

# Agenda

## For the Ordinary Council Meeting

**Location:** South Wangaratta CFA Shed  
314 Shanley Street Wangaratta South

**Date:** Tuesday, 21 May 2019

**Time:** 6PM



RURAL CITY OF  
**WANGARATTA**

Brendan McGrath  
Chief Executive Officer



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## Rural City of Wangaratta Live Stream

Clause 91(4) of the Governance and Meeting Conduct Local Law provides the following:

*“This public meeting is being recorded to improve access to the meeting for our community. The recording will be published and will be retained by Council in accordance with Council’s legal obligations. As a visitor in the public gallery, your presence may be recorded.”*

### 1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders past present and emerging and to Elders from other communities who may be here today.*

### 2. OPENING PRAYER

*Almighty God, we humbly ask thee to bless and guide this council in its deliberations so that we may truly preserve the welfare of the people whom we serve. Amen*

### 3. PRESENT

### 4. ABSENT

### 5. ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE

#### RECOMMENDATION:

***THAT CR KEN CLARKE BE GRANTED LEAVE OF ABSENCE FOR THE PERIOD 26 MAY 2019 TO 7 JUNE 2019.***

## ORDER OF BUSINESS

### 6. CITIZEN CEREMONY

### 7. CONFIRMATION OF MINUTES

#### RECOMMENDATION:

***That Council read and confirm the Minutes of the Ordinary Meeting of 16 April 2019 as a true and accurate record of the proceedings of the meeting.***

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**8. CONFLICT OF INTEREST DISCLOSURE**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a '*conflict of interest*' in a decision if they would receive, or could reasonably be perceived as receiving, a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

**9. RECEPTION OF PETITIONS****10. HEARING OF DEPUTATIONS****PRESENTATION OF REPORTS****11. COUNCILLOR REPORTS**

Nil

**OFFICERS' REPORTS****12. EXECUTIVE SERVICES****12.1 BRAND IDENTITY AND MARKETING STRATEGY**

<b>Meeting Type:</b>	<b>Ordinary Council Meeting</b>
<b>Date of Meeting:</b>	<b>21 May 2019</b>
<b>Author:</b>	<b>Creative Marketing Specialist</b>

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

**Executive Summary**

This report is presented to Council to provide recommendations for the future direction of the Rural City of Wangaratta brand identity and marketing strategy following extensive market research and community engagement.

The objective is to develop an iconic, recognisable brand that delivers increased investment, tourism and growth for the municipality. The brand identity will be used as the basis for future investment in marketing activities, renewal of marketing collateral and signage.

The draft brand identity is reflective of Council's and the community's vision for the future whilst respecting and being reflective of our heritage and cultural story.

**RECOMMENDATION:*****That Council:***

- 1. Endorses the draft brand identity redesign and commences a 28-day period of communication and awareness raising with the community***

**Background**

Branding is more than just a name and logo. A brand can express value and combines design, tone of voice, culture and feel with the goal of engaging, attracting and retaining visitors, residents, investors and customers.

To achieve the goal of ensuring long term sustainability for the region and strong economic growth, The Rural City of Wangaratta brand and marketing strategy will focus on delivering outcomes across all areas of our business and the municipality.

The Rural City of Wangaratta brand must underpin our identity, and result in local, regional and national recognition. The brand will aim to be noticed, generate

conversations, excite the curious, and give confidence to those that are looking to invest.

**The new brand identity and marketing strategy will:**

- Position Wangaratta as a modern rural city
- Reflect the council's vision for the future
- Facilitate the promotion of Wangaratta's many unique offerings
- Instill pride and belonging with our local residents

By refreshing the brand and developing a strong marketing strategy, we will drive investment, industry development, and visitor attraction. The brand will be a key factor in creating interest in our employment opportunities, community engagement, and events. It will achieve confidence and pride in the municipality making it a destination of choice to invest, live and visit.

The Brand Identity and Marketing Strategy has been developed in line with several major strategic objectives to support the achievement of long and short term goals:

**Objective 1**

Build a comprehensive understanding of the needs and demands of our brand. What needs to be reflected, how should the brand be presented, and how will it achieve the most significant impact.

**Objective 2**

Identify key stakeholders and target markets for promotion, brand expansion and strategic relationships

**Objective 3**

Create a new brand identity that effectively positions the Rural City of Wangaratta to achieve:

- New Business and Investment
- Growth in visitor attraction, regionally, nationally and internationally
- Reinvigoration of local business confidence and growth
- Improved sense of pride and ownership of local residence in the municipality
- Shows Employment and Workforce Opportunities (New Residents)
- Tourism and visitor attraction (increase overnight stays)

**Objective 4**

Provide clear and comprehensive guidelines and tools that support the effective implementation of the brand across the entire organisation.



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## Objective 5

Set a creative and innovative framework for infiltrating new markets.

### The process

#### 1. The Current Brand – Why Change?

The rural city of Wangaratta currently has an inconsistent approach to branding and marketing. Current activities are lacking a coherent message, strong identity and clear sense of communication, with different business units all utilising different strategies and brand interpretations within the one organisation.

Whilst each current branding process has various levels of success, we recognise that a more consistent, professional and innovative approach is required to maximise our impact and strengthen the identity of the Rural City of Wangaratta, and our municipality, to potential new investors, businesses, residents and visitors.

Key drivers to change from the existing brand:

- Council recognises the importance of branding in order to ensure the long term viability and growth of the region
- Branding has not been uniform and marketing has not been cohesive. This has meant that it is not achieving impact, nor does it realise the potential to cut through the enormous amount of marketing material and stimulus that surrounds us to achieve the required outcomes.
- The municipality and council as an organisation have been underperforming in positioning and marketing our offer to potential new investors, businesses, residents and visitors
- The current branding and marketing activities lack a coherent message, strong identity and clear sense and communication of purpose, meaning people struggle to connect with the Rural City of Wangaratta brand and what it means

#### 2. What Could be – The Brand Reimagined

##### The Brief:

*“Develop a brand for Wangaratta that reflects the new strategic positioning to inspire locals about the future of their city and attract local tourism and investment into the area.”*

The Rural City of Wangaratta has sought appropriately qualified and experienced branding and marketing specialist expert services to deliver on this brief. They have been tasked with conducting research and creating an innovative brand and complementary strategy that delivers impact and competitively positions the Rural City across several commercial, community and government platforms.

The qualitative and quantitative community research and consultation took place with a range of stakeholders via an extensive and rigorous process. The overall objective of this community consultation and research was to determine the strength of messaging, appeal and influence of the proposed new visual identity for the Rural City of Wangaratta. This research included consulting with local and rural

community members as well as a portion of the Melbourne community about the proposed changes to the brand identity.

This research also enabled Council to:

- Understand differences in appeal between Melbourne and Wangaratta Residents
- Explore motivators to travel throughout Victoria
- Understand current perceptions and levels of knowledge about Wangaratta and the surrounding region
- Understand the idea and perceptions of the phrase 'rural'
- Evaluate the appeal and influence of advertising linked to the proposed new visual identity

### **3. The new brand identity**

*"The Wangaratta municipality offers it all. It's connected, natural and contemporary and it's the city where good things grow."*

Wangaratta and surrounds are intrinsically linked by the wonder of our waterways. From ancient origins to today, it's what's connected the region and enabled so many good things to grow. The Ovens and the King river are the lifeblood of the community, essential not only to our famous produce, but also our community and way of life. They create a reason to visit, and a reason to stay. If Wangaratta were to be defined by one landmark, surely this is it.

### **The Rural City of.....**

*"We are the Rural City of Wangaratta, but in truth, we're so much more than that. We're a place where all kinds of good things grow, from fields to families to opportunities of the future. We're a place where you can surround yourself in the rugged beauty of different landscapes, and that makes us the Rural City of Day Trips. With our farmers producing some of Australia's best cheese and wine, we're also the Rural City of Prosecco and Produce, And with one of the best art galleries outside of Melbourne, we're the Rural City of wonder too."*

Research Findings:

- Local residents want to see their area represented accurately and at its best
- A sense of pride in their home means Wangaratta residents do not want visitors to arrive under false pretenses
- Melbourne residents desire realistic, scenic images to show them how they can engage with the area and what is on offer for them, ensuring all imagery is 'possible to experience' will ensure positive experiences.

- No matter how the branding and resulting logo and iconography are used, consistency and connection throughout the municipality will encourage reconnection of the smaller towns to the Rural City.
- From a tourism perspective, consistent markers will ensure the municipality stands out and is recognizable within all of its boundaries
- Business in Wangaratta and throughout the municipality have potential for growth, both in revenue and population
- There is a strong offering for new business and for existing business to relocate to the area and a strong communications message about the benefits including community connectedness, affordability and the accessibility of the region will help to improve this.

#### 4. The next stage – putting it into practice

Following the adoption of this new Brand Identity, a high impact integrated branding framework and targeted marketing strategy that can be utilised across all business units will be developed to drive a consistent and innovative approach to raising our profile. Achieving the outcomes will enable us to respond to opportunities to promote and position ourselves and will provide us with the collateral required to be responsive and flexible in our approaches.

Implementation and roll out of the new brand will be a multiyear process. The marketing and promotion direction will be ongoing and diverse, responding to seasonal and targeted opportunities.

An integrated multi-channel marketing communications campaign will be developed as part of the holistic strategy for the new brand and roll out. Budget has been allocated to the re-branding of Council including street and building signs, digital communications, corporate collateral as well as a marketing campaign.

The first wave of roll out will be:

Activity	Date
Brand adoption	July 2019
Media Strategy finalized	August 2019
Advertisement campaign developed	August 2019
Corporate brand changeover	August 2019
Event signage developed	August 2019
Township banners	August 2019
Rural township signage project	Commence August 2019 – 4 month project
Media campaign commencement	September 2019 onwards – informed by media strategy
Website development	Commence in September – 6 month project
Signage – Corporate and urban Wangaratta	Commence in September – 6 month project

## **Implications**

### **Policy Considerations**

There are no specific Council policies or strategies that relate to this report.

### **Financial/Economic Implications**

The brand redesign, community consultation and research, and marketing strategy has been funded within 2018/2019 budget.

Brand Identity and Strategy Development	\$121,000
Additional consultation/Research	\$10,500
Media Strategy and Recommendation to prepare for rollout	\$8,000
<b>Total</b>	<b>\$139,500</b>

The commencement of the rollout and execution of the brand implementation and marketing strategy has been budgeted for in the 19/20 budget.

<b>Operating Budget</b>	
<b>Mass Marketing</b>	
Out of home advertising (billboards/airport)	
Mobile and Digital Display Advertising	
Print Advertising	
Digital Outdoor Signage	
Radio/TV	
Editing and Production of Ad Assets	
Sub Total	\$300,000
<b>Direct Marketing</b>	
Tourism Marketing	
Event Attraction (Melbourne)	
Social Media Content Creation	
PR Agency + Paid Editorial/Advertorial	
Website/s Redesign + Integration	
Video Creation	
Photography Image Bank	
Research + Campaign Tracking/Analytics	
Communication Style Guide	
Corporate Event Activation Signage	
Sub Total	\$500,000
<b>Total Operating Budget</b>	<b>\$800,000</b>
<b>Capital Budget</b>	
Municipality + Wangaratta Township Entry Signage	
Council Building signage	
CBD Directional Signage	
Total	\$300,000

\*All items are estimates pending strategy completion. *The items are in order of preference.*

In addition - Rural Township Signage will be updated (\$295,000) as part of our Rural Placemaking Project.

### **Legal/Statutory**

There are no legal/statutory implications identified for the subject of this report.

### **Social**

The Branding and Marketing project will have significant social and economic impacts for our community. From building pride and improving the visual presence of council and the community, to stimulating growth in tourism, investment and population, the project will create long lasting benefits.

Part of the branding and marketing collateral will focus on telling the story of local people and businesses. They will be reflected throughout the brand images and campaigns and will help to celebrate the breadth of opportunity, creativity and innovation that exists within our community.

### **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for this subject of this report.

### **2013 – 2017 Council Plan (2016 Revision)**

This report supports the 2013-2017 Council Plan:

#### **Goal**

**We are growing.**

#### **We will create and deliver:**

Marketing campaigns that attract new residents and clearly position Wangaratta.

Collateral that promotes the unique characteristics and position of the municipality for investment.

#### **We will focus on our business:**

To ensure we understand and plan for the long term opportunities, challenges and priorities that face our growth potential.

### **Strategic Links**

- a) Rural City of Wangaratta 2030 Community Vision
- b) Rural City of Wangaratta Tourism and Economic Development Strategy
- c) Rural City of Wangaratta 2017-2021 Council Plan
- d) Rural City of Wangaratta Masterplan for the City

## **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Negative community perceptions for the greater holistic strategy.	Moderate	Decreased investment, attraction and population growth.	High	To make community aware of the proposed changes and supporting brand redesign and holistic integrated strategy.
Delaying the adoption of the rebrand	Moderate	Impact on the capacity to begin strategies to attract investment, tourism and population growth.	Medium	Progressing with communication strategy and information regarding new brand.
Community members not fully aware of the benefits and necessity of a rebrand	Moderate	Delay to marketing strategies and projects.	Medium	Progressing with communication strategy and information regarding new brand.

## **Consultation/Communication**

Consultation has taken place via the community research phase and the recommendation proposed is in line with the research findings. The draft brand strategy will now be going to a 28-day communication phase to allow for the broader community to view, understand and discuss proposed new brand identity and marketing direction.

### **28 Days Community Communication and awareness raising**

Proposed activities:

- Two information sessions open to all members of the community, led by the Rural city of Wangaratta in conjunction with the appointed Branding Agency
- Open house – a room will be set up with the collateral information so that the public can find out more information and be better informed about why we are doing this, the benefits and where the funds will be spent including the benefits to the community

- Online presentation – community members will be able to access an online presentation outlining the changes, the process and key benefits
- Online presentation - by key business, community members and councillors to better understand the broader benefits to the community
- Further information in the media to help community members gain full understanding of the purpose and benefits of the rebrand

### **Options for Consideration**

1. Council endorse the draft brand identity redesign and begin the process of community engagement and awareness building.
2. Council not endorse the draft brand identity and commence a process of redesign for an alternative brand identity.
3. Council does not continue with the brand redesign and marketing project and continue the use of the established brand.

### **Conclusion**

This process has helped to establish a clear understanding and vision for the unique characteristics that make up our community and municipality. It is this understanding, combined with a respect for our culture and heritage that underpins our draft brand identity.

This direction will allow us to utilise innovative marketing strategies to promote our unique offerings and opportunities - expanding the investment, employment, population, and visitation growth that we experience.

This project is about positing ourselves for the future. It is a recognition of all the incredible assets that our community has, and the potential that exists for our future growth and diversity.

### **Attachments**

- 1 Brand Identity and Marketing Strategy Attachment - Confidential

### 13. CORPORATE SERVICES

#### 13.1 QUARTERLY FINANCE REPORT

<b>Meeting Type:</b>	<b>Ordinary Council Meeting</b>
<b>Date of Meeting:</b>	<b>21 May 2019</b>
<b>Author:</b>	<b>Manager - Finance</b>
<b>File Name:</b>	<b>NA</b>
<b>File No:</b>	<b>NA</b>

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Executive Summary

This report is presented to Council to provide a quarterly progress report on its financial performance for the period ending 31 March 2019 for the 2018/19 financial year.

#### **RECOMMENDATION:**

##### ***That Council:***

- 1. Notes the Quarterly Finance Report for the period ending 31 March 2019.***
- 2. Notes the Councillor Expense reporting for the period ending 31 March 2019 and that this information is available on Council's website.***

#### Background

The Quarterly Finance Report is a statutory requirement under the Local Government Act 1989. Council has completed its third quarter financial reporting process to manage and monitor its financial position against the annual budget.

A detailed six month review of Council's financial position as at 31 December 2018 was completed and reported to a Special Council Meeting held 29 January 2019.

#### Implications

#### **Policy Considerations**

The Councillor Support Policy 2016, Part 5 - Councillor Expense Reporting requires a report on a quarterly basis of individual Councillor support expenses to be presented to Council. The policy states:



**68 Quarterly Reporting**

*(1) In the interests of accountability and transparency, all expenses or costs paid by Council on behalf of Councillors or reimbursed to Councillors will be publicly reported to Council on a quarterly basis. This will include quarterly and annual cumulative details of individual support expenses for items including—*

- (a) Travel;*
- (b) Child Care/Family Care;*
- (c) Conferences, Seminars, Training;*
- (d) Individual Memberships;*
- (e) Mobile Phone and Tablet (including replacement costs – unless faulty);*
- (f) Events; and*
- (g) Photocopying.*

*(2) This information will also be made available on Council's website for the current term of office.*

Councillor Support expenses for January – March 2019 (Quarter 3), are included as attachment 2 to this report.

**Financial/Economic Implications**

The Annual Budget projected a surplus of \$2.537 million.

A detailed six month review of Council's financial position as at 31 December 2018 was completed and reported to a Special Council Meeting held 29 January 2019. The projected surplus was \$2.325 million.

**Quarter 3 Year to Date Summary**

	Adopted Budget 2018/19 \$'000	Reviewed Budget 2018/19 \$'000	YTD Actuals 2018/19 \$'000	YTD Reviewed Budget 2018/19 \$'000	YTD Reviewed Budget Variance 2018/19 \$'000	YTD Reviewed Budget Variance 2018/19 %
Income	59,363	61,392	50,749	49,891	858	2%
Expenses	56,826	59,065	43,542	44,001	459	1%
<b>Surplus/(deficit) for the period</b>	<b>2,537</b>	<b>2,327</b>	<b>7,207</b>	<b>5,890</b>	<b>1,317</b>	<b>22%</b>
<b>Capital Works Expenditure</b>	<b>38,760</b>	<b>34,920</b>	<b>17,630</b>	<b>20,702</b>	<b>3,072</b>	<b>15%</b>

**Operating Result**

Council's performance is overall better than expected for the 9 months ended 31 March 2019. This is driven by expenses on materials and services and employee benefits being less than budgeted by as much as \$666K. This is offset by a prior year discrepancy in depreciation calculations of up to \$222K.

When compared to Council's 2018/19 Revised Budget, Council's income results are within 2% of budget and expenditure results are within 1% of budget.

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***Income - Favourable Movements***

1. User fees income is tracking above expectation in several business units, exceeding YTD budget by \$203K. Favourable variances exist for (i) Childcare Centre \$122K due to higher occupancy rates, (ii) Full cost recovery users' fees \$58K due to higher demand for the service.
2. The Net Gain or Loss on Sale of Assets has a favourable variance of \$653K due to the Written Down Value of the land not been recognised in the accounts.
3. There have been additional developer contributions of \$58K for recreation land as part of planning permits issued when compared to the YTD budget.

***Income - unfavourable movements***

1. Statutory fees and fines income are tracking below expectation by \$83K in several business units and is not expected to recover before 30 June 2019. Unfavourable variances exist for (i) Community Compliance fines \$30K and (ii) Animal registrations and fines \$23K.
2. Council is eligible for reimbursement from the State Government, Department of Treasury and Finance for a significant portion of expenditure for responding to disasters and restoring Council assets. Claims from 2017 storms for reimbursement have been assessed by the Natural Disaster Financial Assistance team and there has been \$31K of expenses not eligible to claim.

***Expenses favourable movements***

1. Vacancies in several roles have resulted in an underspend in employee benefits of \$273K as at 31 March 2019. In some instances, the vacancies have been supplemented by materials and services costs where consultants or contractors have been engaged to perform equivalent duties, or part thereof.
2. Materials and services expenditure is underspent across all parts of the organisation. The variance of \$392K is a timing matter only as forecast expenditure to 30 June 2019 is expected to be only \$88,000 less than the revised budget amount. The forecast expenditure includes additional costs of \$554K in responding to the December 2018 storm event.

**Capital Works**

A small number of projects are no longer expected to be delivered in 2018/19 and these projects will now be delivered in 2019/20. The carry over capital expenditure will be set out in detail in the Draft 2019/20 Budget and relate to projects such as the Organics Processing Plant, Glenrowan Netball Court, CBD Pedestrian Improvements and the WISAC development.

**Legal/Statutory**

This report has been prepared in accordance with the Local Government Act, Australian Accounting Standards, Council Plan 2017 – 2021, Annual Budget 2018/19 and the 2018/19 Capital Works Program.

Specifically, in accordance with the Local Government Act, Section 138 requires the Chief Executive Officer, at least every three months, to prepare a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date and to present this report to Council.

## **Social**

Council plans for and delivers a number of projects contained in the 2018/19 budget that provides a positive social impact for the community.

## **Environmental/Sustainability Impacts**

Council plans for and delivers a number of projects contained in the 2018/19 budget that supports its Environmental Sustainability Strategy.

## **2017 – 2021 Council Plan (2018 Revision)**

This report supports the 2017-2021 Council Plan:

## **Goal**

We are Sustainable

### **What we do everyday:**

We consistently focus on the achievement of the operational parameters framed in the annual budget.

## **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Poor performance against budget	M	M	M	Regular monitoring and reporting of budget position.

## **Consultation/Communication**

Consultation has been undertaken with Council managers and the Corporate Management Team and the matter is now ready for Council consideration.

## **Conclusion**

A thorough revision of projected income and expenditure for the 2018/19 financial year has been undertaken.

## **Attachments**

- 1 March 2019 Finance Report [↓](#)
- 2 Councillor Support Expenses March 2019 [↓](#)

### 13.2 AUDIT ADVISORY COMMITTEE CHAIRPERSON APPOINTMENT

<b>Meeting Type:</b>	<b>Ordinary Council Meeting</b>
<b>Date of Meeting:</b>	<b>21 May 2019</b>
<b>Author:</b>	<b>Governance &amp; Reporting Advisor</b>
<b>File Name:</b>	<b>Audit Advisory Committee</b>
<b>File No:</b>	<b>F16/2078</b>

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Executive Summary**

This report is presented to Council to approve the appointment of the Rural City of Wangaratta Audit Advisory Committee Chairperson for a term of 12 months.

#### **RECOMMENDATION:**

- 1. That Council approves the appointment of Gayle Lee - External Member as Chairperson of the Rural City of Wangaratta Audit Advisory Committee for a 12 month term, which commenced 5 March 2019 and will expire 4 March 2020.***

#### **Background**

The Audit Advisory Committee Charter 2015 (Charter) outlines the process for the appointment of a Chairperson.

Clause 5.6 of the Charter states:

*“The Chairperson shall be appointed from the external members of the Committee by the Committee subject to Council’s approval. In the absence of the appointed Chairperson from a meeting, the meeting will appoint an acting Chairperson from the external members present.”*

At the 5 March 2019 Audit Advisory Committee Gayle Lee was nominated to assume the position of Chairperson by Rowan O’Hagan - External Member and the nomination was seconded by Peter McNeill - External Member.

#### **Implications**

#### **Policy Considerations**

The Audit Advisory Committee Charter 2015 sets out the terms for the appointment of a Chairperson.

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## **Financial/Economic Implications**

Advisory Committees provide a positive outcome for the sustainability of the local community.

## **Legal/Statutory**

The appointment of a Chairperson for the Audit Advisory Committee is provided for under Section 139 of the *Local Government Act 1989*.

## **Social**

Advisory Committees provide the opportunity for two-way engagement between Council and Community members.

## **Environmental/Sustainability Impacts**

There are no environmental/sustainability impacts identified for the subject of this report.

## **2017 - 2021 Council Plan (2018 Revision)**

This report supports the 2017 - 2021 Council Plan (2018 Revision):

## **Pillar**

### **We are Sustainable**

#### **The Non-Negotiables**

Our legislative, governance and compliance requirements will be met

#### **What we do every day**

We provide a robust and transparent governance framework

### **Strategic Links**

#### **a) Rural City of Wangaratta 2030 Community Vision**

N/A

#### **b) Other Strategic Links**

N/A

### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
The Audit Advisory Committee does not have an appointed Chairperson	Possible	Minor	Medium	If appointment of Chairperson is not approved by Council, Audit Advisory Committee to again completed nomination and appointment of an alternative External Member as Chairperson

### **Options for Consideration**

1. Council approves the appointment of Gayle Lee - External Member as Chairperson for the Rural City of Wangaratta Audit Advisory Committee for a 12 month term.
2. Council approves the appointment of Gayle Lee - External Member as Chairperson for the Rural City of Wangaratta Audit Advisory Committee however, amends the term of appointment.
3. Council does not approve the appointment of Gayle Lee - External Member as Chairperson for the Rural City of Wangaratta Audit Advisory Committee. This option will require the Audit Advisory Committee to give further consideration to the nomination and appointment of an alternative External Member.

### **Conclusion**

The approval of the appointment of the Rural City of Wangaratta Audit Advisory Committee Chairperson will enable the Committee to continue to provide Council with advice, feedback and guidance.

### **Attachments**

Nil

## 14. **COMMUNITY WELLBEING**

### 14.1 COMMUNITY GRANTS - MINOR CATEGORY

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 21 May 2019  
**Author:** Community & Recreation Officer  
**File Name:** Community Grants Minor Category  
**File No:** F19/9

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Executive Summary**

This report is presented to Council to provide recommendations in relation to the 2018/2019 Community Grants – Minor Category.

The 2018/19 mid-year revised Council Budget allocated \$186,205 towards the Community Grants Program. \$135,232 has been committed in the 18/19 FY to Major Community Grants and Active Wangaratta grant rounds, leaving \$50,973 for this Minor Community Grants round and any future Active Wangaratta Individual Athlete Grant applications.

Council's Projects and Recreation Department received 44 applications with a total funding request of \$146,321.27 and a total project value of \$269,456.92.

The applications were assessed by officers from the Projects and Recreation team to determine eligibility and were then ranked into high, medium and low value projects (according to their alignment with the grant criteria). 34 high and medium ranked applications were assessed by an assessment panel made up of the following:

- The Mayor;
- The Director Community Wellbeing;
- The Manager Community and Recreation;
- The Projects and Recreation Coordinator; and
- One community member (Citizen of the Year).

The Community Grants Assessment Panel have recommended 23 projects are funded in the minor category to the value of \$50,009, leaving a balance of \$964.

#### **RECOMMENDATION:**

***That Council awards the total of \$50,009.00 to fund the following projects as part of the 2018/2019 Community Grants Program – Minor Category.***

Group/organisation	Project Name	Recommended Funding Amount
--------------------	--------------	----------------------------

Wangaratta Pony Club	Power Up, Wangaratta Pony Club	\$4,000
Inner Wheel Club	Inner Wheel Community Cook-ups	\$1,359
Myrrhee Soldiers Memorial Hall	Digital Villages	\$900
Moyhu Bowling Club Inc	Building Community Resilience	\$1,500
Wangaratta Community Toy Library	Shelving for the Wangaratta Community Toy Library	\$1,877
North Wangaratta Football and Netball Club	Maintenance of the North Wangaratta Recreation Reserve	\$5,000
Wangaratta Rovers Football Netball Club	Part Roof Replacement of JW Maroney building.	\$2,200
Wangaratta Runners	Up-skill our Volunteer Running Coaches	\$1,188
Wangaratta YMCA	Introduction of Evolt - Technology Driven Health and Wellness	\$5,000
Glenrowan Improvers	Bringing The Old Police Station To Life	\$3,000
Wang Laneways Co	Murphy's Lane Pilot Project	\$5,000
Wangaratta Concert Band	Wangaratta - Don't Stop Our Music	\$1,000
Carraragarmungee Primary School Playgroup	Carra Caterpillars Playgroup	\$1,500
Scouts Victoria - 1st Yarrunga Scout Group	Scouts Prepare for Adventure	\$3,000
Wangaratta Woodworkers	Installation of a wall mounted split system in meeting area.	\$2,000
Wangaratta Senior Citizens Club	Public Address System	\$250
Wangaratta Motor Sports Club	Canteen Cooling	\$2,500
Milawa Hall and Park Special Committee	Lighting Upgrade - Sound Shell and Shelter for large gas cylinder	\$1,235
Wangaratta Small Bore Rifle Club	Pave the rough area at the entrance of club	\$4,000
Greta Valley Landcare Group	Post Hole Driver	\$1,800
University of the Third Age Wangaratta	Embracing the 21st Century Using Digital Technology	\$600
Everton Primary School Playgroup	Everton Playgroup Boost	\$600
Moyhu Action Group	Moyhu Lions Park Flag Pole Project	\$500



## **Background**

Each year Council's Community Grants Program provides financial assistance to local not-for-profit community groups and organisations for the development of programs; and for activities and projects that will enhance the social, cultural and environmental experience for residents of the Rural City of Wangaratta.

The Community Grants Program is promoted to community groups and not-for-profit organisations through a range of communication methods such as:

- Emails;
- Rural City Connections Page (Wangaratta Chronicle);
- Social Media;
- Rural Community Newsletters; and
- Community Grants Roadshow

The Community Grants Roadshow was held over the six weeks of the application opening period. Three roadshow sessions were held in urban Wangaratta and six sessions were held in rural townships throughout the municipality. 42 groups/organisations were represented at the Community Grants Roadshow.

The Rural City of Wangaratta 2018/2019 Community Grants Program – Minor Category received 44 eligible applications with a total funding request of \$146,321.27. The applications were assessed and measured against the application criteria and then scaled from highest to lowest ranking.

Upon endorsement of the 2018/2019 Community Grants Minor Category, successful and unsuccessful applicants will be notified. A listing of the successful applicants will be promoted through local media, newsletters and Council's website.

**Table 1 – Recommended successful applications for 2018/2019 Community Grants Program – Minor Category and cumulative funding total.**

<b>Group/organisation</b>	<b>Project Name</b>	<b>Recommended Funding Amount</b>	<b>Cumulative Total</b>
Wangaratta Pony Club	Power Up, Wangaratta Pony Club	\$4,000	\$4,000
Inner Wheel Club	Inner Wheel Community Cook-ups	\$1,359	\$5,359
Myrrhee Soldiers Memorial Hall	Digital Villages	\$900	\$6,259
Moyhu Bowling Club Inc	Building Community Resilience	\$1,500	\$7,759
Wangaratta Community Toy Library	Shelving for the Wangaratta Community Toy Library	\$1,877	\$9,636
North Wangaratta Football and Netball	Maintenance of the North Wangaratta	\$5,000	\$14,636

Club	Recreation Reserve		
Wangaratta Rovers Football Netball Club	Part Roof Replacement of JW Maroney building.	\$2,200	\$16,836
Wangaratta Runners	Up-skill our Volunteer Running Coaches	\$1,188	\$18,024
Wangaratta YMCA	Introduction of Evolt - Technology Driven Health and Wellness	\$5,000	\$23,024
Glenrowan Improvers	Bringing The Old Police Station To Life	\$3,000	\$26,024
Wang Laneways Co	Murphy's Lane Pilot Project	\$5,000	\$31,024
Wangaratta Concert Band	Wangaratta - Don't Stop Our Music	\$1,000	\$32,024
Carragarmungee Primary School Playgroup	Carra Caterpillars Playgroup	\$1,500	\$33,524
Scouts Victoria - 1st Yarrunga Scout Group	Scouts Prepare for Adventure	\$3,000	\$36,524
Wangaratta Woodworkers	Installation of a wall mounted split system in meeting area.	\$2,000	\$38,524
Wangaratta Senior Citizens Club	Public Address System	\$250	\$38,774
Wangaratta Motor Sports Club	Canteen Cooling	\$2,500	\$41,274
Milawa Hall and Park Special Committee	Lighting Upgrade - Sound Shell and Shelter for large gas cylinder	\$1,235	\$42,509
Wangaratta Small Bore Rifle Club	Pave the rough area at the entrance of club	\$4,000	\$46,509
Greta Valley Landcare Group	Post Hole Driver	\$1,800	\$48,309
University of the Third Age Wangaratta	Embracing the 21st Century Using Digital Technology	\$600	\$48,909
Everton Primary School Playgroup	Everton Playgroup Boost	\$600	\$49,509
Moyhu Action Group	Moyhu Lions Park Flag Pole Project	\$500	\$50,009

**Table 2 – Recommended unsuccessful applications for 2018/2019 Community Grants Program – Minor Category.**

Carers Victoria	Carers Victoria Wangaratta Mingle 2019
Friends of the Wangaratta Art Gallery	WAG Friends Strategic Planning and Capacity Building Project
Glenrowan Primary School	Mural Artwork in the school grounds
Jubilee Golf Club	Refurbishing Jubilee Golf Club Kitchen
Lions Club of Wangaratta	Painting Mural on Water Tower
RSL Wangaratta Sub-Branch	Commemorative Books for Community Groups
Sing Australia Wangaratta	Continuing Development and a Current Event
South Wangaratta Fire Brigade	Purchase of a Defibrillator and Portable Lighting
St Patricks Hall Committee	Signage for Front of Hall
Wangaratta Appin Park Probus Group	Purchase a Multi-directional Microphone and PA System
Wangaratta Bowls and Sports Club	Retractable Shade Sails
Wangaratta Croquet Club	Second Hand Mower Acquisition
Wangaratta Community Radio Association Inc (OAK FM)	Website Upgrade
Wangaratta District Men's Shed	Workshop Cooling
Wangaratta Family History Society	Digital Scanning and Indexing of local hard copy family records
Wangaratta High School	Wear It Purple Day - Wangaratta High School
Wangaratta Primary School	The Big Samba' Artist in Residence at Wangaratta Primary School
Wangaratta Sustainability Network	Environment and Sustainability in Wangaratta - a Community approach
Warby Range Landcare Group	Carpet Python Awareness in the Warby Ranges
Whitfield Community Daycare	Outside Play and Learning Space with Shade
Whorouly Community Bus Committee	Increased Access for All - the Whorouly Community Bus

## **Implications**

### **Policy Considerations**

The Community Grants Program – Major Category is informed by Council's Community Grants Program Policy and Procedure (2015).

### **Financial/Economic Implications**

There are no financial or economic implications identified for the subject of this report.

	2018/2019 Approved Budget for this proposal \$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue/Income	186,205			
Expense	135,232	50,009		
Net Result			964	\$964 remaining towards future Active Wangaratta Individual Athlete Assistance Program grant applications in the 2018/2019 financial year.

### **Legal/Statutory**

There are no legal/statutory implications identified for the subject of this report.

### **Social**

The granting of funds to community groups achieves social outcomes that benefit our community. Other social implications relate to the impact unfunded projects may have on community initiatives and projects. All unsuccessful projects are supported to develop their projects and applications to strengthen future funding opportunities – both within Council and through other avenues. Assessment of project submissions takes into consideration the social impact of projects for communities.

### **Environmental/Sustainability Impacts**

A number of grants made will achieve environmental outcomes.

### **2017 – 2021 Council Plan (2018 Revision)**

This report supports the 2017-2021 Council Plan:

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**Key priorities:****We will plan and make decisions for the future:**

- To ensure we are responding to the current and future recreational needs of our community and creating sustainable and quality recreation reserves throughout our municipality.
- By acknowledging our municipality as both rural and urban and developing a new vision together that reflects our future.
- For our community to have access to quality and exciting arts and cultural experiences.
- To assist the community to reduce their impact on the environment.
- In partnership with the right organisations we will make sure that everyone feels safe in their own homes, in their streets and in their communities.

**We will create and deliver:**

- A community grants program that supports the future of local community groups and organisations.
- Exceptional services and programs that help our families to be healthy, happy and connected.
- Opportunities that promote conservation and assistance to community groups to undertake conservation projects.
- Opportunities to assist the community to adopt sustainable building and living practises and to reduce energy and water use.

**The non-negotiables**

- Our community can access recreation facilities and programs. We can all lead an active and healthy lifestyle.
- Our rural communities are supported and recognised as significant contributors to the economic and social character of the municipality.
- Our team will make the best and most efficient use of Council's resources.

**What we do every day:**

- We talk to, inform and engage with the people who live, work and visit in our community.
- We acknowledge and recognise the diversity of our municipality and our landscape.
- We celebrate our diverse cultural heritage and the history of our place and people.

**Strategic Links****a) Rural City of Wangaratta 2030 Community Vision****b) Other strategic links****Rural City of Wangaratta Recreation Strategy**

RS 7.1.3 Encourage greater informal use of recreation reserves and facilities by:

- Promoting the availability of facilities for casual community access.

- Increasing the diversity of available opportunities such as nature walks/walking circuits, exercise stations, informal recreation opportunities for young people and older adults, seating/picnic facilities and play spaces.

RS 7.2.3 Work with key groups to establish and promote unstructured recreation opportunities for specific groups in the community.

## **Rural City of Wangaratta Municipal Public Health and Wellbeing Plan 2017 – 2021**

1.1.1 Build collaborative partnerships to support and contribute to whole of community actions to prevent family violence.

2.1.1 Promote and support accessible, affordable and inclusive opportunities for girls and women of all abilities and ages to be part of all elements of community life including sport, cultural, education, employment and leadership roles.

2.2.2 Provide free and accessible programs that enable men, women, young people and children of all abilities to enjoy and participate in cultural activities.

5.1.4 Ensure key community facilities, precincts and spaces are family friendly to ensure parents and carers can easily participate in community life.

5.2.4 Provide support to community groups and organisations that seek opportunities for innovation, collaboration and community participation.

5.3.2 Consider design in community and recreational precincts, facilities and spaces in a way that enhances safety and passive surveillance.

### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Group's ability to provide committed cash/in-kind contribution.	3. Possible	2. Minor	Medium	Request detailed financials to support commitment.
Group's capacity to implement project with available volunteer capacity.	3. Possible	2. Minor	Medium	Continual monitoring throughout project implementation.

### **Consultation/Communication**

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Internal staff	Email, website
Consult	Internal and External stakeholders	Email, face-to-face

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Involve	Roadshows	Face-to-face, phone
Collaborate	Eligible applicants	Email, face-to-face
Empower	Successful applicants	Letter, email, face-to-face

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Successful and unsuccessful applicants will be informed of Council's decision.

### **Options for Consideration**

1. That Council endorse \$50,009.00 to fund the projects as recommended as part of the 2018/2019 Community Grants Program – Minor Category;
2. That Council reconsiders all submitted projects and re completes the assessment process.

### **Conclusion**

With assessment now complete, projects for funding have been listed in this report for Council's consideration.

### **Attachments**

Nil.

## 15. INFRASTRUCTURE SERVICES

### 15.1 RURAL ROAD SEALING PROGRAM

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 21 May 2019  
**Author:** Manager Infrastructure Planning and Delivery  
**File Name:** CAPEX Planning - Strategic - Road Management - Rural Road Sealing Program  
**File No:** F18/444

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Executive Summary**

This report is presented to Council to seek endorsement of the recommended prioritisation criteria for sealing of unsealed rural road

The criteria will be used to prioritise funding and works programs for future years.

#### **RECOMMENDATION:**

- 1. That Council endorses the recommended method for prioritising unsealed rural roads for a rural road sealing programme, to inform future budget decisions.***

#### **Background**

Council received a submission in June 2018, requesting that Council should seal Oxley-Meadow Creek Road, from the Recreation Reserve to Whorouly-Bobinawarra Road; and Whorouly-Bobinawarra Road from Oxley-Meadow Creek Road to the Hurdle Creek Gin Distillery.

In response to this petition, Council Officers investigated how a rural road sealing programme should be prioritised.

#### **Implications**

##### **Policy Considerations**

There are no specific Council policies or strategies that relate to this report.

##### **Financial/Economic Implications**

There are no financial implications at this stage. Any future design and sealing works will require budget allocation.



## **Legal/Statutory**

Council is required to maintain its roads in accordance with the adopted Road Management Plan 2017-2021 (RMP). The RMP does not require unsealed roads to be sealed.

## **Social**

Sealing of unsealed roads provides rural communities with improved connections, access and infrastructure.

## **Environmental/Sustainability Impacts**

There are no environmental / sustainability impacts identified for this subject of this report.

## **2017 – 2021 Council Plan (2018 Revision)**

This report supports the 2017-2021 Council Plan:

**We are Growing:**

**We are Established:**

## **Our non-negotiables**

Our rural communities are supported and recognised as significant contributors to the economic and social character of the municipality

Our infrastructure is developed and maintained based on what we understand is important to the people who live, work and visit here

## **Strategic Links**

### **a) Rural City of Wangaratta 2030 Community Vision**

N/A

### **b) Other strategic links**

In direct response to a petition received at the Council meeting in June 2018.

## **Risk Management**

No moderate or extreme risks are identified for the purposes of this report.

## **Consultation/Communication**

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Community	Publish selection criteria on Council's website

**Options for Consideration**

Council could continue to without this criteria prioritising rural road sealing on an ad hoc basis without a clearly established criteria.

**Conclusion**

Officers have developed the prioritisation criteria for rural road sealing, and propose the highest priority projects be considered for budget allocation in future years.

**Attachments**

- 1 Rural Road Sealing - Prioritisation Criteria [↓](#)

## 15.2 APPROVAL FOR CRUSE STREET EXPENDITURE

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 21 May 2019  
**Author:** Manager Infrastructure Planning and Delivery  
**File Name:** T1819/036 - Cruse St - Finance - Variations  
**File No:** S18/6718

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### **Executive Summary**

This report is presented to Council to advise of a change in program to the Cruse Street works. These works are now ahead of schedule, which will result in approved funding for the project being required to be brought forward to the 2018 / 2019 financial year.

#### **RECOMMENDATION:**

##### ***That Council adopt:***

- 1. Increase to the 2018/19 budget of \$2,411,390.83***
- 2. Reduction to the 2019/20 draft budget of \$2,411,390.83***

### **Background**

As part of the Rural City of Wangaratta's North West Growth Area Development Contributions Plan (October 2018). The subject land is located between Cruse Street and Reith Road, Wangaratta.

The project consists of Stage 2a and 2b as detailed below:

#### **Stage 2a:**

Construction of a road from Cruse Street to Worland Road, including the construction of a 3-span bridge crossing Three Mile Creek.

#### **Stage 2b:**

Road construction from Worland Road to Reith Road in Wangaratta.

Council's 2018/19 Capital Budget allocated \$3.6m for Cruse Street works. A further \$1.4m was transferred from 2019/20 in the mid-year budget review to cover expected costs of construction for 2018/19.

Cruse Street works are made up of multiple projects, the adopted DCP budget for these works was \$7,500,000 excluding GST which was to be allocated over the 2018/19 and 2019/20 financial years.

MACA Infrastructure was awarded the Tender T1819/036 Construction of a road and 3-span bridge at Cruse Street, Wangaratta for a lump sum of \$7,411,390.83 (GST exclusive) at the Ordinary Council Meeting on the 11 December 2018.

Due to the soil conditions and dry weather onsite MACA have advised Council officers that they are ahead of schedule and are expecting to complete all works by 26 June 2019.

This will require the budgeted expenditure of \$2,411,390.83 from 2019 / 2020 financial year to be brought into the 2018 / 2019 financial year.

### **Implications**

#### **Policy Considerations**

There are no specific Council policies or strategies that relate to this report.

#### **Financial/Economic Implications**

There are no overall financial or economic implications as the budgeted expenditure of \$2,411,390.83 was allowed in the 2019 / 2020 financial year.

#### **Legal/Statutory**

There are no legal/statutory implications identified for the subject of this report.

#### **Social**

There are no social impacts identified for the subject of this report.

#### **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for this subject of this report.

### **2017 – 2021 Council Plan (2018 Revision)**

This report supports the 2017-2021 Council Plan:

#### **Goal**

We are established

#### **We will plan, research and advocate for the future:**

To facilitate drainage and road infrastructure to support future growth plans

**We will create and deliver:**

Timely and appropriate infrastructure to support our growth areas

**We will focus on our business:**

By enhancing the way we plan and deliver infrastructure projects

**Strategic Links**

a) Rural City of Wangaratta 2030 Community Vision

b) The Wangaratta Project – A masterplan for the city

c) Wangaratta Urban Design Framework

**Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Funding not allocated – Contractor leaves sites	Low	Extreme	High	Funding be brought forward to 2018 / 2019

**Consultation/Communication**

There is no required consultation or communication as this work is already awarded and total spend approved.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

**Options for Consideration**

There are no alternative options.

**Conclusion**

The budgeted expenditure of \$2,411,390.83 from 2019 / 2020 financial year be brought into the 2018 / 2019 financial year.

**Attachments**

Nil.

**16. DEVELOPMENT SERVICES**

Nil

**17. SPECIAL COMMITTEE REPORTS**

Nil

## 18. ADVISORY COMMITTEE REPORTS

### 18.1 ADVISORY COMMITTEE REPORTS

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 21 May 2019  
**Author:** Executive Assistant - Corporate Services & Councillors  
**File Name:** Committees & Groups - Advisory Committees - Establishment - Administration  
**File No:** F16/2255

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Executive Summary

Minutes of the following Advisory Committee Meetings are reported to Councillors for information (refer attachments).

1. Wangaratta Economic Development & Tourism Advisory Committee Meeting
2. Agriculture & Agribusiness Advisory Committee Meeting
3. Arts Culture & Heritage Advisory Committee Meeting

#### **RECOMMENDATION:**

- 1. That Council notes the minutes of these committees.***

#### Attachments

- 1 MINUTES - Wangaratta Economic Development Tourism Advisory Committee - 2 April 2019 [↓](#)
- 2 MINUTES - Agriculture and Agribusiness Advisory Committee Meeting - 26 March 2019 [↓](#)
- 3 MINUTES - Arts Culture & Heritage Advisory Committee Meeting - 8 April [↓](#)

## 19. RECORDS OF ASSEMBLIES OF COUNCILLORS

### 19.1 RECORD OF ASSEMBLY OF COUNCILLORS

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 21 May 2019  
**Author:** Executive Assistant - Corporate Services & Councillors  
**File Name:** Assemblies of Councillors  
**File No:** F16/2117

#### Executive Summary

An “Assembly of Councillors” is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision and is either of the following:

- a meeting of an advisory committee where at least one Councillor is present; or
- a planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

At an assembly of Councillors, a written record is kept of:

- a) the names of all Councillors and members of the Council staff attending;
- b) the matters considered;
- c) any conflict of interest disclosures made by a Councillor attending; and
- d) whether a Councillor who has disclosed a conflict of interest leaves the assembly.

The written record of an assembly of Councillors is, as soon as practicable:

- a) reported at an Ordinary Meeting of the Council; and
- b) incorporated in the Minutes of that Council meeting.

Date	Meeting details	Refer
2 April 2019	Wangaratta Economic Development & Tourism Advisory Committee	Attachment
8 April 2019	Municipal Emergency Management Planning Committee	Attachment
8 April 2019	Municipal Emergency Management Planning Committee	Attachment
8 April 2019	Arts Culture & Heritage Advisory Committee Meeting	Attachment
8 April 2019	Councillor Briefing Forum	Attachment
15 April 2019	Councillor Briefing Forum	Attachment
22 April 2019	Councillor Briefing Forum	Attachment
29 April 2019	Councillor Briefing Forum	Attachment
6 May 2019	Councillor Briefing Forum	Attachment



**RECOMMENDATION:**

- 1. That Council receives the reports of Assemblies of Councillors.***

**Attachments**

- 1 Assembly of Councillors - Wangaratta Economic Development Tourism Advisory Committee - 2 April 2019 [↓](#)
- 2 Assembly of Councillors - Municipal Emergency Management Planning Committee - 8 April 2019 [↓](#)
- 3 Assembly of Councillors - Municipal Fire Management Planning Committee - 8 April 2019 [↓](#)
- 4 Assembly of Councillors - Arts Culture & Heritage Advisory Committee - 8 April 2019 [↓](#)
- 5 Assembly of Councillors - Councillor Briefing Forum - 15 April 2018 [↓](#)
- 6 Assembly of Councillors - Councillors Briefing Forum - 23 April 2019 [↓](#)
- 7 Assembly of Councillors - Councillors Briefing Forum - 29 April 2019 [↓](#)
- 8 Assembly of Councillors - Councillors Briefing Forum - 20190506 [↓](#)

**20. NOTICES OF MOTION**

Nil

**21. URGENT BUSINESS****22. PUBLIC QUESTION TIME****23. CONFIDENTIAL BUSINESS****RECOMMENDATION:**

*That Council resolves to close the meeting to members of the public in accordance with section 89(2) of the Local Government Act 1989 to consider the following items:*

**23.1 RECYCLING CONTRACT**

*Item 23.1 is Confidential under the terms section 89(2) of the Local Government Act 1989 as it contains information relating to : (d) contractual matters.*

**24. CLOSURE OF MEETING****ATTACHMENTS**

Rural City of Wangaratta	18/19 Adopted Budget	18/19 Revised Budget	18/19 YTD Actual	18/19 YTD Revised Budget	YTD Variance	YTD Variance	Ref
31st March 2019	\$	\$	\$	\$	\$	%	
<b>Income</b>							
Rates and charges	32,163,671	32,194,004	32,170,110	32,118,450	51,660	0%	
Statutory fees and fines	1,213,058	1,197,082	915,087	997,657	(82,570)	(8%)	
User fees	7,749,946	7,532,111	5,971,895	5,768,047	203,847	4%	
Contributions - cash	342,810	546,908	319,169	273,839	45,330	17%	1
Grants - Operating	9,797,980	10,525,477	8,308,675	8,242,759	65,916	1%	
Grants - Capital	5,233,804	7,361,680	2,339,757	2,375,048	(35,291)	(1%)	
Reimbursements	90,816	473,184	41,690	83,294	(41,604)	(50%)	2
Other revenue	457,075	746,317	559,807	562,135	(2,328)	(0%)	
Net gain/(loss) on sale/disposal of property, infrastruc	2,313,500	815,653	122,811	(530,267)	653,079	(123%)	3
<b>Total Income</b>	<b>59,362,660</b>	<b>61,392,415</b>	<b>50,749,000</b>	<b>49,890,962</b>	<b>858,039</b>	<b>2%</b>	
<b>Expenses</b>							
Employee benefits	23,090,115	23,439,424	17,266,582	17,540,088	273,506	2%	
Materials and services	17,432,824	18,470,064	13,051,300	13,444,155	392,855	3%	
Depreciation and amortisation	15,831,541	16,683,218	12,877,896	12,655,658	(222,239)	(2%)	4
Finance costs	370,071	370,580	278,573	282,413	3,840	1%	
Other expenses	101,700	101,850	67,857	78,750	10,893	14%	
<b>Total Expenses</b>	<b>56,826,252</b>	<b>59,065,135</b>	<b>43,542,209</b>	<b>44,001,063</b>	<b>458,855</b>	<b>1%</b>	
<b>Surplus / (deficit) for the year</b>	<b>2,536,408</b>	<b>2,327,280</b>	<b>7,206,792</b>	<b>5,889,898</b>	<b>1,316,894</b>	<b>22%</b>	

<b>Notes</b>							
1. Contributions for recreation land have exceeded the YTD Revised Budget by \$58,000.							
2. A variance of \$32,000 exists with regard to the Natural Disaster expenses not being accepted in reimbursement claims.							
3. Settlement on land sales yet to occur. These are still expected to occur in 2018/19 as contracts have been signed on most proposed sales.							
4. Depreciation on fleet to be further investigated as there appears to be a potential understatement in 2017/18 and as a result may increase the depreciation amount for 2018/19.							

Rural City of Wangaratta	30 June 2018	31st March 2019	Variance	Variance
Balance Sheet as at 31st March	\$	\$	\$	%
<b>Assets</b>				
<b>Current assets</b>				
Cash and cash equivalents	31,974,226	28,466,416	(3,507,810)	(12%)
Rate receivables	951,490	8,572,762	7,621,272	89%
Other receivables - current	3,112,560	3,896,274	783,714	20%
Inventories	1,394	(1,953)	(3,346)	171%
Assets held for sale	3,788,000	3,788,000	0	0%
Other assets - current	401,806	362,377	(39,429)	(11%)
Investments in associates	0	110,000	110,000	100%
<b>Total Current assets</b>	<b>40,229,476</b>	<b>45,193,876</b>	<b>4,964,399</b>	<b>11%</b>
<b>Non-current assets</b>				
Receivables non-current	7,200	3,600	(3,600)	(100%)
Financial assets non-current	10,000	10,000	0	0%
Property, plant and equipment and infrastructure	533,986,301	538,539,969	4,553,668	1%
Book collection	549,189	674,765	125,577	19%
<b>Total Non-current assets</b>	<b>534,552,690</b>	<b>539,228,334</b>	<b>4,675,644</b>	<b>1%</b>
<b>Total Assets</b>	<b>574,782,166</b>	<b>584,422,210</b>	<b>9,640,044</b>	<b>2%</b>
<b>Liabilities</b>				
<b>Current liabilities</b>				
Payables - current	4,454,149	6,096,825	(1,642,676)	(27%)
Trust funds and deposits	1,237,602	2,860,293	(1,622,690)	(57%)
Provisions - current	5,676,538	5,523,535	153,003	3%
Interest bearing loans and borrowings - current	552,394	171,267	381,126	223%
<b>Total Current liabilities</b>	<b>11,920,682</b>	<b>14,651,920</b>	<b>(2,731,238)</b>	<b>(19%)</b>
<b>Non-current liabilities</b>				
Provisions non-current	14,676,151	14,676,151	0	0%
Interest bearing loans and borrowings non-current	8,186,265	8,186,265	0	0%
<b>Total Non-current liabilities</b>	<b>22,862,416</b>	<b>22,862,416</b>	<b>0</b>	<b>0%</b>
<b>Total liabilities</b>	<b>34,783,099</b>	<b>37,514,336</b>	<b>(2,731,238)</b>	<b>(7%)</b>
<b>Net assets</b>	<b>539,999,067</b>	<b>546,907,874</b>	<b>6,908,806</b>	<b>1%</b>
<b>Equity</b>				
Accumulated surplus	165,723,428	175,503,203	(9,779,776)	(6%)
Other reserves	11,506,389	11,506,389	0	0%
Asset revaluation reserve	353,028,155	353,028,155	0	0%
Accumulated surplus - current year	9,741,096	6,870,126	2,870,970	
<b>Total Equity</b>	<b>539,999,067</b>	<b>546,907,874</b>	<b>(6,908,806)</b>	<b>(1%)</b>

**Rural City Of Wangaratta**  
**Statement of Capital Works at 31 March 2019**

	Adopted Budget	Revised Budget	YTD Revised Budget	YTD Actuals	YTD Variance	YTD Variance
	2018/19	2018/19	2018/19	2018/19	2018/19	2018/19
	\$'000	\$'000	\$'000	\$'000	\$'000	%
<b>Property</b>						
Land	-	-	-	-	0	0%
Land Improvements	2,837	2,463	1,380	1,084	(296)	(27%)
<b>Total land</b>	<b>2,837</b>	<b>2,463</b>	<b>1,380</b>	<b>1,084</b>	<b>(296)</b>	<b>-27%</b>
Buildings	1,666	1,641	1,227	1,102	(125)	(11%)
Heritage Buildings	-	-	-	-	0	0%
Leasehold improvements	-	-	-	-	0	0%
<b>Total buildings</b>	<b>1,666</b>	<b>1,641</b>	<b>1,227</b>	<b>1,102</b>	<b>(125)</b>	<b>(11%)</b>
<b>Total property</b>	<b>4,503</b>	<b>4,104</b>	<b>2,607</b>	<b>2,186</b>	<b>(421)</b>	<b>(19%)</b>
<b>Plant and equipment</b>						
Heritage plant and equipment	-	-	-	-	0	0%
Plant, machinery and equipment	1,826	1,703	1,223	1,172	(51)	(4%)
Fixtures, fittings and furniture	305	25	4	1	(3)	(300%)
Computers and telecommunications	767	927	530	335	(195)	(58%)
Book collection	183	183	91	138	47	34%
Artworks	5	5	1	-	(1)	(100%)
<b>Total Plant and equipment</b>	<b>3,087</b>	<b>2,843</b>	<b>1,849</b>	<b>1,646</b>	<b>(203)</b>	<b>(12%)</b>
<b>Infrastructure</b>						
Roads	12,117	15,330	9,744	9,694	(50)	(1%)
Bridges	548	476	418	371	(47)	(13%)
Footpaths and cycleways	710	755	662	371	(291)	(78%)
Drainage	2,006	2,015	1,535	802	(733)	(91%)
Recreation, Leisure and Community Facilities	10,676	4,843	1,726	919	(807)	(88%)
Waste management	3,730	3,632	1,772	1,521	(251)	(17%)
Parks, Open Spaces and Streetscapes	477	415	323	76	(247)	(325%)
Aerodromes	855	455	16	16	0	0%
WIP Off Street Car Parks	52	52	48	28	(20)	(71%)
<b>Total Infrastructure</b>	<b>31,171</b>	<b>27,973</b>	<b>16,244</b>	<b>13,798</b>	<b>(2,446)</b>	<b>(18%)</b>
<b>Total capital works</b>	<b>38,760</b>	<b>34,920</b>	<b>20,700</b>	<b>17,630</b>	<b>(3,070)</b>	<b>(17%)</b>
<b>Represented by:</b>						
New asset expenditure	22,357	18,264	8,573	8,869	296	3%
Asset renewal expenditure	11,850	12,205	8,964	6,548	(2,416)	(37%)
Asset expansion expenditure	103	116	116	112	(4)	(4%)
Asset upgrade expenditure	4,450	4,336	3,047	2,101	(946)	(45%)
	<b>38,760</b>	<b>34,920</b>	<b>20,700</b>	<b>17,630</b>	<b>(3,070)</b>	<b>(17%)</b>

\*Report Contains Filters

Councillor Expenditure 1/01/19 to 31/03/19								
Expense	Harvey Benton	Harry Bussell	Ken Clarke	Mark Currie	David Fuller	Dean Rees	Ashlee Fitzpatrick	Total
Accommodation & Meals	-	-	-	-	-	281	-	281
Conferences & Seminars	-	-	-	-	-	-	-	-
Salaries & wages	7,043	7,043	7,043	7,043	7,043	21,794	7,043	64,054
Telephone	54	54	54	54	54	54	54	378
Travelling	1,245	2,157	-	-	-	-	-	3,402
Meeting Expenses	-	-	-	-	-	-	-	-
Childcare	-	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-	-
Vehicles	-	-	-	-	-	1,068	-	1,068
<b>Total</b>	<b>8,342</b>	<b>9,254</b>	<b>7,097</b>	<b>7,097</b>	<b>7,097</b>	<b>23,196</b>	<b>7,097</b>	<b>69,182</b>

## Rural Road Sealing Programme Prioritisation Criteria

Criteria	Scoring
Road Hierarchy	Link Road 12 Points Collector Road 8 Points Access Road 4 Points Limited Access Road 0 Points
Total Number of Vehicles per Day	0.1 Points / Vehicle
Number of Heavy Vehicles per Day	0.5 Points / Heavy Vehicle
Number of rural properties (potential houses)	2 Points / Property
Destination <ul style="list-style-type: none"> <li>• School or Kindergarten</li> <li>• Public gathering place, e.g. Public Hall or Cemetery</li> <li>• Tourist destination, e.g. Cellar Door or Cafe</li> </ul>	School or Kindergarten 12 Points Public Gathering Place 8 Points Tourist Destination 4 Points
Request to seal road	1 Point / Road



RURAL CITY OF  
WANGARATTA



**Economic Development & Tourism  
Advisory Committee Meeting**

62-66 Ovens Street  
PO Box 238  
Wangaratta 3676  
Telephone (03) 5722 0888  
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E-mail: council@wangaratta.vic.gov.au

**5:30pm Tuesday April 2, 2019**  
**Ovens Room, Wangaratta Government Centre**  
62 Ovens Street Wangaratta

## MINUTES

File No: F16/844

1.	<p><b>COMMITTEE:</b> Cr. Currie, John Joyce, Elizabeth Ellis, Robert Floyd, Christine Haddrick, Jamie Ramage, Christian Dal Zotto</p> <p><b>Guests:</b> Cr. Dean Rees, Cr. Dave Fuller, Matthew Nelson (Regional Director, Hume Region- Regional Development Victoria), Bec Amos</p> <p><b>NON VOTING:</b> Brendan McGrath, Stephen Swart, Janine Rolles, Kate Clark (minutes),</p>	
2.	<p><b>APOLOGIES:</b> Stephen Oxley, Matthew Fraser, Travis Vincent, Cr. Harry Bussell, Celeste Brockwell, Ilana Young</p> <p>Moved: Robert          Seconded: Chris</p>	
3.	<b>CONFLICT OF INTEREST DECLARATIONS</b>	N/A
4.	<b>MINUTES OF PREVIOUS MEETINGS</b>	<p>Moved: Jamie          Seconded: Liz</p> <p><b>RECOMMENDATION:</b> <i>That the minutes of the meeting held on Tuesday, March 5 2019 be confirmed as a true and accurate record of the proceedings of the meeting.</i></p>
5.1	<b>Business Wangaratta- Cr. Dave Fuller</b>	<p>Extended an invitation to the committee to attend the Chamber's breakfast taking place tomorrow (April 3) whereby parking in Wangaratta's CBD will be the topic of conversation.</p>





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		Also to attend Business After Hours at North East Health on April 3.
5.2	<b>North East Cycling Strategy Update- Matt Nelson</b> <i>Background from the NEVCO Project/stages of the project.</i>	<p>Four components to the masterplan:</p> <ol style="list-style-type: none"> <li>1) Extension of trail from Yackandandah to Beechworth</li> <li>2) Marketing campaign - 4.4M (focused on raising confidence and awareness of the ride high country brand).</li> <li>3) Private sector activation- how we grow the inbound tourism and dollar spend/ Prospectus for EOI currently out, closing on May 17.</li> <li>4) 'Enhancements'- i.e. art installations, social media, stops along the way, food, accommodation</li> </ol> <p>A range of responses to the EOI have been received, ranging from the highly established to small businesses.</p> <p>Discussion around whether maintenance of the rail trail and the 'details on the ground'- e.g. bike racks available at hot spots have been considered for investment.</p> <p>Committee advised Matt that regular bike riders in region will send through images of maintenance required for our bike trails and the RCOW depot crew will inspect and (if necessary) fix.</p> <p>Brief discussion around Mountain Biking in Wangaratta. Parks Victoria do not permit, with the exception of the Friends Track</p>



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		and the formed roads, within the national park due to the spread of invasive weeds and cinnamon fungus.
5.3	<b>WEDTEC Action Plan Discussion</b> <i>The 3-4 items scored as top priority will be presented. The committee will then discuss how to take these forward</i>	Motion to push this over to the next meeting.  No objections. Committee moved.
5.4	<b>Bec Amos – Brand Wangaratta</b>	RCOW Marketing Specialist, Bec Amos presented the Brand Wangaratta project to the committee.  The RCOW Brand Development is 'a work in progress'. We are currently in stage 2 of 4.  <ol style="list-style-type: none"> <li>1) Consumer research</li> <li>2) Brand strategy</li> <li>3) Brand identity</li> <li>4) Brand roll out</li> </ol> Consultation to change over in June from planning to initial roll out. Imagery to be updated in the latter part of the project.  The discussion was concluded by inviting the committee to give feedback to Bec within the week following.
5.5	<b>WEDTAC &amp; AAAC future collaboration- John Joyce</b> <i>How the two committees may work together into the future</i>	John met with Harvey to understand the AAAC history and to discuss channels of communication for the two committees moving forward.



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	<i>Reporting document- does WEDTAC wish to make use of this?</i>	<p>Group was unanimous for using the actions log moving forward.</p> <p>Discussion followed about the limitations of B Doubles and approval process for rural roads.</p>
6.0	<b>BUSINESS ARISING</b>	<ul style="list-style-type: none"> <li>- <b>Update on Jazz Festival</b></li> </ul> <p>Reiteration that this is an event not run by council- it is a separate event with a separate organisational committee.</p> <p>EOI went out for a marquee event to take place the weekend prior to Melbourne Cup. Six responses received and a shortlist of applicants were interviewed. A special council meeting in April will reveal the successful nominee.</p> <ul style="list-style-type: none"> <li>- <b>Equine Strategy</b></li> </ul> <p>To go out to the committee soon (a work in progress).</p> <ul style="list-style-type: none"> <li>- <b>Economic Development Profiles</b></li> </ul> <p>To go out with minutes to inform the committee about the members of Economic Development &amp; what they do.</p> <p>Christine advised she is an apology for the next meeting.</p>

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7.0	<b>NEXT MEETING</b>	Tuesday, May 7 at 5:30pm
8.0	<b>MEETING CLOSED</b>	There being no further business, the meeting closed at 7:12 pm.



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**Agriculture and Agribusiness Advisory Committee Meeting**  
**To be held on Tuesday 26 March 2019, 5.00pm**  
**At the Ovens Room, Level 1, Wangaratta Government Centre**  
**Minutes**

S17/1777

1.	<b>PRESENT (VOTING):</b> Graham Norman, Geoff Bussell, Jane Carney, Lachlan Campbell, Leon Carter, Rosey Bennett, Cr Harvey Benton <b>NON VOTING: GUESTS:</b> Celeste Brockwell, Janine Rolles, Rachael Richards	
2.	<b>APOLOGIES:</b> Rex Bennet <b>Moved:</b> Geoff Bussell <b>Seconded:</b> Jane Carney	
3.	<b>CONFLICT OF INTEREST DECLARATIONS:</b>	
4.	<b>MINUTES OF PREVIOUS MEETING:</b>	<i>That the Minutes of the meeting held on Tuesday 27 November 2018 be accepted as a true and accurate record of the meeting. (These were not accepted at the last combined meeting in February)</i>  <b>Moved:</b> Geoff Bussell <b>Seconded:</b> Rosey Bennett
5.	<b>BUSINESS ARISING FROM PREVIOUS MINUTES:</b>	
	Item 5.2 Committee Charter was moved to be dealt with first so that the 5.1 Economic Development Strategy and 6.1 Programs and Projects could be dealt with succinctly.	
5.1	Economic Development Strategy – Janine Rolles	Janine Rolles presented the key focus areas as decided by the committee members. The key focus areas included logistics, education, value adding, research and meat processing security. The following points were highlighted by committee members:

10/04/2019 10:11 AM

1 of 4



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		<ul style="list-style-type: none"> <li>• Wine industry could be interested in logistics, distribution, would B-double access have any impact on them?</li> <li>• Brown brothers – new bottling line, service the industry, upskilling, education and willing to pay for prosecco plantings across the municipality.</li> <li>• Skills gaps and retention, succession planning – get the gap closed between the labour and workforce. What is currently out there and available to people/students.</li> <li>• Identifying value adding in agriculture and show casing what we have to offer at expos or conferences. The committee were asked to make contact with the Eco Dev team should they know of any upcoming events that would be worth attending.</li> <li>• Prosecco Road – what is council doing in this space? Janine told the committee that Council is working closely with Brown Brothers and wines of the King Valley in regards to this project. Currently waiting on finalisation of the business case.</li> <li>• Health Precinct plan – complimenting it. Support it. Development is crucial to support services.</li> <li>• It was suggested that a bus tour of local agriculture businesses for the committee member to see what is going on in the area. Celeste Brockwell mentioned that the Eco Dev team and Councillors would be visiting Katunga Fresh, a large hydroponic tomato growing business in Moira Shire.</li> </ul> <p>Action: Celeste Brockwell to report back to committee regarding Katunga visit and findings.</p>
<p><b>Moved to 5.1</b></p> <p>5.2</p>	<p>Agriculture and Agribusiness Advisory Committee Charter</p>	<p>The committee charters are due for review. Committee members went through the document and made changes were necessary. Rachael will adjust document as per agreed changes and send back to the committee for review.</p> <p>Action: Rachael apply changes and send back to committee for further changes.</p>
<b>6.</b>	<b>GENERAL BUSINESS:</b>	
6.1	<p>Programs and projects for 2019</p> <ul style="list-style-type: none"> <li>○ Harvey Benton</li> </ul>	<p>Members of the committee will be tasked with providing advice and guide some of the projects to be undertaken by Council in 2019. Harvey has suggested some projects that have been discussed previously by the committee. Some of the programs that will be identified as part of the Economic Development Strategy may overlap. Discussion by committee members included the following comments:</p>



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		<ul style="list-style-type: none"> <li>• B Double Access allowances – Marcus Goonan, Manager of Infrastructure will continue working on B-Double access/between October to April. Advocacy is important – transport efficiency/safety. Marcus will be attending the next meeting to provide an update.</li> <li>• Relationship building with research organisations such as CSIRO into drought resistant/tolerant crops. Making these connections and assisting in collaboration can only benefit our local farmers. Closing the gap in research to extension.</li> <li>• Local meat processing security - is it advocacy – is it assistance to move – would they move if they had the funds?</li> <li>• Rutherglen research station – R&amp;D no money for research – gap in research to extension</li> </ul> <p>Harvey met with Jon Joyce, Chair of the Wangaratta Economic Development and Tourism Advisory Committee to discuss how the committees can work together as many projects will overlap with WEDTAC. It was decided that the two committees would meet at least twice a year at a combined meeting.</p> <p>The introduction of the new actions template will allow tasks and actions to be followed up at each meeting.</p>
6.2	<p>Drought Preparedness Guidelines</p> <ul style="list-style-type: none"> <li>○ Rachael Richards</li> </ul>	<p>Council is currently working on a document that will guide Councils actions when dry seasonal conditions prevail. This document will set out the actions that Council should undertake to ensure that both community and farmers are best informed and supported during these difficult times. Committee members have been asked to review the draft and provide feedback and guidance on the structure of the document. Rachael will collate feedback and provide a revised document at the next meeting in May.</p> <p><b>Action: Rachael to collate feedback and provide revised draft document at May meeting.</b></p>
6.3	<p>Update on all things Agriculture!</p> <ul style="list-style-type: none"> <li>○ Rachael Richards</li> </ul>	<p>Rachael gave an update on current workshops and projects happening within the agriculture area. These included:</p> <ul style="list-style-type: none"> <li>• NELLEN Food and Fibre Careers Day to be held at Dookie at the end of May.</li> <li>• Food Innovation 101 Workshop in conjunction with Startup Shakeup</li> <li>• Ag Tech incubator to start in late April that will see local food innovators put through a 14 week business Startup program.</li> <li>• The AgBiz Alliance committee have hit the ground running to hold the annual Victorian Agribusiness Summit here in Wangaratta on September 6<sup>th</sup>.</li> </ul>



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7.	<b>CORRESPONDENCE</b>	
8.	<b>BUSINESS ARISING</b>	There has been an announcement from State Government for funding to local government agencies for additional water infrastructure. This would include Standpipes, pumps and counters. Celeste noted that should any committee member identify a need or area where this infrastructure could be utilised to make contact with her.
9.	<b>NEXT MEETING</b>	<i>Next meeting will be held on Tuesday 28 May 2019 commencing at 5pm</i>
10.	<b>MEETING CLOSED</b>	There being no further business, the meeting closed at 6.49pm





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**ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**  
**Monday 8<sup>th</sup> April 2019 @ 5:30pm**

**Hovell Room – Council Offices Wangaratta**

**MINUTES**

File No:

1.	<b>PRESENT</b>  <u>Committee Members:</u> Ian Poole David Godkin Margaret Brickhill Delia Jackson  <u>Officers in attendance:</u> Penny Hargrave  Cr David Fuller	
2.	<b>APOLOGIES</b>  Adrian Vaughan  Marc Bongers  Rhonda Diffey  Patricia Boak	As there was not a quorum in attendance the apologies were noted.
3.	<b>CONFLICT OF INTEREST DECLARATIONS</b>	Nil
4.	<b>MINUTES OF PREVIOUS MEETING (previously circulated)</b>	As there was not a quorum in attendance the adoption of the February 2019 minutes will be held over until the June 2019 meeting.



5.	<b>BUSINESS ARISING (from the previous minutes)</b> <ol style="list-style-type: none"> <li>1. Water Tower – meeting with Romy Paltoglou from Alley Cat, the public art consultant for the Railway Precinct arranged for 12 April 2018 by phone with follow up meeting in person for the 6th or 7<sup>th</sup> May 2019. Meeting with Alley Cat is to review Water tower and develop an options paper.</li> <li>2. Budget – Confirmed dates as follows: 16/4 approved for public consultation 16/5 submissions close 23/5 hearing of submissions June 2019 Council Meeting – adopted</li> <li>3. ACHAC Legacy project tabled for June 2019 meeting.</li> </ol>	
6.	<b>AGENDA ITEMS</b>	
6.1	<b>Vacancies</b> – resignation of Cazz Hicks & Annie O'Shea Vacancies to be advertised	Vacancies to be advertised 12/4 – close 3/5 Penny Hargrave to share recruitment pack with ACHAC committee members.
6.2	<b>Cultural strategy – next steps</b>	Hold over to June 2019 meeting
6.3	<b>Australia Day Policy – draft of updated policy</b>	Policy and procedure reviewed. Comments from ACHAC members noted Feedback sent to Events Team Leader for review Policy going to Councillors at Briefing Forum 23/4



6.4	<b>Festivals Wangaratta Concept</b>	Concept presented and noted.
7.	<b>CORRESPONDENCE</b>	Nil
8.	<b>REPORT:</b>	As there was not a quorum in attendance the acceptance of the bi-monthly report will be held over until the June 2019 meeting.
9.	<b>GENERAL BUSINESS</b>  Questions raised around the future of the physical structures that may be removed when the railway crossing work is completed. What will become of some the materials, can these items be utilised elsewhere i.e, public art?  Question raised around the inclusion of historical references to swimming with the development of the new aquatics facilities at WISAC.	Penny Hargrave to report back at June 2019 meeting
10.	<b>NEXT MEETING</b>  Monday 3 <sup>rd</sup> June 2019 @ Wangaratta Gallery Ovens St Wangaratta @ 5:30pm	
11.	<b>MEETING CLOSED: 8:30pm</b>	

File: F16/2117



## Assembly of Councillors

Date:

Meeting: Wangaratta Economic Development &amp; Tourism Advisory Committee

Commenced: 5:30pm

**Councillors:**

Cr Dean Rees - Mayor  
 Cr Mark Currie – Deputy Mayor  
 Cr Harry Bussell  
 Cr David Fuller  
 Cr Harvey Benton

**Present**

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**Absent**

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**Officers:**

Brendan McGrath – CEO  
 Stephen Swart – DDS  
 Celeste Brockwell – MSG&E  
 Janine Rolles – CED  
 Travis Vincent – BIO  
 Kate Clark – EDO (minutes)  
 Bec Amos (guest)

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**Apologies:** Stephen Oxley, Matthew Fraser, Ilena Young**Independent Presenters:** Matthew Nelson (RDV)**Conflict Of Interest Disclosure: (Left the room – Returned)**

1. N/A

**Matters Considered:**

1.

**5.1) Business Wangaratta Upcoming Events - Cr. Dave Fuller****5.2) North East Cycling Strategy Update- Matt Nelson***Background from the NEVCO Project/stages of the project.***5.3) WEDTEC Action Plan Discussion***This item was moved to the next meeting due to lack of time.***5.4) Brand Wangaratta - Bec Amos***Group presented with Brand Development presentation and provided with survey link for feedback.***5.5) WEDTAC & AAAC future collaboration- John Joyce***How the two committees may work together into the future*

Meeting Closed at: 7:12pm

Sub Folder S18/249



## Assembly of Councillors

Date: 4 April 2019

Meeting: Municipal Emergency Management Planning Committee

Commenced: 10.00am

**Councillors:**

Cr Harvey Benton

**Present**



**Absent**



**Officers:**

Steven Tucker – Emergency Management Coordinator ☒



Sandra Dalton – EA – Infrastructure Services (minutes) ☒



**Apologies:** Alan Clark - DIS

**Presenters:** Nil.

**Conflict of interest:** Nil.

**Meeting Closed at:** 11.35am

Sub Folder S18/249



## Assembly of Councillors

Date: 4 April 2019

Meeting: Municipal Fire Management Planning Committee

Commenced: 1.00pm

**Councillors:**

Cr Harvey Benton

**Present****Absent****Officers:**

Steven Tucker – Emergency Management Coordinator ☒



Sandra Dalton – EA – Infrastructure Services (minutes) ☒



Darryl Farmer – MFPO ☒

Scott Draper – Natural Resource Coordinator ☒

**Apologies:** Alan Clark - DIS

**Presenters:** Caitlyn Cruikshank (DELWP).

**Conflict of interest:** Nil.

**Meeting Closed at:** 2.45pm

Sub Folder S19/261



## Assembly of Councillors

Date: 8 April 2019

Meeting: Arts Culture &amp; Heritage Advisory Committee

Commenced: 6pm

**Councillors:**

	Present	Absent
Cr Dean Rees - Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input type="checkbox"/>	<input type="checkbox"/>

**Officers:**

Brendan McGrath – CEO	<input type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input type="checkbox"/>	<input type="checkbox"/>
Steven Swart– DDS	<input type="checkbox"/>	<input type="checkbox"/>

**Apologies:** Adrian Vaughan Marc Bongers Rhonda Diffey Patricia Boak**Presenters:**Committee Members:

Ian Poole  
David Godkin  
Margaret Brickhill  
Delia Jackson

Officers in attendance:

Penny Hargrave

**Conflict of interest:** NIL**Meeting Closed at:** 8.30PM

Sub Folder S18/249



## Assembly of Councillors

**Date:** 15 April 2019**Meeting:** Councillors Briefing Forum**Commenced:** 3pm**Councillors:**

Cr Dean Rees - Mayor  
Cr Mark Currie – Deputy Mayor  
Cr Harry Bussell  
Cr Ken Clarke  
Cr Dave Fuller  
Cr Harvey Benton  
Cr Ashlee Fitzpatrick

**Present**

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**Absent**

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**Executive Team:**

Brendan McGrath – CEO  
Alan Clark – DIS  
Jaime Chubb – DCW  
Sarah Brindley – DCS  
Steven Swart – DDS

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**Officers:** N/A**Apologies:** Brendan McGrath, CEO**Presenters:** Celeste Brockwell – Manager Strategy Growth & Environment, Marcus Goonan – Manager Infrastructure Planning & Delivery, Marsha McMonigle - Capex Projects Systems Officer**Conflict of interest:** N/A**Meeting Closed at:** 5.59pm



Sub Folder S18/249



## Assembly of Councillors

**Date:** 23 April 2019

**Meeting:** Councillors Briefing Forum

**Commenced:** 3pm

**Councillors:**

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Executive Team:**

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steven Swart– DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Officers:**

Marcus Goonan – Manager Infrastructure Planning and Delivery

**Apologies:**

Alan Clark

**Presenters:** Aaron Currie –Finance Coordinator, Sarah Brindley – Director Corporate Services, Kelly Timms – Events Team Leader, Marcus Goonan – Manager Infrastructure Planning & Delivery

**Conflict of interest:** N/A

**Meeting Closed at:** 6:20pm

Sub Folder S18/249



## Assembly of Councillors

**Date:** 29 April 2019

**Meeting:** Councillors Briefing Forum

**Commenced:** 3.00pm

### Councillors:

	Present	Absent
Cr Dean Rees - Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Mark Currie – Deputy Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harry Bussell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ken Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dave Fuller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Harvey Benton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Ashlee Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Executive Team:

Brendan McGrath – CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Clark – DIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaime Chubb – DCW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Brindley – DCS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steven Swart – DDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Officers:** N/A

**Apologies:** Cr Benton

**Presenters:** Brad Gill – Projects & Recreation Coordinator, Katie Gibson – Community & Recreation Officer, Ben Thomas – Acting Manager Community & Wellbeing, Jamie Reid – Field Services Manager, Sarah Brindley – Director Corporate Services, Juan Hernandez – Customer, Digital & Transformation Manager, Clare Cowdery – Planning Coordinator, Claire Kearns – Information & Customer Service Manager

**Conflict of interest:** N/A

**Meeting Closed at:** 5.30pm

Sub Folder S18/249



## Assembly of Councillors

Date: 6 May 2019

Meeting: Councillors Briefing Forum

Commenced: 3pm

**Councillors:**

Cr Dean Rees - Mayor  
Cr Mark Currie – Deputy Mayor  
Cr Harry Bussell  
Cr Ken Clarke  
Cr Dave Fuller  
Cr Harvey Benton  
Cr Ashlee Fitzpatrick

**Present**

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**Executive Team:**

Brendan McGrath – CEO  
Alan Clark – DIS  
Jaime Chubb – DCW  
Sarah Brindley – DCS  
Steven Swart– DDS

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**Officers:**

Juan Hernandez – ADIC

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**Apologies:**

**Presenters:** Sam Githani – NECMA, Katie Warner – NECMA, Clare Cowdery – Planning Coordinator, Bec Amos – Creative Marketing Specialist

**Conflict of interest:**

**Meeting Closed at: 6.30pm**