

Agenda

For the Ordinary Council Meeting

Location: Council Chambers, Municipal Offices
62-68 Ovens Street, Wangaratta

Date: Tuesday, 17 September 2019

Time: 6PM



RURAL CITY OF
WANGARATTA

Brendan McGrath
Chief Executive Officer

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Rural City of Wangaratta Live Stream

Clause 91(4) of the Governance and Meeting Conduct Local Law provides the following:

“This public meeting is being recorded to improve access to the meeting for our community. The recording will be published and will be retained by Council in accordance with Council’s legal obligations. As a visitor in the public gallery, your presence may be recorded.”

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders past, present and emerging and to Elders from other communities who may be here today.

2. OPENING PRAYER

Almighty God, we humbly ask thee to bless and guide this council in its deliberations so that we may truly preserve the welfare of the people whom we serve. Amen

3. PRESENT

4. ABSENT

5. ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE

RECOMMENDATION:

THAT <<ENTER TEXT>> BE GRANTED LEAVE OF ABSENCE FOR THE PERIOD <<ENTER TEXT>> TO <<ENTER TEXT>> .

ORDER OF BUSINESS

6. CITIZEN CEREMONY

7. CONFIRMATION OF MINUTES

RECOMMENDATION:

That Council read and confirm the Minutes of the Ordinary Meeting of 20 August 2019 as a true and accurate record of the proceedings of the meeting.

8. CONFLICT OF INTEREST DISCLOSURE

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a '*conflict of interest*' in a decision if they would receive, or could reasonably be perceived as receiving, a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

9. RECEPTION OF PETITIONS**10. HEARING OF DEPUTATIONS****PRESENTATION OF REPORTS****11. COUNCILLOR REPORTS**

Nil

OFFICERS' REPORTS**12. EXECUTIVE SERVICES**

Nil.

13. CORPORATE SERVICES

Nil.

14. COMMUNITY WELLBEING

14.1 COMMUNITY ACCESS AND INCLUSION PLAN (CAIP) SUBMISSION REPORT

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Youth Development Officer
File No: IC19/273

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council for the consideration and recommended adoption of the 2019-2022 Community Access and Inclusion Plan (CAIP) following the public exhibition of the document.

Council received three submissions during the public exhibition period. The submissions were primarily positive with some minor wording changes to the CAIP suggested. Four changes to the CAIP were made:

1. Mayor's Message (Pg. 3) – Added the phrase '*public spaces*'.
2. Communication and Engagement (Pg. 5) – added detail to why we apply the IAP2 principals... "*to ensure the contribution of people of all abilities.*"
3. Objective 4 (Pg. 14) – Added "*This includes accessible information such as timetables.*" To broaden approach in relation to public transport.
4. Objective 7 (Pg. 16) – Added basic Auslan training as additional option to Makaton (Key Word Sign).

The feedback that wasn't incorporated into the document was either already covered within the plan, wasn't within the plan's scope, or applied to other existing Rural City Of Wangaratta plans. Specific feedback has been provided to each submitter.

RECOMMENDATION:

That Council:

1. ***Considers the submissions made during the community consultation period***
2. ***Adopts the Community Access and Inclusion Plan 2019-2022***

Background

The CAIP communicates Council's role in ensuring people of all abilities, including those living with a disability, their families and carers are able to actively participate

in community life and civic events; contribute to local government planning; and can assess services, facilities, sporting and cultural activities.

The CAIP covers four key themes broken into objectives and actions. The themes are;

- Inclusion and Participation,
- Communication and Engagement,
- Civic Leadership and Attitudes,
- Accessible Environments.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Legal/Statutory

In response to its obligations under the Commonwealth Disability Discrimination Act 1992 and the Victorian Disability Act 2006, the Rural City of Wangaratta has in place a Community Access and Inclusion Plan.

Social

The CAIP communicates RCoW's role in ensuring people of all abilities, including those living with disability, their families and carers are able to actively participate in community life and civic events; contribute to local government planning; and can assess services, facilities, sporting and cultural activities.

2017-2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Thriving

We will research and advocate:

- To ensure that the health and social needs of our community are understood and considered.

We will plan and make decisions for the future:

- To ensure that the health and social needs of our community are understood and considered.

The non-negotiables

- Our urban and rural townships are safe and equitable. Everyone can participate and contribute.
- Our most vulnerable – including older people, people with mental health challenges, and people with a disability – receive the services and support they need. We make sure they are cared for and included.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

Municipal Public Health and Wellbeing Plan 2017 – 2021

Consultation/Communication

The CAIP 2019-2022 went out for public exhibition on the 16th of July. It was advertised and sent out for feedback through the following channels:

RCOW Website	17 th July 2019
Emailed to Disability Services Network	23 rd July 2019
Accessibility Reference Group	23 rd July 2019
Wangaratta Chronicle	26 th of July
Presented to vision impaired group	5 th August 2019

We received feedback from two organisations (Women's Health Goulburn North East and Deaf Access Victoria) and one community member.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Do not endorse the CAIP attached. This would lead to a delay in finalising access and inclusion planning, and may leave Council open to complaints resulting from discrimination and lack of planning and advocacy in the space of accessibility and inclusion.

Conclusion

The Community Access and Inclusion Plan 2019-2022 is an important planning document to guide Council in its decision making and infrastructure when considering people of all abilities living within the municipality.

Attachments

- 1 COMMUNITY ACCESS AND INCLUSION PLAN 2019 - 2022 [↓](#)

15. INFRASTRUCTURE SERVICES

15.1 T1819/072 - SUPPLY AND DELIVERY - ONE (1) SLOW SPEED SHREDDER

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Project Manager
File No: IC19/321

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to consider awarding the contract T1819/072 Supply and Delivery – Slow Speed Shredder.

RECOMMENDATION:

That Council:

- 1. Transfer the additional funds required from the waste reserve***
- 2. Award T1819/072 Supply and Delivery – Slow Speed Shredder to Finlay Waste & Recycling;***
- 3. Authorises the Chief Executive Officer to sign and seal documents for Contract T1819/072 Supply and Delivery – Slow Speed Shredder; and***
- 4. Discloses the contract price for Contract T1819/072 Supply and Delivery – Slow Speed Shredder.***

Background

The Rural City of Wangaratta is currently constructing an organics processing facility at Bowser landfill located at North Wangaratta, Victoria 3678.

This plant will initially process between 3500 – 4000 tonne pa of green waste, tree branches (up to 400mm dia), lawn clippings and kitchen waste. . The current plant under construction has the ability to increase its production over the next five years.

The Rural City of Wangaratta (Council) is seeking to purchase one (1) new, diesel powered, rubber track mounted, slow speed shredder to be supplied and delivered on site to the waste facility located at 64 Byawatha Road West, North Wangaratta, Victoria 3678.

Tender for T1819/072 - Supply and Delivery - one (1) slow speed shredder were invited through advertisements as follows:

Advertisement

eProcure
Chronicle

Date

28 June 2019
5 July 2019

Tender closed at 2:00pm on 19 July 2019.

At the closing date, 12 submissions were received from 8 suppliers:

There were no non-conforming tenders received.

The evaluation panel consisted of Council's Project Manager, Depot Services Coordinator and Team Leader – Landfill.

The Tender was evaluated against the following criteria:

Evaluation Criteria	Description	%
Cost to Council – Direct & Indirect	Total price	25%
Warranty & Parts	Warranty for machine in years and hours	25%
Fuel Efficiency	The efficiency of the machine over a 10,000 hr asset life	20%
Delivery Time	When is the earliest equipment can be delivered, tested and commissioned	15%
Feature & OH&S	OHS standards to Australian Standards	10%
Local Content	Stock provided from local suppliers	5%

Panel members assigned a score to each criteria and then weighted the average score to produce a final Weighted Attribution Method Score.

From the Weighted Attribution Method the tenderers were scored as follows with the top two tenders taken through to interviews and final evaluation.

Respondent	Preliminary evaluation score
Vermeer	4
GMC Environ Pty Ltd (Tana Shark 440T)	27
GMC Environ Pty Ltd (Forus Se 250)	42
Lincom Group (Pronar NRW 2.58g)	54
Waste Initiatives (HAAS Tyron 2000)	28
Focus Enviro (Edge Slayer)	60
Finlay Waste & Recycling (Non stock Terex)	51
Finlay Waste & Recycling (stock Terex)	62
ELB Equipment (crambo 3400)	39

Respondent	Preliminary evaluation score
ELB Equipment (crambo 5000)	39
ELB Equipment (crambo 5200)	47
Petromech (Hammel VB 750 DK)	40

The final evaluation was based upon the documentation submitted at tender and additional documentation supplied following the tender interview process and site visits. The evaluation panel rescored the two shortlisted tenderers against the original tender evaluation criteria and resulted in the following scores:

Respondent	Weighted score
Focus Enviro (Edge Slayer)	60
Finlay Waste & Recycling (stock Terex)	62

Implications

Policy Considerations

Council's Procurement Policy

Financial/Economic Implications

Council's 2019/20 capital works budget allocated \$550,000 to supply and deliver one (1) low speed shredder. The preferred tenderer's price is substantially more than the allocated budget but no cheaper option was deemed viable. As a result the evaluation panel looked at options for both leasing and hire but neither were feasible. It is proposed that the additional budget be transferred from the waste reserve.

The evaluation panel also looked at two other options:

- Lease options (with option to purchase), the preferred tender didn't offer lease neither did any of the top three tenderers.
- Machine hire, there is one machine available for hire which would increase final processing cost substantially.

It is recommended that the additional budget be transferred from the waste reserve.

The running costs of the preferred tender over the ten year life cycle of the machine is \$48,000 less compared to the second tenderer. The preferred tenderer has spare parts in stock in Australia. The second tenderer would require Council to hold spare parts on consignment at an undisclosed cost.

Legal/Statutory

EPA Works Approval 149177

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

The Shredder is a major item of plant required for the organics facility which will be composting 3,500 tonnes of kerbside collected organic material, plus an additional 500-1000 tonnes of garden waste from Council's Transfer Stations. Currently the organic service is only extended to 8,900 households within Wangaratta, however a key outcome of Council's recently reviewed Waste Management Strategy will see Council offering a viable organics collection to its rural townships Glenrowan, Milawa and Oxley. This is estimated to recover an additional 800 tonnes of garden and food waste annually that is currently entering the landfill. The Strategy, with a regional focus in mind is also considering offering organic bins at events held around the municipality. This would also see an increase in diversion of an estimated 200 tonnes annually from landfill, ultimately increasing the life of the Bowser Landfill.

The successful commissioning of the organics processing plant, for which the shredder is essential will reduce greenhouse gas emissions. As a part of the works approval application to the EPA, Council modelled its Greenhouse Gas Emissions using the NGER's model to measure the difference between having our own facility and transporting off-site. The results of this modelling clearly indicated that if Council were to operate an organics facility locally, there would be a reduction of CO2 entering the atmosphere by 35.26 tonnes annually.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Established
We are Sustainable

We will create and deliver:

The outcomes identified in the Rural City of Wangaratta Waste Management Strategy

We will plan and make decisions for the future:

For a regional approach to waste management that has economic and environmental benefits

We will focus on our business:

By enhancing the way we plan and deliver infrastructure projects

The non-negotiables

Our infrastructure is developed and maintained based on what we understand is important to the people who live, work and visit here

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

In 2030 the Rural City of Wangaratta is a zero waste community.

b) Other strategic links

Waste Management Strategy 2018-2023

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Timeframe and achieving the proposed timelines	Possible	Timeframe become unrealistic	High	Supplementary plant in stock.
Injury	Possible	Death or Injury – Workcover investigation	Extreme	Contractor to provide Safe work method statements and training on the plant.

Consultation/Communication

N/A

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

There are no alternate recommendations.

Conclusion

The tenders received were evaluated and reference checks undertaken.

After the interviews and seeing both machines in operation the evaluation committee still hold concerns that the parts availability and service back-up for the Focus Enviro (Edge Slayer) was a major issue. The cost of breakdown in a seven day a week operation, spare parts and serviceability was considered a significant disadvantage of the Focus Enviro (Edge Slayer).

Following a comprehensive evaluation of tenders against the pre-determined evaluation criteria and weightings, Finlay Waste & Recycling is the recommended supplier.

Attachments

- 1 T1819/072 Supply and delivery of one slow speed shredder - tender evaluation - Confidential

15.2 T1819/070 GRETA ROAD & MASON STREET INTERSECTION IMPROVEMENTS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Delivery and Contracts Coordinator
File No: IC19/429

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to consider awarding contract T1819/070 Greta Road & Mason Street Intersection Improvements.

RECOMMENDATION:

That Council:

- 1. Awards contract T1819/070 Greta Road & Mason Street Intersection Improvements to Excell Gray Bruni;***
- 2. Authorises the Chief Executive Officer to sign and seal documents for contract T1819/070 Greta Road & Mason Street Intersection Improvements; and***
- 3. Discloses the contract price for contract T1819/070 Greta Road & Mason Street Intersection Improvements.***

Background

The existing roundabout at Mason Street and Greta Road is inadequate for heavy vehicle movements.

This project will allow Council to undertake enhancements to better facilitate freight movement, in addition to pulling back the existing kerb lines, relocating the central lighting and installing pedestrian footpaths.

Tenders for T1819/070 Greta Road & Mason Street Intersection Improvements were invited through advertisement as follows:

Advertisement	Date
Eprocure	30.07.2019
Chronicle	02.08.2019

Tenders closed at 2:00pm on 21 August 2019.

The tender evaluation team included Council's Delivery and Contracts Coordinator, Project Manager and Project Engineer.

Tenders Received
McPherson Earthmoving Contractors Pty Ltd
Mawsons Constructions
North East Civil Constructions Pty Ltd
Excell Gray Bruni
One Stop Civil
Scope Project Consulting

Tenders were evaluated against the following criteria:

Cost 40%

Capacity 30%

Capability 30%

Implications

Policy Considerations

Council's Procurement Policy.

Financial/Economic Implications

Council's 2019/20 capital works budget allocated to this project is \$766,000 (GST exclusive).

With \$383,000 coming from Regional Roads Victoria's Fixing Country Roads Program.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Growing

We will create and deliver:

Timely and appropriate infrastructure to support our growth areas.

We will plan and make decisions for the future:

We will respond to the challenges that face our organisation and community in innovation and effective ways. We will partner, collaborate and advocate to make sure that we will have a sustainable and vibrant future.

Strategic Links**a) Rural City of Wangaratta 2030 Community Vision**

Manufacturing and service industries continue to grow.

b) Other strategic links

Freight and Land Use Strategy
North – West Growth Area – Structure Plan

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Timeframe and the achieving of the proposed timelines	Minor (2)	Moderate (3)	5	Project Manager to monitor
Unsatisfactory quality of works	Minor (2)	Minor (2)	4	Project Manager to monitor
Contractor Injury	Minor (2)	Moderate (3)	5	Project Manager to monitor contractors OH&S performance
Community concerns	Minor (2)	Moderate (3)	5	

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Ongoing communication with businesses & residents through the life of the project	Letters, meetings, phone calls & Chronicle advertisement
Consult	Local freight & bus companies	Letter, phone calls

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Nil

Conclusion

The current Greta Road & Mason Street roundabout restricts B-double movements which impact on freight movement throughout Wangaratta. The proposed works will rectify this situation.

Attachments

- 1 T1819/070 - Greta Road and Mason Street Roundabout Improvement - Evaluation Report - Confidential

15.3 RURAL ORGANICS BIN ROLL OUT

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Waste Management Coordinator
File No: IC19/448

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration

Executive Summary

This report is presented to Council to endorse the roll out of food and garden waste bins as a compulsory service, to the rural townships of Milawa, Oxley, Glenrowan and Hamilton Park.

RECOMMENDATION:

That Council endorses the roll out of food and garden organic waste bins, as a compulsory service to the rural townships of Milawa, Oxley, Glenrowan and Hamilton Park.

Background

The introduction of the third bin to urban Wangaratta has been a huge success in terms of diversion from landfill (33%) resulting in significant greenhouse gas reductions and the increase to life expectancy of the landfill. The increase to the landfill life means that Council can control its own costs for many more years instead of contracting out landfill services and transporting waste out of the municipality.

Food and garden waste when disposed of to landfill is not only a wasted renewable resource, but it also releases toxic greenhouse gas into the atmosphere. One of the key actions from the adopted Waste Management Strategy 2018-2023, was to further roll out the food and garden organic waste bins out to the rural townships of Milawa, Oxley, Glenrowan and Hamilton Park.

As part of the development of this Strategy, a general waste survey was sent out to the community proposing the extension of this service to the surrounding rural communities of Wangaratta. The response was inconclusive as 75 people surveyed were against (no) and 55 were for (yes), and 21 were unsure. However, this was a survey to all the people of the Rural City of Wangaratta, not just those specific townships. Therefore, the action developed for the strategy was to “investigate the potential to offer a weekly food and organic waste bin collection to the rural townships of Milawa, Oxley and Glenrowan”.

Visual audits were also taken of the bins collected in these townships, which found a high percentage of food and garden organics. An opt-in trial was undertaken in

Glenrowan and Hamilton Park in late 2018. This attracted 24 applicants for the trial. The trial was run for a period of 10 weeks from October through to December 2018.

A second compulsory trial in Milawa and Oxley townships was conducted with the trial period running from March to May 2019 and included approximately 70 properties. On average 50% of these properties regularly used the bin (based on collection rate).

Following each trial, the recipients were surveyed. The surveyed results were positive for those who used the system and responded. Due to the small amount of data collected, a larger survey was then distributed to all proposed recipients of the new bin system. The results of this survey again indicated 50.2% YES and 49.8% NO. The individual breakdown of each township is as follows:

Town	Yes	No	No Response
Milawa	23	19	89
Oxley	29	34	115
Glenrowan	31	41	125
Hamilton Park	40	29	32

Implications

Policy Considerations

The Waste Management Strategy is directly related to the content of this report. The Strategy was endorsed by Council in 2018. A number of actions were identified as part of the development of this strategy, this included the potential to expand on the existing collection system for food and organic waste to the larger rural townships.

Financial/Economic Implications

There are financial implications identified for the subject of this report.

	Approved Budget for this proposal \$
Revenue/Income	\$46,200 of rate income.
Expense	\$60,000
Net Result	\$14,000 expense

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

The Wangaratta community has embraced the roll out of food and organic waste bins, with our low contamination rate proving the system to be worthwhile. This proposal provides the same opportunities to rural residents, as the urban residents.

Environmental/Sustainability Impacts

Food and garden organics are recyclable resources that if disposed of in a landfill create toxic greenhouse gas emissions. Organic waste when decomposed in a landfill generates methane gas, and when released to the atmosphere it is 25 times more potent than carbon dioxide. By rolling out a compulsory organics service to the 600 properties, Council will recover approximately 255 tonne per year of organics. This is equivalent to removing 581 cars from the road annually.

2017 - 2021 Council Plan – revised 2019

This report supports the 2017-2021 (revised 2019) Council Plan:

Goal

We are Sustainable

We will research and advocate:

To assist the community to reduce their impact on the environment.

We will create and deliver:

Rural townships organics roll out.

We will plan and make decisions for the future:

Percentage of kerbside waste diverted from landfill.

We will focus on our business:

We service our community by managing our waste and recycling streams.

The non-negotiables

Our protection of the environment underpins our development, projects and decisions.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

The 2030 Community Vision supports the idea of 'no waste disposed of to landfill within the municipality', with the vision to be a zero waste community.

b) Other strategic links

N/A

Consultation/Communication

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

1. The full compulsory service to all townships, as recommended; or
2. Not to proceed with the rollout.

Conclusion

Given the survey results, the environmental benefits and the long term financial benefits it is recommended that the food and organic waste bin system be rolled out to the rural townships of Milawa, Oxley, Glenrowan and Hamilton Park.

Attachments

Nil.

15.4 T1920/012 ANNUAL RESEAL WITHIN THE MUNICIPALITY

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Executive Assistant - Infrastructure Services
File No: IC19/516

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to award Contract T1920/012 Annual Reseal within the municipality.

RECOMMENDATION:

That Council:

- 1. Awards the contract T1920/012 Annual Reseal within the municipality 2019/20 financial year to Downer EDI Works Pty Ltd;***
- 2. Authorises the Chief Executive Officer to sign and seal documents for contract T1920/012 Annual Reseal within the municipality, when available; and***
- 3. Discloses the contract price for T1920/012 Annual Reseal within the municipality.***

Background

As part of the Rural City of Wangaratta's asset maintenance program, Council completes an annual reseal program based on road condition data.

In 2018, Procurement Australia undertook a collaborative procurement process for reseal works on behalf of the following councils:

- Rural City of Wangaratta
- Benalla Rural City Council
- Murrindindi Shire Council
- Towong Shire Council
- Wodonga City Council

From this tender process Procurement Australia contracted a panel of suppliers for three years with the potential for two twelve month options. The 2019/2020 financial year is the second year of this panel.

Each year the panel is requested to tender rates for each Councils works program. The tender opened on the 31 July 2019 and closed on the 14 August 2019. After the tenders closed Procurement Australia compiled and reviewed the submitted

prices and requested additional information from the tenderers if required. The price review and comparison was received from Procurement Australia on 15 August 2019.

Implications

Policy Considerations

Council's Procurement Policy

Financial/Economic Implications

Council's 2019/20 Capital Works Budget allocated \$850,000.00 ex GST for reseal works, this includes contract and project management costs.

The works program has been adjusted to fit within the budget allocation.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

The original 2018/19 panel tender included Quality and Sustainability as a key selection criteria with the recommended company holding accreditation in ISO14001 (Environmental) and ISO31000 (Risk Management).

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Sustainable

We will research and advocate:

To facilitate drainage and road infrastructure to support future growth plans.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

N/A

Risk Management

N/A

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Advertise works on Council's website and other media outlets	

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

The Rural City of Wangaratta used Procurement Australia to procure Contract T1920/012 Annual Reseal within the municipality.

The tender review recommends Downer EDI Works Pty Ltd be awarded the Contract T1920/012 Annual Reseal within the municipality for the 2019/20 financial year.

Attachments

- 1 T1920-012 Annual Reseal within the Municipality - Evaluation Report - Confidential

16. DEVELOPMENT SERVICES

16.1 PLANNING PERMIT APPLICATION PLNAPP19/071 - BUILDINGS AND WORKS FOR A DOG BREEDING ESTABLISHMENT (EXISTING USE RIGHTS) - 2434 SNOW ROAD, MARKWOOD

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Senior Planner
File No: IC19/389

Executive Summary

This planning permit application is for buildings and works associated with an existing dog breeding establishment located in Markwood on the Snow Road. The subject land is zoned Farming. As there are more than five (5) entire animals being kept on site, the use is classified as 'Domestic Animal Husbandry' which is a Section 2 Use under the Farming Zone and triggers the need for a planning permit

Evidence has been provided for Existing Use Rights through documentation such as breeding journals and awards evidencing dog names. Evidence that the owner lived at the address during this time was also produced and there is mapping evidence that there were some animal pens on the site in 2009.

Formal notice of the application was given to nearby affected landowners and occupiers on 14 May 2019. At the time of writing this report a total of 5 submissions have been received, all of which are objecting to the proposal.

This report is presented to Council following receipt of these objections.

RECOMMENDATION:

It is recommended that Council:

- 1. Issues a Notice of Decision to Grant a Permit with respect to Planning Permit Application PlnApp19/071 for 'Buildings and Works for a Dog Breeding Establishment (Existing Use Rights)' at 2434 Snow Road, Markwood subject to the planning permit conditions contained with Attachment 2; and***
- 2. Advises the applicant, submitters and referral agencies of Council's decision.***

Property Details

Land/Address	2434 Snow Road, Markwood (CA8A Sec8A Par Oxley)
Owner/Applicant	A Scarcella
Zones and Overlays	Farming Zone Nil Overlays
Why is a permit required	<p>Under Clause 35.07-4 of the Farming Zone a permit is required to construct or carry out a building and works associated with a use in Section 2 of Clause 35.07-1. Keeping more than 5 animals under Domestic Animal Husbandry (under which Dog Breeding is nested) is a Section 2 use under Clause 35.07-1.</p> <p>Existing Use Rights have been claimed and pursuant to Clause 63.05 a use in Section 2 may continue provided:</p> <ul style="list-style-type: none"> • No buildings or works are constructed or carried out without a permit. A permit must not be granted unless the building or works complies with any other buildings or works requirement in this scheme. • Any condition or restriction the use was subject to continues to be met. This includes any implied restriction on the extent of the land subject to the existing use right or the extent of activities within the use. • The amenity of the area is not damaged or further damaged by a change in the activities beyond the limited purpose of the use preserved by the existing use. <p>The existing use right claim is based on fifteen years of continuous use.</p>
Special Water Catchment Area	Yes

Proposal in Detail

The proposal is for buildings and works associated with an existing use of the land for dog breeding – see Attachment 1.

Location

The subject site is located approximately 22 kilometres south east of Wangaratta along the Snow Road past Oxley and Milawa.

The subject site sits on top of a hill with two dwellings within approximately 150 metres to the east and west, as well as two other dwellings approximately 300 metres to the south east and west. The access is from the Snow Road along an unnamed Government Road.



Site Operation

The application was an outcome of the owners registering the dogs at Council and it being noted that there were nineteen dogs on site comprising nine (9) entire females, six (6) entire males and four (4) neutered dogs. If an owner has less than 10 entire females but more than 3 they can register with a dog association. In this case the owners are registered with Dogs Victoria and fall under their compliance guidelines for the keeping of dogs. While a planning permit is required for buildings and works on the site, existing use rights for dog breeding was established as the owners of the subject land had been breeding dogs on the site for more than fifteen years. This application is therefore only for buildings and works.

Based on historical aerial imagery from 2009, it was determined that there were four existing pens in the south east corner of what is identifiable as a house yard. This is currently being extended out to accommodate an increase in the number of dogs on site. The applicant intends to continue to construct further pens and fence off areas within the house yard and also complete construction of a perimeter fence around the garden yard. See Attachment 1 for details.

The construction and extension of the dog breeding facility is required as the owners have increased the number of dogs on site to nineteen (19) from 2017. This is considered to be a significant increase in the number of dogs when compared to previous years.

Below is an excerpt from animal registration records regarding the dogs registered to the subject site since 2002. While the breeding establishment is not required to be registered with Council each individual dogs is required to be registered with Council.

Year	Total animals	Total German Shepherd	Total Maltese	Miniature Pinscher
Current	18	10	8	0
2019	20	10	10	0
2018	17	9	8	0
2017	13	8	5	0
2016	6	4	0	2
2015	6	4	0	2
2014	6	4	0	2
2013	7	4	0	3
2012	9	6	0	3
2011	9	6	0	3
2010	10	7	0	3
2009	6	6	0	0
2008	9	9	0	0
2007	9	9	0	0
2006	9	9	0	0
2005	8	8	0	0
2004	8	8	0	0
2003	8	8	0	0
2002	8	8	0	0

Existing Use Rights

Evidence has been provided for Existing Use Rights as defined under the Wangaratta Planning Scheme through documentation such as breeding journals and awards evidencing dog names as well as evidence that the owner lived at the address during this time. There is also mapping evidence that there were some pens in 2009. Likewise the dog registration information, provided above, is also evidence that dogs have been bred on that site for a number of years.

Penning areas have been extended to accommodate the increase in the number of dogs to include a different breed (Maltese).

It has been determined in this instance that the use was carried out in the house yard area and continues today.

Planning History

There is no previous planning permit history associated with this site recorded on Council's current systems.

Referrals

The proposal was referred to Goulburn Murray Water (GMW) under Section 55 of the *Planning and Environment Act 1987* and pursuant to Clause 66.02-5 of the Wangaratta Planning Scheme. The referral was made due to the subject site being located within the Ovens River Special Water Catchment. Goulburn Murray Water did not object and provided conditions to be placed on any permit issued.

The proposal was referred to Council's Compliance team who attended site visits and advised there is no requirement for an Excess Animal Permit. The Compliance team further advised that as the applicants are registered with Dogs Victoria they do not have to register with Council as a business. They did not object and provided no conditions for any permit issued.

Advertising

The proposal was advertised to adjoining and nearby property owners and occupiers. A letter was sent to each and the proposal was advertised on Council's website. Five (5) objections were received and these are considered below.

Submission / Objection	Assessing Officer Response
A submission supporting the proposal was received by Council.	
<p>Objection 1 –</p> <ul style="list-style-type: none"> • Loud barking and howling since the 1990's – worse when the owners are not home • Can hear the owners yelling and banging to discipline at times • Have to have windows closed • Have to wear ear plugs • Cannot enjoy being outdoors • Avoid areas of property that are in proximity to theirs • Complaints made to owner with no lasting improvements • Have planted trees in hope of buffer however it has not worked • Have not complained to council as did not want to 'dob' however this has given us opportunity to try and address barking • Would like the application to be rejected • Do not want to hear their dogs • Want to enjoy area without barking dogs • Do not want this permit to be able to be transferred to anybody else <p>A diary of dog barking over one day has been submitted and passed to Compliance Team.</p>	<p>Excessive dog barking is an issue that should be referred to Council's Community Compliance team who work through a process of assessing, that can result in fines.</p> <p>With regards to the permit not being able to be passed on, there is a claimed existing use right and this application is for buildings and works only under Clause 63. Therefore, unless the existing use right is challenged, any person coming in after the current owners, could use the subject site for the same use as long as there was no ceasing of the use for two years or more.</p>
Objection 2 –	

Submission / Objection	Assessing Officer Response
<ul style="list-style-type: none"> Barking dogs particularly when the owners are not home which is noted by the lack of raised voices requesting quiet Have not objected previously but now wish for the inconvenience to be removed and request the permit not be issued 	<p>The barking dogs are associated with the use of the land for which there is a claimed existing use right.</p> <p>Council has a process for assessing and addressing barking dog complaints.</p>
<p>Objection 3 –</p> <ul style="list-style-type: none"> Having tried to be good neighbours reluctantly tolerated ever increasing barking Against an increase in the number of dogs Negative impact on amenity for surrounding dwellings 	<p>Same as above</p>
<p>Objection 4 –</p> <ul style="list-style-type: none"> Dogs barking at times particularly when moving around our property Shared common boundary and the dog yards are close and so we try to avoid this area of our property. We acknowledge the newly erected fencing. Number of dogs – how is this monitored by council The properties in this area are not used for farming and most people who live here have an expectation for a quieter rural amenity and the dog breeding establishment diminishes this and may affect ability to sell property Is the permit issued to the owners or the property and is it ongoing and how are the conditions monitored 	<p>As above</p>
<p>Objection 5 –</p> <ul style="list-style-type: none"> From 1990 there has been persistent barking from dogs and it interferes with enjoyment of my rural property Sometimes leave for the day to avoid barking Keep windows closed The number of dogs has increased with the introduction of the Maltese and have added to the noise Existing fencing and sheds have little sound attenuating properties and can amplify sound like jumping up 	<p>As above</p>

Submission / Objection	Assessing Response Officer
<ul style="list-style-type: none"> • In 'line of sight' between properties and trees planted provide a visual screen but not a sound barrier • The open back yard with the pens can be viewed and heard from our property • Have alerted Council previously in 2004 and 2017 to the noise and whilst not having put in a formal complaint council has known about unhappiness about the barking dogs • Lives have been impacted detrimentally • The property is not suitable for 19 dogs 	

In consideration of the objections, it is acknowledged that the use may have detrimental amenity impacts due to the dogs barking. It is recognised that there has been a significant increase in the number of dogs since 2017. No formal complaints have been lodged with Council about barking on the site.

A conciliation meeting was convened on 27 June 2019 and it was attended by the applicants and their representative, several of the objectors and Council Officers. Discussion included the applicants being informed how the objectors were affected and how the dogs could be managed so that the neighbours are not disturbed by barking. The applicants agreed they would take steps to mitigate the noise. The applicants informed the attendees that they were putting in fencing to keep the dogs away from boundaries and the front gate to minimise visual disturbance which excites the dogs. The objectors questioned if the number of dogs could be limited. The meeting was advised by the attending Compliance Officer that Excess Animal Permits are not required and neither is the breeding business required to be registered with Council as the applicants are registered with Dogs Victoria. The only avenue for management and perhaps resolution open to the objectors via Council, is for those affected by barking to complain about barking dogs and then there is a process that is followed which may result in fines being issued.

Summary of Key Issues

The key issues to consider are:

- Consideration of the new buildings and works.
- The amenity of the area and any change in the activities beyond the limited purpose of the existing use.

This proposal is for Buildings and Works only, due to a claim for Existing Use Rights as a dog breeding establishment for over fifteen (15) years. Therefore the use is not something that is being considered and this limits conditions that can fairly and reasonably be placed on any permit issued to only those pertaining to the buildings and works.

Assessment under the Planning and Environment Act

Section	Clause	Provision
Planning Policy Framework		N/A
Local Planning Policy Framework		N/A
Zoning	35.07	Farming Zone
Overlays		N/A
General Provisions	63.01	Existing Use Rights
Decision Guidelines	65.01	Approval of an Application or a Plan

Planning Policy Framework (PPF) and Local Planning Policy Framework (LPPF)

It is considered that there are no relevant policies under the PPF or the LPPF to this proposal. The Farming Zone and Clauses 63 and 65 allow assessment of the proposal to come to a recommendation.

Zones

35.07 - Farming Zone

Pursuant to Clause 35.07-4 a planning permit is required to keep more than five (5) animals (Domestic Animal Husbandry under which Dog Breeding is nested). The use of the land for Dog Breeding has been claimed as an Existing Use Right which is considered under Clause 63.

The purpose of the Farming Zone is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for the use of land for agriculture.*
- *To encourage the retention of productive agricultural land. To ensure that non-agricultural uses, including dwellings, do not adversely affect the use of land for agriculture.*
- *To encourage the retention of employment and population to support rural communities.*
- *To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.*
- *To provide for the use and development of land for the specific purposes identified in a schedule to this zone.*

Appropriate decision guidelines are considered to be:

- *The Municipal Planning Strategy and the Planning Policy Framework.*
- *The capability of the land to accommodate the use or development including disposal of effluent.*
- *How the use or development relates to sustainable land management.*

- *Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.*
- *How the use and development makes use of existing infrastructure and services.*
- *The need to locate buildings in one area to avoid any adverse impacts on surrounding agricultural uses and to minimise the loss of productive agricultural land.*
- *The impact of the siting, design, height, bulk, colours and materials to be used, on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.*
- *The impact on the character and appearance of the area or features of architectural, historic or scientific significance or of natural scenic beauty or importance.*
- *The location and design of existing and proposed infrastructure including roads, gas, water, drainage, telecommunications and sewerage facilities.*

In considering the policy related to the Farming Zone, it can be noted that the buildings are all located in close proximity on the subject site and restricted to an area that can be identified as the house yard, back and front. It should be noted that the lots in this area were created in a period of time before the restrictions of the 40 hectare minimum lot size (1982) and therefore development has occurred on these sites that resemble rural residential.

Further with regards to the decision guidelines of the Farming Zone it is considered that the development must comply with the requirements of any stormwater management conditions on permit, must comply with Goulburn Murray Water conditions on permit to manage water quality and must comply with EPA requirements to manage waste and effluent disposal.

General Provisions

Clause 63 Existing Use Rights

Pursuant to Clause 63.01 an existing use right is established in relation to the use of the land under this scheme if proof of continuous use for 15 years is established under Clause 63.11.

Clause 63.11 '*Proof of Continue Use*' informs that if in relation to an application under the Act or this Scheme, the extent of any existing use right for a period in excess of 15 years is in question it is sufficient proof of the establishment of the existing use right if the use has been carried out continuously for 15 years prior to the date of the application. An existing use right may be established under this clause even if the use did not comply with the Scheme immediately prior to or during the 15 year period unless the use has been held to be unlawful by a court or tribunal; or the Responsible Authority has during that time clearly and unambiguously given a written direction for the use to cease by reason of its non-compliance with the Scheme.

Pursuant to Clause 63.05 the use being in Section 2 of the Farming Zone may continue provided no buildings or works are constructed or carried out without a permit. A permit must not be granted unless the buildings and works comply with

any other building and works requirements in the Scheme. The amenity of the area must not be damaged or further damaged by a change in the activities beyond the limited purpose of the use preserved by the existing use right.

An Existing Use Right claim can be challenged at VCAT.

Before deciding on an application under Clause 63, in addition to the decision guidelines at Clause 65 and any other requirement of the Act, the Responsible Authority must consider the extent to which compliance can be achieved with all scheme requirements that can reasonably be met.

In this case existing use rights have been established for a dog breeding facility on the subject land.

Clause 65 Decision Guidelines

The matters set out in section 60 of the Act.	Considered throughout the report.
The Planning Policy Framework and the Local Planning Policy Framework.	It is considered that there are no relevant policies under the PPF or LPPF by which to assess this proposal. It is considered that through assessment of the Farming and Clauses 63 and 65 that a recommendation can be made.
The purpose of the zone, overlay or other provision.	The purpose of the zone is considered in the context of the use in relation to an existing dog breeding establishment. With respect to the zone and the existing activities it is considered that the use being carried out prior to 2017 would have met relevant decision guidelines with a limit on the number of dogs being bred and kept on site for that purpose.
Any matter required to be considered in the zone, overlay or other provision.	Clauses 63 and 65 are considered in the report.
The orderly planning of the area.	The area of use for dog breeding is contained within what is considered to represent a house yard and therefore the use is in close proximity to the house and is considered to be reasonably orderly.
The effect on the amenity of the area.	Council has been informed as to the detrimental effect on the amenity on the surrounding residents by the barking dogs.
The proximity of the land to any public land.	Not relevant.
Factors likely to cause or contribute to land degradation, salinity or reduce water quality.	Unknown, however GMW are aware that a waterway crosses the

	subject site where there is a dam and has required conditions on any permit issued to manage waste on site so as not to detrimentally impact the water quality.
Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.	The new sheds and pens that are being constructed will be required to manage all stormwater. It has been noted that no building permits have been applied for and this is currently being investigated by Council's Building Department.
The extent and character of native vegetation and the likelihood of its destruction.	Unknown. No vegetation removal is included in this proposal.
Whether native vegetation is to be or can be protected, planted or allowed to regenerate.	Landscaping could be required however the site is cultivated.
The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.	No overlays apply to indicate a high risk to any of the hazards.
The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.	All loading and unloading is carried out on site. The subject site is off the main highway and has access from an unnamed government road that is only accessed by the residents.

Other Strategic Matters

Amendment VC159 to the Wangaratta Planning Scheme was gazetted during the assessment of this application. This amendment made the following changes relevant to this application –

- Split the definition of 'Animal Keeping' into 'Domestic Animal Husbandry' with an amended definition and 'Racing Dog Husbandry' with a new definition.
- Renamed 'Animal Keeping' to 'Domestic Animal Husbandry' and changed the definition to exclude the keeping, breeding or boarding of racing dogs.

The result of this amendment to the application was in name only. The definition remained the same.

Assessment

The proposal is for buildings and works, some of which have already been carried out and have been continued to be carried out regardless of the need for a planning permit. These buildings and works are associated with the dog breeding that is carried out on the land as far as can be established from information submitted (see Attachment 1).

A permit should be issued for the buildings and works that are associated with the existing use of the land for a dog breeding establishment. Objectors have concerns

about the total number of dogs on site and the effect on the surrounding neighbours by the barking. It has been concluded that the only avenue is for those affected by barking dogs to lodge complaints with Council's Compliance Team.

From the objections received from adjacent neighbouring property owners the use of the land for dog breeding with the current number of dogs, is not entirely compatible given that the lots are used as rural residential and the dwellings are in reasonably close proximity to each other, unlike in farming areas with larger lots.

With regards to Clause 63 it is considered that compliance with the planning scheme can be met if the planning permit is issued for the buildings and works in association with the use of the land for a Dog Breeding Establishment. It is considered that the amenity of the area may have been impacted by the introduction of fifteen more dogs to the site since 2017 but that whether or not this is considered to be beyond the limited purpose of the use preserved by the existing right is unable to be gauged at this level of assessment.

Currently it is noted that for some of the buildings and works that have already been carried out without a planning permit that no building permits have been applied for. This relates particularly to a new large shed that has been constructed on site already. It is unknown at the time of writing this report if building permits are required for any of the other structures. However, this application for a planning permit captures the planning scheme requirements.

Consultation

The planning application was advertised as per the notification requirements under the *Planning and Environment Act 1987*. Five objections were received. A conciliation meeting was held on 27 June 2019 with objectors, the applicant and Council's planning staff in attendance.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial Implications

The proposal does not have any impact on Council's financial resources as such. Should the matter be referred to the Victorian Civil and Administrative Tribunal then Council will likely incur costs in defending a position on the application.

Legal/Statutory

All procedures associated with the lodgement and assessment of this application have been done in accordance with the *Planning and Environment Act 1987*.

Cultural Heritage

The subject land is not within an area of Aboriginal Cultural Heritage Sensitivity.

Social

There are no social impacts identified for the subject of this report. However amenity issues caused by barking dogs may have an impact on nearby residents.

Environmental/Sustainability Impacts

Stormwater management is addressed in this report and by conditions on any permit issued.

Water quality is addressed by Goulburn Murray Water as above.

Economic Impacts

There are no economic impacts identified for the subject of this report.

Referrals/Public Notice

Appropriate Notice was provided as per the requirements of the *Planning and Environment Act 1987*.

2017 – 2021 Council Plan (2019 Revision)

This report supports the Council Plan.

Goal

We are Growing

What we will do every day:

We ensure new developments comply with legislation and the needs and characteristics of our community

Strategic Links**b) Rural City of Wangaratta 2030 Community Vision**

N/A

b) Other strategic links

N/A

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Refuse to Issue a Permit – Applicant appeals decision at VCAT	Moderate	Low	Moderate	Representation of Council at VCAT
Notice of Decision to Grant a Permit – Objector/s appeal decision to VCAT	Moderate	Low	Moderate	Representation of Council at VCAT
Notice of Decision to Grant a Permit – Applicant appeals permit conditions at VCAT	Low	Low	Low	Representation of Council at VCAT

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Notify potentially affected parties of the application.	Notice of Application sent to the owners and occupiers of nearby properties
Consult	All submissions to the application will be considered.	All submissions have been reviewed and summarised in this report along with response to concerns raised. A conciliation meeting was held on 27 June 2019 with applicant and objectors to discuss concerns raised in the objections.
Involve	Opportunity to make a submission.	Notice of Application sent to the owners and occupiers of nearby properties.
Collaborate	Not applicable	Not applicable
Empower	Not applicable	Not applicable

Options for Consideration

Issue a Notice of Decision to Grant a Permit (NOD) with respect to Planning Permit PInApp119/071 Building and works for a dog breeding establishment (existing use rights) at 2434 Snow Road, Markwood.

OR

Refuse the application for a planning permit.

Conclusion

Objections received are related to barking dogs and amenity. Although amenity can be considered at Clause 63 it is in direct association with whether or not the existing use has been extended beyond the limited purpose and as stated previously, this assessment is unable to determine that. Documentation supplied has satisfied the establishment of existing use rights for the use of the land for breeding for more than 15 years continuously.

With regards to the buildings and works, some structures have already been erected, with no history of building permits and this is currently being investigated. The construction and design of the dog pens are audited by Dogs Victoria. With regards to the buildings and works being assessed against the planning scheme, it is considered that a permit should be issued.

It is therefore recommended that a planning permit be issued for 'Buildings and Works for a Dog Breeding Establishment (Existing Use Rights)' in accordance with conditions on the permit.

Consultation/Communication

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Attachments

- 1 Attachment 1 - Plan for Endorsement [↓](#)
- 2 Attachment 2 - Proposed Permit Conditions [↓](#)

16.2 WANGARATTA ECONOMIC DEVELOPMENT AND TOURISM ADVISORY COMMITTEE AND AGRICULTURE AND AGRIBUSINESS ADVISORY COMMITTEE - APPOINTMENTS TO COMMITTEES 2019

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Economic Development Officer
File No: IC19/149

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide the outcome of invitations for Expressions of Interest to fill the vacancies created through the annual term of service expiry for both the Wangaratta Economic Development and Tourism Advisory Committee (WEDTAC) and the Agriculture and Agribusiness Advisory Committee (AAAC).

RECOMMENDATION:

That Council:

- 1. Appoints three people from the received nominations as representatives on the Wangaratta Economic Development and Tourism Advisory Committee for a term of three years ending August 2022:***
 - The successful candidates are:.....***
- 2. Appoints two people from the received nominations as representatives on the Agriculture and Agribusiness Advisory Committee for a term of three years ending August 2022:***
 - The successful candidates are:.....***
- 3. Advises all applicants of Council's decision.***

Background

Advisory Committee members are appointed as voluntary members to set terms of service. The advisory committees have a maximum of nine representatives with three being up for renewal annually to ensure a level of continuity. The terms of exiting members of both committees have an expiration date of August 2019. Three vacancies have been created through the annual term of service expiry for both committees. An expression of interest process was undertaken to fill these vacancies. WEDTAC received five applications and the AAAC received two application.

Applicants are assessed against a Skills Matrix which ensures adequate representation across a number of sectors and aims to fill the skills gaps identified for each committee. The WEDTAC skills matrix includes areas such as manufacturing, transport, education and export. The AAAC skills matrix includes horticulture, dairy, timber as well as a range of additional agricultural based skills.

The new WEDTAC representatives recommended assist in filling gaps within the existing skill set including sustainability, manufacturing, retail and logistics. It is important to have a large cross section of skill base across the committee to ensure all areas of business acumen are represented.

There are two remaining vacancies on the AAAC and there is an ability to appoint further members should applications be received.

Attached to this report are copies of the applications, and assessment against the skills matrix for each nominee (refer confidential attachments).

Implications

Policy Considerations

This report adheres to the specific Council policy that relates to the Appointment to Council Committees Policy 2017.

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

Community representatives on Council committees provide valuable advice and assistance to the Council. The Committees provides the opportunity for two way engagement between Council and Community members in the agricultural and business sector.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are connected.

We will focus on our business:

To ensure that we understand and plan for the long term opportunities, challenges and priorities that face our growth potential.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Our commitment to communicate and engage with our community about local decision making in a way that is clear, accessible and easy to understand.	Expressions of interest were open to the public for a period of 4 weeks. These were advertised through a number of media platforms including the local paper and Council website.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

1. Council acknowledges the nominations and appoints three members to WEDTAC and two members to the AAAC.
2. Council acknowledges the nominations and does not appoint any of the nominees. This option will require re-advertisement of these vacancies.

Conclusion

Following consideration of the Expressions of Interest for Council's WEDTAC and AAAC it is recommended to appoint three members to WEDTAC and two members to the AAAC. These appointments will assist the committees in continuing to provide Council with advice, feedback and guidance on a range of matters in the agricultural, tourism and business sectors.

Attachments

- 1 WEDTAC Nominations 2019 - Confidential
- 2 WEDTAC Skills Matrix Assessment 2019 - Confidential
- 3 AAAC Nominations 2019 - Confidential
- 4 AAAC - Nomination Review - August 2019 - Confidential

16.3 DOMESTIC ANIMAL MANAGEMENT PLAN 2017 - 2021 (2019 REVISION)

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Community Compliance Coordinator
File No: IC19/447

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to approve public consultation on the Domestic Animal Management Plan (DAMP) 2017 – 2021 (Revision 2019). Council has a statutory obligation under the *Domestic Animals Act 1994* to prepare a DAMP.

RECOMMENDATION:

That Council:

- 1. Endorses the draft Domestic Animal Management Plan 2017 - 2021 for community consultation;***
- 2. Invites submissions regarding the draft Domestic Animal Management Plan 2017 – 2021 (Revision 2019) for a period of 1 month (commencing 25 September 2019 and concluding at the close of business 25 October 2019)***
- 3. If submissions are received, a further report detailing the recommended actions be presented to the next available Ordinary Council meeting with the view to adopt the draft Domestic Animal Management Plan 2017 – 2021.***
- 4. If no submissions are received, resolves to adopt the Domestic Animal Management Plan 2017 – 2021.***

Background

Council has a statutory obligation under the *Domestic Animals Act 1994* to prepare a DAMP and submitted it to State Government for approval. The DAMP also has to be reviewed annually.

Council's current DAMP expired in 2017. A new DAMP has been prepared and recently reviewed.

Council's updated DAMP is attached to this report (see Attachment 1). The revisions include the update of statistics and dates, the inclusion of the new Council structure and a revision of actions, some of which have been added, amended or removed if no longer relevant.

The draft DAMP 2017 – 2021 (revision 2019) sets out how Council applies its statutory obligations to the management of domestic and semi domestic/feral animals and is underpinned by Local Law 1 of 2018.

The draft DAMP presented details Council's commitment to:

- Document current processes and practices under the Rural City of Wangaratta's animal management responsibilities;
- Increase pet owners' knowledge of the principles of responsible pet ownership to enhance community safety and awareness;
- Assist the Bureau of Animal Welfare (BAW), a branch of DJPR, to achieve its stated objectives of reducing the numbers of dogs and cats being euthanized;
- Maximise the numbers of dogs and cats that are registered in the Wangaratta municipality;
- Minimise the harmful effect of domestic pets on the population of native birds, mammals and reptiles;
- Take into account community views on animal management matters;
- Comply with the relevant provisions of the *Domestic Animals Act 1994*;
- Ensure responsible conduct of domestic animal businesses.

As a result of the revision of the DAMP, community consultation and formal exhibition is required following the Council meeting.

Implications

Policy Considerations

The Local Law (1 of 2018) Community Amenity is relevant to this report and provides the guidance for implementing certain sections of the DAMP (see Attachment 2).

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report as implementation of the DAMP will be carried out by the community compliance team as part of their general duties.

Legal/Statutory

There is a statutory obligation under Section 68A of the *Domestic Animals Act 1994* to write a DAMP and this is the subject of this report to Council.

Social

There are no direct social implications however it is recognised that the incorrect management of domestic animals such as feral cat populations or uncontrolled dogs will impact the community adversely.

Environmental/Sustainability Impacts

It is acknowledged that feral cats have an adverse impact on native fauna populations. The DAMP deals with this aspect.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017-2021 Council Plan:

Goal

We are Sustainable

We will research and advocate:

To make sure that everything we do – from building assets to delivering events – considers the physical, social, cultural and financial needs of our community members

We will focus on our business:

By the implementation of the Our Future project, and the continual review of our service levels in consideration of community expectations and available resources

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

Rural City of Wangaratta Local Laws 1 of 2018 (Community Amenity)

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Non conformity with the Domestic Animals Act & Local Law	High	High	High	Approve DAMP
Potential lack of control on domestic animals including feral cats	Moderate	High	Moderate	Approve DAMP
No control of animal	Moderate	High	Moderate	Approve DAMP

Risks	Likelihood	Consequence	Rating	Mitigation Action
business that provide a service relating to domestic animals				

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Advertise DAMP	Public exhibition including DAMP available at Council offices, on website and advertisement in the local paper of consultation period
Consult	Request for comments and submissions	Comments and submissions on DAMP received
Involve	Comments and submissions will be considered	Comments and submissions, if any, will be reviewed and may result in the DAMP being revised
Collaborate	Not applicable	Not applicable
Empower	Not applicable	Not applicable

Conclusion

The preparation of the DAMP is a statutory obligation upon Council under the *Animal Management Act 1994*. This report on the DAMP is presented to Council for approval to undertake community consultation.

Attachments

- 1 Attachment 1 - Domestic Animal Management Plan 2017 - 2021 (Revision 2019) [↓](#)
- 2 Attachment 2 - Local Law (1 of 2018) excerpt [↓](#)

16.4 WANGARATTA FLOOD STUDY 2017 - IMPLEMENTATION & AMENDMENT C77

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Strategy Planner
File No: IC19/457

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

In April 2018 Council adopted the Wangaratta Urban Waterways Flood Study 2017 which was commissioned by North East Catchment Management Authority (NECMA). Council also resolved to request that the Department of Environment, Land, Water and Planning (DELWP) complete the necessary planning scheme amendment to implement the study, this resolution needs to be amended as DELWP has not agreed to complete the planning scheme amendment.

RECOMMENDATION:

That Council:

1. ***Amends the resolution made at the 17 April 2018 Ordinary Council Meeting to request the Department of Environment, Land, Water and Planning (DELWP) to complete the necessary Planning Scheme amendment to reflect the 1% AEP for the Wangaratta Urban Waterways Flood Study 2017 to now:***
 - ***Proceed to prepare the relevant documentation and seek authorisation to exhibit a planning scheme amendment to the Wangaratta Planning Scheme to implement the relevant recommendations of the Wangaratta Urban Floodway Study 2017.***
2. ***Delegates to the Chief Executive Officer responsibility to make any changes to documents as required by the Department of Environment, Land Water and Planning or identified by Council officers in the preparation of the planning scheme amendment material.***

Background

At the Ordinary Council meeting of 17 April 2018, Council resolved to:

1. *adopt the Wangaratta Urban Waterways Flood Study*

2. *adopt the 1% Annual Exceedance Probability (AEP) for all future planning purposes*
3. *request the Department of Environment, Land, Water and Planning (DELWP) complete the necessary Planning Scheme amendment to reflect the 1% AEP.*

This report is presented to Council to consider amending point 3 of the resolution.

Council has been notified by DELWP, that they will not undertake the planning scheme amendment on behalf of Council and therefore, Council should undertake the amendment if they wish to implement the recommendations of the Wangaratta Urban Waterways Flood Study.

On this basis the resolution must be amended to enable Council officers to prepare the amendment, seek authorisation of the amendment and exhibit the amendment.

Implications

Policy Considerations

Relevant Strategies within the Wangaratta Planning Scheme at Clause 13.03-1S, seek to '*Identify land affected by flooding, including land inundated by the 1 in 100 year flood event or as determined by the floodplain management authority in planning schemes*'.

Implementing the Wangaratta Urban Waterways Flood Study within the Scheme is consistent with this policy and will result in an update of the existing overlays across the urban extent of Wangaratta.

Financial/Economic Implications

Council will incur cost associated with the planning scheme amendment process.

Legal/Statutory

The adoption of this report will lead to a Planning Scheme amendment to implement Wangaratta Urban Waterways Flood Study 2017.

2017 – 2021 Council Plan (2019 Revision)

This report supports the 2017 - 2021 Council Plan:

Goal

We are Growing
We are Established
We are Sustainable

We will plan and make decisions for the future:

To ensure we contribute to the balance between environmental sustainability, development and risk, particularly in relation to flood and fire risk for our communities.

We will focus on our business:

By working towards managing our risk for our community for flood, fire, and other natural disasters and impacts.

The non-negotiables

Our residential, rural, commercial and industrial land is thoughtfully and appropriately protected, planned and developed.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

Wangaratta Urban Waterways Flood Study 2017

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Changes in flood mapping may not be in accordance with planning applicant expectations.	M	M	M	Wide consultation has been undertaken to complete the study. The mapping is now more accurate. A greater risk would have been not to do the study.

Consultation/Communication

Officers have had discussions and correspondence with DELWP to request they complete the necessary Planning Scheme amendment as per council resolution. DELWP has declined this request.

Options for Consideration

1. That Council amends its original resolution as recommended and undertake the preparation of all the relevant documentation to seek authorisation to exhibit a planning scheme amendment to the Wangaratta Planning Scheme to reflect the 1% AEP for the Wangaratta Urban Waterways Flood Study 2017.
2. That Council resolves not to undertake an amendment to the Wangaratta Planning Scheme to reflect the 1% AEP for the Wangaratta Urban Waterways Flood Study 2017.

Conclusion

The Wangaratta Urban Waterways Flood Study 2017 was adopted by Council and now needs to be implemented into the planning scheme via an amendment.

The Study used historical data, recent events and improved technology to enhance the accuracy of current flood modelling for Wangaratta and has resulted in a far higher level of detail that is now available to inform decision makers, the public and Emergency Services.

Attachments

Nil.

16.5 PLANNING PERMIT APPLICATION PLN08-183.01 - USE AND DEVELOPMENT OF A WELFARE CENTRE (45 TEMPLETON STREET, WANGARATTA)

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Planner
File No: IC19/459

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This application is for the amendment to planning permit Pln08-183 to allow the re-development of the subject land to enable the existing use of the land for a welfare centre to continue. Permit Pln08-183 was issued at the direction of the Victorian Civil and Administrative Tribunal (VCAT) in 2009. The proposed new building is proposed to be approximately the same size and style as the existing building however the siting of the proposed building is to be altered slightly. The application also seeks approval for associated signage, demolition and tree removal.

Formal notice of the application was given to nearby affected land owners and occupiers on 18 July 2019. At the time of writing this report, nine objections to the proposal were received.

RECOMMENDATION:

That Council resolves to:

- 1. Issues a Notice of Decision to Amend a Planning Permit with respect to Planning Permit Application Pln08-183.01 for the Use and Development of a Welfare Centre, Demolition of a Building, Display of Signage and Removal of a Tree at 45 Templeton Street Wangaratta subject to the conditions contained in Attachment 1; and***
- 2. Advises the applicant and all submitters of Council's decision.***

Property Details

The subject land is located towards the western end of Wangaratta's Central Activities Area and within a predominantly residential area. The subject land is made up of one lot with a total area of approximately 1012 square metres and is within the Neighbourhood Residential Zone.

The subject land is rectangular in shape and access to the land is possible to the north from Templeton Street although permit PIn08-183 includes a condition that the use of the land for a welfare centre may only occur with access being via Rowan Street and the adjacent lot to the south, with egress from the site for vehicles to Templeton Street. The topography of the subject land is generally flat.

The subject land contains one existing building which is a former dwelling which has more recently been used for a welfare centre. This building is no longer useable due to structural damage. The land south of the site contains car parking space and an egress drive way runs along the eastern boundary. The Templeton Street boundary of the site contains a 1.5 metre fence with electronically operated vehicle egress gate at the eastern end.

Adjacent and nearby land fronting Templeton Street is generally characterised by residential use and development. A bar is located approximately 70 metres west of the subject land and Baker Street which is approximately 120 metres east of the subject land has extensive commercial uses and development. Adjacent land immediately to the south of the subject land is also owned by St Vincent De Paul and has a continuing functional relationship with the subject land by providing access to the subject land in association with the welfare centre use. This relationship between the subject land and adjacent land to the south is recognised through a Section 173 Agreement which provides that the welfare centre use may only continue while access across the adjacent land to the south is made available.



Aerial Imagery from IntraMaps 2017.

Permit Triggers

Land/Address	45 Templeton Street Wangaratta
Zones and Overlays	Neighbourhood Residential Zone Parking Overlay

	Bushfire Management Overlay Heritage Overlay
Why is a permit required	<p>Use of land for a Welfare Centre (Clause 32.09-2 - Table of Uses, Neighbourhood Residential Zone)</p> <p>Buildings and works associated with a Section 2 Use (Clause 32.09-9 - Buildings and Works Associated with a Section 2 Use, Neighbourhood Residential Zone).</p> <p>Demolition of a Building, Construct a Building, Construct or Display a Sign, Removal of a Tree (Clause 43.01-1 – Permit Requirement, Heritage Overlay).</p>

Proposal in Detail

The application is to amend permit PIn08-183 which was issued by the Victorian Civil and Administrative Tribunal (VCAT) in 2009. The existing permit PIn08-183 is shown in Attachment 3 and the associated endorsed plans are shown in Attachment 4. The proposed amendment seeks approval for a replacement building in which to continue the existing approved use of a welfare centre. It should be noted that 'Welfare Centre' is not a listed land use term in the Wangaratta Planning Scheme and therefore is known as an innominate use. The classification of the use was considered by VCAT in 2009 and welfare centre was considered to be the most appropriate description. The proposed replacement building and associated development is not identical to the existing development and therefore constitutes a change to the existing approved use, and therefore requires the existing permit to be amended to reflect this change. The plans of the proposed development are shown in Attachment 2.

The proposed replacement welfare centre building is to be sited in a similar location to the existing building. The front setback is proposed to be 6.56 metres which is equal to the setback of the existing building. The proposed building is to be sited approximately 1 metre from the eastern boundary and approximately 9.16 metres from the western boundary. The egress driveway is proposed to be located to the west of the building. It is currently located to the east of the existing building. The new drive way will require the removal of one small tree.

The proposed building is to have a length of approximately 15.45 metres and a width of approximately 9.64 metres giving an indoor floor area of approximately 148.9 square metres. A verandah is proposed along both the front and rear of the building, both of which are to be approximately 19 square metres in area. The floor plan of the proposed new building contains two small store rooms, an administration room, a kitchen and three consulting rooms, one of which is able to be joined to the kitchen area with bi-fold doors. The proposed building is to be single storey.

The design of the building is consistent with the scale and proportions generally found amongst existing development in Templeton Street. The external wall

cladding is to be weatherboard painted in cream colour and the roof is to be galvanised steel. The existing front fence and gate style are proposed to be retained although part of this will involve reconstruction because of the proposed relocation of the egress drive way. The front yard of the building is also proposed to be fenced in the same picket style as the front fence.

A disabled car parking space is proposed to be installed immediately to the west of the proposed building and a further nine angle car parking spaces are proposed to be provided to the rear of the building along the eastern and western boundaries.

The proposal includes directional and disabled car parking signage. All proposed signs are to be orientated inward and will not generally be visible from outside the site.

The proposal does not include any change to the purpose of the site or how it will be used. The permit allowing the welfare centre use is however required to be amended to reflect the minor changes to the building footprint and siting and the location of car parking which are proposed to be altered which will mean that the use occurs differently to how it was originally approved.

Referrals

The application was not required to be referred to any referral authorities under Section 55 of the *Planning and Environment Act 1987*.

Internal Departmental Advice

The application was not referred for advice to any internal departments within Council.

Advertising

This application was advertised on 18 July 2019 under Section 52 of the *Planning and Environment Act 1987*, to all land owners and occupiers who could be affected by the proposal.

Nine objections have been received to the application.

Concerns raised by objectors with respect to the proposal are summarised as follows:

Ground for Submission	Concern Raised	Comments/Response
Change of Use	The use as approved under permit PIn08-183 should not be changed.	The proposal includes some very minor changes to the nature of the use. There has been no suggestion that the purpose of the facility will alter and the only real change proposed is the siting of the new building and layout of access routes and car parking.

Ground for Submission	Concern Raised	Comments/Response
		<p>These changes are considered very minor and unlikely to cause any adverse impacts in comparison to the existing use.</p>
Pedestrian Gate	<p>The decision to restrict access for pedestrians from Templeton Street should be maintained and no gate should be allowed to be installed along the Templeton Street frontage of the subject land to protect amenity of residents in Templeton Street.</p>	<p>The proposal initially included a pedestrian gate along the Templeton Street frontage of the subject land. In response to concerns raised by objectors, the applicant has amended the design plans to remove the pedestrian gate and this gate is no longer part of this proposal. It is therefore considered that this concern is no longer relevant.</p>
Front Fence Height	<p>The height of the fence should be maintained at the current height of 1.5 metres to reinforce that pedestrian access is not available from Templeton Street to ensure the safety of pedestrian and aged person's scooter traffic along Templeton Street.</p>	<p>The proposal initially included a 1.15 metre high fence along the Templeton Street frontage of the subject land. In response to concerns raised by objectors, the applicant has amended the design plans to remove this change and instead maintain the existing fence height. It is therefore considered that this concern is no longer relevant.</p>
Potential Changes to Permit Conditions	<p>The proposal may lead to the removal of or changes to permit conditions which may diminish the controls on the existing use decided by the existing permit PIn08-183.</p>	<p>The applicant has not requested any changes to conditions of the permit. If Council in determining this application, grants an amendment to the permit, it must review all conditions and consider whether they remain relevant. Council must also consider whether any new conditions are required to address any issue raised by the proposed amendment to the use and development.</p> <p>Council cannot alter, remove or add conditions which do not directly relate to the proposed changes to the use and development sought by this application.</p>

Ground for Submission	Concern Raised	Comments/Response
Section 173 Agreement	The proposed amendment to the permit may lead to the variation or removal of the Section 173 Agreement which is registered on title for the subject land and requires that the use of the subject land for a welfare centre must cease if the adjacent lot immediately to the south does not continue to provide access to the subject land.	The proposal does not seek to vary or remove the Section 173 Agreement. The nature of the proposal does not necessitate any change to the wording of this agreement and the access arrangements contained within the Agreement continue to remain appropriate.
On-Street Car Parking	If pedestrian access is allowed from Templeton Street then this may lead to increased demand for car parking in Templeton Street and this is in addition to an increase in car parking demand from the Central Activities Area of Wangaratta which has increased significantly since permit PIn08-183 was issued.	The proposal has now removed any aspect of pedestrian access from Templeton Street therefore this concern is no longer relevant.
Change of Activity	The activities carried out on site may change and cause issues.	The application does not include any proposed changes to the activities to be carried out in association with the welfare centre use.
Safety Gate	The proposal should include a gate for access from the front yard to the drive way area.	The front yard area is accessible from the proposed building. There are no legislative requirements that a separate gate be provided connecting the front yard to the drive way area. The lack of such a gate is not considered likely to create any adverse outcomes.

Assessment under the Planning and Environment Act

Section	Clause	Provision
Planning Policy Framework	13.02-1S 15.03-1S	Bushfire Planning Heritage Conservation

Municipal Planning Policy	22.06	Heritage Places and Precincts
Zoning	32.09	Neighbourhood Residential Zone
Overlays	43.01 44.06 45.09	Heritage Overlay Bushfire Management Overlay Parking Overlay
Particular Provisions	52.06 53.18	Car Parking Stormwater Management in Urban Development
Decision Guidelines	65.01	Approval of an Application or a Plan

Planning Policy Framework

Clause 13.02-1S – Bushfire Planning

This policy seeks to identify and manage bushfire risk with the greatest emphasis on the protection of human life. The subject land is within a Bushfire Prone Area and is affected by the Bushfire Management Overlay. Despite this, the proposed development does not trigger a planning permit under the Bushfire Management Overlay as it is an innominate use.

The nature of the proposed use and development is unlikely to create a significant risk to human life because people using the proposed building will not be residing there. The subject land has ready access to fire hydrants in Templeton Street, is accessible and easy to evacuate and does not contain vegetation on site which would present a significant fire risk. For these reasons it is considered that the proposed use and development does not create an unacceptable bushfire risk. The plans show that the proposed development is to be constructed to Bushfire Attack Level (BAL) 12.5 standard.

Clause 15.03-1S – Heritage Conservation

This policy seeks to identify and conserve heritage places by managing development in and around heritage places. The proposal is sympathetic to the heritage character of the local area and is therefore consistent with this policy. The issue of heritage is discussed in greater detail in subsequent sections of this report.

Municipal Planning Policy

Clause 22.06 – Heritage Places and Precincts

This policy seeks to ensure that heritage precincts are identified and managed to preserve their heritage character. This objective is implemented through a set of policy guidelines. The most relevant guidelines for this application are that any proposal for demolition should be accompanied by a development proposal and to encourage new development which respects the scale and form of existing heritage buildings within the local area. The proposal is consistent with all relevant guidelines and the condition of the building is such that restoration is not a viable option, therefore the proposal is considered to be consistent with this policy.

Zoning

Neighbourhood Residential Zone

The subject land is located within the Neighbourhood Residential Zone. The use of land for a Welfare Centre is an innominate use and therefore requires a permit in the Neighbourhood Residential Zone pursuant to Clause 32.09-2 (Table of Uses, Neighbourhood Residential Zone). Pursuant to Clause 32.09-9 (Buildings and Works Associated with a Section 2 Use, Neighbourhood Residential Zone) a permit is required for buildings and works associated with a Welfare Centre.

The proposed use is already established having been granted approval under permit Pln08-183. Due to structural damage to the existing building, a new building is required. The proposed replacement building is very similar in size, scale and design to the existing building. The floor plan of the proposed building reflects a more modern layout of the same use as currently occurs in the existing building. The siting of the proposed building is closer to the eastern lot boundary than the existing building and the proposal includes the relocation of the egress drive way to the western side of the lot. Some minor changes to the location of car parking spaces are proposed and are necessary as a result of the other changes. The proposed changes to the use are considered to be very minor and unlikely to create any change to the potential for amenity impacts.

The design of the proposed replacement building is similar in built form to the existing building and has been designed with respect for the heritage character of the Templeton Street streetscape. The proposed building could easily be converted into a dwelling in future. The proposed building is therefore considered to be consistent with neighbourhood character. The proposal is not expected to create any adverse impacts on car parking or traffic within the local area.

For the reasons identified above, the proposed use and development is considered to be consistent with Clause 32.09-13 (Decision Guidelines, Neighbourhood Residential Zone).

Overlays

Heritage Overlay

The subject land is affected by the Heritage Overlay and Schedule 15 applies. Schedule 15 identifies the heritage place as being 'Templeton Street East (Precinct), Templeton Street Wangaratta.' This precinct is of heritage significant because it contains surviving evidence of the earliest European buildings and public amenities in Wangaratta. The subject land is not identified as being an individually significant heritage place, however it is identified as being contributory to the heritage significance of the precinct.

Pursuant to Clause 43.01-1 (Permit Requirement, Heritage Overlay) a permit is required for demolition, buildings and works and to display a sign. The application was referred to Council's Heritage Advisor who had no objection to the proposal subject to some specific conditions relating to the construction of the proposed building. These conditions relate to some minor elements of the building such as

the style of gutters, down pipes, verandah posts and front door and a requirement for roll topped ridge capping.

The proposed demolition is considered acceptable because of the condition of the existing building and its structural damage. The proposed replacement building has been designed to respect the heritage character of the local area and features similar scale, setbacks, built form and colours to surrounding buildings. The proposed signage is orientated inwards and the front of the signs will generally not be visible from outside the site. The extent and scale of signage is considered practical and appropriate. The tree to be removed to allow for the new egress drive way is small, is not mentioned in any heritage study for the local area and appears to not contribute to the heritage character of the area.

The proposal is considered to be consistent with Clause 43.01-8 (Decision Guidelines, Heritage Overlay).

Bushfire Management Overlay

The subject land is affected by the Bushfire Management Overlay. Pursuant to Clause 44.06-2 (Permit Requirement, Bushfire Management Overlay) no planning permit is required for buildings and works associated with a Welfare Centre.

It is noted that the building is proposed to be constructed to BAL 12.5 standard which is the standard which would be required in the event the building changed use to a dwelling.

Parking Overlay

The subject land is affected by the Parking Overlay and Schedule 1 applies. The Parking Overlay may specify alternative car parking requirements to those normally applying to land uses which are set out under Clause 52.06 (Car Parking). In the case of a Welfare Centre, this use is not a defined land use term within the Wangaratta Planning Scheme and as such there is no alternative car parking requirement set out for this land use in the Parking Overlay.

Particular Provisions

Clause 52.06 – Car Parking

The proposal is for an amendment to a permit which allowed the use of land for a Welfare Centre. Pursuant to Clause 52.06-5 (Number of Car Parking spaces Required Under Table 1, Car Parking) there is no set requirement for the number of car parking spaces to be provided in association with the use of land for a Welfare Centre, and therefore pursuant to Clause 52.06-6 (Number of Car Parking Spaces Required for Other Uses, Car Parking) Council must assess whether the proposed car parking provision is satisfactory.

Car parking was not addressed in the Victorian Civil and Administrative Tribunal (VCAT) decision to grant permit PIn08-183. It is therefore somewhat unclear exactly the extent of car parking which is currently available in association with the existing Welfare Centre use. Aerial imagery and site visit photographs have been

used to assess the existing car parking provision and it appears that approximately 10 car parking spaces are currently available on the subject land in association with the existing use. These appear to have been provided along the western boundary and immediately to the south of the building. Up to two car parking spaces appear also to have been occupied along the eastern boundary however, these spaces do not appear to be able to be practically occupied at the same time as the spaces immediately to the south of the building, therefore they should not be counted. It is considered that the existing car parking provision is ten car parking spaces.

The proposal includes the provision of ten car parking spaces which includes seven along the western lot boundary, two along the eastern lot boundary and the proposed disabled car parking space immediately to the west of the proposed building. All these spaces meet the required standards for size and access. Given that there is no significant change in the size of the proposed building and the existing building, it is not expected that any additional car parking spaces will be required. It is therefore considered that the proposed car parking provision is satisfactory.

Clause 53.18 – Stormwater Management in Urban Development

Pursuant to Clause 53.18-1 (Application, Stormwater Management in Urban Development) an application to amend a permit under Section 72 of the *Planning and Environment Act 1987* is not required to address this Clause.

It is worth noting that the proposed replacement building is approximately the same size as the existing building and the extent of impervious surfaces are also proposed to be approximately the same as the existing scenario. Therefore it is not expected that any significant increase in stormwater runoff will be generated by the proposal.

Decision Guidelines

Clause 65.01 – Approval of an Application or a Plan

The decision guidelines under Clause 65.01 (Approval of an Application or a Plan) are addressed below:

The matters set out in Section 60 of the Act.

The proposal is consistent with all matters set out in Section 60 of the Act.

The Municipal Planning Strategy and the Planning Policy Framework.

The Municipal Planning Strategy and the Planning Policy Framework have been addressed previously in this report.

The purpose of the zone, overlay or other provision.

The proposal is consistent with the purpose of the zone and all other relevant provisions.

Any matter required to be considered in the zone, overlay or other provision.

All relevant decision guidelines have been previously addressed in this report.

The orderly planning of the area.

The proposal is consistent with the principles of orderly planning.

The effect on the amenity of the area.

The proposed changes to the existing use and the proposed development are not expected to impact the amenity of the area.

The proximity of the land to any public land.

The proposal is not expected to impact on any public land.

Factors likely to cause or contribute to land degradation, salinity or reduce water quality.

The proposal is not expected to lead to any of the above issues.

Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.

The proposal is not expected to generate any significant increase in stormwater runoff in relation to the amount generated by the existing development. It is therefore not considered necessary to require any stormwater detention.

The extent and character of native vegetation and the likelihood of its destruction.

There is no native vegetation on the subject land.

Whether native vegetation is to be or can be protected, planted or allowed to regenerate.

There is no native vegetation on the subject land.

The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.

There is no identified flood or erosion hazard for the subject land. The subject land is within the Bushfire Management Overlay and therefore has an identified bushfire risk. The proposal is not required to comply with any requirements related to bushfire under the overlay and the proposal is considered to be consistent with Clause 13.02-1S (Bushfire Planning) as addressed previously in this report.

The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

The proposal provides for adequate space, access and egress to accommodate occasional deliveries. The proposed use is not expected to generate a significant amount of deliveries.

Recommended Amendments to Preamble and Conditions of Permit

The preamble (which states what the permit allows) and the conditions of the existing permit Pln08-183 should be amended to make them suitable for the proposed changes embodied in this application.

It is recommended to change the preamble to now state that the permit allows 'Use and Development of a Welfare Centre, Demolition of a Building, Display of Signage and Removal of a Tree.' These changes are required to reflect the broader suite of approvals required as a result of the proposal.

A number of the conditions of the permit are no longer suitable as a direct result of the proposal. Conditions are only recommended to be amended where the current proposal necessitates those changes and this application to amend the permit is not an opportunity to revise any and all conditions of the permit. Only to the extent that the current proposal changes the circumstances of the use is there justification to amend the conditions. Likewise provided the intent of the condition is clear, it is inappropriate to amend conditions simply to revise phrasing or language or to correct minor errors. It should also be noted that the applicant has not specifically requested any conditions to be amended.

Condition 1 is recommended to be amended because it requires amended plans showing details, some of which are no longer relevant. The current proposal also has some minor details required to be shown on amended plans. These changes are minor enough to be suitable to require as a permit condition. Given that the layout of the site has changed as a result of the current proposal it is appropriate to revise the requirements for signage previously included in Condition 1. These requirements have been simplified but the original intent of these requirements have been maintained.

Condition 3 is recommended to be amended because it currently refers back to works required under the existing Condition 1. As Condition 1 is recommended to be amended, so too must Condition 3 be amended. It is to be altered to require that the approved development be completed prior to the commencement of the approved use. This condition has the purpose of making it explicit that the approved use must only occur within the approved development.

Condition 5 requires a Section 173 Agreement to be entered into which requires the approved use to cease if access from Rowan Street is no longer available. It is acknowledged that this condition has already been complied with however there is also no reason to remove this condition. The Section 173 Agreement is in fact considered to still be completely appropriate and no variation to it is considered necessary.

Condition 17 is recommended to be amended to remove the requirement for sealing of the car parking area. The original intent of this condition is unclear because it refers to areas set aside for parking on the endorsed plan. The endorsed

plans for this permit only show three car parking spaces however it is clear that a much wider area of car parking is actually available for that purpose. The current proposal changes the location of car parking spaces to some extent. This application has been assessed on the basis of providing a greater area of car parking than what was originally required to be sealed by this condition. It is therefore considered reasonable to simplify this condition to only require the car parking areas to be maintained in a useable condition rather than for them to be sealed. It is considered that a requirement to seal all car parking areas would be onerous and unnecessary in this instance given the minor scale and intensity of the approved use.

Condition 18 is recommended to be amended to provide for an appropriate set of timeframes for expiry of the permit.

Condition 19 is recommended to be added because as a result of relocating the egress drive way there will be a remnant vehicle crossover at the north eastern corner of the subject land. The new egress drive way can make use of the existing crossover at the north western corner of the subject land provided it meets the appropriate standard.

Condition 20 is recommended to be added because the signage it refers to was a requirement of Condition 1 which is required to be amended. Condition 1 currently requires an amended plan to show directional signage indicating that welfare centre clients can gain access to the welfare centre from Rowan Street. An existing sign located at the Rowan Street frontage generally meets this requirement. It is therefore not appropriate to require the sign to be shown on an amended plan under the recommended revised Condition 1. A separate condition is therefore necessary to require the sign to be maintained.

The remaining conditions relating to signs more generally and the use of the welfare centre are considered to be appropriate to remain the same. This is because the activity to be carried out on site is not proposed to change and it is considered that the siting of the replacement building does not make a significant difference to the potential for the approved use to cause any adverse impacts.

Consultation

The planning application was advertised as per the notification requirements under the *Planning and Environment Act 1987*. Nine objections were received.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial Implications

The proposal does not have any impact on Council's financial resources as such. Should the matter be referred to the Victorian Civil and Administrative Tribunal then Council will likely incur costs in defending a position on the application.

Legal/Statutory

All procedures associated with the lodgement and assessment of this application have been done in accordance with the *Planning and Environment Act 1987*.

Cultural Heritage

The proposed development site is within an area of Aboriginal Cultural Heritage Sensitivity however the subject land has been subject to significant ground disturbance and therefore a Cultural Heritage Management Plan is not required.

Social

The proposal if approved would allow the community services provided on the subject land to continue.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts identified for this subject of this report.

Economic Impacts

The existing welfare centre provides assistance to people in relation to managing personal finance.

Referrals/Public Notice

This has been addressed earlier in this report under the 'Referrals' and 'Advertising' headings.

2018 – 2021 Council Plan (2019 Revision)

This report supports the 2018-2021 Council Plan:

Goal**We are sustainable**

We will plan, research and advocate for the future by accurately understanding the constraints and opportunities that face our organisation, our community and our region.

We are thriving

We will plan, research and advocate for the future to ensure the health and social needs of our community are understood and considered.

We are growing

Our residential, rural, commercial and industrial land is thoughtfully and appropriately protected, planned and developed.

We ensure new developments comply with legislation and the needs and characteristics of our community.

We ensure that land is used and developed in a manner that is economically, socially and environmentally responsible.

We will plan, research and advocate for the future to facilitate considered planning and development in line with long term strategic objectives for the sustainability of our community and environment.

We will focus on our business to ensure we understand and plan for the long term opportunities, challenges and priorities that face our growth potential.

We are established

We will plan, research and advocate for the future to address traffic, parking and pedestrian challenges to create communities that are safe, easy to navigate and accessible.

We are inspired

Our commitment to communicate and engage with our community about local decision making in a way that is clear, accessible and easy to understand.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

N/A

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Refuse to Issue a Permit – Applicant appeals decision at VCAT	High	Low	Moderate	Representation of Council at VCAT
Notice of Decision to grant an amended permit – Objector/s appeal decision to VCAT	Low	Low	Low	Representation of Council at VCAT
Notice of Decision to grant an amended permit – Applicant	Low	Low	Low	Representation of Council at VCAT

appeals permit conditions at VCAT				
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Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Notify potentially affected parties of the application.	Notice of Application sent to the owners and occupiers of nearby properties.
Consult	All submissions to the application will be considered.	All submissions have been reviewed and summarised in this report along with response to concerns raised.
Involve	Opportunity to make a submission.	Notice of Application sent to the owners and occupiers of nearby properties.
Collaborate	Not applicable	Not applicable
Empower	Not applicable	Not applicable

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Issue a Notice of Decision to Grant an Amended Permit (NOD) with respect to Planning Permit Pln08-183.01 for the Use and Development of a Welfare Centre, Demolition of a Building, Display of Signage and Removal of a Tree at 45 Templeton Street, Wangaratta.

OR

Refuse the application to amend a planning permit.

Conclusion

This application seeks an amendment to permit Pln08-183 to allow the use and development of a Welfare Centre, Demolition of a Building, Display of Signage and Removal of a Tree. The proposed changes to the existing approved use are considered minor. The poor condition of the existing building is considered to be sufficient justification for demolition. The proposed replacement building and associated signage is sympathetic to the heritage character of the area and is considered appropriate. The removal of the tree is not considered detrimental to heritage values. It is therefore recommended that Council resolve to Issue a Notice of Decision to amend permit Pln08-183.

Attachments

- 1 Pln08-183.01 - Draft Permit Conditions [↓](#)
- 2 Pln08-183.01 - Plans [↓](#)

- 3 Pln08-183 - Permit [↓](#)
- 4 Pln08-183 - Endorsed Plan [↓](#)

17. SPECIAL COMMITTEE REPORTS

Nil

18. ADVISORY COMMITTEE REPORTS

Nil

19. **RECORDS OF ASSEMBLIES OF COUNCILLORS & MINUTES OF ADVISORY COMMITTEE MEETINGS**

19.1 RECORD OF ASSEMBLY OF COUNCILLORS & ADVISORY COMMITTEE REPORTS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 September 2019
Author: Executive Assistant - Corporate Services & Councillors
File Name: Assemblies of Councillors
File No: IC19/96

Executive Summary

Assembly of Councillors:

An “Assembly of Councillors” is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision and is either of the following:

- a meeting of an advisory committee where at least one Councillor is present; or
- a planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

At an assembly of Councillors, a written record is kept of:

- a) the names of all Councillors and members of the Council staff attending;
- b) the matters considered;
- c) any conflict of interest disclosures made by a Councillor attending; and
- d) whether a Councillor who has disclosed a conflict of interest leaves the assembly.

The written record of an assembly of Councillors is, as soon as practicable:

- a) reported at an Ordinary Meeting of the Council; and
- b) incorporated in the Minutes of that Council meeting.

Date	Meeting details	Refer
6 August 2019	Wangaratta Economic Development & Tourism Advisory Committee	Attachment
12 August 2019	Councillor Briefing Forum	Attachment
19 August 2019	Councillor Briefing Forum	Attachment
20 August 2019	Pre-Council Meeting Discussion	Attachment
26 August 2019	Councillor Briefing Forum	Attachment
2 September 2019	Councillor Briefing Forum	Attachment
9 September 2019	Councillor Briefing Forum	Attachment

Advisory Committee Meetings:

Minutes of the following Advisory Committee Meetings are reported to Councillors for information (refer attachments).

1. Agriculture & Agribusiness Advisory Committee Minutes – 30 July 2019
2. Wangaratta Economic Development & Tourism Advisory Committee Minutes – 6 August 2019
3. Place Naming Committee Minutes – 13 August 2019

RECOMMENDATION:***That Council***

- 1. receives the reports of Assemblies of Councillors***
- 2. notes the minutes of these Advisory Committees***

Attachments

- 1 Assembly of Councillors - Wangaratta Economic Development & Tourism Advisory Committee - 6 August 2019 [↓](#)
- 2 Assembly of Councillors - Councillors Briefing Forum - 12 August 2019 [↓](#)
- 3 Assembly of Councillors - Councillors Briefing Forum - 19 August 2019 [↓](#)
- 4 Assembly of Councillors - Pre Council Meeting Discussion - 20 August 2019 [↓](#)
- 5 Assembly of Councillors - Councillors Briefing Forum - 26 August 2019 [↓](#)
- 6 Assembly of Councillors - Councillors Briefing Forum - 2 September 2019 [↓](#)
- 7 Assembly of Councillors - Councillors Briefing Forum - 9 September 2019 [↓](#)
- 8 Agriculture and Agribusiness Advisory Committee Meeting Minutes - 30 July 2019 [↓](#)
- 9 Wangaratta Economic Development Tourism Advisory Committee Minutes - August 6 2019 [↓](#)
- 10 Place Naming Committee Minutes – 13 August 2019 [↓](#)

20. NOTICES OF MOTION

Nil

21. URGENT BUSINESS

22. PUBLIC QUESTION TIME

23. CONFIDENTIAL BUSINESS

Nil

24. CLOSURE OF MEETING

ATTACHMENTS



Community Access and Inclusion Plan 2019 – 2022



This document and an Easy English version is available on our website and upon request in electronic format via email, on CD and large print.

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RCoW *Rural Access Worker* Tegan Allen with members of the Accessibility Reference Group.

Left to right: Tegan Allen, Richard Pomeroy, Mary Lutgens, Di Weatherall

Mayors letter

Council is committed to improving accessibility across our community. This includes how people access information, buildings, public spaces, and their overall experience.

Council's aim is to provide an accessible and inclusive environment which supports people with disabilities to participate fully in our community.

The Community Access and Inclusion Plan 2019-2022 sets out Council's measures to help achieve this over the next three years.

It is recognised that there are various social and physical barriers that people with disabilities experience. This plan informs the Rural City of Wangaratta's ongoing work to build an inclusive community, by focusing on four key themes:

1. Inclusion and participation
2. Communication and Engagement
3. Civic Leadership and Attitudes
4. Physical Environments.

This is a thorough plan that has been well researched and considered. I look forward to seeing its recommendations implemented over the years to come.



Community Access and Inclusion Plan

1. Introduction

Access and inclusion is fundamental to creating a healthy and cohesive community, where all community members are able to be involved in social, cultural and political life.

The Rural City of Wangaratta has developed the Community Access and Inclusion Plan 2019-2022 (the “CAIP”) which outlines objectives and actions to continue improving access and inclusion for people of all abilities within the municipality.

The CAIP primarily refers to a person with lived experience of disability, but it also considers the benefit accessibility has for the broader community, including the elderly and parents with young children.


When delivering the CAIP’s actions the Rural City of Wangaratta (RCoW) will have various roles, with some actions requiring resource allocation through Council’s annual budget process, and other actions being achieved through councils ongoing projects, program delivery of infrastructure upgrades and developments as well as active advocacy and lobbying by council..

Community Overview

According to the Australian Bureau of Statistics (2016)¹, almost 1 in 5 people in Victoria identify as having some form of disability, with numbers higher in regional areas.

The Wangaratta Community Profile published by the Department of Health and Human Services (2015) indicates that 5.7% of our community, or 1,623 people, have some form of disability, with 4.7% of people having profound disability. People aged 15 - 44 years are under-represented relative to the state average while people aged 45+ years are over-represented. Approximately 14.9% of people living in Wangaratta receive disability support services compared to the state average of 8.9%.

¹ ABS Statistics 2016 via <https://profile.id.com.au/wangaratta/assistance>



79.6% of people in the Rural City of Wangaratta rate their community as good or very good for community support groups, which is higher than the state average of 61.3%.

Health Vic Ovens Murray Area 2015, Wangaratta RC Profile

Notable Achievements

In the last decade, Council has adopted a number of Disability Action Plans and implemented projects to improve access and inclusion. Some of these projects include:

Inclusion and Participation

- Community consultation with individuals living with disability their families, carers and support groups to better inform access and inclusion planning
- Raising the profile of the Rural Access Program, which works in partnership with groups, businesses and the broader community
- Facilitation of the Accessibility Reference Group, incorporating people with a disability, their families and carers

Communication and Engagement

- Upgrading Council's website to meet the Web Content Accessibility Guidelines (WCAG) 2.0 AA level
- Installation of the national relay service
- Provision of assistive equipment for community use, including a portable hearing loop and temporary access ramps
- Hearing loops installed at customer service and performing arts centre

- Council applies the IAP2 (International Association for Public Participation) core values and principles for community engagement to ensure the contribution of people of all abilities.
- Delivery of inclusive and diverse services for people of all ages, abilities and backgrounds through Council's facilities and operations, including the Wangaratta Library, Wangaratta Art Gallery, Wangaratta Performing Arts and Convention Centre, Wangaratta Children's Services Centre, Wangaratta Indoor Sports and Aquatic Centre and the Visitor Information Centre.

Civic Leadership and Attitudes

- Establishment of the RAD (Regional/Rural Advocacy Disabilities) Project to improve inclusion for young people with a disability
- Piloting the Good Access = Good Business program in Wangaratta's central business district
- Promotion of events such as International Day of People with a Disability
- Capacity building through resource provision for a range of disability support groups
- Equal opportunity employment and flexible working opportunities at RCoW
- Development of policies that reflect changing attitudes and practices
- Developed guidelines to outdoor dining and trading on footpaths

Accessible Environments

- Staff training and conduct of access audits on council buildings and facilities
- Development and promotion of an accessibility map for Wangaratta's central business district
- Increased accessibility to community buildings and community infrastructure with ongoing modifications
- Merriwa park bike hub accessible toilets and recharge points
- Development of accessible open spaces, including playgrounds at Lions Park and Mitchell Ave reserve
- Disabled parking permits administered by council

- HACC provides home help, property maintenance, personal care and respite care for people with a disability and parents/carers of people with a disability
- Installation of tactile markers
- Provision of disabled public toilets plus an ongoing review of toilets
- Scooter recharge points

2. Principles

The collective experiences of people with disability demonstrate that it is not just disability itself that makes life difficult. It is the physical and attitudinal barriers that society imposes because of disability.

The objectives and actions contained in this plan are underpinned by a range of principles that reflect council's values and commitment to enhance the quality of life for all people in our community.

These principles are:

Social inclusion	All members of our community have the right to feel valued and have the opportunity to participate in community life.
Human rights and social justice	People have the right to be respected and treated equally. Equality must also be combined with social justice principles to recognise and reduce the barriers in society that cause discrimination of marginalised groups.
Diversity	People with disability, their families and carers are not a homogenous group and Council will endeavour to reflect and consider the diverse needs, priorities and abilities within the community.
Community engagement	Council will continue to actively engage, consult and collaborate with people with disability, their families and carers as well as service providers to develop and deliver appropriate and relevant projects and services.

3. Legislative and policy context

The Community Access and Inclusion Plan assists local government to meet its obligations under Federal and State Government legislation, to protect and promote the rights of people with disability to live and participate in the community on an equal basis.

In response to its obligations under the Commonwealth Disability Discrimination Act 1992 and the Victorian Disability Act 2006, the Rural City of Wangaratta has in place a Community Access and Inclusion Plan.

The CAIP communicates RCoW's role in ensuring people of all abilities, including those living with disability, their families and carers are able to actively participate in community life and civic events; contribute to local government planning; and can assess services, facilities, sporting and cultural activities.

The CAIP is registered with the Human Rights and Equal Opportunity Commission and its implementation reported on in Council's Annual Report.

The relevant legislation and policies considered in this plan include:

International

- United Nations Convention on the Rights of Person with Disabilities 2006

National

- Disability Discrimination Act 1992
- National Disability Strategy 2010-2020
- Access for People with Disabilities – AS 1428

State

- Victorian Charter of Human Rights and Responsibilities Act 2006
- Victorian State Disability Plan 2017 - 2020
- The Victorian Disability Amendment Act 2012
- Victorian State Disability Act 2006
- Victorian Equal Opportunity Act 2010

Local


- Council Plan 2017 - 2021
- Municipal Public Health and Wellbeing Plan 2017 – 2021

In section 38 of the Victorian Disability Act 2006, the state government has identified four objectives that all Disability Action Plans should address to enable people with disability to fully participate in their communities.

These are:

- Reducing barriers to persons with a disability accessing goods, services and facilities
-
- Reducing barriers to persons with a disability obtaining and maintaining employment
- Promoting inclusion and participation in the community of persons with a disability
- Achieving tangible changes in attitudes and practices which discriminate against persons with a disability.

The Rural City of Wangaratta is committed to achieving these objectives.



To achieve our vision, we must be accessible to and inclusive of people with disability, and use our role to bring about improvements for people with disability throughout the municipality.

Rural City of Wangaratta, 2019

4. Development of the CAIP

To ensure that the Community Access and Inclusion Plan is relevant to the community's needs, consultation was carried out to identify current issues and trends around access and inclusion.

The Community Access and Inclusion Plan (CAIP) is informed by a review of the CAIP 2015 – 2017, Community Accessibility Survey results (2018) and workshops with community groups and the Accessibility Reference Group (2019). It is noted that gradual shifts in the perception of access and inclusion have occurred. The CAIP is designed to reflect current expectations and build on previous achievements.

The CAIP aligns with State and Federal government legislation and policy.

The consultation undertaken for the Community Access and Inclusion Plan identified six priority areas where community members requested improvements.

These were:

Parking	The number, location and size of accessible parking bays
Inclusion	Opportunities for inclusive activities and events and advocacy for access issues
Footpaths	Maintenance, connectivity, and accessibility
Communication and information	Better communication about accessible buildings and all communications to be available in accessible formats
Transport	Better public transport links and networks which are accessible and affordable
Building access	Continue to improve access to buildings

Themes and Actions

The Community Access and Inclusion Action Plan communicates RCoW's role in ensuring people of all abilities, including those living with a disability, their families and carers are able to actively participate in community life and civic events; contribute to local government planning; and can assess services, facilities, sporting and cultural activities.

The Action Plan has adopted the social model of disability. The social model identifies that many of the difficulties that occur for people living with a disability are the direct result of barriers imposed by the environment and not the disability itself.


The CAIP covers four key themes, each with an overarching statement. The themes reflect common issues of access and inclusion identified through community consultation.

The four (4) themes are:

1. Inclusion and Participation
2. Communication and Engagement
3. Civic Leadership and Attitudes
4. Accessible Environments

Each theme is broken down into objectives that have an explanatory aim and actions. There are twelve (12) objectives in total.

The actions represent a whole of council approach to improve access and inclusion throughout the community and informs all of councils decision making and assessment processes and plans.



The RCoW believes all actions taken to support access and inclusion of people with a disability, improves access and inclusion for all.

Theme 1 - Inclusion and Participation

Council values the lived experience of people with a disability, their families and carers, and the role they can play in identifying needs and as proactive partners in responding to those needs.

Objective 1

Strengthen social and democratic participation of people with disability in the Rural City of Wangaratta.

Aim: To ensure people with disability, their families and carers can participate in an inclusive democracy and have the opportunity to have their say on issues that affect them.

Actions

- 1.1 Continue to facilitate the Accessibility Reference Group (ARG) as a major informant to council and contributor to councils projects
- 1.2 Invite and support the Accessibility Reference Group to provide feedback into Council's strategies and plans during consultation periods.
- 1.3 Embed access and inclusion considerations in all council policies and strategies, including provision for feedback to be received in alternative formats.

Objective 2

Raise awareness of the contribution people with disability make to community.

Aim: People of all abilities are recognised and celebrated as valued members of the community.

Actions

- 2.1 Promote the contributions of people with disability by hosting a regular event, to either coincide with International Day of People with Disability (IDPwD) or separately, in collaboration with ARG.
- 2.2 Use Council's online presence to increase awareness and understanding of disability, and celebrate the achievements and contributions of local people with disability throughout the year.

Objective 3

Increase inclusivity of Council events, activities and festivals to enable more people with disability to participate.

Aim: Ensure that Council funded or organised events are safe, inclusive and accessible for all.

Actions

- 3.1 Create an “Inclusive Events Guide” with underpinning principles and checklists to assist council and others to host an accessible event. Seek feedback from people with disability prior to adopting an events guide.
- 3.2 In collaboration with the Accessibility Reference Group and small town communities and business, investigate feasibility to develop localised accessibility maps, including buildings and tourist information guides based on existing accessibility map.
- 3.3 Continue to promote the use of Council’s Community Resource Kit, which includes ramps, signage and hearing loop, to address potential access barriers.

Objective 4

Increase access to transport around the community to reduce isolation and enable people with disability to actively participate in the community.

Aim: Improve access to flexible, reliable and affordable transport, specifically for people with disability.

Actions

- 4.1 In conjunction with the Accessibility Reference Group, advocate to Public Transport Victoria (PTV) and state and federal government for better transport links that are affordable and accessible on behalf of the community. This includes accessible information such as timetables.

Objective 5**Increase accessible and inclusive mainstream recreation and sporting activities.**

Aim: Promote the opportunities of people with disability to participate in accessible and inclusive recreation and physical activities.

Actions

- 5.1 Provide resources, support with funding applications and training for community groups and recreational organisations who are working towards increased access and inclusion for people with a disability.

Theme 2 - Communication and Engagement

Council recognises that information it distributes must be available in a form appropriate to the needs of people who use alternative means of communication. This includes people who have impaired hearing or vision, who have a physical or intellectual disability, and who use communication devices or translation services. All information council distributes will be provided in a format that enables people to access, read, hear, understand and take action via their preferred method of communication.

Objective 6

Build on Council's communication improvements to ensure all members of the community can communicate with Council and access information.

Aim: People with disability can easily communicate and do business with Council and have confidence in their dealings with Council staff.

Actions

- 6.1 Review Council's style guide and Accessible Documents Checklist to ensure it incorporates best practice for creating accessible documents in a range of printed, electronic and online formats.
- 6.2 Utilise innovative options, online resources and social networking to seek the views of people who may be less able to attend meetings due to disability, transport or distance.

Objective 7

Reduce social and attitudinal barriers experienced by people with disability when accessing goods and services through Council.

Aim: People with disability are understood by Councillors and Council staff.

Actions

- 7.1 Organise and implement a schedule for Councillors, Youth Council members and customer-facing employees to undertake training every two years in:
 - Disability Awareness Training
 - Deaf Awareness Training
 - Makaton (Key Word Sign) or basic Auslan Training
 - Communication Access Network Training; which ensures the variety of communication needs are considered.

- 7.2 Collaborate with the Communication Access Network and Customer Service Co-Ordinator to create communication boards to enable people requiring communication boards to communicate their needs to staff.
- 7.3 Undertake training and assessment to gain accreditation for the display of the Communication Access Symbol at all Council customer service points.

Theme 3 - Civic Leadership and Attitudes

Council continues to play a leadership role to improve access and inclusion for people of all abilities through its various roles: advocacy, partnerships, planning, service provision, employer and regulator.

In many cases, it is society's attitudes towards people with disability that leads to direct or indirect discrimination. Council is committed to bringing about tangible changes in attitudes and practices that discriminate.

Objective 8

Continue to be an organisation that advocates for equal and fair treatment of people of all abilities.

Aim: The Rural City of Wangaratta is a positive role model for the community through inclusive actions and maintaining accountability. Council is an equal opportunity employer that does not discriminate when offering employment, traineeships and volunteering opportunities. The Rural City of Wangaratta rejects discriminative attitudes and practices.

Actions

- 8.1 Partner with employment and training agencies to actively promote and support work experience, mentoring opportunities, school to work transitions, apprenticeships and employment for people with disability.
- 8.2 Implement a disability awareness training module for new employees during their induction.

Objective 9

Increase partnership with the business and tourism sectors and support them to meet their legal requirements and community expectations.

Aim: Businesses and organisations are supported to provide fair access to goods, services and opportunities to people of all abilities.

Actions

- 9.1 Use the Good Access = Good Business (GA=GB) program to provide practical information, support and incentives to assist businesses to meet their legal and community expectations of providing fair access to goods, services and opportunities. Evaluate the outcomes and benefits of the GA=GB Program.

- 9.2 Celebrate businesses that prioritise access and inclusion by hosting Disability Access & Inclusion Awards.

Objective 10

Advocate for continued funding and support to reduce barriers that impact people with disability.

Aim: Council will leverage its expertise and resources to ensure the needs of people with a disability are heard and adequate funding to address these needs is received.

Actions

- 10.1 Research and apply for Information, Linkages & Capacity Building grants.
- 10.2 Advocate and lobby for an increase in mental health service accessibility and availability appropriate for the diverse needs of the community.
- 10.3 Implement an access and inclusion category in the RCoW community grants program.

Theme 4 - Accessible Environments

Council recognises that physical access is a critical issue for people with disability (temporary or long term). Council aims to incorporate the principles of universal design across all planning for infrastructure, facilities and major projects.

Objective 11

Increase accessibility of high-use public facilities in the Rural City of Wangaratta.

Aim: Council's public buildings and venues are accessible, people-friendly and welcoming spaces.

Actions

- 11.1 In collaboration with the Accessibility Reference Group, complete an audit of existing Council buildings, facilities and infrastructure to confirm compliance with Australian Standard 1428 and identify remaining barriers.
- 11.2 The Accessibility Reference Group and other community stakeholders to be consulted during the planning stages of new and redevelopment of council facilities and infrastructure to ensure the community needs are met.

Objective 12

Continue to improve and maintain Council's public spaces to ensure areas are accessible and support physical activity for the whole community.

Aim: Council's public and outdoors spaces are accessible, people-friendly and welcoming.

Actions

- 12.1 Investigate the feasibility of developing the Changing Places facilities in Wangaratta and of purchasing a portable accessible toilet (Marveloo) for Council to use during events and to hire out to organisations.
- 12.2 Consult the Accessibility Reference Group and other people with disability when upgrading, reviewing and auditing public facilities, such as toilets, changing rooms, parks and playgrounds to identify barriers to access.
- 12.3 Assess suitability of size, location and number of parking spaces for multi-purpose vehicles that transport people with a disability.

Implementation and Reporting

The themes, objectives and actions outline RCoW's priority activities for the next three years and align with the Council Plan 2017 - 2021 and other key documents.

Council will continue to facilitate and engage with the Accessibility Reference Group (ARG) to provide vital, lived experiences of disability to support implementation, monitoring and reporting of outcomes.

Progress towards achieving the stated objectives and actions will be reviewed annually in collaboration with the ARG and reported on in Council's Annual Report.

The Community Access and Inclusion Plan will be reviewed close to its completion date of 2022.

Appendix

Summary of Objectives

Glossary

We Welcome Your Feedback

Summary of Objectives

Theme 1: Inclusion and Participation

Council values the lived experience of people with a disability, their families and carers, and the role they can play in identifying needs and as proactive partners in responding to those needs.

Objective 1

Strengthen social and democratic participation of people with disability in the Rural City of Wangaratta.

Objective 2

Raise awareness of the contribution people with disability make to community.

Objective 3

Increase inclusivity of Council events, activities and festivals to enable more people with disability to participate.

Objective 4

Increase access to transport around the community to reduce isolation and enable people with disability to actively participate in the community.

Objective 5

Increase accessible and inclusive mainstream recreation and sporting activities.

Theme 2 - Communication and Engagement

Council recognises that information it distributes must be available in a form appropriate to the needs of people who use alternative means of communication. This includes people who have impaired hearing or vision, who have a physical or intellectual disability, who use

communication devices or translation services. All information will be provided in a format that enables people to access, read, hear, understand and take action via their preferred method of communication.

Objective 6

Build on Council's communication improvements to ensure all members of the community can communicate with Council and access information.

Objective 7

Reduce social and attitudinal barriers experienced by people with disability then accessing goods and services through Council.

Theme 3 - Civic Leadership and Attitudes

Council continues to play a leadership role to improve access and inclusion for people of all abilities through its various roles: advocacy, partnerships, planning, service provision, employer and regulator.

In many cases, it is society's attitudes towards people with disability that leads to direct or indirect discrimination. Council is committed to bringing about tangible changes in attitudes and practices that discriminate.

Objective 8

Continue to be an organisation that advocates for equal and fair treatment of people of all abilities.

Objective 9

Increase partnership with the business and tourism sectors and support them to meet their legal requirements and community expectations.

Objective 10

Advocate for continued funding and support to reduce barriers that impact people with disability.

Theme 4 - Accessible Environments

Council recognises that physical access is a critical issue for people with disability (temporary or long term). Council aims to incorporate the principles of universal design across all planning for infrastructure, facilities and major projects.

Objective 11

Increase accessibility of high-use public facilities in the Rural City of Wangaratta through a capital works program.

Objective 12

Continue to improve and maintain Council's public spaces to ensure areas are accessible and support physical activity for the whole community.


Glossary


Access	Access refers to the ability of a person to use goods, services, facilities and information and to take part in the community.
Accessible Format	Information is provided in formats suitable for people with limited vision or hearing. Examples of different formats include Word Rich Text Format, Braille, large print, audio and Easy English.
Barriers	Barriers to access are not just about ramps and accessible toilets. Attitudinal and communication barriers can impose limitations on a person's access.
CAIP	Abbreviation of Community Access and Inclusion Plan.
Disability	A person with a disability has a physical, intellectual, sensory or age-related impairment or mental illness (or a combination of these) and as a result may face barriers to the social and physical environment that prevent them from fully participating and contributing to community life.
Discrimination	To treat someone less favourably on the basis of factors such as their disability, age, gender, religion or ethnic background.
Easy English	A very simple language format where small, one line sentences are used and accompanied with pictures that explain and support the text.
Inclusion	To include and support everyone to be an active member, and to participate in their community.
National Relay Service (NRS)	Telephone access service available to all Australians that enables communication between a standard telephone and someone who is deaf and uses a Text Telephone (TTY).
RCoW	Abbreviation of Rural City of Wangaratta

We Welcome Your Feedback

We would love to hear from you and welcome feedback about your experiences of access and inclusion across the Rural City of Wangaratta.

You can contact us via:

Mail  PO Box 238 Wangaratta, Vic 3676)

Phone  (03) 5722 0888 NRS Friendly

Email  council@wangaratta.vic.gov.au

Website  www.wangaratta.vic.gov.au

Or visit us at our council offices

62-68 Ovens Street , Wangaratta VIC 3676, Australia

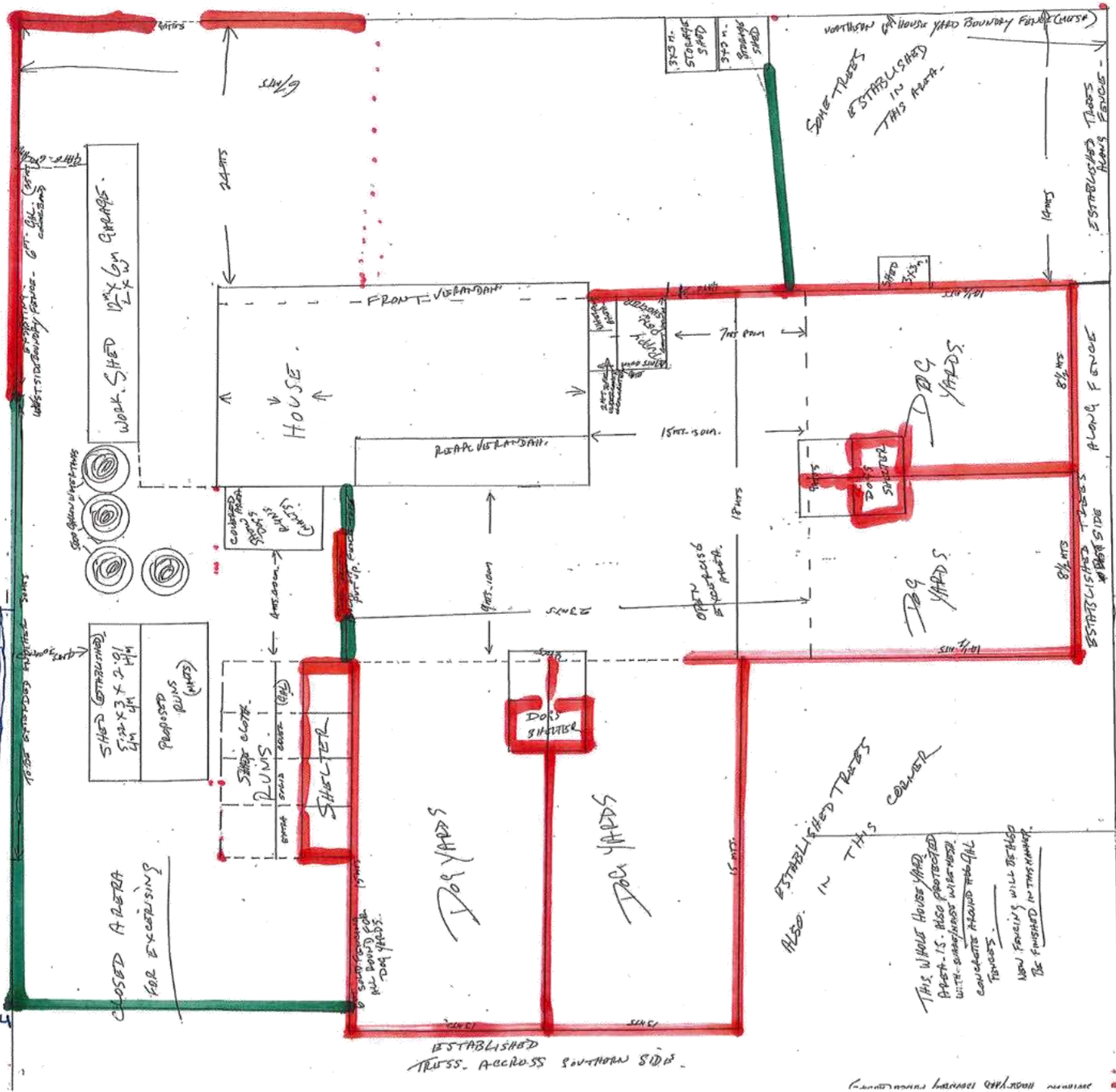
21/09/19

Solid existing
fencing
6ft high

Proposed
NEW Solid
Fencing
6ft high

high
2ft Raised Garden
Trees with
Garden
Panels + Solid
panels
total 6ft high

As per
revised plan
email dated
Monday 27th May
to
G:Williamson@
Wangaratta.vic.gov.au



Rural City of Wangaratta Proposed Conditions – PlnApp19/071**Layout Not Altered**

1. The development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.
2. The exterior colour and cladding of the buildings must be of a non-reflective nature and muted colours to the satisfaction of the Responsible Authority.
3. Noise levels emanating from the premises must not exceed those required to be met under State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade), No. N-1.
4. All buildings and hard surfaces must collect and manage stormwater as required to a Legal Point of Discharge or otherwise, so as not to affect adjoining and nearby properties or council property, to the satisfaction of the Responsible Authority.

Construction and Insulation

5. Prior to the commencement of the buildings and works fencing must be installed to the satisfaction of the Responsible Authority.
6. Prior to the commencement of the buildings and works the permit holder must satisfy the Responsible Authority that walls of the dog pens have been constructed to achieve a minimum R_w50 rating.
7. Prior to the commencement of the buildings and works the permit holder must satisfy the Responsible Authority that the roofing of the dog pens has been constructed to achieve a minimum R_w45 rating.
8. Prior to the commencement of the buildings and works the permit holder must satisfy the Responsible Authority that all external doors of the dog pens have been constructed to achieve a minimum R_w30 rating.
9. All cavity insulation used in the buildings and works must be;
 - a) Polyester insulation with a minimum density of 10 kilograms per cubic metre; OR
 - b) Fibreglass insulation with a minimum density of 14 kilograms per cubic metre; OR
 - c) Rockwool with a minimum density of 60 kilograms per cubic metre.
10. All insulation installed to satisfy conditions of this permit must be inspected by the Responsible Authority prior to that insulation becoming hidden from view by further construction work. Evidence to the satisfaction of the Responsible

Authority must also be provided to the Responsible Authority demonstrating that the insulation which is installed complies with the conditions of this permit.

11. Following construction of the buildings and works no alterations may be made to the outside dog pens other than routine repairs and maintenance without the prior written consent of the Responsible Authority.
12. The development must be managed so that the amenity of the area or locality, in the opinion of the Responsible Authority, is not detrimentally affected, through the:
 - (a) transport of materials, goods or commodities to or from the land;
 - (b) appearance of any building, works or materials;
 - (c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; and presence of vermin.

Goulburn Murray Water Conditions

13. All construction and ongoing activities must be in accordance with sediment control principles outlined in 'Construction Techniques for Sediment Pollution Control (EPA 1991)'.
14. No faecal waste material from the dogs or stormwater containing faecal matter is to be discharged to any waterways or dams on waterways.
15. Solid faecal waste must be collected from the pens/kennels and managed to the satisfaction of Council's Environmental Health Department.

Expiry

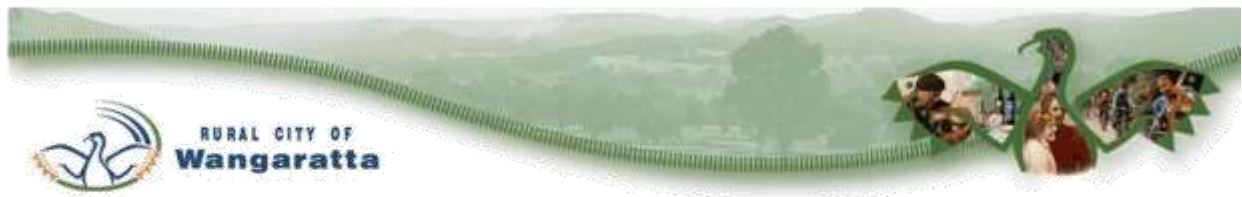
16. This permit will expire if one of the following circumstances applies:
 - a) The development is not started within two years of the date of this permit.
 - b) The development is not completed within four years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before or within six months after the expiry of the permit where the development has not yet started, or within twelve months where the development has commenced.

Planning Note/s

- A Building Permit will be required for buildings.
- Registration may be required with Council's Environmental Health Department to monitor waste management.

- The conditions of this permit require inspection/s by the Responsible Authority of alterations to the building. It is the responsibility of the permit holder to consult with the Responsible Authority to determine suitable stages of the construction process for inspection/s to be undertaken depending on the types of insulation and/or construction work used in the alterations to the building.



Domestic Animal Management Plan 2017-2021 (Revision 2019)



Version Control

Version number	Date of issue	Author(s)	Brief description of change
0.1	02/08/2016	Community Compliance Officer	Initial Draft
0.2	17/08/2016	Community Compliance Coordinator	1 st edit
0.3	04/01/2018	Community Compliance Coordinator	Minor edits
0.4	09/08/19	Community Compliance Coordinator	Edits

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1. INTRODUCTION

Purpose of this Domestic Animal Management Plan

Councils in Victoria are required under Section 68A of the Domestic Animals Act 1994 ("the Act") to prepare and implement a Domestic Animal Management Plan ("the Plan") at four year intervals with the objective of outlining Council's plans for animal management.

The purpose of the "Plan" is to:

- Document current processes and practices under the Rural City of Wangaratta's animal management responsibilities.
- Increase pet owners' knowledge of the principles of responsible pet ownership to enhance community safety and awareness.
- Assist the Bureau of Animal Welfare (BAW), a branch of the Department of Jobs, Precincts and Regions, to achieve its stated objectives of reducing the numbers of dogs and cats being euthanized.
- Maximise the numbers of dogs and cats that are registered in the Wangaratta municipality.
- Minimise the harmful effect of domestic pets on the population of native birds, mammals and reptiles.
- Take into account community views on animal management matters.
- Comply with the relevant provisions of "the Act".

2. DOMESTIC ANIMAL MANAGEMENT PLANS

Under **Section 68A of the Act**, every Council must prepare a Domestic Animal Management Plan, as follows:

every Council must, in consultation with the Secretary, Department of Jobs, Precincts and Regions, prepare at 4 year intervals, a Domestic Animal Management "Plan".

- (1) a Domestic Animal Management Plan prepared by a Council must—
 - (a) set out a method for evaluating whether the animal control services provided by Council in its municipal district are adequate to give effect to the requirements of the Domestic Animals Act 1994 and the Domestic Animals Regulations 2015; and
 - (b) outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of the Act in the Council's municipal district; and
 - (c) outline programs, services and strategies which the Council intends to pursue in its municipal district—
 - (i) to promote and encourage the responsible ownership of dogs and cats; and
 - (ii) to ensure that people comply with the Act, the Regulations and any related legislation; and
 - (iii) to minimise the risk of attacks by dogs on people and animals;
 - (iv) to address any over-population and high euthanasia rates for dogs and cats; and
 - (v) to encourage the registration and identification of dogs and cats; and
 - (vi) to minimise the potential for dogs and cats to create a nuisance; and
 - (vii) to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with the Act and the Regulations; and
 - (d) provide for the review of existing orders made under the Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the

management of dogs and cats in the municipal district are desirable;
and

- (e) provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and
 - (f) provide for the periodic evaluation of any program, service, strategy or review outlined under the "Plan".
- (2) every Council must—
- (a) review its "Plan" annually and, if appropriate, amend the "Plan"; and
 - (b) provide the Secretary with a copy of the "Plan" and any amendments to the "Plan"; and
 - (c) publish an evaluation of its implementation of the "Plan" in its annual report.

3. RURAL CITY OF WANGARATTA

3.1 Demographic and Council Profile

The Rural City of Wangaratta is located in north east Victoria, with a total population of approximately *27,040 residents, of whom approximately *18,000 live in urban Wangaratta. The Rural City covers an area of 3,644 sq. km.

The municipality has experienced continuing growth in retail and tourism sectors, and is widely recognised as one of Victoria's most progressive provincial centres. The region is famous for world class wine and gourmet food and is the gateway to Victoria's major ski fields. With its spectacular scenery, the region is viewed by tourists as the 'hub' from which to explore North East Victoria and Southern New South Wales.

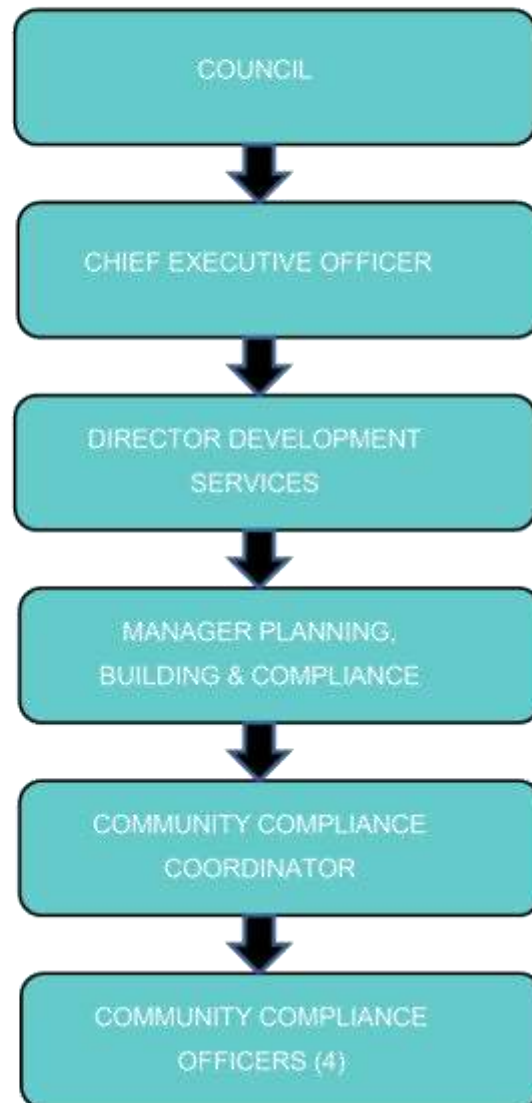
Wangaratta is a leading regional centre providing a range of services for all age groups. The Rural City of Wangaratta provides strong recreational, commercial, educational, tourism and health facilities, including regional private and public hospitals. It has diverse industry and economic stability and is the regional headquarters for several state government agencies. The main employment sectors are in the manufacturing, trades, retail, agriculture and health and community service industries.

*Source: Victoria in Future 2016 - Population and Household Projections to 2031

4. DOMESTIC ANIMAL STATISTICS AND DATA

Category	2016	2017	2018	2019
Dogs				
Number Register	4,782	4,747	4,841	4,736
Cats				
Number Register	1,578	1,597	1,610	1,624

As per the above table, the municipality is currently in a good position in relation to animal registrations. The rate of animals registered has been steady but with a slight increase in cat registrations and a slight downward trend in dog registrations 2019.

5. ANIMAL MANAGEMENT STAFFING AND OPERATIONAL STRUCTURE

6. COMMUNITY COMPLIANCE TEAM OVERVIEW

The Community Compliance Team consists of one (1) full time Coordinator, three (3) full time Community Compliance Officers and one (1) permanent part time Community Compliance Officer who perform animal management, parking compliance, aerodrome reporting, Municipal Fire Prevention and Local Laws activities. Administration support is provided by the Support Officer - Compliance who supports both the Community Compliance team and the broader Building, Planning and Compliance Services Unit. In addition to animal management, the team also oversees Litter Enforcement and compliance with Council's Local Laws.

6.1 Services provided to the community relating to Animal Management

The Community Compliance team is responsible for the animal management function provided by council. Key activities include:

- impounding of domestic animals and livestock;
- managing of complaints relating to domestic animals and livestock;
- promoting responsible pet ownership in the community;
- investigating dog attacks;
- ensuring compliance with legislation and the various codes of practice relevant to domestic animals and livestock;
- domestic animal registration process;
- investigating animal welfare issues;
- management of domestic animal businesses;
- providing advice to owners and the general community in relation to domestic animals;
- after hours animal emergencies; and
- prosecute breaches of the Domestic Animals Act 1994, Impounding of Livestock Act 1994 and Prevention of Cruelty to Animals Act 1986.

6.2 Wangaratta Rural City Council's Local Laws relating to Animal Management

The relevant extract of Local Law 1 of 2018 is found in appendix 1

7. TRAINING OF AUTHORISED OFFICERS

7.1 Current and Planned Training

A variety of training is offered and provided for all Authorised Officers. Training options are annually reviewed to ensure relevant and up to date material is provided.

The training options include animal handling courses, investigation and statement taking courses, prosecution courses, information technology courses and industry related seminars, conferences and briefings from the Department of Jobs, Precincts and Regions, Municipal Association of Victoria (MAV), Australian Institute of Animal Management (AIAM) and other relevant associations.

7.2 Our Plans

7.2.1 Objective 1:

Develop and maintain a training register for individual officers detailing completed and proposed training to maintain skills and knowledge.

Activity	When	Evaluation
Record each officer's name, completed training, along with proposed additional training opportunities in the HR training database.	March 2017 and ongoing	Annually review, to ensure accuracy and to determine whether proposed training goals have been met for each Officer. This is achieved through Council's annual review process.
Staff attendance at industry related seminars and training, such as: <ul style="list-style-type: none"> ▪ Breed Identification ▪ Department of Jobs, Precincts and Regions/Bureau of Animal Welfare Seminars ▪ Dog Bite Minimization & Bite Stick Training 	As offered	Review attendance against individual officer's training record.

8. REGISTRATION AND IDENTIFICATION

All dogs and cats over the age of 3 months must be registered with the municipality as per Section 10 (1) of the "Act". All animals must also be micro-chipped before registration can be accepted by Council.

New animal registrations for cats and dogs can be made in person at the Council's Customer Service Centre between 8.30am – 5pm Monday – Friday or by mail with the appropriate payment and copies of relevant proof required to: Rural City of Wangaratta, PO Box 238, Wangaratta, Vic 3677.

Registration forms can be downloaded online from Council's website

<http://www.wangaratta.vic.gov.au> or collected from the Council's Customer Service Centre.

Council has an agreement with the RSPCA to provide pound facilities. Animals that are not registered and not micro-chipped must be micro-chipped at the RSPCA pound prior to registration and release of the animal when the appropriate fee has been paid by the owner.

Under Section 11 of the "Act", animal registration periods expire on 9 April each year. Animal renewal notices are sent out every year in late February or early March, allowing pet owners to renew their animal's registration via the internet or in person. The Council audits the registration renewal process every year to ensure animal registration is renewed. The RSPCA pound also take registrations from members of the public on an ad hoc basis (walk in off the street).

Animals found unsecured or 'at large' from their property that are identifiable by means of microchip, council registration and an allocated Council identification tag have a higher chance of being reunited with their owners. When dogs and cats are outside of the owner's premises, Council identification tags must be worn as required under Section 20 of the Act.

The registration of animals provides the Rural City of Wangaratta with an understanding of the level of pet ownership in the community and in turn this helps Council plan for services, information and programs associated with pets in particular areas of the community.

Registration fees help fund the services provided by the Council in relation to animal management and the Bureau of Animal Welfare's responsible pet ownership campaigns and programs that are available within the municipality.

8.1 Current Education Activities

Current education/promotion of registration and identification activities include:

- publicising the requirement to register pets over the age of three months in the Wangaratta Chronicle, Wangaratta Rural City Community Connect, social media and the Council's on hold phone messages;
- animal registration renewal notices are mailed out in late February or early March each year for currently registered animals;
- Council life time identification tags are obtained by pet owners on payment of the relevant registration fee; and
- Brochures included in newly registered animal notices to provide information regarding the importance and requirements of registration.

8.2 Current Compliance Activities

Current compliance activities for registration and identification include:

- SMS messaging to all non-renewed domestic animals advising of expiry of registration and possible penalties for failing to renew registration;
- "Warm" calling of non-renewed domestic animals with payment taken over the phone and advising of possible infringements if not renewed by certain date;
- door knock targeting properties with no animals registered to identify any unregistered animals at the premises;
- door knock audit conducted each year for animal registrations that have lapsed;
- prosecution of cases where animals are not registered;
- ensuring impounded and unregistered animals are micro-chipped and registered prior to release;
- issuing notices and /or infringements for animals found unregistered and wandering at large;
- prosecuting owners of unregistered animals where infringements remain unpaid and animals remain unregistered;
- investigating Domestic Animal Business (DAB) notifications of animals being sold or given away to residents in the municipality without a "Source"

number;

- monitoring advertisements relating to animals for sale to ensure microchip numbers or 'S o u r c e' numbers are provided;
- proactive and reactive off l e a s h park and street patrols to follow up registration and ensure identification is being worn; and
- after hours emergency animal service.

8.3 Summary

The number of unregistered animals that enter the RSPCA pound is still of a high rate, which suggests a large number of unregistered animals exist within the municipality.

The Council is currently collecting data from the RSPCA to determine the percentage of unregistered animals impounded and from where the owner resides. Such data will allow the Council to focus on education and compliance activities in the locations where higher rates of unregistered animals are found. These activities will include annual municipality wide door knocking of premises.

8.4 Our Plans

8.4.1 Objective 1:

To decrease / minimise the total number of properties required for the annual door knock audit.

Activity	When	Evaluation
Educate residents of the animal registration renewal period by means of advertising/media releases, mailing of renewal notices and by placing A Frame signs in areas where high levels of un-registered animals are kept.	March - May Annually	Review media release types available each year to determine most effective advertising.
Ensure each property is audited and issued infringements where animals found to be unregistered.	July - August Annually	Record total number of properties visited and infringements issued and compare to previous results.
Ensure animal registrations have been renewed and infringements paid. Lodge unpaid infringements with Fines Victoria or Magistrates Court.	September - October Annually	Record total number of infringements unpaid and animal registrations still unregistered and compare to previous results.
Seize animals still found to be unregistered where matter found proven in Court or infringement unpaid.	Month after date	Provide media releases to send the strong message for responsible pet ownership and compliance.
Mail out of infringements for failing to renew animal registrations where animals are not departed or deceased on council database following mail out of registration renewal notices.	May – Annually	Review of numbers of animals registered compared against infringements issued for failing to renew registration.

8.4.2 Objective 2:

Maintain or increase dog and cat registrations.

Activity	When	Evaluation
Ensure all seized and impounded animals are registered to their owner prior to release.	Prior to every release.	Review annual registration numbers. Review number of dogs and cats being seized and impounded who are not registered to their owner.
Proactive door knocking in areas believed to have high number of unregistered animals via impound stats, to check for unregistered and unidentified dogs and cats. Effective advertising prior audit	Annually	Review annual increase in registration numbers. Review number of dogs and cats being seized and impounded who are not registered to their owner.
Compare council animal database against lists of microchipped animals supplied by licensed database registries.	Annually	Review annual list of animals microchipped to Wangaratta address
Conduct "warm" calling of all owners of animals with contact numbers to accept payment over phone and advise of infringements if not renewed by 1 July.	Annually	Review annual registration numbers for comparison against outstanding registrations.
Distribute SMS messages to all outstanding domestic animal registrations advising of expiry of registration and possible issuing of infringements.	Annually	Review annual registration numbers for comparison against outstanding registrations.

9. NUISANCE

9.1 Current Situation

Type of Nuisance	2016	2017	2018	2019
No. of barking dog complaints received	60	147	78	42
No. of cat traps hired	65	117	142	90

Council currently has 13 traps available for hire by the community. All traps are out on loan at any one time unless council officers are undertaking community cat trapping program to reduce feral cat numbers in identified problem areas.

9.2 Legislation/Local Law overview

The Act regulates the dog and cat nuisance issues relating to noise, trespassing and wandering animals. In addition to the Act, the Local Law (No. 1 of 2018) helps to minimise nuisances occurring as outlined below.

9.3 Local Laws relating to nuisance

9.3.1 Local Law No. 1 of 2018 – Community Amenity & Local Laws Policies – Animal Housing / Excess Animal Permits

Local Law No. 1 of 2018 – Community Amenity (and the supporting Local Laws Policies) outlines the requirements for the keeping of animals in residential areas and restricts both the number and type of animals that a resident can keep on a residential property without a permit. (Refer Appendix 1).

This includes requirements regarding animal accommodation and the need for an owner or occupier of land to ensure that all animals on that land are housed in a clean, inoffensive and sanitary condition.

9.4 Council Policies for nuisance complaints

9.4.1 Barking Dogs

The Council has a standard operating procedure for barking dog complaints to ensure all complaints received are handled in the same consistent manner by all Authorised Officers. The procedure steps out the required processes involved to investigate the complaint, liaise with the dog owner and surrounding neighbours. This process also involves the requirement of the complainant to agree to attend the Magistrates' to give evidence of the alleged offence, as well as contacting the Dispute Settlement Centre Victoria in the first instance to attempt mediation prior to council involvement.

Where nuisances are found to be proven pursuant to section 32 of the Act, the Council can issue notices to the dog owner to abate the nuisance, issue infringements and/or have the matter heard in the Magistrate's Court to seek an order from the Court for the owner to abate the nuisance.

9.4.2.1 Cats and Dogs at large

The Community Compliance Team have developed a Domestic Animal Procedure for dealing with domestic animals found at large. In circumstances where repeat offences for roaming/trespassing cats/dogs are found and the issuing of infringements and relevant impound release fees have not encouraged the pet owner to adequately secure the cat or dog to its property, Council will consider withdrawing Infringements to instead pursue the matter in the Magistrates' Court. This can then result in a Court Order to require the owner to carry out works to ensure the animal is not able to escape from the owner's premises.

9.5 Current Education/Promotion Activities relating to nuisance animals

- Providing barking dog information kits.
- Providing information relating to building cat enclosures.
- Information provided on the Council's website.
- Promoting the state government's 'Who's for Cat's?' campaign.
- Providing information brochures from Department of Jobs, Precincts and Regions to the public.
- Articles in the Wangaratta Chronicle, Council website and social media.

- Encouraging the de-sexing of cats and dogs to reduce wandering and creating a nuisance.
- Encouraging dog owners to seek advice from professional dog trainers and trial barking dog citronella collars.

9.6 Current Compliance Activities relating to nuisance animals

- Investigating nuisance complaints in a timely manner to ensure minimal timeframes.
- Sending out barking dog formal complaint statements and barking dog log sheets with Statutory Declarations attached.
- Report outcomes of prosecutions when appropriate regarding each area of nuisance to local media to raise awareness in the community of the benefits of preventing dog and cat nuisance.
- Issuing notices to comply, notices of objection, infringements where necessary and taking the matter to the Magistrates' Court.
- Providing cat traps to residents.

9.7 Summary

In order to reduce animal nuisance problems in the community, the Council will continue promoting and providing education and compliance activities while striving to improve the activities and identify/trial new initiatives.

Council will continue the cat trapping program to ensure the program is promoted efficiently and provides assistance to residents and continue media releases relating to the Council's stance on compliance with nuisance type complaints.

9.8 Our Plans

9.8.1 Objective 1:

Investigate the feasibility of providing a formal, fenced 'off leash' areas for residents and visitors to the municipality.

Activity	When	Evaluation
Undertake feasibility activity (with community & stakeholders) to scope initiative	2018	Scoping/feasibility completed
Shape formal project submission for inclusion in council's 2018/2019 annual budget	2018	Project submission complete
Complete construction of dog park/off leash park	2019	Dog park established. Mitchell Avenue Reserve Dog Park opened in August 2019.
Monitor usage and ongoing community needs	Ongoing from 2019	Record usage data and monitor compliance (e.g. animal litter removal).

9.8.2.1 Objective 2:

Decrease the timeframe of barking dog investigations from point of lodgement to resolution.

Activity	When	Evaluation
Implement new Barking Dog Policy encouraging complainants to utilize external agencies (Dept. of Justice),	2018	Review complaints annually to evaluate percentage of complaints escalated to council.
Use barking dog Standard Operating Procedure (SOP) and revise annually.	Ongoing	Review complaints to ensure SOP's were followed.

10. DOG ATTACKS

10.1 Current data

Authorised Council Officers investigate dog attack reports thoroughly. Evidence pertaining to the incident is collated to formulate a prosecution brief. This includes taking statements from all parties involved, vet/medical reports, photographs and providing a summary with recommendations.

The brief is then reviewed by the Compliance Coordinator who makes further recommendations to the Manager Building, Planning and Compliance Services in order for the Council to decide on an appropriate course of action.

Possible courses of action Council can choose include:

- infringements (where non-serious injuries sustained);
- menacing/Dangerous Dog Declaration;
- prosecution in Magistrates' Court;
- seek destruction/compensation orders by Magistrates;
- seek surrender of attacking dog;
- seek mediation between parties; and
- obtain a letter of no complaint from the complainant to allow Officers to take no further action.

Where injuries have occurred to a person or another animal by a dog that is of a serious injury (as defined by the Domestic Animals Act 1994), the Council will strive to have the matter heard in the Magistrate's Court, where enough evidence is sufficient to form a prosecution.

Media releases of such results are also used to educate the community and promote responsible pet ownership. Animal registration fees include a subsidy to the State Government's Bureau of Animal Welfare, which help funds programs such as responsible pet ownership in schools, pre-schools, maternal health centres, hospitals and the 'We Are Family' programs.

10.2 Current Education/Promotion Activities

- Reporting outcomes of all dog attack prosecutions to local media to raise awareness in the community of the need to report dog attacks and the Council's action in relation to attacks to promote responsible pet ownership.
- Media releases relating to livestock attacks.
- Providing new residents with animal registration information.
- Promoting the effective confinement and control of dogs.
- Promoting the Bureau of Animal Welfare Responsible Pet Ownership (RPO) Schools Programs.
- Promoting puppy socialisation and obedience training.

10.3 Current Compliance Activities

- Investigating dog attacks thoroughly.
- Seizing and holding attacking dogs pending investigation/prosecution outcome.
- Providing an after-hours service to respond to reports of aggressive or attacking dogs.
- Prosecuting matters pursuant to the Domestic Animals Act 1994.
- Issuing infringements for wandering dogs.
- Issuing infringements for minor attacks where non serious injury sustained.
- Proactive declarations for Menacing or Dangerous Dogs.
- Seeking destruction Orders from Magistrates' Court where necessary.
- Seeking confinement Orders from Magistrates' Court for dogs continually found wandering or not confined to property.
- Proactive patrols of parks and streets for wandering dogs.
- Proactive patrols for guard dogs on non-residential premises.
- Recording data of reported dog attacks in the municipality.
- Seizing impounded dogs in circumstances where owners properties are believed to be unsecure, ensure dog can be secured prior release of the dog back to the owner.

10.4 Summary

The Rural City of Wangaratta will continue administering the Act and ensure compliance is met where any breach is detected.

10.5 Our Plans

10.5.1 Objective 1:

Provide targeted education and compliance campaigns in areas where data reporting shows higher numbers of dog attack incidents.

Activity	When	Evaluation
Collate and record data for dog attacks reported including, date/time, suburb, animal type, dog attack on animal/person, dog unsecured/off lead, dog unregistered, sex, entire/de-sexed.	Ongoing	Evaluate data annually to determine areas requiring specific education/compliance activities.
Initiate Education/Compliance Activities in the targeted areas to aim to reduce future incidents and to report roaming dogs etc. to prevent attacks occurring.	Annually	Evaluate this activity (and overall objective) by comparing number of dog attacks reported to council pre and post campaign.

10.5.2 Objective 2:

To minimise the incidence of dog attacks in the community

Activity	When	Evaluation
Providing proactive Education/Compliance Activities in the targeted areas of higher dog attack incidents. Educating key dog attack prevention messages (e.g. confinement of dogs to property, leash laws) through media articles, mail outs, website information. Actively patrol areas for roaming, unsecure and/or unregistered dogs.	Ongoing	Compare number of reported dog attack incidents pre and post campaign. Consider a community survey pre and post campaign, to measure any changes in knowledge about dog attack prevention. Record type and number of education materials distributed. Numbers of campaign patrols conducted. Number of media articles published.
Inform the community of outcomes of dog attacks prosecuted in Court.	Ongoing	As occurs.
Set key performance indicators for Officers to complete dog attack investigations within a 6 week timeframe.	Ongoing	Review complaints annually to evaluate percentage completed within timeframe.

10.5.3 Objective 3:

Implement the requirement to have all dogs on leash in public areas through amendments to Local Law No. 1 of 2018 and a adopt cat curfew.

Activity	Whe	Evaluation
Complete proposed changes to Local Law No. 1 of 2018 – Community Amenity	October 2020	Proposed changes to be provided to Corporate Management Team/CEO for approval.
Provide updated local law to Council for review/feedback.	December 2020	To be provided to Council for feedback
Proposed final draft to Council for public display/comment	January/ February 2021	Document on display for 28 days and submissions received
Amend document as required following feedback and send back to Council for final approval	March 2021	Changes approved as part of new local law.

11. DANGEROUS, MENACING AND RESTRICTED BREED DOGS

11.1 Current Situation - Declared Dogs currently registered within the municipality

The Rural City of Wangaratta has the following declared dogs currently registered within the municipality as at 10 June 2018:

Registered restricted breed dogs	0
Registered declared dangerous dogs	0
Registered declared menacing dogs	0

The Act defines restricted breed dogs as any one of the following breeds:

- Japanese Tosa
- Fila Brasileiro
- Dogo Argentino
- Perro de Prasa Canario (or Presa Canario)
- American Pit Bull Terrier (or Pit Bull Terrier)

Owners of restricted breed dogs are required to abide by specific regulations, in particular; secure enclosures, warning signs on premises, having the dog muzzled and on a lead at all times in public, as defined by the Act and the Domestic Animals Regulations 2005 (the Regulations).

Section 34A (a) of the Act states:

A dog is a dangerous dog if—

The dog is kept as a guard dog for the purpose of guarding non-residential premises.

As of August 2019 there are no officially registered “dangerous (guard) dogs” within the Rural City of Wangaratta however a routine inspection of local non-residential premises has revealed at least three (3) “guard” dogs that are currently registered with Council but not as the appropriate class of registration.

As of August 2019 there are no declared dangerous dogs in the municipality.

As per **Section 41A (1)** of the Act, a dog may be declared menacing if:

- (a) the dog has rushed at or chased a person; or
- (b) the dog bites any person or animal causing injury to that person or animal that is not in the nature of a serious injury.

The Council must register all dangerous/menacing/restricted breed dogs with the Victorian Dangerous Dog Register (VDDR). This is a database that records all declared dogs for all relevant parties to see. Any dangerous, menacing and restricted breed dog entered into the VDDR is declared for the life of the animal and cannot be revoked by the Council. Microchip registries are also updated.

11.2 Current Education/Promotion Activities

- Promoting the 'Dangerous Dog Hotline' (1300-101-080)
- Media releases relating to legislation/changes/updates
- Media releases relating to differences between Restricted Breed Dogs and Dangerous Dogs
- Providing information relating to declared, guard and menacing dogs.

11.3 Current Compliance Activities

- Ensuring all declared dogs are registered on the VDDR
- Regularly conducting inspections on premises housing declared dogs to ensure compliance
- Seizing dogs suspected of being Restricted Breed Dogs
- Dog declarations made where applicable
- Prosecution/Infringements issued for any determined breach
- Assessing suspected restricted breed dogs via the gazetted standard
- Flagging certain breeds from registration database for assessment.
- Conduct proactive patrols after hours for unregistered guard dogs (dangerous dogs)

11.4 Our Plans**11.4.1 Objective 1:**

Ensure declared dogs are compliant to relevant legislation and regulations.

Activity	When	Evaluation
Random property inspections of declared dogs to ensure compliance	Ongoing	Review checklists as occurs
Prosecute repeat offenders or serious breaches detected	As occurs	As occurs
After hours patrols for unregistered guard dogs in industrial areas	As occurs	As occurs
Educate the community about what is a declared dog	Ongoing	Review complaints received

11.4.2 Objective 2:

Flag certain breeds on registration database for restricted breed assessment.

Activity	When	Evaluation
Assess certain breeds with the gazetted standard for potential restricted breed dogs	Ongoing	Number of Restricted Breeds Declared from registration database
Cross reference microchip database information for potential restricted breed dogs requiring assessment	2018/19	Number of declarations compared to number of assessments

12. Overpopulation and High Euthanasia

12.1 Current Situation

Category	2016	2017	2018
Dogs			
Brought in by Council	276	213	218
Brought in by public	102	83	103
Adopted for the year	90	66	57
Euthanised for the year	35	28	23
Reclaimed for the year	242	198	197

Category	2016	2017	2018
Cats			
Brought in by council	206	184	256
Brought in by public	254	286	265
Adopted for the year	154	222	212
Euthanised for the year	224	154	157
Reclaimed for the year	47	48	66

As per the previous table, Council is currently in a positive position in relation to euthanasia rates of animals when compared to other large provincial councils, especially dogs. While cat euthanasia rates are slightly higher than the average, the percentage of cats euthanised will continue to be relatively high due to the amount of stray and/or feral cat population which breed out of human control.

Dog euthanasia rates are particularly low due to high rates of dogs being returned to owners and successful re-homing rates. Over the last 3 years there has been a significant rise in the rate of dogs being returned to owners due to more identifiable dogs being impounded such as being micro-chipped and/or wearing Council identification. The increased rate of micro-chipped dogs is mainly due to the amendment to the Domestic Animals Act 1994 in 2007, which required all newly registered cats and dogs to be micro-chipped. In addition, the RSPCA (who manage Council's pound) has a successful re-homing program with cats and dogs.

12.2 Current Education/Promotion Activities

- Promoting benefits of de-sexing to decrease wandering animals
- Promoting 'Who's for cats?' campaign
- Promoting appropriate pet selection for the owner and accommodation
- Promoting cat enclosures and build your own cat enclosures.

12.3 Current Compliance Activities

- Cat trapping program - traps are available to all residents within the Municipality and are delivered and collected by the Council staff free of charge
- Enforcement of current Legislation in relation to Cats found trespassing
- Investigating unregistered breeding establishments
- Micro-chipping all unregistered impounded animals prior to release to the owner
- Enforcing the Local Laws relating to prescribed number of animals on a property.

12.4 Our Plans

12.4.1 Objective 1:

Continue encouraging de-sexing of animals. The below activities are expected to commence in the 2019/20 pet registration cycle.

Activity	When	Evaluation
Discount registration fees for cats and dogs that are de-sexed to encourage registration of animals over 6 months of age.	Ongoing	Number of new animals registered in category yearly

12.4.2 Objective 2:

Identify illegally operated Domestic Animal Breeding (DAB) Establishments in the municipality and ensure compliance and/or close down.

Activity	When	Evaluation
Media campaigns to raise awareness of DAB definition and code of practices that must be adhered to.	Ongoing	Evaluate number of complaints received and properties identified during inspection or otherwise.
Investigate advertisements of pets for sale	Ongoing	Mandatory micro chipping of animals from breeding establishments
Audit DAB randomly to ensure compliance.	Ongoing	Number of audits compared to number of follow ups required

13. DOMESTIC ANIMAL BUSINESSES

13.1 Current data

In Victoria, the Domestic Animals Act 1994 defines Domestic Animal Businesses as any of the following:

- (a) an animal shelter, Council pound or pet shop; or
- (b) an enterprise which carries out the breeding of dogs (other than GRV greyhounds) to sell, if the enterprise has 3 or more fertile female dogs and the proprietor is not a recreational breeder; or
- (c) an enterprise which carries out the breeding of cats to sell, if the enterprise has 3 or more fertile female cats and the proprietor is not a recreational breeder; or
- (d) an enterprise which trains or boards dogs (other than GRV greyhounds) or cats for the purpose of profit; or
- (e) an enterprise which rears or keeps dogs (other than GRV greyhounds) or cats—
 - i. for the purpose of profit or sale; or
 - ii. for a fee or for exchange of services;

There are currently 8 registered domestic animal businesses within the municipality as at 2018, these include 2 pet shop/s, 3 boarding establishments, 2 breeding establishments and Council's contracted animal pound/shelter, namely the RSPCA Wangaratta.

The RSPCA manage the Council pound in Wangaratta, this contract has recently been reviewed and the relevant specifications and the terms revised and amended.

Registered domestic animal businesses are audited both randomly and on receipt of complaints.

The Council actively investigates the presence of animal businesses to ensure compliance with the relevant codes of practice and legislation.

13.2 Current Education/Promotion Activities

- Providing information to registered domestic animal businesses
- Promoting Department of Jobs, Precincts and Regions information and codes of practices
- Advertising new legislation amendments.

13.3 Current Compliance Activities

- Annual audits
- Random audits during peak seasons for particular businesses
- Investigating reports
- Monitoring advertising sites
- Renewal / Registration process
- Inspecting suspected unregistered domestic animal businesses
- Liaising with planning department to ensure planning conditions are adhered too.
- RSPCA Inspector

13.3.1 Objective 1:

Ensure domestic animal businesses are compliant with relevant legislation and codes of practice.

Activity	When	Evaluation
Monitor the Council's registration database for owners with more than 3 fertile females.	Ongoing	Compliance with local laws and related legislation.
Encourage de-sexing of animals by reducing registration fees for de-sexed animals.	Ongoing	Relevant registration accepted.
Conduct searches for unregistered domestic animal businesses via internet/media/newspapers.	Ongoing	Relevant action taken.

14. ANNUAL REVIEW OF "PLAN" AND ANNUAL REPORTING

As per 68A(3) of the Act, the Council will review its Domestic Animal Management Plan annually to assess whether any amendments are necessary in order to ensure the Plan is relevant and can be completed within the required timeframes.

In the final year of the Plan (2021), the Council will undertake a major review and prepare the next domestic animal management Plan for the 2022 – 2025 period.

APPENDIX 1 – Local Law 1 of 2018**PART G – ANIMAL MANAGEMENT****48. LIMITS ON NUMBER OF ANIMALS KEPT**

48.1 An Owner or Occupier of any land in a Residential Area or a Commercial Area must not, without a Permit, keep or allow to be kept more than three (3) different types of Animals, as listed in Table 1 in this Clause 48, at any time.

48.2 Clause 48.1 does not apply to:

- 48.2.1 an Animal Shelter owned or contracted by Council;
- 48.2.2 a registered Animal Hospital or Veterinary Surgeon Practice;
- 48.2.3 any Animal keeping permitted by the Municipal Planning Scheme; or
- 48.2.4 any Animal in respect of which a Permit has been issued by another public authority.

48.3 In addition to the limitations imposed by Clause 48.1, an Owner or Occupier of any land in a Residential Area or Commercial Area must not:

- 48.3.1 without a permit, keep or allow to be kept any more in number for each type of Animal than is set out in Table 1 in this Clause 48, according to the applicable land size; and
- 48.3.2 keep or allow to be kept any type of Animal that is designated 'Prohibited' in Table 1 in this Clause 48, according to the applicable land size.

TABLE 1

Type of Animal	Land Size (m2)		
	0-999	1000-3999	4000 and over
Dogs	2	2	2
Cats	2	2	2
Poultry (except Roosters)	3	10	10
Roosters	Prohibited	Prohibited	0
Domestic Birds	5	10	20
Domestic Rabbits	2	4	4
Horse/Donkey or similar	Prohibited	0	1 per 4,000m ²
Cattle	Prohibited	0	1 per 4,000m ²
Sheep	Prohibited	2	2 per 4,000m ²
Goats	Prohibited	2	2 per 4,000m ²
Pigs	Prohibited	Prohibited	1 per 4,000m ²
Other agricultural Animals	Prohibited	2	2 per 4,000m ²
Pigeons	0	0	0
Reptiles	5	5	5

PENALTY: MAXIMUM TWENTY (20) PENALTY UNITS**49. REMOVAL OF ANIMAL FAECES****49.1** A person in charge of an Animal must:

- 49.1.1 remove any of that Animal's faeces that is deposited on any Road or Council Land or land owned or occupied by another person; and
- 49.1.2 dispose of the Animal's faeces in a manner which does not cause any nuisance or health hazard to any person or detriment to the environment.
- 49.2 A person in charge of an Animal on any Road or Council Land must carry a Litter Device suitable to clean up any faeces left by any Animal under his or her care or control and must produce such device upon being requested to do so by an Authorised Officer.

PENALTY: MAXIMUM TWENTY (20) PENALTY UNITS**50. ANIMAL HOUSING****50.1** The owner of an Animal and the Owner or Occupier of the land on which the Animal is housed must ensure that:

- 50.1.1 the animal housing is kept in a clean and sanitary condition to the satisfaction of an Authorised Officer;
- 50.1.2 the size of the enclosure or other form of housing is adequate to house the number of animals;
- 50.1.3 the animal housing meets the welfare needs of the Animal;
- 50.1.4 the animal housing is maintained in good repair so as to not cause nuisance to neighbouring premises;
- 50.1.5 the animal housing is constructed to prevent wastewater from entering into the stormwater system or discharging to adjoining premises; and
- 50.1.6 the land surrounding the animal housing is kept clear of materials which may harbour vermin.

PENALTY: MAXIMUM TWENTY (20) PENALTY UNITS**51. PROVISION OF EFFECTIVE FENCING TO CONTAIN ANIMALS**

The owner of an Animal and/or Livestock and the Owner of the land upon which that Animal is kept must ensure that the land is adequately fenced so as to prevent any and all Animals and/or Livestock being kept on the land from escaping from that land and straying onto any Council Land or Road or otherwise being at large.

PENALTY: MAXIMUM TWENTY (20) PENALTY UNITS

52. POWER TO IMPOUND ADDITIONAL ANIMALS

Where a Magistrate has found a person to be in breach of Clause 48 and a Permit for additional Animals has not been granted, Council may enter the land on which the Animals are being kept and seize and dispose of any Animals being kept on land in breach of Clause 48 for the purpose of sale, re-homing or destruction.

APPENDIX 1 – Local Law 1 of 2018

PART G – ANIMAL MANAGEMENT

48. LIMITS ON NUMBER OF ANIMALS KEPT

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- 48.2.2 a registered Animal Hospital or Veterinary Surgeon Practice;
- 48.2.3 any Animal keeping permitted by the Municipal Planning Scheme; or
- 48.2.4 any Animal in respect of which a Permit has been issued by another public authority.

48.3 In addition to the limitations imposed by Clause 48.1, an Owner or Occupier of any land in a Residential Area or Commercial Area must not:

- 48.3.1 without a permit, keep or allow to be kept any more in number for each type of Animal than is set out in Table 1 in this Clause 48, according to the applicable land size; and
- 48.3.2 keep or allow to be kept any type of Animal that is designated 'Prohibited' in Table 1 in this Clause 48, according to the applicable land size.

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Roosters	Prohibited	Prohibited	0
Domestic Birds	5	10	20
Domestic Rabbits	2	4	4
Horse/Donkey or similar	Prohibited	0	1 per 4,000m ²
Cattle	Prohibited	0	1 per 4,000m ²
Sheep	Prohibited	2	2 per 4,000m ²
Goats	Prohibited	2	2 per 4,000m ²
Pigs	Prohibited	Prohibited	1 per 4,000m ²
Other agricultural Animals	Prohibited	2	2 per 4,000m ²
Pigeons	0	0	0
Reptiles	5	5	5

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 - 49.1.2 dispose of the Animal's faeces in a manner which does not cause any nuisance or health hazard to any person or detriment to the environment.
- 49.2 A person in charge of an Animal on any Road or Council Land must carry a Litter Device suitable to clean up any faeces left by any Animal under his or her care or control and must produce such device upon being requested to do so by an Authorised Officer.

PENALTY: MAXIMUM TWENTY (20) PENALTY UNITS**50. ANIMAL HOUSING****50.1 The owner of an Animal and the Owner or Occupier of the land on which the Animal is housed must ensure that:**

- 50.1.1 the animal housing is kept in a clean and sanitary condition to the satisfaction of an Authorised Officer;
- 50.1.2 the size of the enclosure or other form of housing is adequate to house the number of animals;
- 50.1.3 the animal housing meets the welfare needs of the Animal;
- 50.1.4 the animal housing is maintained in good repair so as to not cause nuisance to neighbouring premises;
- 50.1.5 the animal housing is constructed to prevent wastewater from entering into the stormwater system or discharging to adjoining premises; and
- 50.1.6 the land surrounding the animal housing is kept clear of materials which may harbour vermin.

PENALTY: MAXIMUM TWENTY (20) PENALTY UNITS**51. PROVISION OF EFFECTIVE FENCING TO CONTAIN ANIMALS**

The owner of an Animal and/or Livestock and the Owner of the land upon which that Animal is kept must ensure that the land is adequately fenced so as to prevent any and all Animals and/or Livestock being kept on the land from escaping from that land and straying onto any Council Land or Road or otherwise being at large.

PENALTY: MAXIMUM TWENTY (20) PENALTY UNITS

52. POWER TO IMPOUND ADDITIONAL ANIMALS

Where a Magistrate has found a person to be in breach of Clause 48 and a Permit for additional Animals has not been granted, Council may enter the land on which the Animals are being kept and seize and dispose of any Animals being kept on land in breach of Clause 48 for the purpose of sale, re-homing or destruction.

Pin08-183.01 – Draft Permit Conditions

1. Prior to the commencement of the approved development, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:
 - a) Chamfered edges on the posts of the northern verandah;
 - b) Round down pipes;
 - c) Quad style guttering;
 - d) Roll topped ridge capping on all ridges of the roof;
 - e) Sealed surface treatment along the proposed egress drive way to the rear of the approved building.
 - f) A sign at the north western corner of the subject land directing that access is only available from Rowan Street
 - g) A sign in a satisfactory and logical location instructing clients of the welfare centre to not make excessive noise while entering and leaving the welfare centre.
2. The use and development permitted by this permit as shown on the endorsed plan(s) and/or described in the endorsed documents must not be altered or modified (for any reason) except with the prior written consent of the Responsible Authority.
3. The approved use must not commence until all development approved by this permit has been completed to the satisfaction of the Responsible Authority.
4. In relation to the operation of the welfare centre permitted by this permit, both vehicle and pedestrian access by clients using the welfare centre must only be via the driveway running alongside the existing St Vincent de Paul shop fronting Rowan Street. Clients must not use Templeton Street to access the welfare centre.
5. Prior to the commencement of the use of the new welfare centre authorised by this permit, the owner of the land must enter into an Agreement pursuant to Section 173 of the Planning and Environment Act 1987 to the satisfaction of the Responsible Authority and then procure the registration of that Agreement with the Land Titles Office ("LTO"). The Agreement shall provide that the operation of the welfare centre authorised by this permit must:
 - a) Immediately cease if the adjoining land fronting on to Rowan Street (which at the time of the granting of this permit features a St Vincent de Paul shop) is sold or leased such that clients of the welfare centre are no longer able to gain vehicle or pedestrian access to the rear of the building on the land from this Rowan Street frontage;
 - b) Then not re-commence until any alternative lawful planning approval is granted for the operation of the welfare centre on the land.

Whilst the owner of the land shall be responsible for all registration fees associated with lodging this Section 173 Agreement at the LTO, each party shall otherwise bear their own costs for the preparation of this Section 173 Agreement, and must provide

all cooperation and assistance to finalise the drafting and lodging of the Section 173 Agreement as soon as practicable.

6. The front gardens on the land must be suitably landscaped and this landscaping appropriately maintained at all times, to the satisfaction of the Responsible Authority.
7. Unless lawfully authorised by any future planning approval, the services offered by the welfare centre authorised by this permit must not include:
 - a) Any rehabilitation programs/services for drugs, narcotics, alcohol or any other related addictive substance; nor
 - b) Any on-site psychological or mental counselling or other physical disability treatment.
8. At least one staff member or trained volunteer associated with the operator of the welfare centre must be present on the land at any time that the welfare centre permitted by this permit is operating. There must not at any one time be more than 20 persons in the building when the welfare centre is operating.
9. Subject to the two provisos set out in the following bullet points, the use of the welfare centre authorised by this permit shall be restricted to hours of Monday-Friday from 12 noon to 3.00pm (excluding public holidays). The two provisos are that:
 - a) There shall be an "exit period" of 15 minutes between 3.00 pm and 3.15 pm for all clients of the welfare centre to exit the building on the land. No new clients on any one day can be accepted after 2.45 pm and all clients using the welfare centre must be physically completely off the land by no later than 3.15 pm.
 - b) The operator of the welfare centre authorised by this permit shall also be entitled to have up to two staff/volunteer meeting per month during the daytime or evening, which must be associated with the running of the welfare centre (eg discussing and planning for its operation). No more than 20 persons shall attend any one such meeting and those attending the meeting must as far as practicable avoid creating any noise that might disturb the adjacent neighbours.
10. Noise levels emanating from the premises must not exceed those required to be met under State Environment Protection Policy Control of Noise from Commerce, Industry and Trade), No. N-1.
11. Vehicles must enter and leave the site in a forward direction at all times.
12. The sign(s), and any supporting structure, as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.
13. The sign(s) must not contain any flashing light.
14. The sign(s) must not be illuminated by external or internal light except with the written consent of the Responsible Authority.
15. The sign(s) must be constructed and maintained to the satisfaction of the Responsible Authority.

16. The use permitted by this permit must not, in the opinion of the responsible authority, adversely affect the amenity of the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land, the appearance of any buildings, works or materials, the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil; the presence of vermin, or otherwise.
17. Areas set aside for the parking of vehicles together with the aisles and driveways must be maintained in a continuously useable condition to the satisfaction of the Responsible Authority.
18. This permit will expire if:
- a) The development is not commenced within two years of the date on which this permit was amended;
 - b) The development is not completed within four years of the date on which this permit was amended;
 - c) The use is not commenced within four years of the date on which this permit was amended;
 - d) If commenced within four years of the date on which this permit was amended, the use is then discontinued for a period of two years.

The Responsible Authority may extend the date specified under part a) if a request is made in writing before the permit expires, or within six months afterwards. The Responsible Authority may extend the date specified under part b) if a request is made in writing before the permit expires or within twelve months afterwards.

19. Prior to the commencement of the approved use the permit holder must satisfy the Responsible Authority that:
- a) The existing crossover located at the north eastern corner of the subject land has been removed in accordance with Infrastructure Design Manual (IDM) standards.
 - b) A crossover has been constructed, drained and sealed at the north western corner of the subject land in accordance with IDM standards.
20. Signage must remain in place along the Rowan Street frontage of the adjacent land to the south indicating that customer car parking for the welfare centre is available via the Rowan Street entrance.

Notes:

- Before undertaking any works that cross onto public land or roads, the permit holder must obtain a permit from the relevant authority giving Consent to Work within a Road Reserve.
- This permit does not authorise the commencement of any building construction works. Before any such development may commence, the applicant must apply for and obtain appropriate building approval.
- This permit was amended on INSERT DATE under Section 72 of the Planning and Environment Act 1987 to amend the preamble and conditions 1, 3, 17 and 18, and to add conditions 19 and 20.

SHEET No.	DETAIL No.	DESCRIPTION
1	1	AMENDMENTS
	1	PROPOSED MATERIALS AND COLOUR SCHEDULE
	2	DRAWING SCHEDULE
	3	A PERSPECTIVE VIEW LOOKING FROM THE NORTH WEST SIDE OF THE PROPOSED NEW CENTRE
2	4	EXISTING FLOOR PLAN
3	5	EXISTING NORTHERN ELEVATION
	6	EXISTING EASTERN ELEVATION
	7	EXISTING SOUTHERN ELEVATION
	8	EXISTING WESTERN ELEVATION
4	9	PROPOSED FLOOR PLAN
5	10	PROPOSED PLAN WITH DIMENSIONS, WINDOW AND DOOR MARKINGS
	11	DOOR SCHEDULE
	12	WINDOW SCHEDULE
6	13	PROPOSED NORTHERN ELEVATION
	14	PROPOSED EASTERN ELEVATION
	15	PROPOSED SOUTHERN ELEVATION
	16	PROPOSED WESTERN ELEVATION
7	17	LOOKING NORTH IN WC FACILITIES
	18	LOOKING EAST IN WC FACILITIES
	19	LOOKING SOUTH IN WC FACILITIES
	20	LOOKING WEST IN WC FACILITIES
8	21	LOCATION PLAN
9	22	TITLE PLAN
	23	TITLE CERTIFICATE OF REGISTERED PROPRIETOR
10	24	PROPOSED ROOF DRAINAGE PLAN & CALCULATIONS
11	25	CENTRAL SECTION LOOKING EAST
	26	GENERAL NOTES
12	27	BAL CERTIFICATION
	28	BUILDING COMPONENT CONSTRUCTION REQUIREMENTS FOR COMPLIANCE TO BAL
13	29	CAR PARK SITE PLAN

AMENDMENTS DATED 20TH JUNE 2019:-

- ELEVATION DIMENSIONS ADDED. SEE SHEET No. 6.
- NORTHERN ELEVATION AMENDED AND NOTE ADDED TO INCLUDE PICKET STYLE. SEE SHEET No. 6.
- SCHEDULE OF MATERIALS AND COLOURS ADDED. SEE SHEET No. 1 DETAIL No. 1.
- SECTION NOTES AMENDED FOR NEW CLADDING & FIRE RESISTANT FASCIA. SEE SHEET No. 11.
- ANGLES OF PITCH ADDED TO ALL ASPECTS OF PITCHED ROOF. SEE SHEET No. 6.
- A CARPARKING SITE PLAN HAS BEEN ADDED. SEE SHEET No. 13.
- THE LOCATION PLAN HAS BEEN AMENDED TO SHOW ENTRY AND EXITS. SEE SHEET No. 8.

AMENDMENTS DATED 10TH AUG 2019:-

- "NO CHANGE OF USE" SUBTITLE ADDED TO ALL DRAWINGS.
- TEMPLETON STREET FRONT "PEDESTRIAN" GATE REMOVED. SEE ALL PROPOSED PLANS AND RESPECTIVE ELEVATIONS, SECTIONS, AND PERSPECTIVE DETAILS.
- TEMPLETON STREET FRONT FENCES AMENDED FROM 1.15m HIGH TO 1.5m HIGH.

2 DRAWING SCHEDULE

3 A PERSPECTIVE VIEW LOOKING FROM THE NORTH WEST SIDE OF THE PROPOSED NEW CENTRE

STRUCTURES ON ADJOINING ALLOTMENTS ARE NOT SHOWN.

Exterior	Description
DRIVEWAY	PATTERN TO REPLICATE EXISTING CONCRETE
GUTTERS	OGEE COLORBOND "PALE EUCALYPT"
DOWNPIPES	DIA 90 0.5 BMT COLORBOND "CLASSIC CREAM"
FASCIA'S	FIRE RESISTANT HARD WOOD PRIMED AND COATED WITH FIRE RESISTANT ACRYLIC PAINT "CLASSIC CREAM"
ROOF	0.42 BMT CORRUGATED GALV. MILD STEEL SHEET
RIDGES, VALLEY GUTTERS, & ASSOCIATED TRIMS & FLASHING/S	0.5 BMT GALV. MILD STEEL SHEET
EXTERNAL UPPER FASCIA CORBELS	AUSTRALIAN FIRE RESISTANT HARDWOOD PRIMED AND PAINTED WITH DULUX "TERRACE WHITE" ACRYLIC PAINT
EXTERNAL WALLS	SCYON LINEA (180mm WIDTH) HORIZONTAL WEATHERBOARD LOOK PRIMED AND COATED WITH FIRE RESISTANT ACRYLIC PAINT "CLASSIC CREAM"
WINDOW AND DOOR FRAMES, SILLS, BOARDS & CASINGS.	FIRE RESISTANT HARD WOOD PRIMED AND COATED WITH FIRE RESISTANT ACRYLIC PAINT "WHITE GLOSS"
FRONT FENCING	FIRE RESISTANT HARD WOOD PRIMED AND COATED WITH FIRE RESISTANT ACRYLIC PAINT "CLASSIC CREAM"
VERANDAH POSTS	AUSTRALIAN FIRE RESISTANT HARDWOOD PRIMED AND PAINTED WITH DULUX "CLASSIC CREAM" ACRYLIC PAINT

1 PROPOSED MATERIALS AND COLOUR SCHEDULE

3. SCHEDULE ADDED.

St Vincent de Paul Society

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mobile 0427 863 768

stephen@drafting2design.com

St Vincent de Paul Society

PROPOSED DEMOLITION AND REBUILDING OF WELFARE CENTRE

45 TEMPLETON STREET WANGARATTA

SHEET 1 OF 13

COVER SHEET

AMENDMENTS, PROPOSED MATERIALS AND COLOUR SCHEDULE, DRAWING SCHEDULE, & PERSPECTIVE VIEW LOOKING FROM THE NORTH WEST SIDE OF THE PROPOSED NEW CENTRE

DRAWN BY:- S.K.

CHECKED BY:- S.K.

Date: 10/08/2019

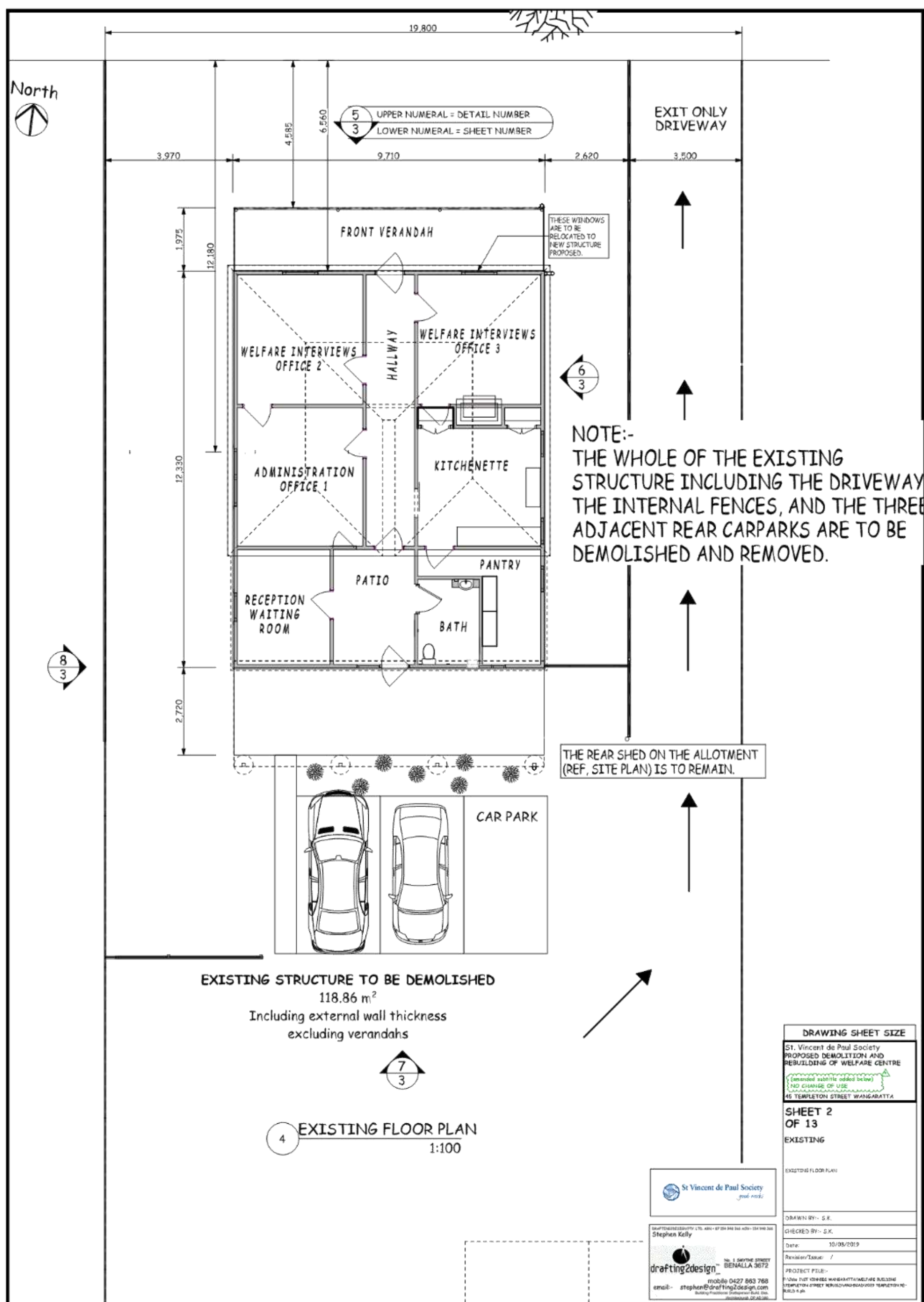
Revision/Issue: /

PROJECT FILE:-

13m DIST REPAIRS WANGARATTA WELFARE BUILDING

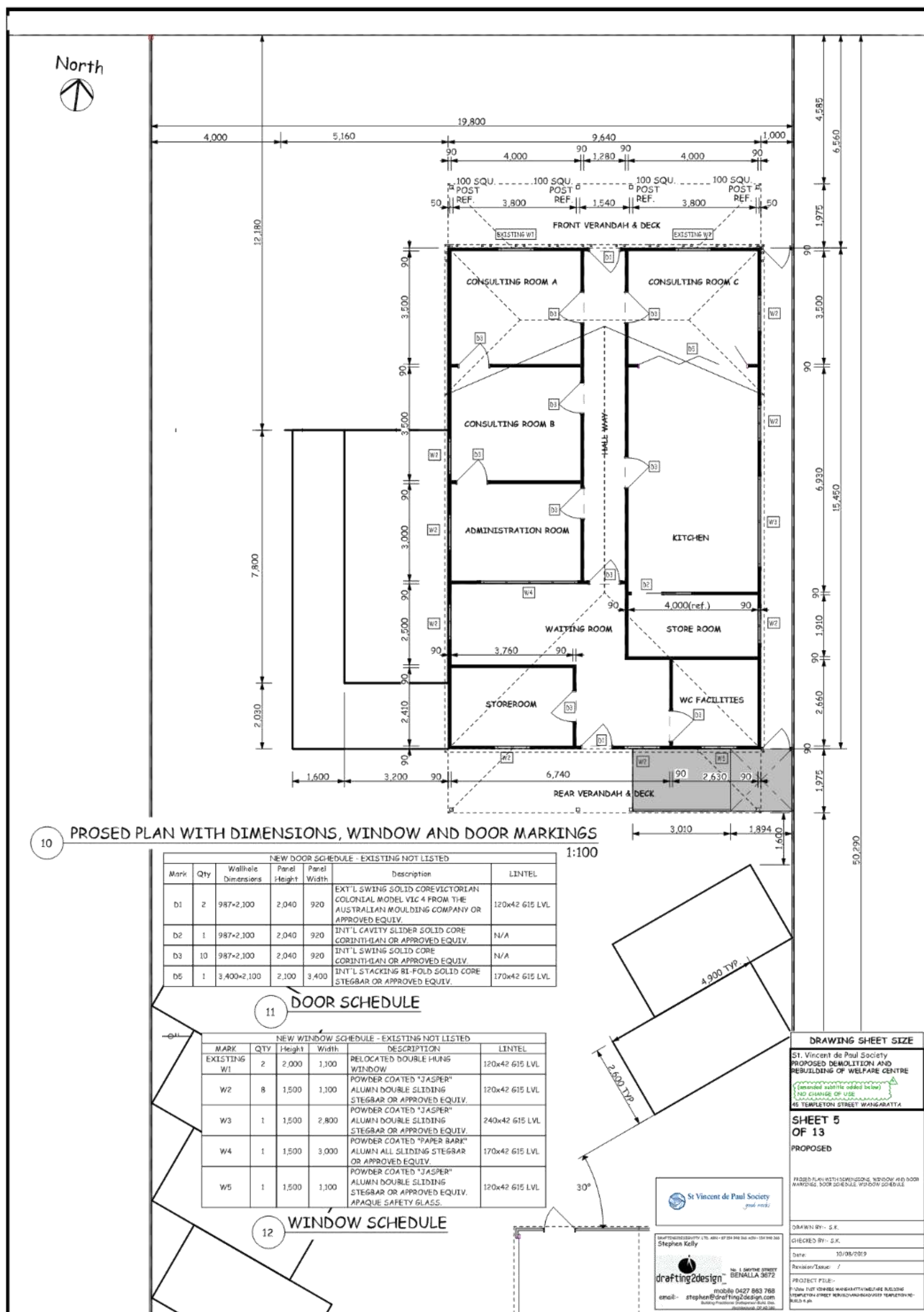
TEMPLETON STREET REBUILD AND RECONSTRUCTION

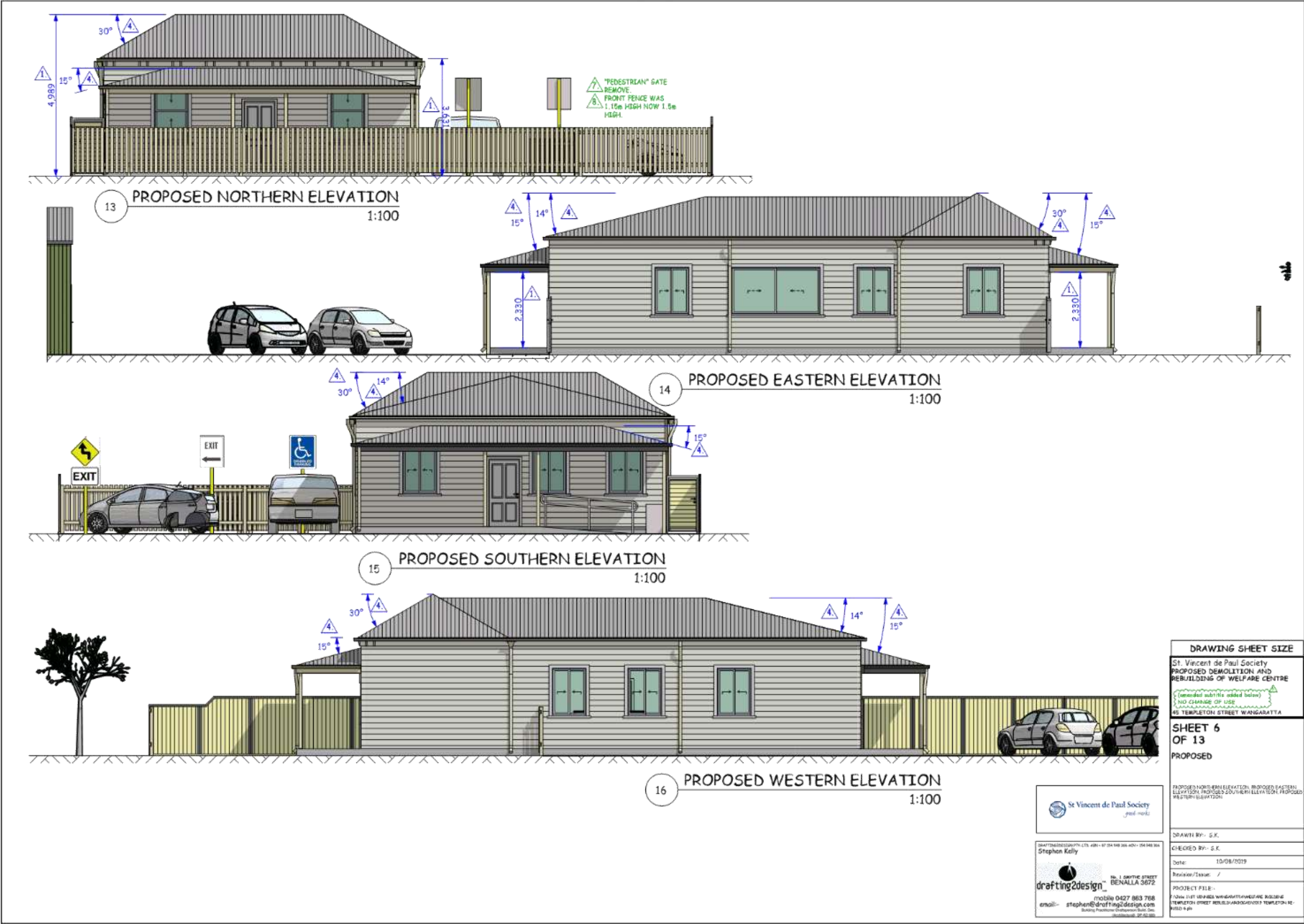
10/10/19 S.K.

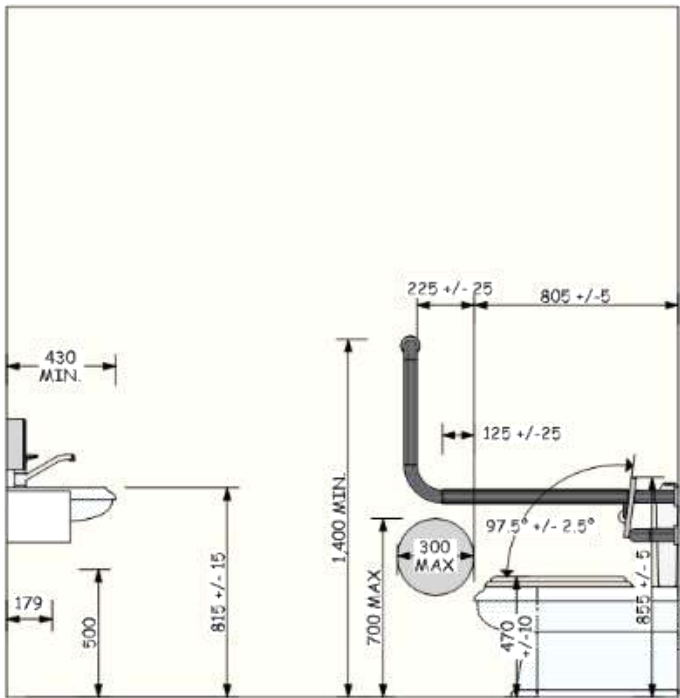




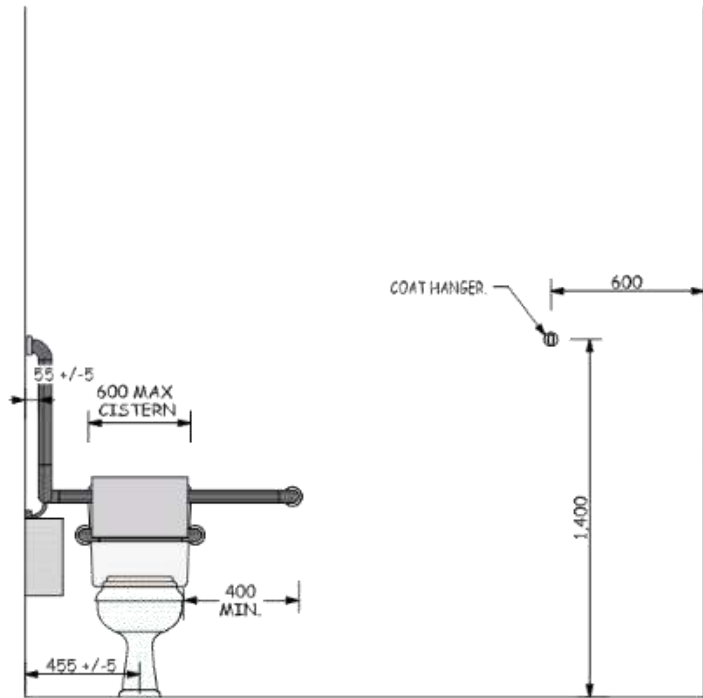




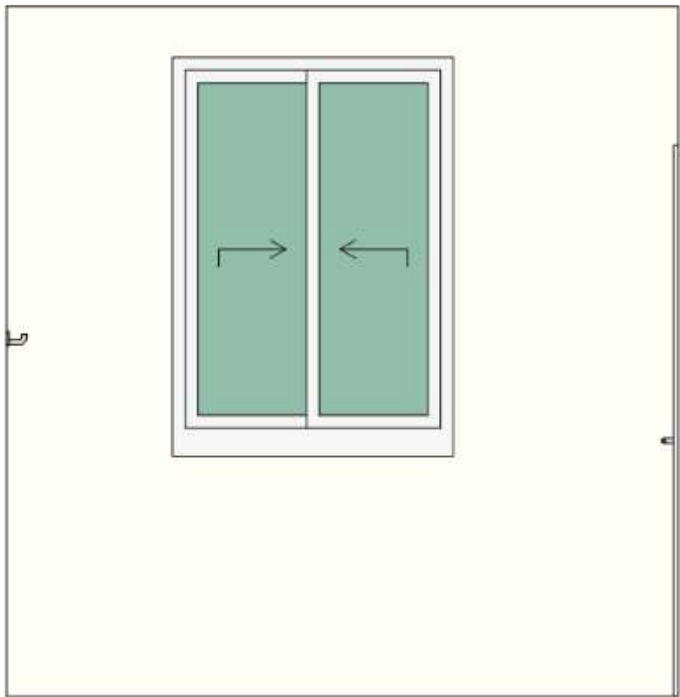




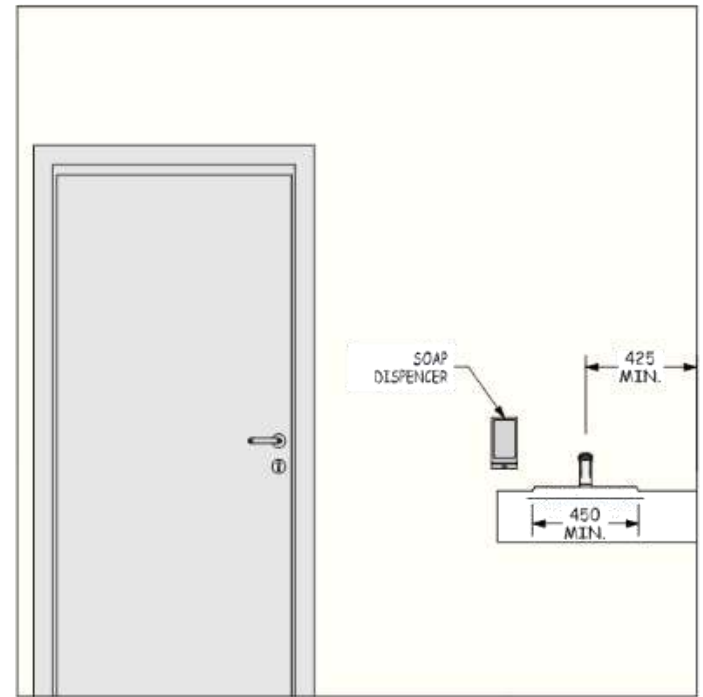
17 LOOKING NORTH IN WC FACILITIES
1:25



18 LOOKING EAST IN WC FACILITIES
1:25



19 LOOKING SOUTH IN WC FACILITIES
1:25



20 LOOKING WEST IN WC FACILITIES
1:25



Stephen Kelly

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mobile 0427 863 768
email: stephen@drafting2design.com

DRAWING SHEET SIZE	
St Vincent de Paul Society PROPOSED DEMOLITION AND REBUILDING OF WELFARE CENTRE (revised sub title added below) NO CHANGE OF USE 45 TEMPLETON STREET WANGARATTA	
SHEET 7 OF 13 PROPOSED	
LOOKING NORTH IN WC FACILITIES, LOOKING EAST IN WC FACILITIES, LOOKING SOUTH IN WC FACILITIES, LOOKING WEST IN WC FACILITIES	
DRAWN BY:-	S.K.
CHECKED BY:-	S.K.
Date:	10/08/2019
Revision/Issue:	/
PROJECT FILE:- 1 John Street WANGARATTA WELFARE BUILDING TEMPLETON STREET REBUILD AND RENOVATION TEMPLETON RE- BUILD 4-10	



22 TITLE PLAN
1:1000

23 TITLE CERTIFICATE OF REGISTERED PROPRIETOR

Page 158 of 186

Location: 36.375S 146.300E NEAR.. WANGARATTA Issued: 29/10/2013

Average Recurrence Interval

Duration	1 YEAR	2 YEARS	5 YEARS	10 YEARS	20 YEARS	50 YEARS	100 YEARS
5Mins	50.7	67.1	91.8	108	129	158	182

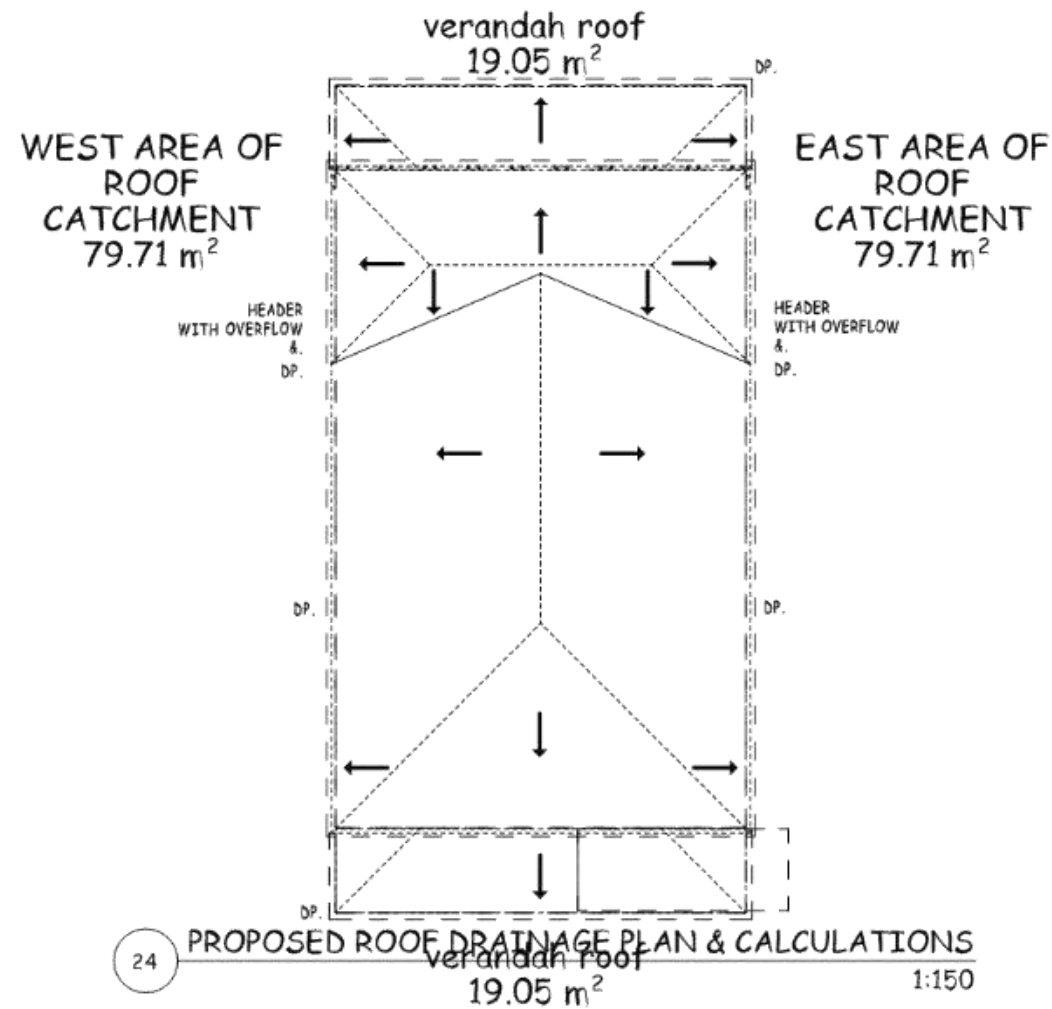
To AS/NZS 3500.3:2015 "Stormwater Drainage Acceptable Solutions".

Flow (L/s) 0.77

90 Dia: 0.37

Flow (L/s)	3.52
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90 Dia: 1.68



24

1:150

DRAWING SHEET SIZE

St. Vincent de Paul Society
PROPOSED DEMOLITION AND
REBUILDING OF WELFARE CENTRE
(extended sub/line added below)
NO CHANGE OF USE
45 TEMPLETON STREET WANGARATTA

SHEET 10
OF 13

STRUCTURAL DETAILS

PROPOSED ROOF DRAINAGE PLAN & CALCULATIONS:

DRAWN BY: S.K.

06	CHECKED BY: S.K.
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Date: 10/08/2019

Revision/Issue: 1

PROJECT FILE:

FIND OUT THE NEW-AGE WAY

10/11/2014 10:02 AM

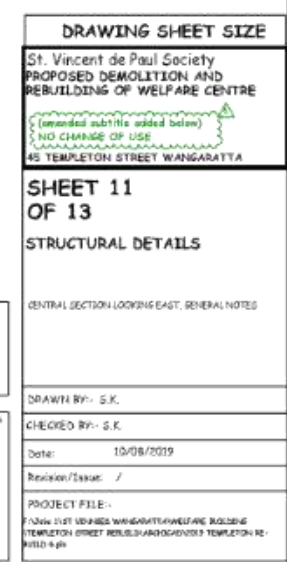
 St Vincent de Paul Society
good work

DRAFTINGDESIGNPTY.LTD. #BN-87 054 548 366 #ON-054 94
Stephen Kelly

drafting2design™

email: stephen@drafting2design.co.uk
mobile 0427 863 76

Received 27.02



28 BUILDING COMPONENT CONSTRUCTION REQUIREMENTS FOR COMPLIANCE TO BAL

Saturday, 10 August 2019
STEPHEN KELLY
Mobile 0427 863768

27

<h1 style="text-align: center;">DRAWING SHEET SIZE</h1>	
<p>St. Vincent de Paul Society PROPOSED DEMOLITION AND REBUILDING OF WELFARE CENTRE</p>	
<p>NO CHANGE OF USE (unmarked submittal added below)</p>	
<p>45 TEMPLETON STREET WANGARATTA</p>	
<h2 style="text-align: center;">SHEET 12 OF 13</h2>	
<h3 style="text-align: center;">STRUCTURAL DETAILS</h3>	
<p>BAL CERTIFICATION: BUILDING COMPROMISE CONSTRUCTION REQUIREMENTS FOR COMPLIANCE TO BAL</p>	
<p>DRAWN BY: S.K.</p>	
<p>CHECKED BY: S.K.</p>	
<p>Date: 15/08/2019</p>	
<p>Revision/Issue: /</p>	
<p>PROJECT FILE:-</p>	
<p>7/04/19 ST VINCENTS WANGARATTA WELFARE BUILDING TEMPLETON STREET BUILDING/ARCH/ENV/ST TEMPLETON RE- BUILD - p10</p>	





Permit No.
Planning Scheme
Responsible Authority

08-183
Wangaratta Planning Scheme
RURAL CITY OF WANGARATTA

ADDRESS OF THE LAND

Vol:501 Fol: CA:5 Sec:9 Parish: Wangaratta North
45 Templeton Street Wangaratta 3677

WHAT WILL THE PERMIT ALLOW

The use of a Welfare Centre and associated development including directional signage and fencing works, on land affected by a Heritage Overlay, in accordance with the endorsed plans

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT

Rural City of Wangaratta Conditions

- 1 Before the use and/or development commences / certification of the plan of Subdivision, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:
 - (a) The provision of directional signage to the satisfaction of the Responsible Authority to clarify that:
 - There will be "rear access only" for members of the public wishing to utilise the welfare centre authorised by this permit ie access via Rowan Street and then the driveway running alongside the St Vincent de Paul shop.
 - Any vehicles associated with either the welfare centre authorised by this permit or with the adjacent St Vincent de Paul shop which fronts on to Rowan Street must use the Rowan Street crossover to gain access to the car parking spaces associated with the welfare centre and the shop.
 - Clients of the welfare centre entering and leaving the building must as far as practicable avoid making noise that would disturb the neighbouring occupiers.
 - (b) The installation of modified or replacement front fencing/vehicle gate to the satisfaction of the Responsible Authority (there shall be no pedestrian front gate), with a maximum height of 1.5 metres, including:
 - A notation on the applications confirming that the new vehicle gate must be an automatic one-way vehicle gate that only allows vehicle access from

Date Issued 6 November 2009

**Signature for the
Responsible Authority**


STEFAN LOUW

Planning and Environment Regulations 1987 Form 4.4

PLANNING**PERMIT****Wangaratta Planning Scheme****Permit No. 08-183**

the land out to Templeton Street, with the opening of the gate to be triggered by a suitable key pad or sensor or like device in the side driveway, and the gate to automatically close once the vehicle has exited the land.

- The use of a style, materials and colours for the new front fence and gate that is sympathetic to the period nature/Heritage Overlay aspect of Templeton Street.

- (c) Modifications to the existing fence behind the existing dwelling on the land, so as to provide a gate for "rear only" pedestrian access from Rowan Street to the dwelling via the driveway alongside the adjacent St Vincent de Paul existing shop.

- 2 The use and development permitted by this permit as shown on the endorsed plan(s) and/or described in the endorsed documents must not be altered or modified (for any reason) except with the prior written consent of the Responsible Authority.
- 3 The welfare centre use permitted by this permit must not commence until all of the works associated with Conditions 1(a), (b) and (c) above have been completed to the satisfaction of the Responsible Authority.
- 4 In relation to the operation of the welfare centre permitted by this permit, both vehicle and pedestrian access by clients using the welfare centre must only be via the driveway running alongside the existing St Vincent de Paul shop fronting Rowan Street. Clients must not use Templeton Street to access the welfare centre.
- 5 Prior to the commencement of the use of the new welfare centre authorised by this permit, the owner of the land must enter into an Agreement pursuant to Section 173 of the *Planning and Environment Act 1987* to the satisfaction of the Responsible Authority and then procure the registration of that Agreement with the Land Titles Office ("LTO"). The Agreement shall provide that the operation of the welfare centre authorised by this permit must:
 - immediately cease if the adjoining land fronting on to Rowan Street (which at the time of the granting of this permit features a St Vincent de Paul shop) is sold or leased such that clients of the welfare centre are no longer able to gain vehicle or pedestrian access to the rear of the building on the land from this Rowan Street frontage;
 - then not re-commence until any alternative lawful planning approval is granted for the operation of the welfare centre on the land

Whilst the owner of the land shall be responsible for all registration fees associated with lodging this Section 173 Agreement at the LTO, each party shall otherwise bear their own costs for the preparation of this Section 173 Agreement, and must provide all cooperation and assistance to finalise the drafting and lodging of the Section 173 Agreement as soon as practicable.

Date Issued 6 November 2009**Signature for the
Responsible Authority**

STEFAN LOUW

Planning and Environment Regulations 1987 Form 4.4

**PLANNING
PERMIT****Wangaratta Planning Scheme****Permit No. 08-183**

-
- 6 The front gardens on the land must be suitably landscaped and this landscaping appropriately maintained at all times, to the satisfaction of the Responsible Authority.
- 7 Unless lawfully authorised by any future planning approval, the services offered by the welfare centre authorised by this permit must not include:
- any rehabilitation programs/services for drugs, narcotics, alcohol or any other related addictive substance; nor
 - any on-site psychological or mental counselling or other physical disability treatment.
- 8 At least one staff member or trained volunteer associated with the operator of the welfare centre must be present on the land at any time that the welfare centre permitted by this permit is operating. There must not at any one time be more than 20 persons in the building when the welfare centre is operating.
- 9 Subject to the two provisos set out in the following bullet points, the use of the welfare centre authorised by this permit shall be restricted to hours of Monday- Friday from 12 noon to 3.00pm (excluding public holidays). The two provisos are that:
- There shall be an "exit period" of 15 minutes between 3.00 pm and 3.15 pm for all clients of the welfare centre to exit the building on the land. No new clients on any one day can be accepted after 2.45 pm and all clients using the welfare centre must be physically completely off the land by no later than 3.15 pm.
 - The operator of the welfare centre authorised by this permit shall also be entitled to have up to two staff/volunteer meetings per month during the daytime or evening, which must be associated with the running of the welfare centre (eg discussing and planning for its operation). No more than 20 persons shall attend any one such meeting and those attending the meeting must as far as practicable avoid creating any noise that might disturb the adjacent neighbours.
- 10 Noise levels emanating from the premises must not exceed those required to be met under State Environment Protection Policy Control of Noise from Commerce, Industry and Trade), No. N-1.
- 11 Vehicles must enter and leave the site in a forward direction at all times.
- 12 The sign(s), and any supporting structure, as shown on the endorsed plans, must not be altered without the written consent of the Responsible Authority.
- 13 The sign(s) must not contain any flashing light
- 14 The sign(s) must not be illuminated by external or internal light except with the written consent of the Responsible Authority.

Date Issued 6 November 2009**Signature for the
Responsible Authority**
STEFAN LOUW

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**PLANNING
PERMIT
Wangaratta Planning Scheme**

Permit No. 08-183

- 15 The sign(s) must be constructed and maintained to the satisfaction of the Responsible Authority.
- 16 The use permitted by this permit must not, in the opinion of the responsible authority, adversely affect the amenity of the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land, the appearance of any buildings, works or materials, the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil; the presence of vermin, or otherwise.
- 17 Areas set aside for the parking of vehicles together with the aisles and driveways must be properly formed to such levels that they can be utilized in accordance with the endorsed plan and must be drained and provided with an impervious all-weather seal coat. The areas must be constructed, drained and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.
- 18 This permit will expire if:
 - (a) The development and use are not commenced within two years of the date of this permit;
 - (b) The development is not completed within four (4) years of the date of this permit;
 - (c) If commenced within two years, the use is then discontinued for a period of two years.

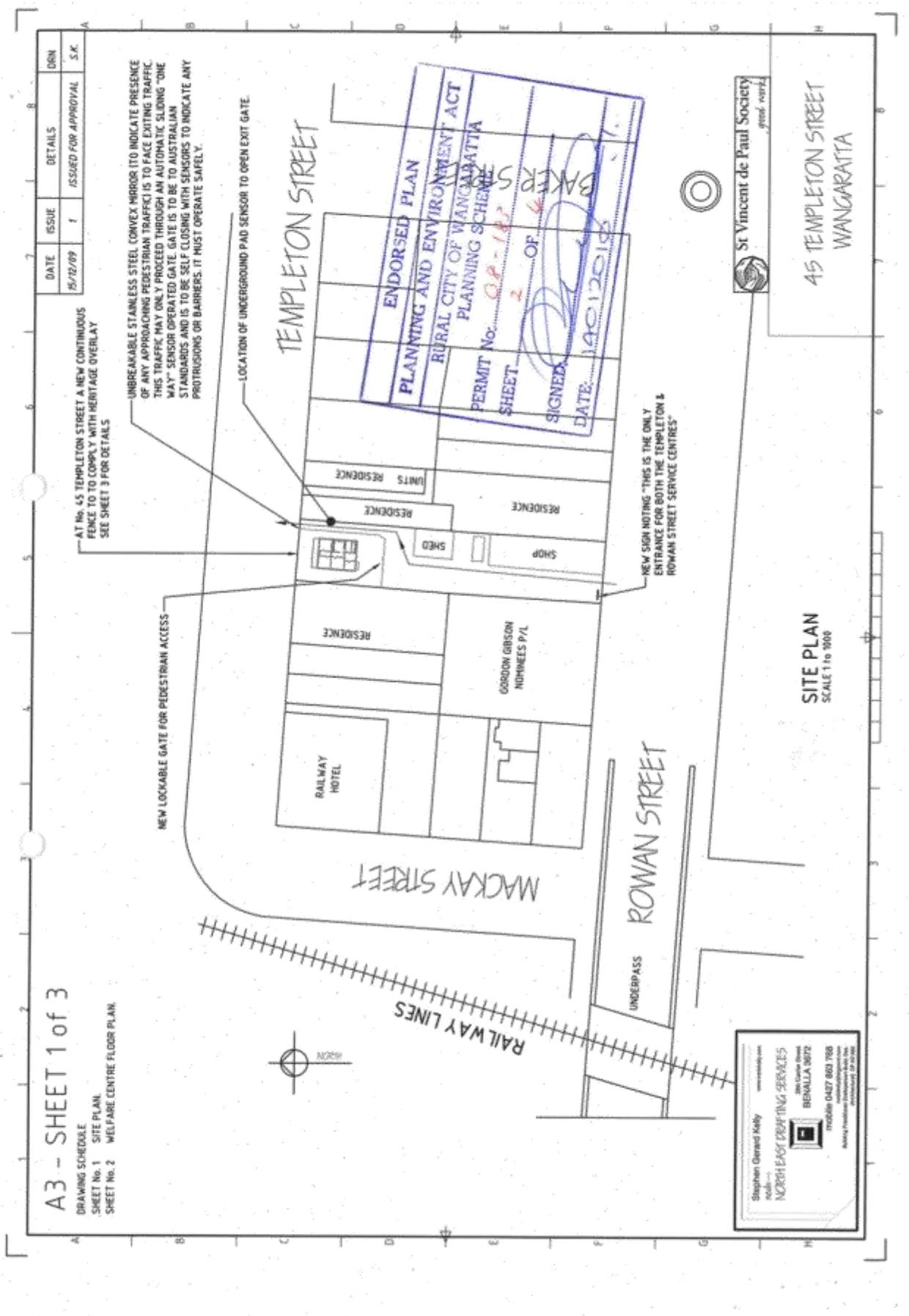
The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.

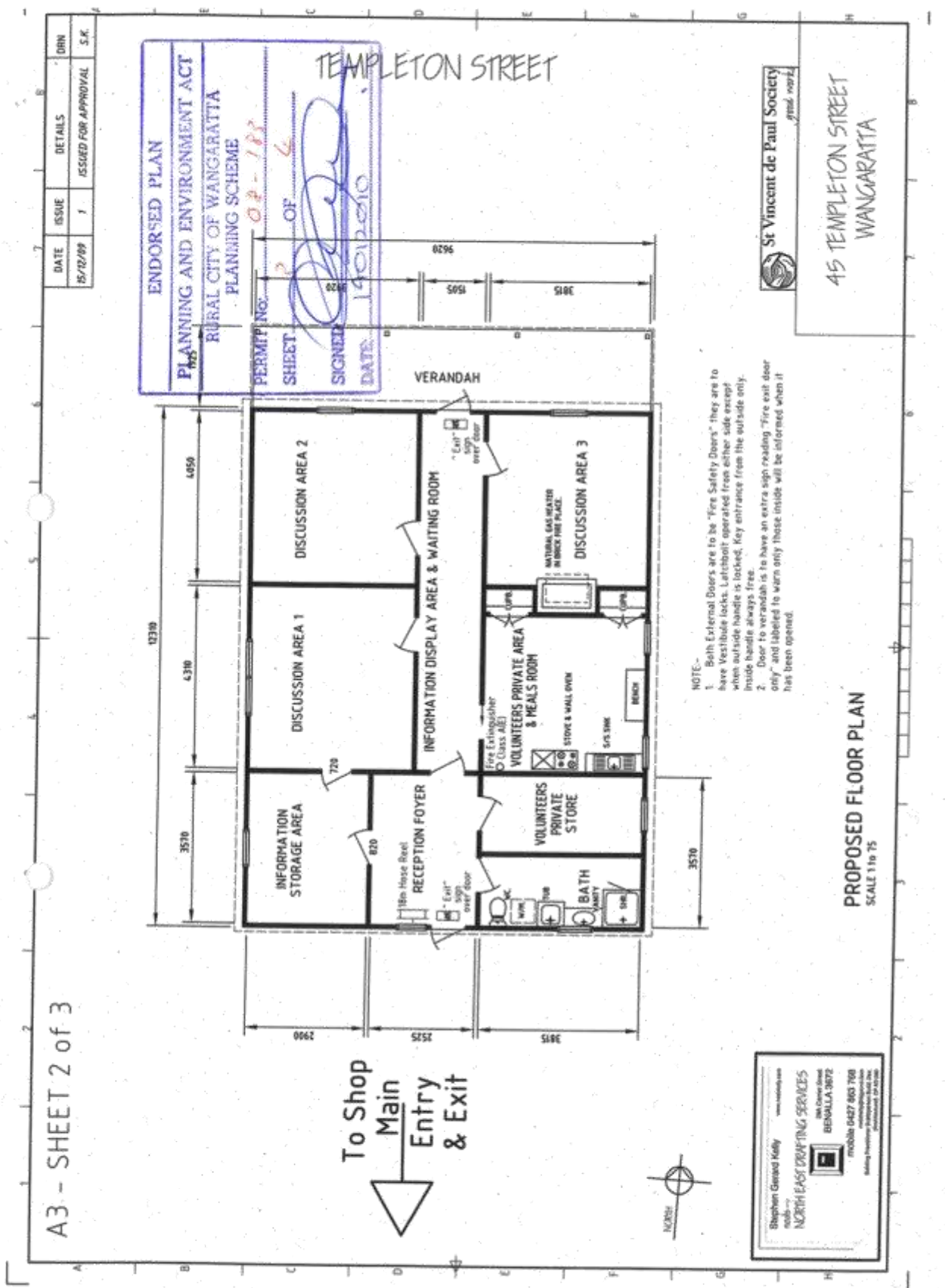
Date Issued 6 November 2009

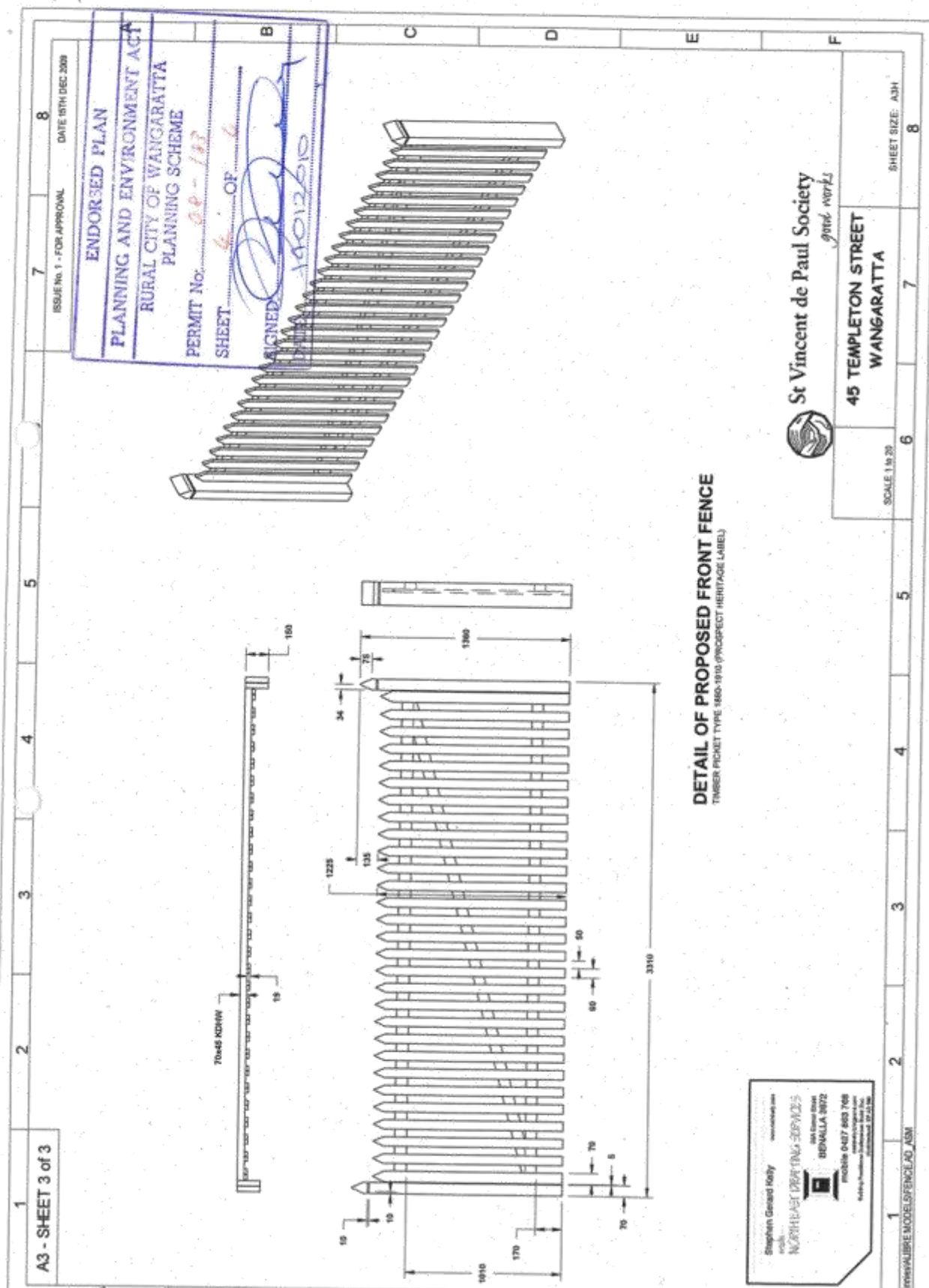
**Signature for the
Responsible Authority**

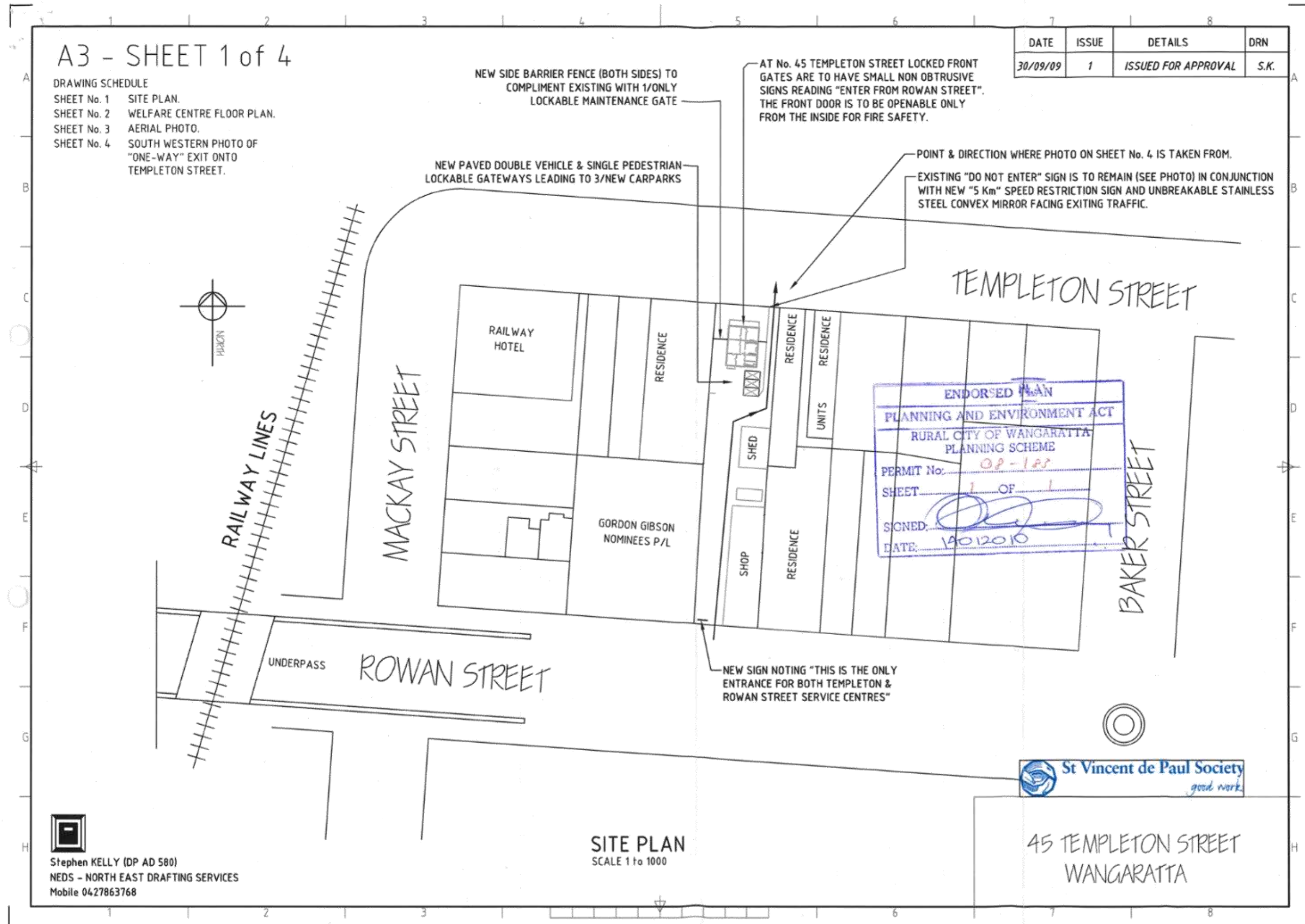

STEFAN LOUW

Planning and Environment Regulations 1987 Form 4.4









File: F16/2117



Assembly of Councillors

Date: August 6, 2019

Meeting: Wangaratta Economic Development & Tourism Advisory Committee

Commenced: 5:30pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr David Fuller	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Harvey Benton	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Officers:

Brendan McGrath – CEO	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stephen Swart – DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Celeste Brockwell – MSG&E	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Janine Rolles – CED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Travis Vincent – BIO	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kate Clark – EDO (minutes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Apologies: Elizabeth Ellis, Robert Floyd, Christian Dal Zotto, Travis Vincent, Cr. Currie, Cr. Harvey Benton, Cr. Dean Rees, Cr. Dave Fuller

Independent Presenters: N/A

Conflict Of Interest Disclosure: (Left the room – Returned): N/A

Matters Considered:

- Minutes of previous meetings
- Summary of the 2019/20 Tourism Events Grant Program- Kate Clark
- The Funding Network – Janine Rolles
- Brand Marketing Strategy – Brief update on project now going to August Council Meeting
- Extension of invitation to group – Celeste Brockwell (*to consult with RCOW's Arts, Culture & Events Team on upcoming developments- meeting on Monday, 19th August*).
- BUSINESS ARISING
 - Melbourne Careers Expo
 - Revisit outcomes of workshops held in May
 - CSU new graduate certificate (Community Resilience and Leadership).

Meeting Closed at: 6:52pm

Sub Folder S18/249



Assembly of Councillors

Date: 12th August 2019

Meeting: Briefing Forum

Commenced: 3pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke (joined for Tourism NE by phone)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Kelly Timms – Events Team leader, Celeste Brockwell – Manager Strategy, Growth & Environment, Juan Hernandez - Manager Customer, Digital & Transformation Services, Stephen Swart - Director Development Services; Janine Rolles – Coordinator, Economic Development & Tourism

Conflict of interest: N/A

Matters Considered:

- 5.1 Australia Day Award Nominations
- 5.2 ICT Strategy
- 6.1 Tourism North East Update
- 6.2 Break
- 6.3 Growth Trends & Projections
- 6.4 General Business
- 6.5 Review Briefing Forum Actions
- 6.6 CEO & Councillor Only Business

Sub Folder S18/249



Assembly of Councillors

Date: 19th August 2019

Meeting: Briefing Forum

Commenced: 3pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Independent Presenters:

Marcus Goonan - Manager Infrastructure Planning & Delivery, Maree Warnett – Manager YMCA, Leon Newton – Regional Executive Manager YMCA, Sarah Harrington – Health & Wellness Product Manager YMCA, Ian Boorman – Youth & Community Manager YMCA, Collette Naufal – Community Engagement Director, YMCA, Ben Thomas – Manager Community and Recreation, Sarah Brindley – Director Corporate Services.

Conflict of interest: N/A

Matters Considered:

- 6.2 Capex Reporting
- 6.3 YMCA End of Financial Report
- 6.4 WISAC Profit Share & Update on Management Review
- 6.5 Break
- 6.6 Monthly Status Reports - Directors
- 6.7 General Business
- 6.8 Review Briefing Forum Actions
- 6.9 CEO & Councillor Only Business

Sub Folder S18/249



Assembly of Councillors

Date: 20th August 2019

Meeting: Pre Council Meeting Discussion

Commenced: 5:00pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Officers: N/A

Apologies: Stephen Swart– DDS

Presenters: N/A

Conflict of interest: N/A

Meeting Closed at: 5:50pm

Sub Folder S18/249



Assembly of Councillors

Date: 26th August 2019

Meeting: Briefing Forum

Commenced: pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Anthony Smith – Manager Finance, Celeste Brockwell – Manager Strategy, Growth and Environment, Courtney Naughton – Coordinator, Waste Management, Jaime Chubb – Director Community & Wellbeing

Conflict of interest: N/A

Matters Considered:

6.1 Monthly Finance Report

6.3 Rural Organics - Survey results and rollout plans

New item: Branding & Marketing Project Next Steps – Logo Design

6.4 General Business

6.5 Review Briefing Forum Actions

6.6 CEO & Councillor Only Business

7.1 Ovens College Site – Update/Tour

Sub Folder S18/249



Assembly of Councillors

Date: 2nd September 2019

Meeting: Briefing Forum

Commenced: 3pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Clare Cowdery – Manager Building, Planning & Compliance, Dean Holley – Community Compliance Coordinator, Tom Arnold – Youth Development Officer, Tegan Allen – Rural Access Worker, Jaime Chubb – Director Community & Wellbeing, Bec Amos – Creative Marketing Officer.

Conflict of interest:

N/A

Matters Considered:

- 6.1 Planning Permit Application PLNAPP19/071 Buildings and Works for Breeding Establishment (Existing Use Rights) – 2434 Snow Road Markwood 3678
- 6.2 Domestic Animal Management Plan 2017 - 2021
- 6.3 Community Access & Inclusion Plan Submission Report
- 6.5 Branding & Marketing Strategy Discussion – Next Steps
- 6.6 General Business
- 6.7 Review Briefing Forum Actions
- 6.8 CEO & Councillor Only Business

Sub Folder S18/249



Assembly of Councillors

Date: 9th September 2019

Meeting: Briefing Forum

Commenced: 3pm

Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Independent Presenters:

Adrian Farrer – Principal, Cathedral College; Neville McCormick – Board, Cathedral College; Mike Noble – Board, Cathedral College; Elisha Naish – Event Attraction Coordinator; Marcus Goonan – Manager Infrastructure, Planning & Delivery; Clare Cowdery – Manager Building, Planning & Compliance.

Conflict of interest:

N/A

Matters Considered:

- 6.1 Cathedral College Tour and Briefing
- 6.2 Event Policy Draft
- 6.3 December 2018 Flood Recovery Update
- 6.5 PLN08-183.01 – Use & Development of a Welfare Centre
- 6.6 General Business
- 6.7 Review Briefing Forum Actions
- 6.8 CEO & Councillor Only Business & CEO KPI Update



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Agriculture and Agribusiness Advisory Committee Meeting

To be held on Tuesday 30 July 2019, 5.00pm

At the Ovens Room, Level 1, Wangaratta Government Centre

Minutes

S17/1777

1.	PRESENT (VOTING): Cr Harvey Benton (Chair), Rosey Bennett, Geoff Bussell, Graeme Norman, Lachlan Campbell NON VOTING: GUESTS: Stephen Swart, Celeste Brockwell, Janine Rolles, Rachael Richards	
2.	APOLOGIES: Jane Carney, Leon Carter, Rex Bennett Acceptance of Apologies: Moved: Graeme Norman Seconded: Lachlan Campbell	
3.	CONFLICT OF INTEREST DECLARATIONS:	
4.	MINUTES OF PREVIOUS MEETING:	RECOMMENDATION: Moved: Rosie Bennett Seconded: Graeme Norman <i>That the Minutes of the meeting held on Tuesday 28 May and Tuesday 26 June and be accepted as a true and accurate record of the meeting.</i>
5.	BUSINESS ARISING:	
5.1	Economic Development and Tourism Strategy <ul style="list-style-type: none"> Janine Rolle 	Update from Janine regarding the current projects and work being done to achieve outcomes from the strategy. There will be inclusion into the 2020 Business Development Program that will address some key areas of agriculture. These may include workshops around succession planning, water security and increased global demand for food. Leon and Harvey will work together on holding an information workshop that educates farmers on what is involved when taking on a school based apprentice. A previous meeting of education providers suggested that there had been great outcomes from farmers who had taken on a work experience student, who had then gone on to full time employment with the same farmer. <i>Action: Meeting to be held to educate and better explain the work experience placement with local farmers.</i>
5.2	Revised Committee Charter 2019 <ul style="list-style-type: none"> Rachael Richards 	The Committee Charter has been sent to a Councillor briefing and will now be presented for adoption at the August Ordinary Council Meeting.
5.3	B Double Access	Correspondence from Marcus Goonan, Manager Infrastructure, Planning and Delivery, stated that McMahon's Road was left of in favour of Boorhaman-Springhurst Road. Boorhaman-Springhurst Road is a higher class road and more appropriate for providing access to Federation Way.

9/08/2019 2:32 PM

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		<p>Naylors Road and Cluggs Road to the cemetery are both unsealed access roads of similar width (approx. 5m or less). Both these road have been excluded due to width but can be applied for individually.</p> <p>Nest steps are mapping the final roads with an application to NHVR next week and they have 28 days to review and approve.</p>
5.4	Education Audit <ul style="list-style-type: none"> Harvey Benton and Leon Carter 	<p>Harvey met with Leon Carter from Ag Skills Vic and Dan O'Donoghue from North East tracks Local Learning network regarding the current offerings to students in the areas of agriculture.</p> <p>See 5.1 for further information.</p>
6.	GENERAL BUSINESS:	
6.1	Water Security Presentation from Lachlan Campbell from the 2018 Mallee Cop Report CMA	<p>Lachlan shared with the committee a report from the Mallee CMA regarding crop and water usage changes from 1997 to 2018. This highlighted the change in farming practices especially in regards to irrigation changes and adjustments to less water hungry crops.</p> <p>With the continued focus on dry seasonal conditions the committee have agreed that water security for our region should be high on their agenda. Harvey will meet with council staff to discuss the next steps and how to pursue a better water security advocacy for our municipality.</p> <p>Action: Harvey to meet with Stephen Swart to discuss next steps in this process and who would be best suited to be around the table for discussions.</p>
6.2	2019 Victorian Agribusiness Summit	<p>Rachael updated the group on the progress of the 2019 Victorian Agribusiness Summit. The line-up of speakers includes people from across Australia and it is a great opportunity to show case our region and the wonderful things on offer.</p>
6.3	Committee membership	<p>The Chair thanked Rex, Lachlan and Stuart for their contribution to the committee as their three year terms conclude this month. The Chair acknowledged that there had been little interest for further nominations and encouraged the committee to actively seek out anyone whom they thought would be interested in joining.</p>
6.4	Committee Action Sheet	Updated and reviewed.
7.	CORRESPONDENCE	
8.	NEXT MEETING	<p><i>Next meeting will be held on 27 September 2019 commencing at 5pm</i></p>



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9.	MEETING CLOSED	There being no further business, the meeting closed at 6.30pm
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**Economic Development & Tourism
Advisory Committee Meeting**

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5:30pm Tuesday August 6, 2019
Ovens Room, Wangaratta Government Centre
62 Ovens Street Wangaratta

DRAFT MINUTES

File No: F16/844

1.	COMMITTEE: Cr. Harry Bussell, John Joyce, Jamie Ramage, Stephen Oxley, Ilena Young, Christine Haddrick Guests: N/A NON VOTING: Stephen Swart, Celeste Brockwell, Janine Rolles, Kate Clark (minutes)	
2.	APOLOGIES: Elizabeth Ellis, Robert Floyd, Christian Dal Zotto, Cr. Currie, Cr. Harvey Benton, Cr. Dean Rees, Cr. Dave Fuller, Brendan McGrath, Travis Vincent. Moved: Christine Seconded: Stephen Oxley	
3.	CONFLICT OF INTEREST DECLARATIONS	N/A
4.	MINUTES OF PREVIOUS MEETINGS	Moved: Stephen Oxley Seconded: John RECOMMENDATION: <i>That the minutes of the meeting held on Tuesday, July 2 2019 be confirmed as a true and accurate record of the proceedings of the meeting.</i>
5.1	Summary of the 2019/20 Tourism Events Grant Program	Kate presented on the upcoming Rural City of Wangaratta Tourism Event Grant Funding Program. The purpose of the program is to assist (by granting funds up to \$5,000 to) events that are held in the Wangaratta municipality and who will attract outsider visitation. Events that have a community/local feel will not be funded under this particular program. This process



Economic Development & Tourism Advisory Committee Meeting

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		<p>involves a scoring system from 5 staff members (including one councillor, RCOW events department and tourism staff). This year we received 16 applications with 11 recommendations for funding that will go to the August Council meeting (August 20) for adoption.</p> <p>Policies for this program are to be updated in the next year for the 2020/2021 Event Grant Funding Program.</p> <p>John proposed that this should be linked/marketed through the potential upcoming brand strategy. Outsider visitation should have access to images that display exactly what has been achieved for the region through these grants.</p> <p>Celeste explained that one of the grant conditions is to recognise the Rural City of Wangaratta as an event sponsor in all marketing formats and the grant is to be used for marketing and/or avenues to take the event to the next level etc.</p>
5.2	The Funding Network – Janine Rolles	<p>Janine presented on the <i>Into our Hands Foundation</i> (contact is Sarah Thompson) who are a non-for-profit organisation looking at running a 'pilot event' on 29th of November in which charities are given the stage to pitch themselves.</p> <p><i>A video was shown that showcased how the pitch nights run</i></p> <p>RDV is still confirming their funding partnership but will be on-board with the event, matching funds raised in some capacity.</p> <p>An invitation was extended to committee to contact anyone they know in the community who may be interested.</p>



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		<p>Discussion followed in regards to the need for charities to be able to sell themselves and practices like training for staff should be in place in order to ensure the longevity of the organisation especially in times where donations are low.</p> <p>Christine asked if we could possibly give grant applicants extra points in the future for attending workshops such as <i>Introduction to Social Enterprise on August 28 in Wangaratta</i>.</p> <p>Janine confirmed that this is absolutely a possibility.</p> <p>Jamie commented that there should also be follow up with the audience who attends these things- they are clearly individuals who are engaged, community driven and compassionate and they should be captured.</p>
5.3	Brand Marketing Strategy – Brief update	<p>Going to the August Council Meeting (August 20) – postponed from the July Meeting.</p>
5.4	<p>Extension of invitation to group – Celeste Brockwell <i>An opportunity has arisen for anyone interested to consult with RCOW's Arts, Culture & Events Team on upcoming developments- meeting Monday, 19th August.</i></p>	<p>A feasibility study on the redevelopment of the Wangaratta Performing Arts Center will result in lots of recommendations that may/may not fit in with budgets. Therefore priorities for development will need to be pinpointed.</p> <p>Jamie commented that developments now need to occur in harmony with the brand and marketing strategy (if adopted). Discussion followed in regards to the current arts/culture landscape in Wangaratta.</p>



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		Celeste extended the invitation to the committee and all were interested in being included. Contact details of the committee members will therefore be sent to the relevant parties.
6.0	BUSINESS ARISING	<ol style="list-style-type: none"> 1) Careers Expo- the Economic Development Team exhibited at the Melbourne Career Expo in July, working with industry to advertise jobs. The interesting thing that we found was lots of people coming to look at agriculture courses & equine careers. Discussion followed in regards to if/when the Regional Employment Study is finishing? Ilana explained to all that RDV are doing it, due in September. 2) John finished up the meeting by asking the group if they would be happy to revisit the workshop outcomes matrix. This will be send out to the committee. 3) Ilana explained that CSU has come up with a new graduate certificate in community resilience and leadership. Information about this will go out to the committee.
7.0	NEXT MEETING	Our next meeting will be held on Tuesday, September 3 at 5:30pm and will include any new/returning members from the recent round of nominations (Robert Floyd and Elizabeth Ellis whose current terms on the committee end in August & Matthew Fraser who resigned from the committee in May).
8.0	MEETING CLOSED	There being no further business, the meeting closed at 6:52pm.



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PLACE NAMING COMMITTEE MEETING
Tuesday 13 August 2019
Warby Room, Wangaratta Government Centre @ 10.00am

MINUTES

File No: S19/731

1. PRESENT <i>Alan Clark, Sandra Dalton, Jon Steele, Julie Allen, Beryl Bellis, Marg Pullen, Neil Ottaway, Stephen Firns, Andy Kimber, Ben Watts</i>	
2. APOLOGIES <i>Cr Ken Clarke, Clare Cowdrey, Val Gleeson, Ken Jenvey,</i>	MOTION: <i>That apologies be accepted.</i> <i>Alan Clark appointed Chair in Cr Clarke's absence.</i> Moved: Julie Allen Seconded: Beryl Bellis <div style="text-align: right;">Carried</div>
3. CONFLICT OF INTEREST DECLARATIONS	Nil.
4. MINUTES OF PREVIOUS MEETING (previously circulated)	MOTION: <i>That the minutes of the meeting held on 21 May 2019 be confirmed as a true and accurate record of the proceedings of the meeting.</i> Moved: Neil Ottaway Seconded: Marg Pullen <div style="text-align: right;">Carried</div>
5. BUSINESS ARISING	
5.1 Naming of laneways in the CBD – request for naming of Carpark No. 2 laneways.	<i>Sub-committee formed (Julie Allen, Marg Pullen, Neil Ottaway) to allocate ANZAC commemorative names to the Council owned laneways as shown on maps provided.</i> <i>Sub-committee has met twice and are having difficulty linking names to the location and significance of ANZAC names is a deterrent.</i> 21 laneways to be named.



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	MOTION: <i>Alan to get direction from Councillors on way forward.</i> Moved: Neil Ottaway Seconded: Andy Kimber <p style="text-align: right;">Carried</p>
5.2 Naming of roads in growth area developments.	<i>No ministerial sign off as yet.</i> <i>Sandra to investigate how many roads will need naming for the next meeting.</i>
5.3 Subdivision 27 – 31 Worland Road, Wangaratta – further extension of Willow Drive to create through road.	<i>Noted – the developer decided to use “Bowerbird Way” that had been approved by the Committee previously.</i>
5.4 Naming of new bridge at Cruse Street, Wangaratta	Letter sent to Paul Hoysted at the Turf Club but he has now departed. <i>Sandra to send letter to Bill Carlisle, Chairperson for the opportunity to link name to the Turf Club.</i>
6. NEW BUSINESS	
6.1 Letter received regarding the spelling of Tresize Street, Eldorado (refer attached letter). Signs and Vicmap data shows Tresize.	<i>Research on Shire maps shows no Trezise landowners in Eldorado.</i> <i>Trove information shows Eldorado mine inspector as Mr Trezise.</i> <i>Julie tabled information from El Dorado Gold history book relating to Joseph Trezise providing support for the change of spelling.</i> <i>Implications for addressing of 7 properties if road name changed to Trezise Street.</i> MOTION: <i>Commence process to have spelling changed through Council meeting and community consultation.</i> Moved: Julie Allen Seconded: Neil Ottaway <p style="text-align: right;">Carried.</p>
7. OTHER BUSINESS (not listed on the agenda)	
Nil.	
8. NEXT MEETING	Wednesday 13 November 2019 at 10.00am in the Warby Room, WGC