the mid-year budget review. (recommended)

Option Three: Construct the full sized oval but remove the fence and spoon drain and seek an additional \$152,508 via the mid-year budget review.

Conclusion

The construction of this oval will greatly enhance facilities at the H.P. Barr sporting precinct. The full size oval will provide many more options than the originally proposed three quarter sized oval. Following a comprehensive evaluation of tenders against the pre-determined evaluation criteria and weightings, Gordon Gibson Nominees scored the highest and offer value for money.

Attachments

1 T1920 011 HP Barr Reserve Oval 2 - EVALUATION REPORT - Confidential

15.3 MURPHY STREET FAIRYLIGHTS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Manager Infrastructure Planning and Delivery
File No: IC19/903

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to approve the allocation of funding to the installation of fairy lights along Murphy Street Wangaratta between Ford Street and Faithful Street.

RECOMMENDATION:

That Council:

Approves the allocation of an additional \$100,000 (GST Exclusive) to the installation of fairy lighting along Murphy Street Wangaratta between Ford Street and Faithful Street from 2019/20 Capital Works Budget - CBD Street Banners

Background

In August 2019 fairy lights were installed in Reid Street, Wangaratta. The feedback received from the community has been very positive. It is now proposed to install fairy lights in Murphy Street to further enhance the look and feel of the CBD.

Budget for these work will be allocated from 2019/20 Capital Works Budget - CBD Street Banners.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial/Economic Implications

There will be a reduction of \$100,000 in the 2019/20 Capital Works Budget - CBD Street Banners.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Growing

We will plan, research and advocate for the future:

To encourage growth in Wangaratta's CBD and establish it as a regional business and retail centre

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

Sport, recreation, arts and culture, play an important role in bringing communities together

b) Other strategic links

N/A

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Timeframe and achieving the proposed timelines	Minor (2)	Moderate (3)	5	Project Manager to monitor
Unsatisfactory quality of works	Minor (2)	Minor (2)	4	Project Manager to monitor
Contractor Injury	Minor (2)	Moderate (3)	5	Project Manager to monitor contractors OH&S performance

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Ongoing communication business owners through the life of the project	Letter drop

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

There are no alternate recommendations.

Conclusion

Installation of fairy lights in Murphy Street will enhance the CBD and can be funded from 2019/20 Capital Works Budget - CBD Street Banners.

Attachments

Nil.

16. DEVELOPMENT SERVICES

16.1 PLANNING SCHEME AMENDMENT C76 (WANGARATTA INDUSTRIAL LAND USE STRATEGY) - CONSIDERATION OF SUBMISSIONS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Strategy Planner
File No: IC19/634

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to:

- Consider the 11 submissions received in response to the public exhibition of Wangaratta Planning Scheme Amendment C76 – Industrial Land Use Strategy.
- Inform and advise Council about the content of the submissions and key issues raised in response to Amendment C76. The submissions received in response to the Amendment were focussed on several individual matters which are considered further below.
- Seek Council's agreement to make changes to the exhibited Amendment documents to respond to submissions, as detailed in the discussion further below.
- Seek Council's agreement to refer Amendment C76 and the submissions to an independent Planning Panel as the next step in the amendment process in accordance with the requirements of the *Planning and Environment Act 1987*; and
- Seek Council agreement to allow officers to continue to work with submitters to resolve any outstanding matters raised in submissions, in the lead up to an independent Planning Panel.

RECOMMENDATION:

That Council:

1. ***Considers all submissions to Wangaratta Planning Scheme Amendment C76 – Industrial Land Use Strategy, pursuant to Section 22(1) of the Planning and Environment Act 1987.***
2. ***Makes changes to the exhibited C76 amendment documents in accordance with the changes identified and recommended in Attachment 1.***

- 3. Refers Amendment C76 to a Panel appointed under Part 8 of the Planning and Environment Act 1987.**
- 4. Formally requests that the Minister for Planning appoints a Panel in accordance with Sec 23(1)(b) of the Planning and Environment Act 1987.**
- 5. Continues to work with submitters with outstanding submissions to attempt to reach a resolution that can be presented to a Panel.**
- 6. Notifies submitters to Amendment C76 of Councils decision.**

Background

What Amendment C76 proposes?

The Amendment proposes to make changes to the Wangaratta Planning Scheme to enable the implementation of the Wangaratta Industrial Land Use Strategy 2017 (the Strategy), including policy changes and rezoning of land in accordance with the objectives of the Strategy. The overall aim of the Strategy is to:

- Ensure that there are sufficient opportunities to accommodate a range of industrial uses in Wangaratta.
- Produce a planning framework to guide development in the industrial areas of the city.
- Inform future changes to the Wangaratta Planning Scheme, including the application of zones, overlays and policies.

The Amendment (as exhibited) specifically seeks the following changes:

Ordinance Changes:

- Amends Clause 21.03 (Environment and Landscape Values).
- Amends Clause 21.08 (Economic Development).
- Amends Clause 21.11 (Local Areas).
- Amends Clause 21.12 (Reference Documents)
- Replaces Clause 22.09 (No Content) with a new Clause 22.09 (Industrial and Commercial Development).
- Amends Schedule 6 to Clause 37.01 Special Use Zone

Overlay Changes:

- Inserts a new Schedule to Clause 43.02 Design and Development Overlay – Schedule 4 (Commercial 2 Zoned Land with Main Road frontage)
- Inserts a new schedule to Clause 43.02 Development Design Overlay – Schedule 5 (Industrial Zoned Land with Main Road frontage)
- Amends the Development Plan Overlay – Schedule 3 (South Wangaratta Civic Precinct)
- Apply the Environmental Audit Overlay to 12-14 Tone Road
- Apply Schedule 4 and 5 to the Design and Development Overlay (Clause 43.02).

Mapping Changes:

- Rezone land bounded by Detour and Bourke Roads, North Wangaratta from Public Use Zone 1 (Service and Utility) to Industrial 1 Zone
- Rezone land occupied by North East Water at Klemm Road, North Wangaratta and Anker Road, North Wangaratta from Industrial 1 Zone and Farming Zone to Public Use Zone 1 (Service & Utility)
- Rezone land at 9, 11 & 13A Ashmore Street, Wangaratta and 1, 3 and 7-9 Bickerton Street, Wangaratta from Industrial 1 Zone to Industrial 3 Zone
- Rezone 118 Greta Road, Wangaratta from Public Use Zone 7 (Other) to Industrial 1 Zone.
- Rezone 2 - 24 Tone Road, Wangaratta from Industrial 1 Zone to Commercial 2 Zone, and correct anomalous zone boundary between the Public Purpose and Recreation Zone and the Proposed Commercial 2 Zone
- Rezone selected land on the southern side of Tone Road and known as 15, 29 – 43, 45 – 93 Tone Road, Wangaratta from Industrial 1 Zone to Commercial 2 Zone
- Rezone 28-30 Roy Street East, Wangaratta from Industrial 1 Zone to Industrial 3 Zone
- Rezone part of 218 Tone Road, Wangaratta (Eastern portion of lot, for the Goulburn Ovens TAFE) from Industrial 1 Zone to Public Use Zone 2 (Education)
- Rezone part of land bounded by Shanley Street and Reith Road, South Wangaratta and adjoining the Wangaratta Livestock Exchange, part of the land bounded by Gravel Pit Road and Reith Road, South Wangaratta and adjoining the Wangaratta Livestock Exchange from Farming Zone to Public Use Zone 6 (this is Council owned land and is comprised of paddocks used in association with the livestock exchange)

- Rezone Part of land at 79 Shanley Street, South Wangaratta from Public Use Zone 6 to Industrial 1 Zone
- Rezone North East Water land at Sandford Road, Wangaratta and adjoining from Industrial 1 Zone to Public Use Zone 1 (Service & Utility)
- Rezone selected land on the southern side of Tone Road and known as 105-125 Tone Road, Wangaratta from Industrial 1 Zone to Commercial 2 Zone (including the adjacent slip road).
- Correction rezoning of Crown Land fronting Greta Road (Part of the Wangaratta Common), Wangaratta South from Commercial 2 Zone to Public Conservation and Resource Zone
- Correction rezoning of land comprising the municipal reserve along the creek, which bisects 218 Tone Road, Wangaratta from Industrial 1 Zone and Farming Zone to Public Conservation and Reserve Zone
- Rezone the Three Mile Creek Reserve between Racecourse Road and Shanley Street from a mix of Industrial 1 Zone, Public Use Zone 6 and Farming Zone to Public Conservation and Recreation Zone.

Why is Amendment C76 required?

The Amendment is required to proactively plan and provide direction for industrial land into the future within Wangaratta by implementing key strategic directions from the Wangaratta Industrial Land Use Strategy.

The Strategy was adopted by Council after public advertising in October 2017 and provides a development framework and strategic direction for land use planning decisions and guidance on:

- Protection of industry from encroachment of sensitive uses.
- The re-use or development of older industrial areas.
- The management of issues associated with existing dwellings in industrial zones.
- Industrial development in rural areas.
- Built form and site presentation.
- Infrastructure planning and funding.
- Protecting long term potential for the expansion of industry in some areas.

Changes to the Wangaratta Planning Scheme, as described above are proposed to respond to the objectives and strategies of the Strategy, including the following key strategies:

Strategy 1.2 - Ensure an adequate supply of diverse land to accommodate demand over a 15 year period or based on industry trends

Strategy 4.1 Broaden the range of commercial uses that can be established on Tone Road

Strategy 5.2 Rezone land to more appropriate zones where it is poorly located for long-term industrial development

Strategy 16.2 Prepare land in North Wangaratta for larger industrial investors

Exhibition of Amendment C76

The amendment was placed on public exhibition from 18 April 2019 to 27 May 2019, in accordance with the requirements of the *Planning and Environment Act 1987*, and included the following:

- Direct notification to prescribed Ministers, government departments, statutory authorities
- Extensive notification to land owners and occupiers directly impacted by the proposed changes proposed and immediately neighbouring properties
- Public notice published in the Wangaratta Chronicle on 12 April 2019
- Notice in the Victorian Government Gazette on 18 April 2019

Submissions to Amendment

Council received 11 formal submissions following the close of the exhibition period. Eight (8) submissions were received from landowners and three (3) submissions were received from authorities.

Key Issues

A full analysis of submissions is contained in Attachment 1, including the following recommendations for changes to the amendment:

- Modify the South Wangaratta Strategic Directions Plan at Figure 8 of Clause 21.11-3, to more accurately and clearly show the proposed Strategic Buffer surrounding MacKay Casings and the operational area of the Wangaratta Saleyards
- Modify Strategy 1.2 and Strategy 1.3 of Clause 21.11-3 to more clearly express Council's intent of the proposed Strategic Buffer surrounding MacKay Casings and the operational area of the Wangaratta Saleyards
- Not proceed with rezoning of the land at 218 Tone Road, Wangaratta (eastern portion of lot for Goulburn Ovens Institute of TAFE) as Public Use Zone Schedule 2 (Education), and retain this land within the Industrial 1 Zone
- Retain Lots 3, 4, 5, 6 & 7 on LP7241 within the Industrial 1 Zone
- Apply the correct heading to Clause 21.11-4 - North Wangaratta Industrial Area

- Amend Clause 21.12 to refer to the Wangaratta Infrastructure Plan

Consideration of Submissions

Following exhibition of an amendment, Council must consider all submissions received pursuant to sections 22 and 23 of the Act. Where a submission requests a change to the amendment, Council must:

- (a) Change the amendment in the manner requested; or
- (b) Refer the submission to a Panel appointed by the Minister; or
- (c) Abandon the amendment or part of the amendment.

Council officers have considered all submissions to the Amendment and have proposed changes to the exhibited documents were appropriate and justifiable. However, not all of the submissions were able to be addressed as some or the requested changes are in conflict with the intended outcomes of the Amendment, not supported on planning grounds or beyond the scope of the amendment.

Therefore, it is appropriate to refer the matter to an independent Panel for a full assessment and allow all parties with an interest to be heard.

Implications

Policy Considerations

The Wangaratta Industrial Land Use Strategy sets out the vision, objectives, strategies, actions and implementation plan to guide this Amendment. The progression of Amendment C76 will ensure that the recommendations of the Strategy is appropriately implemented.

The Planning Policy Framework (PPF) at Clause 11.02-1S refers to supply of urban land and includes policy to monitor development trends and land supply and demand for housing and industry.

Clause 17.02-1S of the PPF refers to business. This policy identifies a need to plan for an adequate supply of commercial land in appropriate locations.

Clause 17.03-1S of the PPF refers to industrial land supply and identifies the need to: ensure adequate supply of industrial land in appropriate locations including sufficient stocks of large sites for strategic investment; identify land for industrial development in urban growth areas where there is good access for employees, freight and road transport and appropriate buffer areas can be provided between the proposed industrial land and nearby sensitive land uses; protect and carefully plan existing industrial areas to, where possible, facilitate further industrial development; and avoid approving non-industrial land uses that will prejudice the availability of land in identified industrial areas for future industrial use.

Financial Implications

Costs associated with a Panel hearing may be significant and will be borne by Council as the proponent of this amendment. A fee is set by Planning Panels

Victoria that includes the hearing, site visits and report writing. Depending on the parties that wish to be heard, a Panel hearing may run for more than one day.

Council's other costs will be officer time required to prepare for and represent Council before a Planning Panel hearing. Council may require representation at the Panel and/or support from expert witnesses to address some matters raised in submissions which will incur additional costs.

Legal/Statutory

Processes associated with this amendment comply with the legislative requirements of the *Planning and Environment Act 1987*.

Social

The Amendment is expected to have positive social outcomes for the Rural City of Wangaratta. The adopted Strategy has been developed to guide the future of industrial land use planning within the Municipality, including supporting the growth of industry and employment within the municipality to ensure that the sector will continue to play an important role in the community.

Environmental/Sustainability Impacts

The Amendment has also considered environmental impacts and provides for more sustainable land use outcomes and protection of environmental values in the Municipality. In particular, the Amendment encourages the retention of native vegetation within the development of industrial and commercial land and increases the focus on the protection of waterways through the design of buildings and subdivisions to address public land.

The proposed Amendment also proposes to introduce an Environmental Audit Overlay to land at 12-14 Tone Road to ensure that the proper consideration will be given to potentially contaminated land.

Through updates and revisions to the policy, the Amendment also encourages the use of energy efficient building techniques to reduce long term operating costs for industry and business and encourages the use of alternative energy.

Economic Impacts

The Amendment is expected to have positive economic benefits for the Rural City of Wangaratta generally, through the implementation of land use strategies and policies which provide a clear vision for industry and ensuring that a supply of industrial land is available to meet current and future demands.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

We will plan research and advocate for the future:

To ensure we have sufficient available and serviced industrial land to attract new businesses and advance employment opportunities.

We will focus on our business:

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

To ensure sustainable and appropriate development, the Rural City of Wangaratta has adopted carefully considered long-term planning for commercial, industrial and residential areas.

Review and update land-use zoning to strengthen protection of agricultural land for agricultural activities; set aside suitable areas for future industry growth; provide for future residential growth in both Wangaratta and around rural townships.

Facilitate an adequate supply of suitably sited and serviced industrial land

Promote an ongoing diversification of the local economy, while supporting the existing industry, manufacturing, agricultural, tourism, small business and service industry sectors.

b) Other strategic links

- Population and Housing Strategy 2013
- Wangaratta Industrial Land Use Strategy 2017
- Hume Regional Growth Plan that identifies the Wangaratta as a location for strategic opportunities for urban development, including commercial and industrial areas.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform		
Consult	Consult	<i>We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals</i>
Involve	Involve	<i>We will work with you to ensure that your concerns and aspirations are directly</i>

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
		<i>reflected in the alternatives developed and provide feedback on how public input influenced the decision</i>
Collaborate		
Empower		

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Option 1 (Recommended option):

Resolve to make changes to the amendment where appropriate, in accordance with submissions detailed in Attachment 1, pursuant to section 23(1)(a) of the Act and request the appointment of an independent Planning Panel to consider all unresolved submissions as detailed in Attachment 1, pursuant to section 23(1)(b) of the Act.

This option follows the statutory process required to progress the amendment and consider all submissions to Amendment C76.

Option 2

That Council makes changes to the Amendment to accommodate all of the requested changes raised within submitters.

This option is not recommended, nor is it possible to accommodate all of the requested changes, as some submissions request changes beyond the scope of the amendment, that contradict the key directions set out in the underlying strategic planning documents or are not supported on planning grounds. Therefore it is not possible to make all changes requested by submitters and not recommended to proceed with this option.

Option 3

Abandon the amendment under section 23(1)(c) of the Act, given the issues raised within the unresolved submissions to the amendment.

This option would fail to deliver the outcomes recommended for Wangaratta by the Industrial Land Strategy and would fail to consider appropriate supply of industrial land.

Conclusion

Amendment C76 represents a significant strategic planning and policy implementation for Wangaratta. It proposes to provide direction for future industrial

land and will implement the key strategic directions from the Wangaratta Industrial Land Use Strategy that includes setting a clear vision for industry and ensures that a supply of industrial land is available to meet current and future demands.

Overall, the submissions to the Amendment do not oppose the broader changes to the Wangaratta Planning Scheme however raise issues with some components of the Amendment.

This report summarises the submissions and identifies changes that are proposed to the Amendment in order to address some of the concerns, however there are issues raised within submissions that remain outstanding. It is therefore necessary to refer the amendment to an Independent Planning Panel for consideration of the unresolved matters. All submitters to the amendment will be invited to participate in the Panel process.

Attachments

- 1 C76 (Wangaratta Industrial Land Use Strategy) - Assessment of Submissions
[!\[\]\(7a8011739ec4e250e2f89a547d75fb0a_img.jpg\)](#)

16.2 100-104 MURPHY STREET - WANGARATTA FAMILY HISTORY SOCIETY

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Manager - Strategy, Growth & Environment
File No: IC19/844

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide details on the status of the Visitor Information Centre building and structural loadbearing issues associated with the first floor of this building.

An investigation of the building structure has concluded that the first floor load rating is not suitable for its current use. This poses safety concerns for the occupants of the first floor and others using the building. In addition to this, concerns have been raised about fire risk and associated evacuation options from the first floor. The lack of appropriate emergency exits on the first floor poses a risk to the safety of the occupants of the first floor.

The Wangaratta Family History Society currently holds a licence agreement for the first floor of the Visitor Information Centre which is due to expire 30 June 2020. However, in light of the structural issues and fire safety concerns related to the first floor, the current Licence Agreement should be ceased and the Wangaratta Family History Society will have to vacate the first floor as soon as possible.

Council officers will continue to work with the Wangaratta Family History Society to help find alternative space and relocate.

RECOMMENDATION:***That Council:***

- 1. provides written notice to the Wangaratta Family History Society ceasing the Licence Agreement to occupy the first floor of 100-104 Murphy Street, Wangaratta by 31 January 2020, due to safety concerns.***
- 2. provides support to help Wangaratta Family History Society to relocate.***

Background

The Visitor Information Centre building at 100-104 Murphy Street, Wangaratta is owned by the State Government and Council is appointed as the Committee of Management for the Crown Allotment.

A structural investigation was undertaken after reports of internal movement. The investigation identified structural load bearing issues associated with the first floor of this building. Concerns have also been raised about fire risk and associated evacuation options from the first floor of the building.

The Wangaratta Family History Society occupy the first floor of the building under a licence agreement with Council. Discussions have been held with the Wangaratta Family History Society over several site visits and meetings to advise them of the structural issues and safety concerns, the need to reduce the load on the first floor of the building and relocate to an alternative location.

Council officers have been actively searching for a more appropriate location for the Wangaratta Family History Society, but have not been successful to date. Council officers will continue to help the Wangaratta Family History Society to search for a suitable location.

Implications

Policy Considerations

Health, Safety and Risk.

Financial/Economic Implications

There will be the loss of the annual rent, \$1 per annum.

	2019/2020 Approved Budget for this proposal \$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue/Income	\$1	\$0		Loss of licence fee
Expense				
Net Result				

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

The Wangaratta Family History Society provide a valued service preserving local history and family stories.

Environmental/Sustainability Impacts

Environmental impacts to the building have been identified within the structural report.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

We respond to the requests of our community to ensure our infrastructure is safe and well maintained

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

N/A

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
To loss of life	Probable	Catastrophic	19	Vacate first floor
Building structural damage	Probable	Catastrophic	19	Vacate first floor

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Community	Media update
Consult	Stakeholder - Wangaratta Family History Society	Meetings

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

Safety concerns have been identified in relation to the continued use of the first floor of the Visitor Information Centre building at 100-104 Murphy Street, Wangaratta. These concerns are associated with structural and emergency evacuation issues. Due to these safety concerns the current Licence Agreement with Wangaratta Family History Society to use the first floor of the building should be ceased and the first floor should be vacated by 31 January 2020. Council officers will continue to support the Wangaratta Family History Society to relocate.

Attachments

Nil.

17. SPECIAL COMMITTEE REPORTS

Nil

18. ADVISORY COMMITTEE REPORTS

18.1 AUDIT ADVISORY COMMITTEE CHARTER

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Governance & Reporting Advisor
File No: IC19/843

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to approve revisions to the Audit Advisory Committee Charter.

RECOMMENDATION:

That Council adopts the revised Audit Advisory Committee Charter 2019.

Background

The current Audit Advisory Committee Charter (the Charter) was last reviewed and then endorsed by Council on 16 June 2015. As per the current review schedule, the Charter is required to be reviewed every four years.

The review of the Charter took into consideration good practice guidelines from Local Government Victoria and charters from other councils.

The revised Charter was presented to the Audit Advisory Committee on 12 September 2019. Changes proposed to the Charter were support in addition to other comments and further changes being made by the Audit Advisory Committee.

The revised Charter is now presented to Council for consideration.

Summary of changes made

SECTION	CHANGE
Part 2 - Terms of Reference Section 5 - Membership Point 2	Clarifying of a sitting member's ability to re-apply for their position via only an Expression of Interest for their second term.
Part 2 - Terms of Reference Section 5 - Membership Point 5	Inclusion of clause to address ability to remove a member after two instances of non-attendance within a twelve-month period.

SECTION	CHANGE
Part 2 - Terms of Reference Section 5 - Membership Point 6	Inclusion of clause requiring the Committee to make a recommendation to Council to commence the removal of a member (<i>as per Point 5</i>).
Part 2 - Terms of Reference Section 5 - Membership Point 10	Clause included requiring the rotation of the Chairperson on a bi-annual basis.
Part 3 - Governance Section 14 - Confidentiality Point 2	Clause included requiring Committee members to sign Confidentiality Agreement upon appointment.
Part 5 - Charter Review	A new Part has been excluded to outline the review cycle for the Audit Advisory Committee Charter.

Policy Considerations

There are no policy considerations identified for the subject of this report.

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts identified for this subject of this report.

2017-2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan (2019 Revision):

Pillar

We are Sustainable

We will focus on our business

By ensuring that we have the processes in place to support our community groups and committees to be viable and sustainable.

Conclusion

It has been four years since the Audit Advisory Committee Charter was approved by Council. Revision is timely and allows for the Charter to reflect the current objective, role, duties and responsibilities of the Committee.

Attachments

- 1 Audit Advisory Committee Charter - Revised 2019 [↓](#)

19. **RECORDS OF ASSEMBLIES OF COUNCILLORS & MINUTES OF ADVISORY COMMITTEE MEETINGS**

19.1 RECORD OF ASSEMBLY OF COUNCILLORS & ADVISORY COMMITTEE REPORTS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 November 2019
Author: Executive Assistant - Corporate Services & Councillors
File Name: Assemblies of Councillors
File No: IC19/510

Executive Summary

Assembly of Councillors:

An “Assembly of Councillors” is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision and is either of the following:

- a meeting of an advisory committee where at least one Councillor is present; or
- a planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

At an assembly of Councillors, a written record is kept of:

- a) the names of all Councillors and members of the Council staff attending;
- b) the matters considered;
- c) any conflict of interest disclosures made by a Councillor attending; and
- d) whether a Councillor who has disclosed a conflict of interest leaves the assembly.

The written record of an assembly of Councillors is, as soon as practicable:

- a) reported at an Ordinary Meeting of the Council; and
- b) incorporated in the Minutes of that Council meeting.

Date	Meeting details	Refer
9 October 2019	Sport & Recreation Advisory Committee Meeting	Attachment
14 October 2019	Councillor Briefing Forum	Attachment
15 October 2019	Pre-Council Meeting Discussion	Attachment
17 October 2019	Municipal Emergency Management Planning Committee Meeting	Attachment
17 October 2019	Municipal Fire Management Planning Committee Meeting	Attachment
21 October 2019	Councillor Briefing Forum	Attachment

Date	Meeting details	Refer
25 October 2019	Kutcha Edwards Cultural Immersion Workshop	Attachment
28 October 2019	Councillor Briefing Forum	Attachment
28 October 2019	CEO Annual Review Session	Attachment
11 November 2019	Councillor Briefing Forum	Attachment

Advisory Committee Meetings:

Minutes of the following Advisory Committee Meetings are reported to Councillors for information (refer attachments).

1. Sport & Recreation Advisory Committee Minutes – 9 October 2019

RECOMMENDATION:

That Council:

1. *receives the reports of Assemblies of Councillors*
2. *notes the minutes of these Advisory Committees*

Attachments

- 1 Assembly of Councillors - Sport & Recreation Advisory Committee - 9 October 2019 [↓](#)
- 2 Assembly of Councillors - Councillors Briefing Forum - 14 October 2019 [↓](#)
- 3 Assembly of Councillors - Pre Council Meeting Discussion - 15 October 2019 [↓](#)
- 4 Assembly of Councillors - Municipal Emergency Management Planning Committee - 17 October 2019 [↓](#)
- 5 Assembly of Councillors - Municipal Fire Prevention Management Planning Committee - 17 October 2019 [↓](#)
- 6 Assembly of Councillors - Councillors Briefing Forum - 21 October 2019 [↓](#)
- 7 Assembly of Councillors - Kutcha Edwards Cultural Immersion Workshop - 25 October 2019 [↓](#)
- 8 Assembly of Councillors - Councillors briefing Forum - 28 October 2019 [↓](#)
- 9 Assembly of Councillors - CEO Annual Review - 28 October 2019 [↓](#)
- 10 Assembly of Councillors - Councillors briefing Forum - 11 November 2019 [↓](#)
- 11 Sport & Recreation Advisory Committee Minutes - 9 Oct 2019 [↓](#)

20. NOTICES OF MOTION

Nil

21. URGENT BUSINESS

22. PUBLIC QUESTION TIME

23. CONFIDENTIAL BUSINESS

Nil

24. CLOSURE OF MEETING

ATTACHMENTS

Councillors Portfolios

The Councillors were appointed on 26 November 2018 to the following portfolios and by extension to the related Section 86 Special Committees, Advisory Committees and associated committees and bodies:

Councillor	Ward	Portfolio	Advisory Committee/Organisation
1. Cr Ken Clarke, OAM	City	Sports & Recreation	Audit Advisory Committee
			Place Naming Advisory Committee
			Municipal Association of Victoria
			Sport & Recreation Advisory Committee
2. Cr Harvey Benton	North	Infrastructure & Emergency Services and Agriculture	Municipal Emergency Management Planning Committee
			Municipal Fire Management Planning Committee
			Friends of Lacluta Special Committee
			Timber Towns representative
3. Deputy Mayor, Mark Currie	Warby	Economic Development	Agriculture & Agribusiness Advisory Committee
			Economic Development and Tourism Committee
4. Cr Dave Fuller	City	Arts & Culture and Environment	Audit Advisory Committee
			Sport and Recreation Advisory Committee
			Arts, Culture and Heritage Advisory Committee
			Wangaratta Festival of Jazz Incorporated
5. Mayor, Dean Rees	City	Planning	Friends of Lacluta Special Committee
6. Cr Harry Bussell	South	Tourism & Events	Economic Development and Tourism Committee
7. Cr Ashlee Fitzpatrick	City	Community Wellbeing, Family, Youth & Disability	Youth Council Representative

Rural City of Wangaratta	19/20 Adopted Budget \$'000	18/19 YTD Actual \$'000	19/20 YTD Adopted Budget \$'000	YTD Variance \$'000	YTD Variance %	Ref
30th September 2019						
Income						
Rates and charges	33,656	33,607	33,560	47	0%	
Statutory fees and fines	1,204	285	301	(16)	(5%)	
User fees	7,810	2,174	1,947	227	12%	1
Contributions - cash	275	73	69	4	6%	
Grants - Operating	15,432	3,089	3,943	(854)	(22%)	2
Grants - Capital	7,572	66	4	62	1550%	3
Reimbursements	80	36	20	16	80%	
Other revenue	621	103	155	(52)	(34%)	4
Net gain/(loss) on sale/disposal of property, infrastru	819	1,633	205	1,428	695%	5
Total income	67,470	41,066	40,204	861	2%	
Expenses						
Employee benefits	24,163	5,595	5,477	(118)	(2%)	
Materials and services	20,058	4,360	5,229	869	17%	6
Depreciation and amortisation	18,822	3,771	4,704	933	20%	7
Finance costs	645	88	161	73	45%	8
Other expenses	104	108	96	(13)	(13%)	
Total Expenses	63,792	13,922	15,666	1,744	11%	
Surplus / (deficit) for the year	3,677	27,144	24,538	2,605	11%	

Notes

1. Child care fees are higher than budgeted due to higher occupancy \$73K. Other areas with higher than anticipated user fees include Waste Management \$61K, Community Care \$42K, Strategy Growth and Environment \$28K.
2. Victorian Grants Commission - 50% received in advance in June 2019 resulting in lower grant in 19/20.
3. Grant received for Mobility Solution \$50K and Bus Shelter Construction \$18K received but not budgeted for.
4. Interest income lower by \$51K due to 18/19 loan not being deferred
5. Sale of industrial land in Murrell Street that was budgeted to be settled in 18/19 did not settle until early 19/20.
6. The main variance of materials and services is due to the phasing. These include Projects and Recreation projects \$320K seasonal Field Services works \$150K, Asset Planning Projects \$127K, Waste Projects \$92K Facilities works \$85K and Community Care \$73K.
7. Depreciation of Road Seals currently under budget due to some seals fully depreciated.
8. Finance costs are lower as a result of deferring the borrowings from 18/19. As a result of not drawing down borrowings in 18/19 Councils has a saving of \$20K for the quarter ended 30 September 2019.

Rural City of Wangaratta	30 June 2018	30 June 2019	30th September 2019
Balance Sheet as at 30th September	\$	\$	\$
Assets			
Current assets			
Cash and cash equivalents	31,974,226	20,938,737	20,437,053
Rate receivables	951,490	1,020,861	26,851,708
Other receivables - current	3,112,560	6,064,419	6,506,689
Inventories	1,394	104	3,406
Assets held for sale	3,788,000	2,110,462	2,110,462
Other assets - current	401,806	641,497	620,928
Investments in associates	0	0	0
Total Current assets	40,229,476	30,776,082	56,530,247
Non-current assets			
Receivables non-current	7,200	3,600	3,600
Financial assets non-current	10,000	10,000	10,000
Property, plant and equipment and infrastructure	533,986,301	555,428,616	555,419,789
Book collection	549,189	746,326	743,595
Intangible Assets - Landfill	0	1,880,390	1,880,390
Total Non-current assets	534,552,690	558,068,932	558,057,375
Total Assets	574,782,166	588,845,014	614,587,621
Liabilities			
Current liabilities			
Payables - current	4,415,470	8,174,912	3,081,977
Trust funds and deposits	1,237,602	1,487,532	4,669,504
Provisions - current	5,676,538	5,198,217	5,284,520
Interest bearing loans and borrowings - current	552,394	442,148	329,506
Total Current liabilities	11,882,003	15,302,809	13,365,508
Non-current liabilities			
Provisions non-current	14,676,151	16,503,352	16,503,352
Interest bearing loans and borrowings non-current	8,186,265	7,744,117	7,744,117
Total Non-current liabilities	22,862,416	24,247,469	24,247,469
Total liabilities	34,744,420	39,550,279	37,612,977
Net assets	540,037,746	549,294,735	576,974,644
Equity			
Accumulated surplus	165,723,428	174,941,752	174,941,752
Other reserves	11,506,389	12,067,840	12,067,840
Asset revaluation reserve	353,028,155	358,358,073	358,358,073
Accumulated surplus - current year	9,779,775	3,927,071	31,606,979
Total Equity	540,037,746	549,294,735	576,974,644

Rural City of Wangaratta	19/20 Adopted Budget	19/20 Current Budget	19/20 YTD Actual	19/20 YTD Current Budget	YTD Variance	YTD Variance
Statement of Capital Works 10 September 2019	\$	\$	\$	\$	\$	%
Property						
Land improvements	1,996,900	2,015,913	279,500	503,778	224,278	-45%
Total Land	1,996,900	2,015,913	279,500	503,778	224,278	-45%
Buildings	1,155,750	1,284,254	123,417	32,112	(91,305)	(284%)
Total buildings	1,155,750	1,284,254	123,417	32,112	(91,305)	(284%)
Total Property	3,152,650	3,300,167	402,917	535,890	(132,973)	(25%)
Plant and equipment						
Plant and equipment	1,634,207	1,800,568	111,783	449,139	337,356	75%
Furniture and fittings	452,465	471,569	8,262	75,612	67,350	89%
Computers and telecommunications	745,448	892,660	4,034	140,256	136,222	97%
Artworks	5,544	5,544	2,396	1,386	(1,010)	(73%)
Book collection	187,061	187,061	39,662	46,765	7,103	15%
Total Plant and equipment	3,024,725	3,357,402	166,137	713,158	547,021	77%
Infrastructure						
Waste management	2,795,850	3,362,502	507,262	685,353	178,091	26%
Sealed roads and substructure	5,092,874	5,692,316	771,499	925,959	154,460	17%
Gravel Roads and substructure	2,151,630	2,186,988	133,930	546,528	412,598	75%
Bridges	293,750	315,622	38,245	42,951	4,706	11%
Kerbing	1,100,000	1,227,000	182,919	94,212	(88,707)	(94%)
Drainage	2,044,670	2,446,325	347,904	495,555	147,651	30%
Footpaths	731,573	731,573	195,574	54,558	(141,016)	(258%)
Bikepaths	0	41,345	-	10,332	10,332	100%
Off Street Car Parks	1,563,500	1,552,395	77,852	161,535	83,683	52%
Parks, Open Spaces and Streetscapes	817,250	879,757	72,209	189,303	117,094	62%
Recreation, Leisure and Community Facilities	15,932,303	16,769,713	1,721,709	3,948,843	2,227,134	56%
Aerodromes	989,507	989,507	-	209,793	209,793	100%
Total Infrastructure	33,512,907	36,195,043	4,049,101	7,364,922	3,315,821	45%
Total capital works expenditure	39,690,282	42,852,612	4,618,155	8,613,970	3,995,815	46%
Represented by:						
New asset expenditure	20,559,739	22,047,019	690,317	4,898,982	4,208,665	86%
Asset renewal expenditure	11,582,147	12,767,235	1,459,622	1,815,772	356,750	20%
Asset upgrade expenditure	6,348,396	6,831,910	2,468,817	1,597,225	(871,092)	(55%)
Rehabilitation	1,200,000	1,206,448	0	301,491	301,491	100%
Total capital works expenditure	39,690,282	42,852,612	4,618,156	8,613,970	3,995,814	46%

Councillor Expenditure 1/07/19 to 30/09/19								
Expense	Harvey Benton	Harry Russell	Ken Clarke	Mark Currie	David Fuller	Dean Rees	Ashlee Fitzpatrick	Total
Accommodation & Meals	-	-	80	-	-	-	-	80
Conferences & Seminars	-	-	-	-	-	-	377	377
Salaries & wages	7,043	7,043	7,043	7,043	7,043	21,794	7,043	64,054
Traveling	-	2,851	-	-	138	-	-	2,789
Meeting Expenses	-	-	-	-	-	-	-	-
Telephone	54	54	54	54	54	54	54	378
Childcare	-	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	3,867	-	3,867
Total	7,097	9,748	7,177	7,097	7,235	25,715	7,475	71,545

Council Plan 2017 - 2021 (2019 Revision)
'What You Will See in 2019/20' - Q1 Progress Report

WE ARE THRIVING			
What You Will See in 2019/2020	Status	Tracking	
Wangeratz Indoor Sports and Aquatics Centre Delivery	Underway 30-59%	ON TRACK	Project is progress, some minor issues with approvals. Multi year project and will be completed November 2020.
HP Barr Reserve Oval 2 - Drainage and Restoration works	Started 1-29%	ON TRACK	Project will be awarded in November 2019 and be completed by March 2020.
Delivery of Glenrowan Recreation Reserve Upgrade Project	Nearing Completion 60-89%	ON TRACK	Female friendly change rooms are complete, netball courts are due to be completed by end of November 2019.
Implementation of the Waste Management Strategy (WMS)	On-going 60-79%	ON TRACK	Implementation of the Waste Management Strategy actions are currently progressing satisfactorily. Actions include: A polystyrene extruder has been purchased for the Transfer Station; A sorting pad and machinery has been established at the landfill to recover recyclable waste from landfill; Council is participating in the garage sale trail to recover hard waste; Expansion of the kerbside collection of organics to rural townships is underway for December 2019; Upgrade of electronic waste facilities at the Transfer Station has occurred; and Aftercare and maintenance program has been developed for the 16 known landfills and a feasibility assessment has occurred for the Eldorado Landfill.
Mental Health and Family Violence Program	Started 1-29%	ON TRACK	Components of this program are being planned including 16 days of activism and coffee with a cop. 16 days of activism will be undertaken through November and December 2019, while the coffee with a cop program is on-going.
North and South Wangeratz Reserve Lighting Upgrade	Underway 30-59%	ON TRACK	South Wangeratz is near completion - Poles to be installed early November 2019, North Wangeratz to go out to tender in November 2019, completion March 2020.
WJ Finlay Oval Lighting Upgrade	Underway 30-59%	ON TRACK	Project has been awarded. Power upgrade complete, lighting installation due completed March 2020.
Senior Citizens Centre - Feasibility Study	Started 1-29%	ON TRACK	The procurement process for a consultant to complete the Senior Citizens Feasibility Study is underway.
Implementation of Play Space Strategy - Year 2	Nearing Completion 60-89%	ON TRACK	The two play spaces for the 2018/20 financial year have been upgraded. Works at Belmore Estate Park are in progress.
Mitchell Avenue Children's Garden Construction	Started 1-29%	ON TRACK	Project will go out for Expression of Interest (EOI) in November 2019, funding split over two years project will be tendered in March 2020.

WE ARE GROWING			
What You Will See in 2019/2020	Status	Tracking	Comment
Progression of Draft Brand Strategy	Underway 30-50%	ON TRACK	Work has commenced and is on track to meet scheduled delivery dates.
Wanganella Aerodrome Infrastructure Development	Underway 30-50%	OFF TRACK	Due to unforeseen circumstances with our Consultants - we have not yet received the Infrastructure Design Plans and tender documents for the commercial hangar - we still expect to be completed by June 2020.
Develop Growth Area Infrastructure	On-going 60-70%	ON TRACK	We are currently awaiting the amendment to be approved. Meetings on the Growth Areas and what Development Applications may look like have been held to allow a better understanding and smoother process for planning applications once the Amendment has been approved.
Participation in Tourism North East (TNE) programs	Underway 30-50%	ON TRACK	Participation in the TNE is on track for FY19/20 - Feast High Country marketing program, Matched added to the High Country Brewers Trail and marketing campaign.
Business Development and Support Programs	Underway 30-50%	ON TRACK	Business development programs underway and on track for FY19/20 - Working with new businesses pre-planning meetings, Prosecco Kickstart program and Small Business Vic on workshop program.
Tourism Marketing Campaigns	Started 1-25%	OFF TRACK	The Tourism Marketing Campaign is slightly off track due to waiting clarity on Brand & Marketing Strategy - expected meetings in October 2019.

WE ARE ESTABLISHED			
What You Will See in 2019/2020	Status	Tracking	Comment
Railway Precinct Redevelopment	Started 1-25%	ON TRACK	Tender late October 2019 and be awarded at December 2019 Council meeting. Multi year project.
Cruise Street Program of Works - Stage 2	Completed 100%	ON TRACK	Project completed in August 2019, ahead of schedule.
Delivery of our Asset Renewal Program 2019/2020	Underway 30-50%	ON TRACK	Renewal program is underway and will be completed by June 2020.
Progression of major projects from 'The Wanganella Project' in line with successful funding provision and Council's priorities	Underway 30-50%	ON TRACK	Major projects are progressing in line with Council priorities.
Implementation of the annual Rural Community Planning projects identified within the District Plans	Started 1-25%	OFF TRACK	Township signage projects are on hold pending the Branding Strategy, while the township plans are yet to be commenced. A Rural Placemaking Coordinator has been employed to review and develop the program.
Preparation of municipality-wide Cycling Strategy	On-going 60-75%	OFF TRACK	A draft Walking and Cycling Strategy is being completed to present at the December 2019 Ordinary Council meeting.
Design and planning completed for the Waitara Drainage Scheme	On-going 60-75%	ON TRACK	Have started the process to acquire final section of land for the bund installation in early 2020.
Annual Gravel Re-sheeting and Resealing Programs	Started 1-25%	ON TRACK	Program is running to schedule. Currently 10.2kms completed out of a 77km program.
Drainage and upgrade of Linder Road - Design and Land Acquisition	Started 1-25%	OFF TRACK	Design has started, design only project.
Council Asset Data, Condition and Renewal Policy Development - Buildings and Systems	Started 1-25%	ON TRACK	Tender awarded, works progressing.

WE ARE INSPIRED			
What You Will See in 2019/2020	Status	Tracking	Comment
Wangaratta Performing Arts and Convention Centre Services Feasibility Study	Underway 30-50%	ON TRACK	Work has commenced and is on track to meet scheduled delivery dates.
Art Gallery Feasibility Study Outcomes	Underway 30-50%	ON TRACK	Work has commenced and are on track and meeting scheduled delivery dates.
Library Self Service, security and stock control through RFID Technology	Underway 30-50%	ON TRACK	Work has commenced and are on track and meeting scheduled delivery dates.
Wangaratta Parklands Precinct Master Plan	Started 1-25%	OFF TRACK	Engagement is underway for the Parklands Masterplan, with the procurement process for a consultant to complete the masterplan underway.
Development of enabling frameworks for project management, change management and innovation	Underway 30-50%	ON TRACK	Work has commenced and is meeting scheduled delivery dates.
Investigate lighting treatments within CBD Precinct as an extension of the Christmas Decorations Project	Underway 30-50%	ON TRACK	Reid Street lights installed. Researching lighting treatment for Murphy Street.
Venue Management Software to streamline booking systems - Implementation	Started 1-25%	OFF TRACK	ICT Strategy has identified Event Management Software upgrade as a key component of stage 1 and consequently the scope of the original project has been revised to be incorporated into larger project.

WE ARE SUSTAINABLE			
What You Will See in 2019/2020	Status	Tracking	Comment
Organics Processing Plant Completion	Nearing Completion 80-89%	ON TRACK	Construction will be completed by early November 2019 and commissioning will then take place.
Rural Townships Organics Roll Out	Nearing Completion 80-89%	ON TRACK	The official roll out is set to occur in December 2019. Bins have been purchased, contractor has been appointed for the collection and distribution of bins. Media and communications has been written, and supporting educational material is with printers.
Golf Club Rehabilitation	Started 1-29%	OFF TRACK	Additional testing required, works are unlikely to be finished in this financial year.
Deliver our roadside weed management spraying program	Underway 30-59%	ON TRACK	Our FY19/20 Spraying program is underway with all contractors aware of their roles and responsibilities documented and accepted.
Improved employee experience and performance through enhanced on-boarding and talent management	Started 1-29%	ON TRACK	First deliverables soon to be implemented and scoping for Stage 2 work is advanced.
Business Intelligence - Agile reporting to support business decisions	On-going 60-79%	ON TRACK	Work is on-going. Project is running as per schedule and within budget.
On-line lodgement and payment of permits, animal renewals and infringements	Underway 30-59%	ON TRACK	Work has commenced and is on track. The projects meeting scheduled delivery dates as per the ICT Strategy Roadmap.
Comprehensive service planning framework	Not Started 0%	ON HOLD	To be presented at mid-year (2019/20) budget review for proposed funding reallocation.
Domestic Waste Water Management	On-going 60-79%	ON TRACK	Work is on-going. Project is running as per schedule and within budget.
ICT Strategy Implementation - Commencement	Underway 30-59%	ON TRACK	Work has commenced and is on track. The projects meeting scheduled delivery dates as per the ICT Strategy Roadmap.
Environmental Sustainable Strategy 2014 - Review and update	Underway 30-59%	ON TRACK	Review of current strategy underway with findings to be delivered in December 2019.

	STATUS	TRACKING	GUIDANCE FOR COMMENTARY
Key:	Completed 100%		ON TRACK: Completed - On time and within budget OFF TRACK: Completed - But did not meet delivery dates and/or ran over budget
	Nearing Completion 80-89%		ON TRACK: In progress and nearing imminent completion (within 1-3 months) OFF TRACK: In progress and nearing imminent completion (within 1-3 months) but outside of budget and/or delivery dates not being met
	On-going 60-79%	ON TRACK	ON TRACK: Work on-going - Running as per schedule and within budget OFF TRACK: Work on-going but over budget and/or delivery dates not being met
	Underway 30-59%	OFF TRACK	ON TRACK: Work has commenced and are on track and meeting scheduled delivery dates OFF TRACK: Work has commenced but some concerns about completing as per works schedule
	Started 1-29%		ON TRACK: Work started and meeting scheduled delivery dates OFF TRACK: Work started but concerns scheduled deliverable dates can not be achieved
	Not Started 0%		ON TRACK: Work has not commenced. Scheduled to commence later in FY2019/20 OFF TRACK: Work has not commenced. Scheduled commencement date missed and intervention is required

WE ARE ESTABLISHED

MEASURES & TARGETS	RESULTS (Year to Date)	COMMENTS
<p>E04: Value of infrastructure per head of municipal population</p> <p>YTD Target for 19/20: \$18000.00 YTD Actual for 19/20: \$17687.50</p>	<p>Period \$</p> <p>YTD \$</p> <p>Jul Oct Jan Apr</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>Infrastructure value as at 30 September 2019.</p> <p>Source: Infrastructure Value \$501,083 and Population 28,310.</p>

WE ARE GROWING

MEASURES & TARGETS	RESULTS (Year to Date)	COMMENTS
<p> G01: Median number of processing days taken between receipt of planning application and a decision</p> <p>YTD Target for 19/20: 55.00 YTD Actual for 19/20: 57.00</p>		<p>Source: PPARS</p>
<p> G02: Percentage of planning decisions made within 60 days</p> <p>YTD Target for 19/20: 82.00% YTD Actual for 19/20: 67.41%</p>		<p>Target for Q1 FY2019/20 is close to being met.</p> <p>Source: PPARS</p>
<p> G04: Number of new housing lots released in municipality</p> <p>YTD Target for 19/20: 37.50 YTD Actual for 19/20: 64.00</p>		<p>Excellent result. Several subdivision have occurred in Oxley during Q1 FY2019/20.</p> <p>Source: Rates</p>



WE ARE INSPIRED

MEASURES & TARGETS	RESULTS (Year to Date)	COMMENTS
<p>I01: Number of attendees at the Wangaratta Art Gallery</p> <p>YTD Target for 19/20: 9999.99 YTD Actual for 19/20: 9157.00</p>	<p>Period #</p> <p>Jul Oct Jan Apr</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>Collection show - quiet period - not signpost</p> <p>Source: Door Counter, Bookings</p>
<p>I02: Percentage of municipal population that are active library borrowers</p> <p>YTD Target for 19/20: 17.00% YTD Actual for 19/20: 23.98%</p>	<p>Period %</p> <p>Jul Oct Jan Apr</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>Measure is provided through the Local Government Performance Reporting Framework (LGPRF) Know Your Council.</p> <p>The measure has changed from Percentage of municipal population that are active library users to Percentage of municipal population that are active library borrowers.</p> <p>The numerator used to populate this data has now changed to reflect a rolling 3-year period of active library borrowers.</p> <p>Source: LMS</p>







WE ARE SUSTAINABLE

MEASURES & TARGETS	RESULTS (Year to Date)	COMMENTS
<p>S01: Percentage of Council decisions made at meetings closed to the public</p> <p>YTD Target for 19/20: 4.00% YTD Actual for 19/20: 3.33%</p>	<p>Period %</p> <p>YTD %</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>Source: Minutes from Ordinary and Special Council Meetings (16 July 2019, 20 August 2019, 17 September 2019 and 23 September 2019)</p>
<p>S02: Percentage of kerbside collection waste diverted from landfill</p> <p>YTD Target for 19/20: 61.00% YTD Actual for 19/20: 59.73%</p>	<p>Period %</p> <p>YTD %</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>Source: September JJ Richards Invoice & September Bowser download</p>
<p>S03: Native Plants planted in the Municipality - Greening Wangaratta Program</p> <p>YTD Target for 19/20: 1749.99 YTD Actual for 19/20: 6196.00</p>	<p>Period #</p> <p>YTD #</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>680 plants were planted throughout September 2019. Planting will now be placed on hold due to the lack of rain and dry conditions expected throughout the summer.</p> <p>Source: Bush Regeneration Team</p>

WE ARE THRIVING

MEASURES & TARGETS	RESULTS (Year to Date)	COMMENTS
<p>T01: Number of visits to aquatic facilities per head of population</p> <p>YTD Target for 19/20: 1.26 YTD Actual for 19/20: 1.01</p>	<p>Period #</p> <p>Jul Oct Jan Apr</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>Source: YMCA Report provided - WIM Reference: S18/913</p>
<p>T02: Percentage of children enrolled to participate in the Maternal & Child Health Service</p> <p>YTD Target for 19/20: 95.00% YTD Actual for 19/20: 100.55%</p>	<p>Period %</p> <p>Jul Oct Jan Apr</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>Source: F16/258 MCH Reporting and Performance Measures</p>
<p>T03: Cost of Maternal and Child Health Service per hour of service delivered</p> <p>YTD Target for 19/20: \$67.00 YTD Actual for 19/20: \$58.35</p>	<p>Period \$</p> <p>Jul Oct Jan Apr</p> <p>Actual Target Target (YTD) Actual (YTD)</p>	<p>Source: S18/7822 and PowerBudget General Ledger 030 (employee benefits, materials and services)</p>





Attachment 1 – Detailed Assessment of Submissions to Amendment C76: Wangaratta Industrial Land Use Strategy

Submission	Submission Details	Changes requested	Officer comments	Recommendation
Submission 1 CA11A Tone Road, Wangaratta	<p>Raises concerns to the implementation of the Strategic Buffer</p> <p>Clause 21.11-3 South Wangaratta Industrial Area The submission states that the proposed strategic 1,000m buffer around MacKay Casings and the saleyards is incorrect. EPA Publication 1518 – Recommended Separation Distances for Industrial Residual Air Emissions recommends:</p> <ul style="list-style-type: none"> a separation distance of 500m for a stock sale yard A separation distance of 1,000m for a casing facility producing more than 200 tonnes. For production less than 200 tonnes the 'EPA recommends there is no visible discharge of dust or emissions of odours offensive to the senses of human beings, beyond the boundary of the premises. <p>EPA licence 2966 for the facility has a permit condition stating "You must ensure that odours offensive to the senses of human beings are not discharged, emitted or released beyond the boundaries of the premises"</p> <p>Submitter had provided a plan indicating where they believe the correct buffer distance should be located, consistent with the Population and Housing Strategy.</p> <p>If the Council believes a 1,000m separation distance is required it should not be imposed from the separate land where the ponds are located. This land is not part of the casing facility, but is where treated wastewater is discharged to land. This is a wholly separate industry activity that has been incorrectly adopted in developing this plan.</p> <p>Clause 21.11-3 South Wangaratta Industrial Area, Strategy 1.2 Concern raised in relation to the wording and requirements of this strategy having regard to the strategic buffer issue discussed in the submission.</p> <p>Clause 21.11-3 South Wangaratta Industrial Area, Strategy 1.2 Concern raised in relation to the wording and requirements of this strategy having regard to the strategic buffer issue discussed in the submission.</p>	<ul style="list-style-type: none"> Modify the South Wangaratta Strategic Directions Plan of the Wangaratta Industrial Land Use Strategy to correctly show the buffer distance, consistent with Council's previous plans, and to reflect correct separation distances that do not unfairly restrict any future use of the submitters property. If the proposed buffer is not modified, change the wording Strategy 1.2 to not impose constraints on our property that are different to previous Council studies, including Amendment C75.. If the proposed buffer is not modified, change the wording Strategy 1.3 to not impose constraints on our property that are different to previous Council studies, including Amendment C75. 	<p>The proposed strategic buffer of 1,000m around McKay's Casings and the saleyards was formed after considering EPA Publication 1518 – Recommended Separation Distances for Industrial Residual Air Emissions. This recommends 1,000m separation distance between a casings works which produces >200 tonnes per year of food and sensitive uses (e.g. residential).</p> <p>The EPA have provided Council with a current copy of the licence for McKay Casings (No. 2966) which indicates that the business is categorised as D06 (Food processing). The D06 category is a food processing works which is designed to produce at least 200 tonnes per year of food. This means that McKay Casings is a food processing works capable of producing >500 tonnes of food per year, and that the proposed 1,000m buffer is justifiable under the guidance provided by the EPA.</p> <p>The licence also identifies the premises at Schedule 1B, and shows it being made up of two portions – a northern portion at Shanley Street containing the factory building and a southern linear parcel containing wastewater/treatment ponds. EPA have confirmed that based on the licence, the ponds are ancillary to the primary use of the site and would also be subject to the 1,000m buffer distance, having regard to the EPA's Recommended separation distances for industrial residual air emissions. As such, the strategic buffer will be taken from the boundary of both the northern and southern portions of the land, as per Schedule 1B of the relevant EPA licence.</p> <p>The Strategic Buffer is also required accommodates a separation distance from the Wangaratta Saleyards facility. EPA's guidance for separation distances between stock saleyards and sensitive uses is 500m for a capacity of more than 500 head of stock. The Wangaratta Saleyards can accommodate up to 4,000 head of stock. However, given the arrangement of the land, the 500 metre buffer from the saleyards facility falls within the larger 1,000 metre buffer distance.</p> <p>As identified above, the proposed Strategic buffer is to be modified to correctly align to the boundaries of the MacKay Casings facility, as per the premises and property details of the EPA licence which is larger than the buffer requested by the submitter.</p> <p>It is proposed to modify Strategy 1.2 of Clause 21.11-3 to provide clearer wording of the intent of this Strategy. The strategic buffer and associated strategies are aimed at protecting public health by requiring an odour assessment to be submitted before Council will consider any future investigations for the establishment of residential and other sensitive uses within the buffer.</p> <p>As identified above, the proposed Strategic buffer is to be modified to correctly align to the boundaries of the MacKay Casings facility, as per the premises and property details of the EPA licence which is larger than the buffer requested by the submitter.</p> <p>It is proposed to modify Strategy 1.3 of Clause 21.11-3 to provide clearer wording of the intent of this Strategy. The strategic buffer and associated strategies are aimed at protecting public health by requiring an odour assessment to be submitted before Council will consider any future investigations for the establishment of residential and other sensitive uses within the buffer.</p>	<p>Modify the South Wangaratta Strategic Directions Plan, at Figure 8 of Clause 21.11-3, to provide a more accurate plan showing the full extent of the proposed strategic buffer.</p> <p>Modify Strategy 1.3 of Clause 21.11-3 to: <i>Strategy 1.2 Avoid supporting rezoning proposals or changes to zoning schedules which will enable the consideration of dwellings and other sensitive uses, unless an odour assessment has been provided which demonstrates the strategic buffer around McKay Casings and the sale yards can be reduced.</i></p> <p>Modify Strategy 1.3 of Clause 21.11-3 to: <i>Strategy 1.3 Avoid supporting permit applications for dwellings and other sensitive uses, unless an odour assessment has been provided which demonstrates the strategic buffer around McKay Casings and the sale yards can be satisfactorily reduced.</i></p>

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	Submission Details	Changes requested	Officer comments	Recommendation
Submission 2 237 Shanley Street, Wangaratta	<p>Objects to the introduction of Clause 21.11-3 South Wangaratta Industrial Area - Local Areas Policy as exhibited.</p> <p>Raises concerns with the drafting of Clause 21.11-3 including:</p> <ul style="list-style-type: none"> The Strategic Buffer at Figure 8 of Clause 21.11-3 is unclear and incomplete, with parts of the buffer obscured by graphics, and not covering all the land affected by the proposed buffer area. It also does not show the entire area affected by the 1000m buffer, in that it only shows the western side and not the eastern side. The use of the Plan in a policy to define a buffer area, instead of a more appropriate planning tool such as an overlay, is questioned. The buffer would not be identified via a Planning Property Report or Planning Certificate and therefore the implications may not be understood by purchasers. The related Strategy 1.3 is unclear in its intent, as it appears to target 'future investigations' for the establishment of residential and other sensitive uses. Does this mean a request to rezone land for residential purposes will not be supported, or does this equally apply to a planning permit application to subdivide land currently zoned Rural Living zone? The Strategy advises that the 'strategic buffer' may be reduced if 'an appropriate buffer distance is confirmed'. It is not clear what this means and who would determine the suitability of such a reduction. Preparation of an odour assessment, as suggested within the Wangaratta Industrial Land Use Strategy, Dec, 2017 (WILUS), can be a costly and time consuming process and may not achieve or support a reduction below 1000 metre. The proposed 1,000 metre strategic buffer as exhibited will affect the entire property. 	<p>Modify exhibited Clause 21.11-3 so that:</p> <ol style="list-style-type: none"> The strategic buffer distance of 1000m be taken from the boundary of the Mackay Casings licensed site only, as reasonable justification exists for this separation distance (refer to Appendix 2 for extent of affected area shown in blue). The South Wangaratta Strategic Direction Plan be amended to reflect this reduced 'strategic buffer' area. <p>Modify exhibited Clause 21.11-3 so that the strategic buffer distance of 1000m be taken from the boundary of</p>	<p>The Strategic Buffer shown at Figure 8 is partly incomplete in its coverage to the north east. It is also necessary to modify the buffer to reflect a more accurate alignment based on EPA advice discussed above.</p> <p>The proposed Strategic Buffer and associated strategies are intended to provide appropriate triggers for Council to consider impact on public health and amenity, by requiring an odour assessment, before Council will consider future investigations for the establishment of residential and other sensitive uses within the buffer. The use of the EPA's guidance for separation distances has been used to inform the decision around the appropriate buffer distance.</p> <p>It is not proposed to utilise an Environmental Significance Overlay in this instance as the intention is not to prevent development occurring. The use a Strategic Buffer as a trigger for assessment by Council is considered more appropriate for the circumstances.</p> <p>Strategy 1.3 is intended to require planning permit applications in the identified Strategic Buffer and which comprise a sensitive use to provide an odour assessment which demonstrates protection public health and that a reduced buffer distance is appropriate</p> <p>As such, Strategy 1.3 is proposed to be modified as follows: <i>Strategy 1.3 Avoid supporting permit applications for dwellings and other sensitive uses, unless an odour assessment has been provided which demonstrates the strategic buffer around McKay Casings and the sale yards can be satisfactorily reduced.</i></p> <p>The Industrial Land Use Strategy recommended the implementation of a Strategic Buffer to ensure that there was a suitable response to considering sensitive land uses encroaching on the existing industrial uses.</p> <p>The intent of the strategies at Clause 21.11-3 are to protect public health by requiring an odour assessment to be submitted before Council will consider any future investigations for the establishment of residential and other sensitive uses within the buffer. The strategic buffer and associated strategies are also intended to protect existing industrial developments, which have the potential for residual air emissions, from encroachment by sensitive land uses.</p> <p>In making any decisions, Council will consider the recommendations of any odour assessment against relevant EPA guidelines, and will obtain EPA advice as required.</p> <p>There are existing established uses in the South Wangaratta area that have the potential for impact on sensitive uses. It is considered appropriate and justifiable for Council to require appropriate technical reports to support proposals for sensitive land uses within proximity.</p> <p>The proposed Strategic Buffer is to be amended to correctly align to the boundaries of the MacKay Casings facility and the Wangaratta Saleyards operational area only.</p>	<p>Modify the South Wangaratta Strategic Directions Plan, at Figure 8 of Clause 21.11-3, to provide a more accurate plan showing the full extent of the proposed strategic buffer.</p> <p>No change</p> <p>Modify Strategy 1.3 of Clause 21.11-3 to: <i>Strategy 1.3 Avoid supporting permit applications for dwellings and other sensitive uses, unless an odour assessment has been provided which demonstrates the strategic buffer around McKay Casings and the sale yards can be satisfactorily reduced.</i></p> <p>No change</p> <p>No change</p> <p>Modify the South Wangaratta Strategic Directions Plan, at Figure 8 of Clause 21.11-3, with the Strategic Buffer to be taken</p>

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	<ul style="list-style-type: none"> The exact implications of Strategy 1.3 are unclear and it is assumed that Council intends to 'avoid' or not support any development of dwellings within this 1000m buffer area which would prevent subdivision of the submitters land which is already zoned Rural Living. It is accepted in Clause 53.10 Uses with Adverse Amenity Potential of the WPS and in Environment Protection Authority (EPA) Ministerial Direction No. 19 and the Industrial Air Emissions Guidelines that a 1000m separation distance is appropriate between rendering and casings industry and sensitive uses. However, saleyards are not listed as a use with adverse amenity potential, therefore there is no established separation distance from sensitive uses. Queried why the vacant Council owned land adjacent to the saleyards has been applied with a 1000 metre buffer distance. The vacant PUZ6 land to the west of the saleyards would seem a great opportunity for an 'in-built' buffer between the existing rural living land to the west, and the Saleyards and Mackay Casings to the east. Council owns the land and can control the types of uses that could establish here. Any future uses would ultimately be controlled by the PUZ – Schedule 6 that applies to the land. Existing RLZ land should not be used as a separation buffer for this Council-owned land that is not currently zoned, or proposed to be zoned for industrial purposes. 	<p>the Mackay Casings licensed site only</p> <p>Modify exhibited Clause 21.11-3 so that Council-owned land be identified as an informal separation buffer between the existing Wangaratta Saleyards/Mackay Casings and existing Rural Living land to the west of Reith Road.</p>	<p>The strategic buffer and associated strategies are not intended to operate as a prohibition on development within the buffer area, but rather seek to impose a framework which allows proposals to be considered on a case by case basis with appropriate justification.</p> <p>A 'stock saleyard' is identified as an industry activity at Table 1 of the Recommended separation distances for industrial residual air emissions. EPA's guidance for separation distances between stock saleyards and sensitive uses is 500 metre for a capacity of more than 500 head of stock. The Wangaratta Saleyards can accommodate up to 4,000 head of stock. However, it should be noted that given the location of the operational portion of the saleyards, the 500 metre buffer falls within the larger 1,000 metre buffer distance.</p> <p>Council officers have clarified that the vacant Council owned land to the west of the operational saleyards area are not intended to be used as saleyards.</p> <p>The adjacent PUZ6 land effectively does act as a buffer location as the proposed Strategic Buffer is to be taken from the boundary of the adjacent MacKay Casings and the operational area of the Wangaratta Saleyards.</p>	<p>for the boundary of MacKay Casings and the operational area of the Wangaratta Saleyards.</p> <p>No change.</p> <p>No change.</p> <p>Modify the South Wangaratta Strategic Directions Plan, at Figure 8 of Clause 21.11-3, with the Strategic Buffer to be taken from the boundary of MacKay Casings and the operational area of the Wangaratta Saleyards.</p> <p>No change.</p>
Submission 3 330 Reith Road, Wangaratta	<p>Objects to the proposed 1,000m strategic buffer around MacKay Casing and the sale yards because it will adversely affect 330 Reith Road by constraining its development potential and devalue the land</p> <p>The submitter also provided further submissions that the application of a Strategic Buffer would cause a drop in valuation of the land and therefore result in a change in finance arrangement. If there are changes to property values, how will council compensate the landholder.</p>	No specific change to the amendment	<p>The establishment of a buffer surrounding MacKay Casings has been consistently identified and referred to within both the Population and Housing Strategy (2013) and the Industrial Land Use Strategy (2017). In particular, the Population and Housing Strategy stated "<i>Limit expansion to the south-west of the Wangaratta City so as to protect the on-going operation of Mackays Casings and the saleyards through required buffer distances.</i>"</p> <p>The proposed strategic buffer of 1,000 metre around McKay's Casings and the saleyards is based on EPA Publication 1518 – Recommended Separation Distances for Industrial Residual Air Emissions. This recommends a 1,000 metre separation distance between a casings works which produces >200 tonnes per year of food and sensitive uses (e.g. residential). The EPA have provided Council with a current copy of the licence for McKay Casings (No. 2966) which indicates that the business is categorised as D06 (Food processing). The D06 category is a food processing works which is designed to produce at least 200 tonnes per year of food. This means that McKay Casings is a food processing works capable of producing >500 tonnes of food per year, and that the proposed 1,000m buffer is justifiable under the guidance provided by the EPA.</p>	No change.

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	Queries why the Strategic Buffer does not extend 1,000m in all directions from MacKay Casings.	No specific change to the amendment	In addition, a 'stock saleyard' is identified as an industry activity at Table 1 of the Recommended separation distances for industrial residual air emissions. EPA's guidance for separation distances between stock saleyards and sensitive uses is 500 metre for a capacity of more than 500 head of stock. The Wangaratta Saleyards can accommodate up to 4,000 head of stock. A buffer of 500 metres is to be applied surrounding the operational area of the saleyards, however this will not exceed the 1000 metres of the MacKay Casings facility. The Strategic Buffer is to apply in all directions surrounding the MacKay Casings and Wangaratta Saleyards.	Modify the South Wangaratta Strategic Directions Plan, at Figure 8 of Clause 21.11-3, with the Strategic Buffer to be taken from the boundary of MacKay Casings and the operational area of the Wangaratta Saleyards.
Submission 4 <i>55 Gravel Pit Road, Wangaratta South</i>	Objects to Clause 21.11-3 and particularly Strategy 1.3: Considers a buffer zone of 1000m is an overstatement of a problem that over the last few years has ceased to be an issue to property holders to the south of MacKay Casings and the sale yards. Most winds blow from south to north. Currently there is a 56 lot subdivision approved on Reith Rd to Worland Rd to Cruze St to link up with Sisely Ave at the north of Mackay Casings and the Wangaratta Market Yards. This is within 1 km of the market yards. Was there an odour assessment undertaken before this development was given the go ahead by Council? No. 55 Gravel Pit Road is zoned Rural Living Zone – Schedule 2, and can be subdivided into rural areas of 20 acre block size. Although there are no immediate plans for subdivision, the close proximity to Wangaratta and the amenity of the area makes this an ideal location for lifestyle blocks.	No specific change to the amendment No specific change to the amendment No specific change to the amendment	 The development within the North West Growth area is not within the area identified for the Strategic Buffer. Council acknowledges the existing zoning of the land, however it is also necessary to acknowledge that there are other existing industrial land uses which have the potential to result in residual air emissions. The intent of the Strategic Buffer and associated strategies at Clause 21.11-3 is not to prevent development, but rather seeks to impose a framework which allows proposals to be considered the suitability of any development on a case by case basis with appropriate justification.	No change. No change. No change.
Submission 5 <i>247 Detour Road, North Wangaratta</i>	Requests changes to the recommended zoning in the North Wangaratta Industrial Precinct ("NWIP") to be Industrial 2 Zone (IN2Z) rather than Industrial 1 Zone (IN1Z). <ul style="list-style-type: none">Considers that IN2Z would better represent the Vision of the Wangaratta Industrial Land Use StrategyWould enable the land for heavier industries to be surrounded by expanded Strategic Buffers like those proposed around the NEW Wastewater Treatment Plant and Alpine MDF facility.The IN2Z specifically seeks to accommodate manufacturing industries and storage facilities that require a substantial threshold distance.	Except for land within 300 metres of Bowser Road or the North Wangaratta settlement, all land within the North Wangaratta Industrial Precinct is: <ul style="list-style-type: none">a. Re-zoned to IN2Z, other than land where the PUZ is appropriate; andb. Surrounded by expanded Strategic Buffers like those proposed around the North East Water Wastewater Treatment Plant and Alpine MDF facility.	This change would represent a significant variation to the recommendations of the Industrial Strategy and Amendment C76, which did not recommend IN2Z. The position of the Strategy is for the NWIP to accommodate the heavier industries and those which may require greater separation distances given the ability for this surrounding area to accommodate larger buffer distances. It is noted that the purpose of the IN2Z is to enable development of heavy industries (required large buffers) to be located in the core of an industrial precinct with other industries on the periphery and that this would achieve the objectives of the Strategy and the NWIP. However, given the location and existing context of the NWIP and surrounds, the objectives and vision for this area to be the focus for large scale industries required larger separation distances can be achieved by the provisions set out within exhibited Amendment C76. Achieving an IN2Z style precinct would also be difficult given that the majority of the central area of the NWIP is zoned for Public Use and accommodates North East Water's utilities. The IN2Z also includes permit triggers for most uses, and discourages lighter industries (e.g. warehouses). By comparison, IN1Z does not require for a permit for lighter industries and warehouses (subject to compliance with threshold distances) for which there is an identified trend	No change.

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	Submission Details	Changes requested	Officer comments	Recommendation
	<ul style="list-style-type: none"> The Industrial Strategy seeks to promote the NWIP for uses with adverse amenity potential, while protecting it from encroachments by sensitive uses. It proposes also Strategic Buffers that prevent instances of sensitive uses encroaching on the required setbacks of a use with adverse amenity potential, as the resulting creates conflict can hinder the expansion and period improvement of the uses with adverse amenity potential due to EPA amenity standards. <ul style="list-style-type: none"> Consideration should also be given to affording greater weight to these buffers through the application of an appropriate overlay. 	Consideration should also be given to affording greater weight to these buffers through the application of an appropriate overlay.	<p>in the Industrial Strategy e.g. general manufacturing and servicing, warehousing for transport and logistics services etc. The Industrial Strategy does not identify any significant trends for larger industries, so it is likely that there will not be significant demand for these over the next 20 years. It should also be noted that that Council's Industrial Strategy will be reviewed as part of future reviews of the Planning Scheme. The review process will allow Council to monitor land supply and demand in order to assess the performance of the strategy.</p> <p>The Strategy and Amendment C76 are encouraging of the NWIP to be the focus for heavy industries, including those which will require substantial buffer distances.</p> <p>Having regard to the above, Council does not agree with the requested changes within the submission on behalf of GWCW Investments Pty Ltd dated 27 May 2015. The IN1Z more closely matches the Industrial Strategy's rationale in ways that can facilitate timely economic development while still enabling larger industries to be considered, should the need arise.</p> <p>Council does not consider that any overlays should be investigated for the NWIP. Appropriate buffers to industrial land uses can be established through application of the provisions of Clause 53.10 and the EPA's guidance for separation distances.</p> <p>The North West Strategic Directions Plan also indicates indicative Strategic Buffers as a means of acknowledging that the NWIP must be protected from encroachment of sensitive land uses.</p>	No change.
Submission 6 347 Wangaratta- Eldorado Road, North Wangaratta	<p>Objects to the proposed rezoning of Council's land between Detour Road and Bourke Road from Public Use Zone 1 to Industrial 1 Zone because all of the land bounding Bourke Road, Detour Road and Croshers Lane should be rezoned at the same time.</p> <p>The submitter suggests that the costs associated with Council buying this land, removing the plantation, roadworks, drainage and other works mean that it would be too costly to develop and that Council should acquire all the land bounded by Bourke Road, Detour Road and Croshers Lane, in order for it to be developed in more cost-efficient ways.</p> <p>Submission also indicates that the last proposed rezoning for North Wangaratta was to IN2Z and that this was rejected at a hearing, as there was enough existing industrial land in North Wangaratta. The submitter also indicates that no other industry has been developed since that hearing.</p> <p>Raises a number of concerns:</p> <ul style="list-style-type: none"> Concerned that a strip of plantation trees would be removed from the land and that these have amenity value. The North Wangaratta Community requested that a buffer of trees be left on this property and the submitter wishes to confirm if the strip of plantation is to be cleared or sold with the site, and notes it would be costly to clear it. 	<p>Council should acquire all the land bounded by Bourke Road, Detour Road and Croshers Lane</p> <p>Rezone the land bounded by Bourke Road, Detour Road and Croshers Lane to IN1Z.</p> <p>No specific change to the amendment</p>	<p>Some of the land bounded by Bourke Road, Detour Road and Croshers Lane is owned by North East Water and is zoned PUZ, other land is in private ownership and zoned IN1Z and FZ.</p> <p>Given the uncertainties associated with acquiring land from third parties to develop a large tract of land for industrial purposes, the submitters recommended change to the amendment is not supported.</p> <p>The strip of plantation trees is noted, however at this stage the future development or the site is not known. The timing for removal of vegetation is likely to be influenced by a number of factors and it would premature to consider at this stage.</p>	<p>No change.</p> <p>No change.</p>

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	<ul style="list-style-type: none"> The property has stormwater drainage problems with the dam in the north-western corner suffering from erosion and water draining onto adjacent private land. The submitter indicates that previous discussions with Council officers have confirmed these issues. The number of accessways for future lots may be limited and would like to know if the lots would be serviced from Detour Rod only, via a constructed service road. Council's land may be subdivide into smaller lots than the 5 lots it is currently comprised of, despite the Industrial Strategy's objectives for it to be used for large scale land uses. 	<p>No specific change to the amendment</p> <p>No specific change to the amendment</p> <p>No specific change to the amendment</p>	<p>Comment of the submitter is noted, however any future development of the land would need to have appropriate consideration for management of site drainage. It is noted that Council would not be burdened with the costs of infrastructure works within the proposed.</p> <p>Comment of the submitter is noted but no changes are proposed. Appropriate servicing of the land would be considered at the time of any future development, and will have regard for providing safe and appropriate access and ensuring that roads are appropriately designed and have capacity to accommodate traffic movements.</p> <p>Comment of the submitter is noted but no changes are proposed.</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
Submission 7 374 Reith Road	<p>Raises a concerns with the proposed rezoning of Three Mile Creek from a mix of Industrial 1 Zone, Public Use Zone 6 and Farming Zone to Public Conservation and Recreation Zone. The submitted is concerned with the change of zoning along the Creek and the impacts that may result including walking tracks, noxious weeds and fire prevention.</p>	No specific change to the amendment	<p>The submitter has been advised in writing that adjacent 374 Reith Road the creek is being rezoned from IN1Z to Public Conservation and Recreation Zone. This represents the most appropriate zone to reflect the status and purpose of the land along the creek.</p> <p>The rezoning itself is unlikely to change the way the land along the creek is being managed by the land manager, which is the Department of Land, Water and Environment and Planning (DEWLP), who requested the corrective rezoning. These rezonings will prohibit many Land uses allowed under the IN1Z and PUZ (currently in place further south along the creek) and the land will continue to be regulated and managed by DEWLP.</p> <p>Noxious weeds and bushfire risk should be adequately managed by DEWLP as the public land manager.</p>	No change.
Submission 8 Goulburn Ovens Institute of TAFE, 218 Tone Road, Wangaratta	<p>Objects to the proposed rezoning from IN1Z to PUZ2 (Education) on the basis that:</p> <ul style="list-style-type: none"> no request was made by GOTAFE to Council to rezone the land no consultation occurred during or after the formulation of the Wangaratta Land Use Strategy 2017 in which the study recommended the rezoning The justification for the rezoning (i.e. that it will better reflect use and ownership and ensure an accurate assessment is made of future industrial land supply) is insufficient. Given property's current land uses are administration, education, horticulture, agriculture and equine infrastructure, which is in keeping with the current IN1Z and with the overall goals of the Industrial Strategy. The existing land uses fit comfortably within the current zoning of the land and any longer term/future uses can be considered in light of the existing zoning and overlay provisions and potential planning application process. Only a small percentage of the 16.85 ha of the land is used for education purposes and it is considered unlikely, in the long term, that the entire site can or will be used solely for public education therefore the retention of the existing zoning provides greater flexibility for the long-term use of the land. 	The proposed rezoning of 218 Tone Road, Wangaratta (eastern portion of lot for Goulburn Ovens Institute of TAFE) to PUZ2 (Education) is not supported and this property should remain IN1Z.	<p>Given that the landowners would like to retain the IN1Z in order to enable a wider range of appropriate potential development, this request is supported.</p> <p>It is noted that during the development of the Industrial Land Use Strategy's Background Report, GOTAFE was contacted by Council's project consultants and participated in the preparation of the strategy. This component of the submission is considered able to be resolved by making the requested change.</p>	Not proceed with rezoning of the land at 218 Tone Road, Wangaratta (eastern portion of lot for Goulburn Ovens Institute of TAFE) as Public Use Zone Schedule 2 (Education), and retain this land within the Industrial 1 Zone (IN1Z)

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	<ul style="list-style-type: none"> It is inconsistent to rezone only part of the land owned by GOTAFE based on the argument that it is to be undertaken in order to better reflect ownership. The Wangaratta Land Use Strategy 2017 has a principal aim of making available opportunities for a range of industrial uses therefore the rezoning of the subject land to a Public Use Zone is not in keeping with this aim. The Strategy states there is an emerging demand for land for a range of businesses seeking high exposure particularly on Tone Road and the rezoning of the subject site to a Public Use 2 zone would not assist in achieving this goal given it has a frontage of 610 metres to Tone Road. Tertiary and higher education institutions are not always designated as Crown land and in this case the site is in freehold ownership. Other TAFE institutions sit comfortably and work within the designated zoning of their land, such as Gordon TAFE at 6 Fenwick Street Geelong which is located in an Activity Centre zone in accordance with the Greater Geelong Planning Scheme. This reflects the changing nature of education and the collaborations that now occur between the private and public sector which are not reflected in the Public Use zoning provisions. Partnerships that can occur with strategic organisations are better facilitated through the underlying zoning of the land rather than the Public Use zoning. The Ministerial Direction on the form and content of planning schemes specifies that a planning scheme may only include land in a public land zone if the land is Crown land or is owned, vested in or controlled by a Minister, government department, public authority or a municipal council. It further states that public land zones are not intended to identify the legal status of the land or indicate the existing land use which is the primary goal for the site being rezoned as stated in the Wangaratta Land Use Strategy. The public land use zoning is intended to set out appropriate statutory requirements that apply to the use and development of the land in addition to the relevant land management legislation. We consider that as the freehold owner of the land the Public Use Zone 2 is not warranted as no case can be made that the current zoning is inappropriate and further, there is no special reason to separately identify the public land for planning purposes. It is noted that the site abuts the 3 Mile Creek which is impacted by overlay controls however, apart from this, there are no special land management controls that warrant the rezoning. The relevant land manager is GOTAFE and they do not require a rezoning to a public use zone for the management of the site. 			

Attachment 1 – Detailed Assessment of Submissions to Amendment C76: Wangaratta Industrial Land Use Strategy

	Submission Details	Changes requested	Officer comments	Recommendation
	<p>The submission also raised concern with the proposed Strategic Buffer.</p> <ul style="list-style-type: none"> The proposed 1,000m buffer distance from the MacKay Casings site in the main is intended for distances from residential land use. This buffer is not one imposed by the Environment Protection Authority (EPA) and we consider any buffer distances should be reviewed and preferably set by the EPA. Further, we consider the uses currently on our site cannot be considered as “sensitive” uses and therefore GOTAFE would like to be involved in the review of buffer distances that may impact their site and activities. We consider Council needs to undertake this review and base any buffer distances on advice by the EPA. 	Request that the proposed 1,000m strategic buffer from MacKay Casings and the sale yards be reviewed and set by the EPA.	<p>As discussed in response to other submissions on this issue, the establishment of a buffer surrounding MacKay Casings has been consistently identified and referred to within both the Population and Housing Strategy (2013) and the Industrial Land Use Strategy (2017).</p> <p>The proposed strategic buffer of 1,000 metre around McKay's Casings and the saleyards is based on EPA Publication 1518 – Recommended Separation Distances for Industrial Residual Air Emissions. Council have also consulted with the EPA to confirm that the licence for McKay Casings (No. 2966) indicates that the business is categorised as D06 (Food processing) and is designed to produce at least 200 tonnes per year of food. This means that McKay Casings is a food processing works capable of producing more than 500 tonnes of food per year, and that the proposed 1,000 metre buffer is justifiable under the guidance provided by the EPA.</p> <p>In addition, a ‘stock saleyard’ is identified as an industry activity at Table 1 of the Recommended separation distances for industrial residual air emissions. EPA's guidance for separation distances between stock saleyards and sensitive uses is 500 metre for a capacity of more than 500 head of stock. The Wangaratta Saleyards can accommodate up to 4,000 head of stock. A buffer of 500 metres is to be applied surrounding the operational area of the saleyards, however this will not exceed the 1000 metres of the MacKay Casings facility.</p>	No change.
Submission 9 North East Water	<p>Generally supportive of the Amendment, subject to the following comments.</p> <ul style="list-style-type: none"> Supports rezoning of IN1Z and FZ in North Wangaratta to PUZ1 In part supports rezoning of IN1Z to PUZ1 in South Wangaratta. Supports rezoning of Lot 1 in PS323691 from IN1Z to PUZ1. Requests that Lots 3, 4, 5, 6 & 7 on LP7241 be retained as IN1Z to leave future options open. (i.e. vacant lots north of the trade waste treatment plant and a drainage reserve). The Explanatory Report refers to Clause 21.10 and the need for further strategic work with regard to North East Water's treatment plants. However, this was implemented through a previous amendment C75 (Scheme Review). At clause 21.08-2 Industry, amend the second dot under 'North Wangaratta' which reads “The precinct is ideally located to accommodate industries which require large land holdings or separation distances” to include “involve high water intensive uses and / “ Support Clause 21.11-3 'Context and Issues' at dot points 5 and 6 as it relates to dwellings in the IN1. Clause 21.11-3 should be Figure 8 not Figure 9. The Strategic Buffer for MacKay Casings and the saleyards does not wholly encompass the South Wangaratta Waste Treatment Plant site. 	<p>No specific change requested</p> <p>Lots 3, 4, 5, 6 & 7 on LP7241 be retained as IND1 to leave future options open</p> <p>No specific change requested</p> <p>Change 2nd dot point of clause 21.08-2</p> <p>Support. No changes requested</p> <p>Support. No changes requested</p>	<p>Noted</p> <p>There is no intent to expand the treatment plant on Lots 3, 4, 5, 6 & 7 on LP7241. Agree with the request and support the requested changes.</p> <p>The Explanatory Report erroneously refers to Clause 21.10 – Amendment C76 does not proposed to change this clause.</p> <p>The proposed addition is considered to be appropriate and does not contradict or undermine the intention of the existing wording.</p> <p>Noted</p> <p>Noted</p>	<p>No change</p> <p>Not proceed with rezoning of Lots 3, 4, 5, 6 & 7 on LP7241 to PUZ1.</p> <p>No change.</p> <p>Modify the 2nd dot point under North Wangaratta at clause 21.08-2 Industry, amend the second dot under Context and Issues and 'North Wangaratta' to “The precinct is ideally located to accommodate industries which require large land holdings, <u>involve high water intensive uses and / or separation distances</u>”</p> <p>No change.</p> <p>No change.</p>

Attachment 1 – Detailed Assessment of Submissions to Amendment C76: Wangaratta Industrial Land Use Strategy

	Submission Details	Changes requested	Officer comments	Recommendation
	<ul style="list-style-type: none"> There is a numbering error at Clause 21.11 Local Areas, which should be corrected to 21.11-4 North Wangaratta Industrial Area. Under the North Wangaratta Industrial Area clause, Strategy 1.4 should be reworded to include the word 'indicative' when referring to the North Wangaratta Strategic Buffers. Under Clause 21.12 (planning scheme reference documents): <ul style="list-style-type: none"> there is a historical error which refers to Wangaratta System Plan. This should be amended to Wangaratta Infrastructure Plan Council should consider adding the North East Water's Urban Water Strategy 2017 (see below). 	<p>There is a numbering error at Clause 21.11 Local Areas, which should be corrected to 21.11-4 North Wangaratta Industrial Area.</p> <p>Reword Strategy 1.4 of 21.11-3</p> <p>Amend Clause 21.12 to refer to the:</p> <ul style="list-style-type: none"> Wangaratta Infrastructure Plan North East Water's Urban Water Strategy 2017. 	<p>Agree that there is a numbering error at Clause 21.11 Local Areas, which should be corrected to 21.11-4 North Wangaratta Industrial Area.</p> <p>It is agreed that Strategy 1.4 should be reworded to include the word 'indicative' when referring to the North Wangaratta Strategic Buffers.</p> <p>As the North East Water's Urban Water Strategy 2017 is not currently referred to in the planning scheme and water supply has not been raised as a significant issue within the Industrial Strategy's proposed planning policies there is no valid reason to include it under Clause 21.12, according to DELWP's Planning Practice Note 13 Incorporated and Background Documents. However, as water supply is likely to be raised as a significant issue in the forthcoming Low Density and Rural Residential Strategy, the document can be referenced in the subsequent scheme amendment.</p>	<p>Modify Clause 21.11 to apply the correct heading of 'Clause 21.11-4 North Wangaratta Industrial Area'</p> <p>Modify Strategy 1.4 of clause 21.11-4 to refer to the North Wangaratta Indicative Strategic Buffers.</p> <p>Amend Clause 21.12 to refer to the:</p> <ul style="list-style-type: none"> Wangaratta Infrastructure Plan
Submission 10 NECMA	<p>Does not object but provides the following comments.</p> <p>The proposed re-zoning of land at 218 Tone Road from Industrial 1 Zone to Public Use Zone 2 (Education) reflects current use and is unlikely to result in intensification of current use. Future development of the land will be subject to consideration of the impact of flooding, noting that the extent of 1% AEP flooding within the property is understated by the existing FO and LSIO.</p> <p>Shanley Street / Reith Road / Wangaratta Livestock Exchange: The land is subject to shallow flooding and potential isolation in large flood events and is likely prone to poor drainage and waterlogging. In view of the flooding and drainage constraints on the site, the Authority considers that the existing zoning (FZ) is appropriate but would not object to re-zoning to PUZ6 consistent with the current land use noting that future development of the land will be subject to consideration of the impact of flooding.</p> <p>Part of land at 79 Shanley Street: The subject lot abuts Three Mile Creek, includes a substantial area of mature riparian vegetation and is largely flood prone in the 1% AEP flood event. The Authority is not aware of the current land ownership and management arrangements of Lot 1 PS404362 but recommends that the riparian zone be protected from industrial development consistent with the vision and strategies in 21.03 and 21.08 and proposed re-zoning to PPRZ of riparian land between Tone Road and the railway line and to the north of Shanley Street.</p> <p>Three Mile Creek Reserve between Tone Road and Racecourse Road: The Authority supports the zoning amendment to provide consistent Public Land zoning along Three Mile Creek</p>	<p>No specific changes requested</p> <p>No specific changes requested</p> <p>No specific changes requested</p> <p>No specific changes requested</p>	<p>Noted. No changes necessary to the Amendment.</p> <p>Noted. No changes necessary to the Amendment.</p> <p>Noted. No changes necessary to the Amendment.</p> <p>Noted. The exhibited Explanatory Report referenced rezonings to the Public Park and Recreation Zone. This is considered a minor administrative error, as the rezonings of Three Mile Creek and part of the Wangaratta Common to Public Park and Recreation Zone were correctly</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p> <p>No change.</p>

Attachment 1 – Detailed Assessment of Submissions to Amendment C76: Wangaratta Industrial Land Use Strategy

	Submission Details	Changes requested	Officer comments	Recommendation
	<p>Reserve. There appears to be some inconsistency in relation to the zoning proposed, with the amendment documentation including reference to "Public Conservation and Recreation Zone", "Public Conservation and Reserve Zone" and "Public Park and Recreation Zone" in relation to this land. The Authority assumes that the intended zoning is Public Park and Recreation Zone, as shown on the amendment maps (Wangaratta C76 002znMaps18_20_22_23 Exhibition Gazetted.pdf). The Authority would support PPRZ zoning for the riparian land along Three Mile Creek. The Authority notes that the proposed public zoning between Tone Road and the railway line (adjacent 218 Tone Road) is not shown on the amendment map Wangaratta C76 002znMaps18_20_22_23 Exhibition Gazetted.pdf).</p> <p>In relation to LPP 21.11-3 (South Wangaratta Industrial Area), parts of the South Wangaratta Industrial area are potentially constrained by local flooding and waterlogging. Further development will require detailed consideration of drainage impacts.</p> <p>In relation to LPP 21.12 (Reference documents), the Authority recommends that the Wangaratta Urban Waterways Flood Investigation, 2017 be included within the planning scheme reference documents.</p> <p>The Authority notes that parts of the land affected by this amendment are subject to flooding in the 1% AEP flood event. Development and re-development proposals for this land will be assessed in accordance with VPP 13.03-1S (Floodplain Management), VPP 14.02-1S (Catchment planning and management), and the provisions of relevant overlays (VPP 44.03 and VPP 44.04). The Authority re-iterates advice previously provided to Council recommending the amendment of flood related overlays (Floodway Overlay and Land Subject to Inundation Overlay) based on the recent Wangaratta Urban Waterways Flood Investigation, 2017. Amendment of the overlays would improve the accuracy of mapping along One Mile Creek and Three Mile Creek reflective of this recent assessment of 1% AEP flood impact.</p>	<p>No specific changes requested</p> <p>The Wangaratta Urban Waterways Flood Investigation, 2017 should be included within the planning scheme reference documents.</p> <p>No specific changes requested</p>	<p>referenced in the exhibited Zoning Maps and the formal Instruction Sheet.</p> <p>Noted. No changes necessary to the Amendment.</p> <p>Council propose to introduce the Wangaratta Urban Waterways Flood Investigation, 2017 and amendments to the Flood Overlay and Land Subject to Inundation Overlay under separate amendments.</p> <p>Noted. As above, Council propose to consider amendments to the Flood Overlay and Land Subject to Inundation Overlay under separate amendments.</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
Submission 11 Department of Transport	<p>Generally supports the objectives of the Industrial Land Use Strategy and their implementation.</p> <p>Council may consider aligning the wording in the Amendment with the recently released Freight Plan, 'Delivering the Goods' (accessed by following this link: https://transport.vic.gov.au/ports-and-freight/freight-victoria)</p>	<p>No specific change to the amendment.</p> <p>Consider amending wording to consider the Freight Plan known as 'Delivering the Goods'</p>	<p>None.</p> <p>The amendment does not specifically refer to state government freight plans and does not need to.</p>	<p>No change.</p> <p>No change.</p>

Wangaratta Rural City Council

Audit Advisory Committee Charter

2019

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Wangaratta Rural City Council

Audit Advisory Committee Charter

2019

PART 1 - INTRODUCTION

1 Title

The advisory committee will be known as the "Audit Advisory Committee" (the Committee).

2 Authorising Provision

The Committee is an independent advisory committee to Council.

Council has constituted the Committee in accordance with Section 139 of the *Local Government Act 1989* (the Act) and as part of Council's governance obligations to its community.

3 Objectives

The objectives of the Committee are to:

- (a) assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development;
- (b) advise Council on how best to fulfil its responsibilities and facilitate decision making by providing a forum for

Audit Advisory Committee Charter
2019

PART 2 - TERMS OF REFERENCE

improving communication between Council, senior management, finance, risk and compliance managers, internal auditors and external auditors with regard to -

- (i) internal and external reporting - financial and performance;
- (ii) risk management;
- (iii) internal and external audit;
- (iv) internal control framework;
- (v) corporate governance and ethics; and
- (vi) compliance with the Act.

PART 2 - TERMS OF REFERENCE

4 Role

- (1) The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management.
- (2) The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Charter in order to facilitate decision-making by

Audit Advisory Committee Charter
2019

PART 2 - TERMS OF REFERENCE

Council in relation to the discharge of its responsibilities.

- (3) The attributes of an effective Committee member include -
- (a) Shows good judgement and is balanced in their consideration of issues and takes a whole of organisation perspective;
 - (b) Knows the business of the Council; understands the role of the Committee and the expectations of Council; takes the time to understand changes that affect how the organisation operates and its risks;
 - (c) Brings knowledge and expertise to bear in committee deliberations;
 - (d) Displays a constructive and positive attitude in dealings with other committee members, committee advisors and observers;
 - (e) Is a good communicator, builds effective networks and relationships while maintaining necessary confidences;
 - (f) Devotes sufficient time to committee business; and
 - (g) Displays independence of mind on committee deliberations and asks the 'hard' questions when necessary.

5 Membership

- (1) The Committee will comprise a minimum of five members - two Councillors and three external, independent persons. All members shall have full
-

Audit Advisory Committee Charter
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PART 2 - TERMS OF REFERENCE

- voting rights. All committee members are expected to attend each meeting, in person or through teleconference or video conference.
- (2) Appointments of external independent members shall be made by Council by way of a public advertisement and be for a maximum term of three years. The terms of the appointment should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives.
 - (3) A sitting member can reapply via an expression of interest, without the need for public advertisement, and be appointed for a subsequent term. Up to a maximum of two consecutive terms. All reappointments following each independent member's second term must be publicly advertised.
 - (4) External independent members will have senior business or financial management/reporting knowledge and experience, and be conversant with the financial and other reporting requirements. The evaluation of potential external independent members will be undertaken by the Mayor, member Councillor and Chief Executive Officer (CEO) taking account of the experience of candidates and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment put to Council.
 - (5) If a member is unable to attend a meeting, a leave of absence may be granted. If more than two meetings within a twelve-month period are not attended, without extenuating circumstances

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2019

PART 2 - TERMS OF REFERENCE

- or an approved leave of absence, the member can be removed from the Committee.
- (6) Where a member has not attended two meetings within a twelve-month period, the Committee, if wanting to commence the removal process, must put a recommendation to the Council requesting the removal of the member.
- (7) If Council proposes to remove a member of the Committee, it must give written notice to the member of its intention to do so and provide that member with an opportunity to be heard at a Council which is open to the public, if the member so requests.
- (8) Remuneration will be determined by Council and reviewed annually. Payment will be paid to each independent member of the Committee on a quarterly basis in arrears.
- (9) The Chairperson shall be appointed from the external independent members of the Committee by the Committee, subject to Council's approval. In the absence of the appointed Chairperson from a meeting, the meeting will appoint an acting Chairperson from the external members present.
- (10) The Chairperson shall be rotated bi-annually amongst the external independent members.
- (11) A quorum will be at least two external independent members and at least one Councillor member.
- (12) The CEO and internal auditor (whether a member of staff or contractor) should attend all meetings, except when the Committee chooses to meet without management in attendance.
-

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PART 2 - TERMS OF REFERENCE

Other members of Council or Council staff may be invited to attend at the discretion of the Committee to advise and provide information when required.

- (13) Representatives of the external auditor should be invited to attend at the discretion of the Committee but must attend meetings considering the draft annual financial report and results of the external audit.
- (14) Council shall provide secretarial and administrative support to the Committee. Meeting agendas will be prepared and provided at least one week in advance to members, along with appropriate briefing materials.
- (15) Induction of new members – any prospective new committee members should be provided with a copy of the Committee's Charter and with the following documentation—
 - (a) Council Plan;
 - (b) Annual Report;
 - (c) Key financial reporting policies, including related-party issues;
 - (d) Current Council Plan Performance Report; and
 - (e) Minutes from the most recent Committee meeting.

6 Annual Agenda

- (1) An annual agenda including schedule of meeting dates will be developed and agreed to by the committee members. As an indicative guide, meetings would be arranged to coincide with
-

Audit Advisory Committee Charter
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PART 2 - TERMS OF REFERENCE

relevant Council reporting deadlines, for example in June to coincide with the approval of Council Plans, annual plans and budgets and in September to coincide with the finalisation of the financial statements and the draft annual report to the Minister.

- (2) The Committee shall meet at least quarterly.
- (3) Additional meetings shall be convened at the discretion of the Chairperson or at the written request of any member of the Committee, internal or external auditor.
- (4) All meetings of the Committee shall be conducted in accordance with Council's Local Law No. 3 of 2014 – Meeting Procedure (Administrators).

7 Reporting

- (1) The Committee shall after every meeting forward the minutes of that meeting to the next ordinary meeting of Council, including a report explaining any specific recommendations and key outcomes.
- (2) The Committee shall report annually to Council summarising the activities of the Committee during the previous financial year.

8 Duties and Responsibilities

- (1) The following are the duties and responsibilities of the Committee in pursuing its Charter—
 - (a) Recommend to Council the appointment of the internal auditor.

Audit Advisory Committee Charter
2019

PART 2 - TERMS OF REFERENCE

- (b) Review the scope of the internal audit plan and program and the effectiveness of the function. This review should consider whether, over a period of years the internal audit plan systematically addresses—
 - (i) internal controls over significant areas of risk, including non-financial management control systems;
 - (ii) internal controls over revenue, expenditure, assets and liability processes;
 - (iii) the efficiency, effectiveness and economy of significant Council programs; and
 - (iv) compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.
- (c) Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or CEO.
- (d) Review the level of resources allocated to internal audit and the scope of its authority.
- (e) Review reports of internal audit and the extent to which Council and management react to matters raised by internal audit,

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PART 2 - TERMS OF REFERENCE

- by monitoring the implementation of recommendations made by internal audit.
- (f) Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs.
 - (g) Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference. Review management's response to, and actions taken as a result of the issues raised.
 - (h) Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems.
 - (i) Assess whether management has taken steps to embed a culture that promotes the proper use and management of public resources and is committed to ethical and lawful conduct.
 - (j) Review the process undertaken in the development of the annual budget and long term financial plan.
 - (k) Review Council's draft annual financial report, focusing on—
 - (i) accounting policies and practices;

Audit Advisory Committee Charter
2019

PART 2 - TERMS OF REFERENCE

- (ii) changes to accounting policies and practices;
 - (iii) the process used in making significant accounting estimates;
 - (iv) significant adjustments to the financial report (if any) arising from the audit process;
 - (v) compliance with accounting standards and other reporting requirements; and
 - (vi) significant variances from prior years.
-
- (l) Recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the financial report is signed.
 - (m) Discuss with the external auditor the scope of the audit and the planning of the audit.
 - (n) Discuss with the external auditor issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters.
 - (o) Review procurement practices against best practice and legislation and advise Council.
 - (p) Review the annual performance statement and recommend its adoption to Council.
-

Audit Advisory Committee Charter
2019

PART 2 - TERMS OF REFERENCE

- (q) Review issues relating to national competition policy, financial reporting by Council business units and comparative performance indicators.
 - (r) Identify and refer specific projects or investigations deemed necessary through the CEO, the internal auditor and Council if appropriate. Oversee any subsequent investigation, including overseeing of the investigation of any suspected cases of fraud within the organisation.
 - (s) Monitor the progress of any major lawsuits facing Council.
 - (t) Address issues brought to the attention of the Committee, including responding to requests from Council for advice that is within the parameters of the Committee's terms of reference.
 - (u) The Committee in conjunction with Council and the CEO should develop the Committee's performance indicators.
 - (v) Review the most recent financial statements reported to Council.
 - (w) Review key policies impacting the effectiveness of Council's governance framework, including, for example, the Code of Conduct, Fraud and Corruption Control Policy and Protected Disclosure Policy.
- (2) The Committee, through the CEO and following authorisation from Council, and within the scope of its responsibilities, may seek information or obtain expert advice on matters of concern.
-

Audit Advisory Committee Charter
2019

PART 3 - GOVERNANCE

9 Review

The Committee shall be subject to a periodic review, including a review by Council and the completion of a self-assessment program. The reviews should include the following—

- (1) Obtaining feedback on the Committee's performance and operations from key people such as the external auditor, the internal auditor, and senior financial and other management staff.
- (2) Obtaining feedback from Council on the effectiveness of the Committee.
- (3) Assessing the performance of the Committee against its Terms of Reference.
- (4) Assessing the contribution of individual committee members (review to be completed by the Committee's Chairperson) and the Chairperson (review by committee members), for discussion with the Mayor.

PART 3 - GOVERNANCE

10 Insurances

Council shall arrange and maintain a portfolio of insurances to cover all possible risks, including a Personal Accident Policy of committee members, a Voluntary Worker's Policy and an Indemnity Policy for committee members.

11 Register of Interests

Committee members who are not Councillors are required to lodge Primary and Ordinary Returns as required by section 81 of the Act.

Audit Advisory Committee Charter
2019

PART 3 - GOVERNANCE

12 Misuse of Position

In accordance with section 76D of the Act as amended, members must not misuse their position to gain or attempt to gain, directly or indirectly, an advantage for themselves or for any other person; or to cause, or attempt to cause, detriment to Council or another person.

13 Conflict of Interest

- (1) In accordance with Section 79 of the Act, members are required to disclose all conflicts of interest and may not be eligible to vote on a matter or attend a meeting at which the subject of the conflict will be considered, depending on the nature of the conflict.
- (2) Members are expected to be aware of the provisions of the Act with regard to conflicts of interest and disclosure thereof.
- (3) Failure to comply with the provisions of the Act with regard to conflicts of interest may result in the member's appointment being terminated.

14 Confidentiality

- (1) All members are expected to be aware of their responsibilities with regard to the confidentiality of information about Council's affairs pursuant to Section 77 of the Act.
 - (2) Committee members are required to sign a Confidentiality Agreement upon appointment.
 - (3) Failure to comply with the provisions of the Act with regard to confidentiality may result in the member's appointment being terminated.
-

Audit Advisory Committee Charter
2019

PART 4 - ATTACHMENTS

PART 4 - ATTACHMENTS

Council has attached the following documents or copies of the document to this Charter.

Local Law No. 3 of 2014 – Meeting Procedure
(Administrators) Local Law

PART 5 - CHARTER REVIEW

This Charter is required to be reviewed in two years from the date of authorisation.

If required the Charter can be reviewed in accordance with legislative obligations, determined by the Audit Advisory Committee or by Council.

PART 6 - AUTHORISATION

The Audit Advisory Committee Charter 2019 was authorised by the Wangaratta Rural City Council on 19 November 2019. .

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Brendan McGrath

CHIEF EXECUTIVE OFFICER

Sub Folder S18/249



Assembly of Councillors

Date: Wednesday 9 October 2019

Meeting: Sport and Recreation Advisory Committee

Commenced: 4pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input type="checkbox"/>	<input type="checkbox"/>

Officers:

Brendan McGrath – CEO	<input type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input type="checkbox"/>	<input type="checkbox"/>
Steven Swart– DDS	<input type="checkbox"/>	<input type="checkbox"/>

Apologies:

Wally Pasquali, Leon Newton

Officers in Attendance: Ben Thomas, Brad Gill

Presenters:

None

Conflict of interest:

None

Meeting Closed at:

5.06pm

Sub Folder S18/249



Assembly of Councillors

Date: 14 October 2019

Meeting: Briefing Forum

Commenced: 3pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Bec Amos – Creative Marketing Specialist

Conflict of interest:

N/A

Matters Considered:

- 6.1 Presentation of Revised Logo's
- 6.2 Review of Planning Application in advance of Council Meeting
- 6.3 General Business
- 6.4 Councillor Actions from Previous Meeting
- 6.5 CEO KPI and Annual Review Presentation

Sub Folder S18/249



Assembly of Councillors

Date: 15th October 2019

Meeting: Pre Council Meeting Discussion

Commenced: 5:00pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Officers: N/A

Apologies: N/A

Presenters: N/A

Conflict of interest: N/A

Sub Folder S18/249



Assembly of Councillors

Date: Thursday 17 October 2019

Meeting: Municipal Emergency Management Planning Committee

Commenced: 12.30pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Conflict of interest: Nil

Matters Considered:

Emergency Management Planning Committee agenda items followed by Emergency Relief Exercise.

Sub Folder S18/249

RURAL CITY OF
WANGARATTA**Assembly of Councillors****Date:** Thursday 17 October 2019**Meeting:** Municipal Fire Management Planning Committee**Commenced:** 10.00am**Councillors:**

	Present	Absent
Cr Dean Rees - Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:**Conflict of interest:** Nil**Matters Considered:**

Municipal Fire Management Planning Committee agenda items.

Sub Folder S18/249



Assembly of Councillors

Date: 21 October 2019

Meeting: Briefing Forum

Commenced: 3pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Marsha McMonigle – Technical services Coordinator, Marcus Goonan – Manager Infrastructure planning & delivery, Ben Thomas – Manager Community & Recreation.

Conflict of interest:

N/A

Matters Considered:

- 6.2 CAPEX Reporting
- 6.3 Bindall Ave Recreation Facilities
- 6.5 Community Grants Major Category
- 6.6 Monthly Status Reports
- 6.7 Quarterly Advisory Committee Chair Reports
- 6.8 General Business
- 6.9 Review Briefing Forum Actions
- 6.10 CEO & Councillor Only Business

Sub Folder S18/249



Assembly of Councillors

Date: 25 October 2019

Meeting: Kutcha Edwards Cultural Immersion Workshop

Commenced: 9am

Councillors:

Cr Dean Rees - Mayor
Cr Mark Currie – Deputy Mayor
Cr Harry Bussell
Cr Ken Clarke
Cr Dave Fuller
Cr Harvey Benton
Cr Ashlee Fitzpatrick

Present

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Absent

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Executive Team:

Brendan McGrath – CEO
Alan Clark – DIS
Jaime Chubb – DCW
Sarah Brindley – DCS
Stephen Swart– DDS

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Independent Presenters:

Kutcha Edwards

Conflict of interest:

N/A

Matters Considered:

Cultural Immersion Workshop presented by Kutcha Edwards

Sub Folder S18/249



Assembly of Councillors

Date: 28 October 2019

Meeting: Briefing Forum

Commenced: 2pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Anthony Smith – Manager Finance, Sarah Brindley – Director Corporate Services, Celeste Brockwell – Manager Strategy Growth & Environment, Stephen Swart – Director Development Services.

Conflict of interest:

N/A

Matters Considered:

- 6.1 Quarterly Finance Report
- 6.2 Quarterly Council Plan Measures Report
- 6.3 Visitor Information Centre
- 6.4 Water Security

Sub Folder S18/249



Assembly of Councillors

Date: 28 October 2019

Meeting: CEO Annual Review

Commenced: 3.30pm

Councillors:

Cr Dean Rees - Mayor
 Cr Mark Currie – Deputy Mayor
 Cr Harry Bussell
 Cr Ken Clarke
 Cr Dave Fuller
 Cr Harvey Benton
 Cr Ashlee Fitzpatrick

Present

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Absent

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Executive Team:

Brendan McGrath – CEO
 Alan Clark – DIS
 Jaime Chubb – DCW
 Sarah Brindley – DCS
 Stephen Swart– DDS

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Independent Presenters:

Chris Eddy - Consultant, Executive Services.

Conflict of interest:

N/A

Matters Considered:

6.5 CEO Annual review

Sub Folder S18/249



Assembly of Councillors

Date: 11 November 2019

Meeting: Briefing Forum

Commenced: 2pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Steven Burke – Media & Communications Coordinator, Sarah Brindley – Director Corporate Services, Celeste Brockwell - Manager Economic Development, Environment & Strategy, Rebecca Golia – Executive Services Coordinator, Marcus Goonan – Manager Infrastructure Planning & Delivery, Alan Clarke – Director Infrastructure Services.

Conflict of interest: N/A

Matters Considered:

- 6.1 Quarterly Councillor Video & Council meeting Media Response & Social Media Update
- 6.2 Audit Advisory Committee Charter
- 6.3 Planning Scheme Amendment C76 – Wangaratta Industrial Land Use Strategy
- 6.4 2020 Ordinary Council Meeting Dates & Venues
- 6.6 Quarterly Finance Report
- 6.7 T1920/011 HP Barr Reserve Oval 2 Reconstruction & Lighting Towers
- 6.8 Road Renaming – Tresize Street, Eldorado
- 6.9 General Business
- 6.10 Review Briefing Forum Actions
- 6.11 CEO & Councillor Only Business

**SPORT AND RECREATION
ADVISORY COMMITTEE MEETING**
Date: Wednesday, 9 October 2019
4:00pm – 5:30pm, Ovens Room
Wangaratta Government Centre, Wangaratta.

MINUTES

1.	PRESENT	<p>Members: Cr Ken Clarke (Chair), Sue Synnot, Kerry Strauch, Mel Paul, Noel Boyd, Laurie Johnston, Cassy Campbell, Zac Guilfoyle</p> <p>RCoW: Ben Thomas, Brad Gill</p>
2.	APOLOGIES	<p>Apologies: Wally Pasquali, Leon Newton</p> <p>Not In Attendance: Scott Grant</p> <p>Moved: Laurie Johnston Seconded: Mel Paul</p> <p>Motion/Recommendation: That the apologies for this meeting be accepted.</p> <p style="text-align: right;">CARRIED</p>
3.	CONFLICT OF INTEREST DECLARATIONS	None
4.	MINUTES OF PREVIOUS MEETING	<p>The minutes of the June 2019 Sport and Recreation Advisory Committee meeting were discussed.</p> <p>Moved: Mel Paul Seconded: Laurie Johnston</p> <p>Motion/Recommendation: That the minutes of the June 2019 Sport and Recreation Advisory Committee meeting be accepted.</p> <p style="text-align: right;">CARRIED</p>
5.	BUSINESS ARISING	There was no business arising.
6.	GENERAL BUSINESS	
6.1	Update <ul style="list-style-type: none"> - WISAC Redevelopment - Walking and Cycling Strategy 	<p>A brief update on the status of the WISAC redevelopment and the Walking and Cycling Strategy was provided.</p> <ul style="list-style-type: none"> - WISAC Redevelopment – construction progressing, newsletter for affected stakeholders to be sent out in coming weeks - Walking and Cycling Strategy – draft strategy is nearing finalisation and will be going through approval and endorsement process in coming months.
6.2	Parklands Precinct Master Plan	Discussion took place around the scope of this master plan project with committee members asked to provide feedback. Discussion included the community engagement undertaken to date and the further community sessions in the coming weeks.
6.3	Wareena Park Master Plan	Discussion took place around the scope of this master plan project with committee members asked to provide feedback. Discussion included the community engagement undertaken and some of the key opportunities and projects identified at this stage of the project.

6.4	Review of Active Wangaratta Grants Program	<p>An overview of the Active Wangaratta Grants Program was provided to committee members with further discussion taking place about the two programs: (1) Club Participation Grants; and (2) Individual Athlete Grants. There was discussion about the challenges of the program and opportunities moving forward.</p> <p>Moved: Kerry Strauch Seconded: Mel Paul</p> <p>Motion/Recommendation: That the committee support the continuation of the Active Wangaratta Grants Program.</p> <p>CARRIED</p>
6.5	Spectator Behaviour at Sporting Events	<p>Committee members were invited to discuss the experience of spectator behaviour at their various sporting interests.</p> <ul style="list-style-type: none"> - There are many programs and policies in place, generally coming from state or national sporting bodies. - There has been some incidents during 2019 - Poor spectator behaviour has a high impact on volunteers, coaches and officials – perhaps more than participants.
6.6	Advisory Committee Membership	<p>A number of members are at the end of their term on the committee. An email will be distributed to those members to confirm their intent to stay or leave the committee. Vacant positions will be advertised in early 2020.</p>
7.	OTHER BUSINESS	<ul style="list-style-type: none"> - When is WISAC going to shut down for essential works associated with the redevelopment? A response will be provided once further information is sought. - AFLNEB have taken over the administration duties of the Wangaratta District Cricket Association (WDCA) competition with the WDCA executive still retaining control over governance, strategy etc. - Council is considering a Mountain Bike Track on Wilson Road, Wangandary.
8.	NEXT MEETING	Wed 11 December 2019 at 4pm – 5:30pm

The meeting closed at 5.06pm.