

Minutes

Of the Ordinary Council Meeting

Location: Council Chambers, Municipal Offices
62-68 Ovens Street, Wangaratta

Date: 19 June 2018

Time: 6pm



RURAL CITY OF
WANGARATTA

Brendan McGrath
Chief Executive Officer

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1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to Elders from other communities who may be here today.

2. OPENING PRAYER

Almighty God, we humbly ask thee to bless and guide this council in its deliberations so that we may truly preserve the welfare of the people whom we serve. Amen

3. PRESENT

Councillors:

Cr David Fuller, Cr Dean Rees, Cr Harry Bussell, Cr Harvey Benton, Cr Ken Clarke OAM, Cr Mark Currie, Cr Ashlee Fitzpatrick

Officers:

Brendan McGrath, Chief Executive Officer, Ruth Kneebone, Director Corporate Services, Alan Clark, Director Infrastructure Services, Barry Green, Director Development Services, Penny Hargrave, Community & Wellbeing Manager

4. ABSENT

Councillors:

Nil

Officers:

Jaime Carroll, Director Community Wellbeing

5. ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE

RESOLUTION:

(Moved: Councillor D Fuller/Councillor A Fitzpatrick)

That Cr Dean Rees be granted leave of absence for the July Council Meeting being held on the 17th July 2018.

Carried

ORDER OF BUSINESS

6. CITIZEN CEREMONY

Nil

7. CONFIRMATION OF MINUTES

RESOLUTION:

(Moved: Councillor D Fuller/Councillor D Rees)

That Council confirm the Minutes of the Ordinary Meeting of 15 May 2018 as a true and accurate record of the proceedings of the meeting.

Carried

8. CONFLICT OF INTEREST DISCLOSURE

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a '*conflict of interest*' in a decision if they would receive, or could reasonably be perceived as receiving, a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

CEO Brendan McGrath declared a conflict of interest for item 15.1 as he is on the board of directors for Procurement Australia which is the tendering agency.

9. RECEPTION OF PETITIONS

9.1 PETITION: SEALING OF OXLEY-MEADOW CREEK ROAD

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Executive Assistant Corporate Services and Councillors
File Name: Petition - Bitumen seal further sections of Oxley Meadow Creek Road
File No: C18/5846

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

A petition undersigned by 122 residents and users of Oxley-Meadow Creek Road has been received regarding the sealing of the Oxley-Meadow Creek Road through the use of 'Roads to Recovery' Funding to ensure it is sealed and safe for tourists and locals alike.

A copy of the petition has been provided to Councillors under separate cover.

RESOLUTION:

(Moved: Councillor H Bussell/Councillor M Currie)

- 1. *That the petition regarding the sealing of the Oxley-Meadow Creek Road be received***
- 2. *That the petition be referred to the Chief Executive Officer for report to a future Council Meeting.***

Carried

Conclusion

In accordance with Local Law No. 2 - Governance and Meeting Procedure Local Law, the only motions that may be considered on any petition are:

- a) That the petition be received
- b) That the petition be referred to the Chief Executive Officer for consideration and response
- c) That the petition be referred to the Chief Executive Officer for report to a future Council meeting.

Attachments

- 1 Petition: Sealing Oxley-Meadow Creek Road [⇒](#)

10. HEARING OF DEPUTATIONS

PRESENTATION OF REPORTS

11. COUNCILLOR REPORTS

Nil

OFFICERS' REPORTS

12. EXECUTIVE SERVICES

Nil

13. CORPORATE SERVICES

13.1 ADOPTION OF 2018/19 BUDGET

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Manager Finance
File Name: Financial Management - Budgeting 2018/19
File No: F17/940

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

At the May Special Council Meeting, Council resolved to endorse the Draft 2018/19 Budget. The Draft 2018/19 Budget has been on public exhibition for a period of 28 days and submissions were considered on Tuesday 12 June 2018. This report is presented to Council to recommend the response to submissions and the adoption of the 2018/19 Budget.

RESOLUTION:

(Moved: Councillor M Currie/Councillor A Fitzpatrick)

That Council:

- 1. Having considered submissions made regarding the Draft 2018/19 Budget and makes changes to the Draft 2018/19 Budget in accordance with the supported submissions documented in this report as follows:***
 - a. increases expenditure by \$40,000 to prepare Planning Scheme amendment C68 Part 2***
 - b. increases expenditure by \$31,000 for the survey design of shared pathway on Warby Range Road***
 - c. increases expenditure by \$14,750 to assist with repairs to cricket nets at the Norm Minns oval***
 - d. increases expenditure by \$5,000 to support the Wangaratta Local Drug Action Team***
 - e. increases expenditure by \$6,000 to support a bid for the Mountain Cattleman's annual get together***
 - f. increases income by \$210,000 to reflect increased recycling charges of an additional \$15.00 per bin***
 - g. increases expenditure by \$210,000 to reflect increased contractor costs of collecting recycling bins***
 - h. decreases income by \$43,125 to reflect a rebate to pensioners equal to the additional recycling charges of \$15.00 per bin***

- i. defers capital works expenditure from 2017/18 to 2018/19 of \$4.481 million*
 - j. increases 2018/19 capital works expenditure by \$259,000*
 - k. decreases operating expenditure of \$124,000 as a result of officer submissions detailed in this report*
 - l. decreases operating income of \$1.274 million as a result of officer submissions detailed in this report*
- 2. adopts the 2018/19 Budget attached to this report for the purposes of Section 130 of the Local Government Act 1989**
- 3. notifies in writing each person or persons who made a submission of the decision and the reasons for that decision, in accordance with the responses set out in this report and in accordance with Section 223(1)(d) of the Local Government Act 1989;**

authorise the Chief Executive Officer to give public notice of Council's decision to adopt the 2018/19 Budget in accordance with section 130(2) of the Local Government Act 1989; and

forwards a copy of the 2018/19 Budget to the Minister for Local Government by June 30th 2018 in accordance with Section 130 of the Local Government Act 1989.
- 6. holds the money put aside in the budget for the cemetery master plan until such a time there is a final consideration of the direction of the cemetery trust;**
- 7. ensures that officers, as a priority, develop a performance measuring system for new projects for approval by Council which makes clear what the objectives of the new project is and how we will measure the report on whether the objective has been met.**

Carried

Background

At its Special Council Meeting held on 7 May 2018, Council resolved to give public notice of the preparation of the Draft Budget for the 2018/19 financial year.

In accordance with Section 129 of the *Local Government Act 1989* (the Act) the Draft 2018/19 Budget was placed on public display on Council's website and at the Wangaratta Government Centre.

Public submissions on the Draft 2018/19 Budget were invited via Council's website and in the local media.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial/Economic Implications

The 2018/19 Budget establishes the financial framework of Council including income and expenditure, rating strategy, borrowings and asset management programs necessary for Council operations.

Detailed information on relevant aspects of the 2018/19 Budget are contained in the 2018/19 Budget Report annexed to this report (***refer attachment***).

The implications of the 2018/19 Budget and assumptions made for future years are embodied in Council's Strategic Resource Plan and Long Term Financial Plan.

Legal/Statutory

In accordance with Section 127 of the Act, Council must prepare a budget for each financial year.

The presentation of the 2018/19 Budget is in a format recommended by the Institute of Chartered Accountants as a model of best practice and contains a comprehensive assessment of Council's financial position and proposed expenditures and revenues.

The 2018/19 Budget has taken into consideration the legal requirements of the Act and relevant Regulations.

The statutory process regarding exhibition of the Draft 2018/19 Budget and consideration of submissions has been completed.

Social

The 2018/19 Budget contains financial provision for Council to achieve significant social and community programs which will improve the social sustainability of our population.

Environmental/Sustainability Impacts

The 2018/19 Budget contains financial provision for Council to deliver environmental and sustainability programs and services to the community.

Economic Impacts

The establishment of the 2018/19 Budget is a critical component in the financial management of Council's operations to ensure the delivery of appropriate services, programs and infrastructure to residents and ratepayers.

2017 – 2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goal

We are Sustainable

We will plan, research and advocate for the future:

By maintaining a responsible and transparent long term financial plan

To make sure that everything we do – from building assets to delivering events – considers the physical, social, cultural and financial needs of our community members

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

Council's 2018/19 Budget is linked to the Rural City of Wangaratta 2030 Community Vision through the Council Plan.

b) Other strategic links

The 2017/18 Budget provides the financial resources to prepare and deliver a number of key strategic programs.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Budget compliance requirements not met	L	H	M	Completion of compliance check list by Manager Finance

Consultation/Communication

Council has undertaken a series of consultation sessions regarding the Draft 2018/19 Budget. The consultation schedule included the following public sessions:

1. Pop-up consultation at the Performing Arts Centre
 - (a) Thursday 10 May 2018, 11.30am – 2.00pm
 - (b) Thursday 17 May 2018, 8.30am – 11.00am
2. Pop-up consultation at the Glenrowan Cafe
 - (a) Saturday 12 May 2018, 9.00am – 11.00am
3. Pop-up consultation at the Springhurst Primary School
 - (a) Friday 18 May 2018, 3.00pm – 5.30pm
4. Pop-up consultation at the Moyhu Farmers Market
 - (a) Saturday 19 May 2018, 8.30am – 12 noon
5. Pop-up consultation at the Wangaratta Livestock Exchange
 - (a) Thursday 24 May 2018, 9.30am – 11.30am
6. Presentation to Business Wangaratta – 6 June 2018

Key Changes from the Draft 2018/19 Budget

Public submissions on the Draft 2018/19 Budget were invited via the consultation sessions, Council's website and in the local media. Submissions closed on 6 June 2018 at 5.00pm.

Set out below are the submissions received and recommended changes to the 2018/19 Budget.

Submitter	Nature of submission	Funds requested	Officer recommendation
Submitter 1	Comment on differential rates, recommending quarantining of farm land from rate increases	Nil	No change to budget
Submitter 2	Increased expenditure on public art and support for gallery feasibility study	Nil	No change to budget
Submitter 3	Seeking confirmation of support for Wangaratta Show	\$5,000	Accept, no change to budget, funds already included.
Submitter 4	Seeking confirmation of support for the 2018 Community raffle	\$15,000	Accept, no change to budget, funds already included.
Submitter 5	Support for Wangaratta Youth Parliament Team	\$500-\$1,000	Accept, no change to budget, funded out of existing budget \$1,000.
Submitter 6	Support for environmental sustainability and better reporting on Council's achievements	Nil	No change to budget.
Submitter 7	Seeking increase in Local Tourism grants	\$1,000	No change to budget.

Submitter 8	Seeking support for repairs to the Oxley Hall	\$75,000	No change to budget. Request to be referred to Council's building asset management program.
Submitter 9	Seeking support for installation of signage in the King Valley and surrounds	\$45,000	No change to budget, funds already included as part of Council's Rural Place making program.
Submitter 10	Seeking support for an upgrade to the Wangaratta Pony Club canteen facilities	\$39,935	No change to budget. The group encouraged to work with Council officers to prepare a grant application within Council's community grants program.
Submitter 11	Seeking support for sealing of the car park at the Wangaratta Bowls Club	Undefined	Partially accept, No change to budget. Gravel resurface to be funded from Council's re-sheeting program.
Submitter 12	Seeking support for the Municipal Engineering Foundation Scholarship Program	\$1,500	Declined, no change to budget.
Submitter 13	Seeking reduction of Aged and Disability Home Care fees	Undefined	Declined, no change to budget.
Submitter 14	Seeking support for Rock the Rim basketball to compete in the Annual World Youth Basketball Invitation Tournament	Undefined	Declined, no change to budget.
Submitter 15	Seeking support for completion of Planning Scheme Amendment C68 part 2	Undefined	Accept, increase budgeted expenditure by \$40,000.
Submitter 16	Seeking support for completion of Planning Scheme Amendment C68 part 2	Undefined	Accept, refer to budgeted expenditure by \$40,000 (same as above)
Submitter 17	Seeking support for the sealing of the Edi-Cheshunt Road from Cheshunt to Gentle Annie turn off	Undefined	No change to budget. This request referred to Council's infrastructure construction program.
Submitter 18	Support for upgrade of the Banksdale Road, Hansonville	Undefined	No change to budget. This request referred to Council's gravel road renewal program.
Submitter 19	Seeking support for construction of the shared pathway on Warby Range Road between Blackboy Lane, and Wirrinya Avenue	Undefined	Accept, increase of \$31,000 to design program.

Submitter 20	Seeking support for repairs to the cricket nets at the Norm Minns Oval	\$28,351	Partially accept, increase budget expenditure by \$14,750.
Submitter 21	Seeking support for the Wangaratta Local Drug Action Team (LDAT)	\$5,000	Accept, increase budget expenditure by \$5,000
Submitter 22	Seeking support to hold the Mountain Cattleman's annual get-together	\$6,000	Accept, increase budget expenditure by \$6,000
Officer submissions			
Fees & Charges	Seeking increase to recycling cost per bin by a further \$15 to cover increased recycling disposal costs	Revenue to offset increased expenditure	Accept, increase budgeted income and expenditure by \$210,000 to cover increased contractor rates.
Fees & Charges	Seeking a rebate for pensioners on the increase in recycling charges of \$15 per bin	\$43,125	Accept, decrease budgeted income by \$43,125.
Fees & Charges	Seeking introduction of a sessional fee for children's services centre	\$55 per session	Accept, increase budgeted income
Fees & Charges	Seeking introduction of lighting fees for Appin Park oval	\$15 per hour	Accept, increase budgeted income
Fees & Charges	Seeking a fee of fencing notices	\$15 per notice	Accept, increase budgeted income
Capital works program	Deferral of part of 2017/18 capital works program into 2018/19 year	\$4.481 million	Changes made in 2018/19 Budget
Capital works program	Net increase in 2017/18 capital works programs for project variations	\$259,000	Changes made in 2017/18 forecast position in the 2018/19 Budget
Changes due to State and Federal Budget, operating conditions and recent Council resolutions	A range of changes to income, expenses and capital works due to announcements in the State & Federal budgets, together with changes from recent Councillor briefing forums, Council meetings and successful grant applications.	\$1.151 million	Changes made in 2018/19 Budget Officer submissions changed the 2017/18 Forecast and also 2018/19 Budget. Overall the submissions result in an improvement to the income statement of \$3.707 million across the two years

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Public notification on the adoption of the 2018/19 Budget will be given in the local media and on Council's website.

Advice will be forwarded to budget submitters of the outcome of their submissions to Council in relation to the Draft 2018/19 Budget.

A copy of the Adopted 2018/19 Budget will be forwarded to the Minister for Local Government as required by Section 130(4) of the Act.

Options for Consideration

The adoption of Council's Annual Budget is a mandatory requirement of the *Local Government Act 1989*.

Council has the following options available:

1. Adopt the 2018/19 Budget in full as attached to this report, with the changes following the submission process included
2. Adopt the 2018/19 Budget without the submission changes

Conclusion

Following a period of public consultation and consideration of submissions, it is proposed that the 2018/19 Budget be adopted with amendments.

Attachments

- 1 2018/19 Budget [↗](#)

13.2 ADOPTION OF RATING STRATEGY 2018-2022

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Manager Finance
File Name: Rating Strategy 2018-2022
File No: S17/4641

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to consider the Draft 2018-2022 Rating Strategy. This strategy was created to ensure the equitable imposition of rates and charges under the *Local Government Act 1989 (the Act)*.

RESOLUTION:

(Moved: Councillor D Rees/Councillor M Currie)

That Council adopts the draft Rating Strategy 2018-2022.

Carried

Background

The Draft Rating Strategy 2018-2022 (the Strategy) sets the strategic objectives and strategies that will be pursued for a four year period in accordance with the Act. The development of the Strategy was based on extensive community consultation through the Rating Strategy Reference Group that has been meeting since January 2018.

The Strategy is important because Council's main source of annual income is rates, representing over 50% of Council's total income for the 2018/19 year. Council's other sources of income are user fees and charges, statutory fees, grants and investment income.

The Strategy allows the community an opportunity to understand the way in which Council achieves an equitable imposition of rates. Council's previous Rating Strategy was adopted in 2014 and the Rating Strategy 2018-2022 proposes a number of changes to the current rating system.

The Fair Go Rates system was introduced in 2016 to limit the amount councils can increase rates in a year. Therefore, the ability of Council to increase its overall rates is constrained, however Council remains obliged to ensure that rates are imposed in a fair and equitable manner.

The Strategy does not extend to the setting of fees and charges for services such as fees for the provision of childcare, performing arts centre, events, community facilities and so forth. Instead, the annual budget and consultation process addresses issues regarding service level standards and the necessary fees and charges to support those services.

Further, the Strategy does not extend to a review of kerbside waste charges, including general waste, recycling or organics. Council's Waste Management Strategy, together with the financial modelling performed for landfill operation and rehabilitation, supports the amount charged for kerbside waste, recycling and organics collection.

Implications

Policy Considerations

The Strategy identifies the decisions made by Council with respect to the equitable levying of rates amongst the limited choices made available under the Act Sections 157 to 163. It has been informed by the Ministerial Guidelines for Differential Rating 2013.

Financial/Economic Implications

The Strategy has considered the options available to Council to ensure that rates are levied by the most equitable means available to Council in consideration of the limitations of a tax on land ownership as provided for by the Act.

The Strategy recommends a number of changes to the current practices which are detailed in the strategy itself.

Specific issues that have been considered include the:

1. splitting of the Commercial & Industrial differential into two separate differential categories
2. reducing the rate in the dollar for Rural 1 and Rural 2 properties as a result of the draft revaluation of properties at 1 January 2018
3. introduction of a new differential - Mixed Use from 1 July 2019
4. introduction of a new differential - General Vacant > Three Years from 1 July 2019.

Legal/Statutory

Under the Act, a primary objective of all Victorian Local Governments is to ensure the equitable imposition of rates and charges. (Section 3C (2)(f)). The purpose of the Strategy is therefore to consider what rating options are available to Council under the Act and how Council's choices in applying these options contribute towards meeting an equitable rating strategy.

Social

The Strategy considers a number of principles such as Equity, Benefit, Capacity to Pay, Simplicity & Sustainability when determining the equitable imposition of rates.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for the subject of this report.

2017 – 2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goal

We are Sustainable

We will plan, research and advocate for the future:

By maintaining a responsible and transparent long term financial plan

To make sure that everything we do – from building assets to delivering events – considers the physical, social, cultural and financial needs of our community members.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

N/A

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Rating Strategy adopted without community consultation	Low	High	Medium	Rating Strategy was developed by Rating Strategy Reference Group and community consultation will be undertaken

Risks	Likelihood	Consequence	Rating	Mitigation Action
				over 28 days
Rating Strategy not in accordance with the Act or Ministerial Guidelines	Low	High	Medium	Better Practice Guide, Ministerial Guidelines and findings of Commission of Inquiry into Ararat Rural City Council referred to in development of draft Strategy

Consultation/Communication

The Strategy was prepared in consultation with a rating strategy reference group and was placed on public exhibition for 28 days.

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Rating Strategy to be publicly available	<ul style="list-style-type: none"> Mandatory S 223 of the <i>Local Government Act 1989</i> public exhibition period to be undertaken.
Consult	Rating Strategy available for public comment	
Involve	Submissions on the Rating Strategy heard and considered by Council	
Collaborate		
Empower		

The consultation schedule included the following public sessions:

1. Pop-up consultation at the Performing Arts Centre
 - (a) Thursday 10 May 2018, 11.30am – 2.00pm
 - (b) Thursday 17 May 2018, 8.30am – 11.00am
2. Pop-up consultation at the Glenrowan Cafe
 - (a) Saturday 12 May 2018, 9.00am – 11.00am
3. Pop-up consultation at the Springhurst Primary School
 - (a) Friday 18 May 2018, 3.00pm – 5.30pm
4. Pop-up consultation at the Moyhu Farmers Market
 - (a) Saturday 19 May 2018, 8.30am – 12 noon
5. Pop-up consultation at the Wangaratta Livestock Exchange
 - (a) Thursday 24 May 2018, 9.30am – 11.30am
6. Presentation to Business Wangaratta – 6 June 2018

No submissions were received on the Strategy.

Options for Consideration

Council should adopt a rating strategy every four years to ensure compliance with section 3C of the Act.

Conclusion

Council's draft Rating Strategy 2018-2022 has been prepared in consultation with the Rating Strategy Reference Group and following a period of public consultation, no submissions were received. The Strategy is now ready for adoption by Council.

Attachments

- 1 RCOW Rating Strategy [⇒](#)

14. COMMUNITY WELLBEING

14.1 RURAL PLACEMAKING PROJECT

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Executive Assistant Community Wellbeing
File Name: PROJECT MANAGEMENT - PROJECTS - 2017 - 2018 - RURAL COMMUNITY PLANNING
File No: P17/51

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council for consideration to endorse the Rural Placemaking Project Plans and the year 1 (2018/2019) Priority Projects for implementation.

The plans have been developed after extensive consultation with the communities within the five rural districts. These plans will be utilised to inform and guide the delivery of projects, and the support and service provided to rural communities throughout the municipality.

RESOLUTION:

(Moved: Councillor M Currie/Councillor H Benton)

That Council:

1. *endorses the following Rural Placemaking Project District Plans*

- a) Greta Valley District***
- b) King Valley District***
- c) Northern District***
- d) Ovens Valley***
- e) Snow Road***

2. *endorses the year 1 priority projects for implementation.*

Carried

Background

Placemaking recognises the importance of 'place' for a community and focuses on strengthening the connection and engagement people have for the places and spaces they share. It involves the planning, design, management and development of public spaces and facilitates the growth of activities and

connections (cultural, economic, social, and environmental) that define a place and support its ongoing evolution and sustainability.

Placemaking within the municipality was implemented with a district approach. Districts were established based on a range of factors including geographic proximity, natural community connections, education/employment/service links and shared facilities. This approach will support Council's commitment to ensuring the development of high quality and sustainable facilities and infrastructure.

For the Rural City of Wangaratta, the project focused on the way that our rural communities use, and would like to see their towns and hamlets develop.

The development of the plans was based on a review of existing information and data – including previous community plans that were developed. Extensive consultation was also undertaken during several rounds to understand the priorities of the community and their

Implications

Policy Considerations

The principal aim of the Placemaking program is to align with the strategic objectives identified in the Council Plan 2017 - 2021 and Council's core organisational priorities including:

1. Community Promise – Achieving best practice
 - a) Driving transparency in how we communicate and engage with our community
 - b) Involving community in local decision making
 - c) Implementing innovation and changing the way local government responds to local planning
2. Our Future Project – Better decisions, better outcomes
 - a) Facilitating more informed and considered projects
 - b) Facilitating joint use, co-location and potential consolidation of facilities
 - c) Enabling informed long term financial and project planning

Financial/Economic Implications

\$350,000 was allocated in the 2017/18 budget which is to support the implementation and development of the Placemaking Plans. Following the plan development, key projects have been delivered through the project Implementation component, the remaining amount of \$200,000 will be rolled over to 2018 /19 financial year.

The budget for 18/19 is \$737,190. This includes a full time project manager for 12 months.

The budget for 17/18 and 18/19 was \$800,000 and a project manager cost of \$97,100 comes to a total budget over the two years of \$897,100.

The difference between \$737,000 and \$897,000 is the (i) \$50,000 for the development of the plans; (i) \$30,000 for the Glenrowan landscape and conservation works (18/19), (iii) \$45,000 for the Swinburne floor renewal and (iv) \$35,000 for old Murmungee hall extra works.

It is proposed that the following projects be delivered from the plans in 2018/19 year. The implementation will be managed by the project manager.

Large infrastructure delivery

Community	Project Name	Detail	Response
Moyhu	Drainage – Main Street	Undertake further drainage works.	Works on the western side of the main street will be completed in 18/19. Design work for remaining drainage to be included in Moyhu Infrastructure and Drainage Plan in 19/20.
Springhurst	Public toilet amenities	Provide a public toilet in town for visitors and community	To be designed and delivered in year 1 2 x unisex all abilities pre-fab with connections to power, water and suitable septic solution.
Peechelba	Peechelba Walking Track	Upgrade Peechelba walking track (as per Council resolution 15 May 2018).	To be delivered in year 1
Eldorado	Eldorado Hall upgrades	Roof restoration Design and refurbishment/upgrade of accessible toilet	Roof and guttering upgrades have been completed in 17/18. Design of accessible toilet completed in year 1.
Milawa	Milawa Recreation Reserve	Upgrade facilities to encourage participation in sports/activities.	Netball courts upgrade planned for year 1. Lighting upgrade planned for 22/23 FY.

Small infrastructure Delivery

Community	Project Name	Detail	Response
Glenrowan	Seating at Mount Glenrowan	Seating for Mount Glenrowan.	Council to design and deliver. Concrete slab and seat.
Boorhaman	Bore irrigation for foot golf course	Pump for new bore to water foot golf course.	Pump was purchased with previous Community Grant funds. Irrigation installation to be completed in 2018/2019.
Milawa	Milawa bike racks at bus stop	Bike racks at bus stops in Milawa for high school children.	To be scoped in partnership with community and delivered in year 1. One concrete slab and stainless steel rack.
Milawa	Town bins	Install bins in town area.	To be scoped in partnership with community and delivered

Community	Project Name	Detail	Response
			in year 1. Assumes 6 – 8 new bins.
Whorouly	Whorouly Pocket Park	Develop the pocket park on Church Street by planting some trees.	Design and delivery of plantings for park in year 1.
North Wangaratta	Recreation Reserve – Playground	Install shade sail over the playground in the North Wangaratta Recreation Reserve.	Purchase and installation in year 1
All Rural	Signage implementation	Begin implementation of the Rural City of Wangaratta Rural Signage Plan	Strategic roll out of signage throughout rural townships

Planning

Community	Project Name	Detail	Response
All Rural	Rural City of Wangaratta Rural Signage Plan	Signage plan that outlines design requirements consistent signage throughout rural areas. Also explores signage needs and locations. Capacity for specific elements to represent each District.	Develop rural signage plan, include design and mapping requirements. *To be developed in parallel to the Town Entrance Plan
All Rural	Rural City of Wangaratta Rural Town Entrance Plan	Plan for design (signage and landscaping) for Rural township entrances.	Develop rural signage plan, include design for signage and landscaping, and location requirements. *To be developed in parallel to the Rural Signage Plan
All Rural	Rural City of Wangaratta Pedestrian and Cycle Path Plan	Plan will look at all cycle path, rail trail and pedestrian path priorities nominated by rural communities. The plan will also look more broadly at the strategic development and expansion.	Plan to be completed in year 1
Greta Valley District	Greta Valley Tourism Marketing Plan	Develop marketing plan to promote the districts' diverse tourism offer (wineries, breweries, natural environment etc).	Council to work with private operators and Tourism North East to continue to promote district.
King Valley District	King Valley Tourism Marketing Plan	Market and promote the King Valley District.	Council to work in partnership with Tourism North East and relevant tourism organisations to promote the district.
Moyhu	Township Development Plan	Plan to review the current township layout and consider the opportunities for further development within existing boundaries due to the introduction of reticulated sewer services.	Plan to be completed in year 1

Investigation

Community	Project Name	Detail	Response
Glenrowan	Drainage near preschool – investigation	Drainage near preschool.	Council to investigate

Advocacy

Community	Project Name	Detail	Response
Myrrhee	Telecommunications advocacy	Transform communication in Myrrhee to ensure all residents have quality mobile phone reception.	Council to partner with community to advocate for improved telecommunications.
Oxley	Telecommunications advocacy	Advocate to improve mobile and NBN coverage.	Council to partner with community to advocate for improved telecommunications.
Oxley	Public Transport advocacy	Increase public transport into Wangaratta to daily.	Council to support Community in advocacy

Design

Community	Project Name	Detail	Response
North Wangaratta	North Wangaratta Recreation Reserve upgrade – scope and designs	Upgrade and improve the facilities within the recreation reserve to increase participation in sports and use of facilities.	Council to work with community and recreation committee to develop scope of works and designed in line with reserve redevelopment needs.
Milawa	Drainage (Snow Road next to Milawa Café) – plan	Upgrade drainage to limit residential road flooding on Snow Road next to Milawa Café.	Plan to be developed in year 1. Implementation in year 2.
King Valley District	Lookout and reserve upgrades	Improvements to existing lookouts and Reserves. Investigate opportunity for picnic tables at Whitfield Lookout Reserve with information boards and improved parking.	Plan and scope in year 1 with delivery in year 2 onwards.

Council support

Community	Project Name	Detail	Response
All Rural	Planning information collateral	Create communications collateral/material that clearly communicates planning and building information.	Council to develop and distribute appropriate material.
Myrrhee	Events calendar	Deliver an annual event that celebrates the district and attracts visitors.	Council's events team to work with the community to establish an annual events calendar.
Whitfield	Waste services – review of services levels	More regular town bin collection during peak tourist seasons.	Continue to investigate as part of waste service monitoring.
Northern District	Community group capacity building	Train community committees (of management) to be stronger and operate better.	Capacity building opportunities regularly offered to throughout the municipality
Everton	Community newsletter	Seek funding for community newsletter.	Council to work with community to explore appropriate funding solutions.
Everton	Community events	Community to provide two social events for Everton and Everton Upper communities.	Council events team to support where appropriate.
Snow Road District	Community group capacity building	Continue to deliver training to community committees (of management) to be stronger and operate better.	Capacity building opportunities regularly offered to throughout the municipality

These projects will be scoped and developed for implementation.

Legal/Statutory

Appropriate legal and statutory implications will be considered during the implementation of these projects.

Social

It is anticipated the implementation of the Rural Placemaking District Plans will achieve significant social outcomes for rural communities. By providing opportunities for community members and groups to be engaged in the process, and have involvement in local decision making, rural communities will have a sense of ownership over the achievement of priority projects. The implementation of these plans will foster future positive collaborative and partnership opportunities between Council, stakeholders, our rural residents and community groups.

Environmental/Sustainability Impacts

Any environmental / sustainability implications associated with the priority projects will be considered as part of the implementation phase.

Council Plan 2017-2021

This report supports the 2017-2021 Council Plan:

Goal

We are established

We will research and advocate:

By understanding the unique needs, challenges and priorities of our rural communities through the implementation of the Rural Community Planning project

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

b) Other strategic links

N/A

Risk Management

The Rural Placemaking Project has allowed community members to be involved in the identification and prioritisation of local projects. The expectation now exists that these projects will be delivered over the next several years. Endorsement of the plans will allow for the strategic implementation of projects to meet community expectations. To address the risk of plans becoming outdated and redundant, ongoing review will be needed.

Consultation/Communication

The first round of engagement was held during February 2018 and included 13 Placemaking Pop Up sessions, an Online Survey, and a Rural Photography Competition.

The first round of engagement aimed to test the initial Baseline Plan. The Baseline Plans were developed by undertaking a desktop literature review of Councils strategies and plans, reviewing community plans and discussing with key Council officers as a starting point. The community were then asked if:

- The list of projects reflected the needs of the District today and in twenty years' time
- Whether any projects had been completed or were no longer needed and;
- If anything had been missed.

The engagement practice also aimed to understand how the District and individual places were used, and 'tested' the district boundaries.

Additionally a second round of engagement was held between 01 and 07 March 2018, consisting of five District Events held in each District. The purpose of this engagement was designed to:

- Continue to test the projects/priorities
- Understand how the district is used and what its function is
- Understand what has happened in the past that needs to be considered
- Assess if the priorities meet the needs of the district
- Understand if anything been missed and what are the most important priorities

The engagement also collaboratively worked with the community to create a 2038 vision for each district.

A total of 753 people participated in the process as part of the Rural Placemaking Program. Of this number, the attendance from each district was as follows:

Northern District	179
Ovens Valley	193
Snow Road	157
Greta Valley	103
King Valley	121

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Council will continue to work with local rural communities to support the implementation of projects and ensure the district plans continue to reflect the needs and challenges of rural areas.

Options for Consideration

1. That Council support the implementation of the Rural Placemaking District Plans and the priorities as identified for each of the districts including the projects identified for year 1 implementation
or
2. That Council does not support the implementation of the Rural Placemaking District Plans and re-commences engagement with communities to re-establish priority projects.

Conclusion

The implementation of the Rural Placemaking District Plans will align with Council's core priorities whilst supporting and assisting the achievement of its strategic objectives and goals. More importantly this project has facilitated an understanding of the way that our rural communities use, and would like to see their districts and towns develop by:

- Involving community in local decision making
- Facilitating more informed and considered projects with overall long term benefits
- Considering joint use, co-location and the future of facilities
- Enabling appropriate and informed long term financial and sustainable project planning and
- Encouraging partnership and collaborative opportunities for community members and groups to achieve the identified priorities of each district.

Attachments

- 1 RURAL PLACEMAKING PROJECTS - YEAR 1 [!\[\]\(661ad2fdbe8fa1392f2b194cfa45d124_img.jpg\)](#)
- 2 RURAL PLACEMAKING PROJECT - GRETA VALLEY DISTRICT PLAN [!\[\]\(4193cdf1061c98ac39c3073e7f9019f2_img.jpg\)](#)
- 3 RURAL PLACEMAKING PROJECT - KING VALLEY DISTRICT PLAN [!\[\]\(4caf182c2ec1a7bf8758f380863453a1_img.jpg\)](#)
- 4 RURAL PLACEMAKING PROJECT - NORTHERN DISTRICT PLAN [!\[\]\(1db4d9ef699fa8bfcc76b363f93bcb5b_img.jpg\)](#)
- 5 RURAL PLACEMAKING PROJECT - OVENS VALLEY DISTRICT PLAN [!\[\]\(a2a8d4a709c2c9b96d069b603f10f993_img.jpg\)](#)
- 6 RURAL PLACEMAKING PROJECT - SNOW ROAD DISTRICT PLAN [!\[\]\(a9e5ce03a67fbcdb1e4107dd8c6152af_img.jpg\)](#)

14.2 FINAL 2017 - 2021 COUNCIL PLAN REVISION

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Executive Assistant Community Wellbeing
File Name: 2017 - 2021 COUNCIL PLAN REVISION 2018
File No: S18/1889

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council for consideration of the adoption of the final 2017-2021 Council Plan – 2018 Revision.

RESOLUTION:

(Moved: Councillor A Fitzpatrick/Councillor D Fuller)

That Council:

- 1. adopts the final 2017-2021 Council Plan – 2018 Revision attached to this report for the purposes of Section 125 of the Local Government Act 1989***
- 2. adopts the Strategic Resource Plan 2017-2021 - 2018 Revision***
- 3. notifies submitters of its decision***
- 4. forwards the Final 2017-2018 Council Plan – Revision including the Strategic Resource Plan to the Minister for Local Government.***

Carried

Background

Sections 125 and 126 of the *Local Government Act 1989* (the Act) require that Council must annually review its Council Plan and Strategic Resource Plan and submit them for approval to the Minister for Local Government by 30 June.

Officers believe that this matter is now ready for Council consideration.

Implications

Policy Considerations

The Council Plan is the highest level strategic document. The direction of the plan may impact many policies and strategies within Council.

Financial/Economic Implications

Please note that the Strategic Resource Plan has been updated to reflect proposed changes to the draft 2017/18 Budget which details how Council will fund the strategic intent of the Council Plan.

Legal/Statutory

The review of the Council Plan and Strategic Resource Plan is a legislative requirement of Council and is consistent with sections 125, 126 and 223 of the Local Government Act.

Social

The objectives and strategies contained in the revised 2017 - 2021 Council Plan will contribute to the overall health and social wellbeing of our community. Positive social outcomes will be achieved by the delivery of key initiatives and Councils' ongoing advocacy and partnerships that focus on delivering benefits and opportunities for residents and visitors of the municipality.

Environmental/Sustainability Impacts

The objectives and strategies contained in the revised 2017 – 2021 Council Plan will contribute to the enhancement and sustainability of the environment. The Council Plan has a strong focus on environmental sustainability and protection.

2017 – 2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goal

We are Sustainable

We will plan, research and advocate for the future:

To make sure that everything we do – from building assets to delivering events – considers the physical, social, cultural and financial needs of our community members.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

The objectives and strategies contained in the revised 2017 - 2021 Council Plan consider, and are guided by the objectives identified in the Rural City of Wangaratta 2030 Community Vision.

Consultation/Communication

Following the endorsement of the Draft 2017-2021 Council Plan Revision – 2018, the document was placed on exhibition for 28 days inviting submissions from the community.

In addition, several consultation sessions were conducted including:

Pop-up consultation Between Intermezzo and the Wangaratta Gallery

- Thursday 10, May at 11:30am – 2:00pm. The Peppa Pig Show finished at 12pm.
- Thursday 17, May 8:30am – 11:30am. The Women in Leadership Breakfast finished at 9:00am.

Pop-up consultation at Springhurst Community Hall

- Friday 18, May at 3:00pm – 5:30pm

Pop-up consultation at Moyhu Farmers Market

- Saturday 19, May 8:30am – 12 noon

Pop-up consultation at Glenrowan Vintage Café

- Saturday 12, May 9:00am – 11:00am

Pop-up consultation at Wangaratta Saleyards

- Thursday 24, May 9:30am – 11:30am

Presentation to Business Wangaratta in Wangaratta Government Foyer
Wednesday 06, June 6:00pm – 7:30pm

Through the consultation process a number of conversations were held with community members generating feedback on various Council matters.

Three written submissions were received. A summary of the submissions themes follows.

Submitter 1 expressed concern for the financial pressure of rate rises, community health, hall hire, higher education, cultural heritage and history.

Submitter 2 expressed support for environmental sustainability and Council's responsibility for action and referencing this in its publications.

Submitter 3 requested Council to consider disclosing more detail in the Council Plan about Planning Scheme amendments and processes.

Options for Consideration

The revised 2017 – 2021 Council Plan and Strategic Resource Plan – 2018 revision are now ready for adoption by Council. Council may consider amending the Plan in accordance with the submissions received.

Conclusion

The revised 2017 - 2021 Council Plan was developed with direct input from community. It will continue to be revised on an annual basis to reflect the community aspirations and will continue to guide the future strategic direction of Council, informing our service delivery, resource allocation and advocacy.

Council will continue to report back to the community regarding the progression of priorities and the achievement of targets.

Attachments

- 1 FINAL 2017-2021 COUNCIL PLAN - 2018 REVISION [⇒](#)

14.3 SECTION 86 COMMITTEES OF MANAGEMENT

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Community and Recreation Officer
File Name: COMMITTEES AND GROUPS EXTERNAL
File No: F16/1609

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to seek endorsement for nominations of community members to represent a number of Special Committees of Management (COM) where representatives are new or renominating upon expiry of their term on a COM.

RESOLUTION:

(Moved: Councillor D Fuller/Councillor A Fitzpatrick)

That Council appoints the following representatives to the Section 86 Special Committees of Management.

Milawa Public Hall and Park Special Committee	
Keyna Masin	Community Representative
Nicholas Masin	Community Representative
Graham Wilson	Community Representative
Colin Reid	Community Representative
Julie Hourigan	Community Representative
Judy White	Community Representative
Moyhu Soldiers Memorial Hall Special Committee	
Neil Jarrott	Community Representative
Graham Batten	Community Representative
Lloydie Batten	Community Representative
Peter Shanley	Community Representative
Miriam Balfour	Community Representative
Travis Wright	Community Representative
Max Baker	Community Representative
Josie Sampson	Community Representative
Alan Sampson	Community Representative
Frederick Baker	Community Representative
Helen Baker	Community Representative
Deanne Burge	Community Representative
Myrree Soldiers Memorial Hall Special Committee	

Carol Kunert	Community Representative
John Kunert	Community Representative
Lysa Baguley	Community Representative
Ann Lacey	Community Representative
Diane Fisher	Community Representative
Robyn Kilgour	Community Representative
Paul Koulis	Community Representative
Geoff Lacey	Community Representative
Bobbie Titcher	Community Representative
Sharon Jarrott	Community Representative
North Wangaratta Sports Reserve Special Committee	
Kevin Hogan	North Wangaratta Football Netball club
Dennis Powell	North Wangaratta Football Netball Club
Colin Crittenden	Wangaratta Clay Target Club
Phillip Smith	Wangaratta Clay Target Club
Michael Glenister	Community Representative
Joe Caruso	Community Representative
Oxley Shire Hall Special Committee	
Janet Heath	Community Representative
Don Heath	Community Representative
Sally Day	Community Representative
Chris Kulkulka	Community Representative
Dianne Feldtmann	Community Representative
Jason Mullins	Community Representative
Neil Brock	Community Representative
Clare Cowdery	Community Representative
Nellie Van Der Heyden	Community Representative
Barbara Godde	Community Representative
Paula McGavin	Community Representative
Erica Pike	Community Representative
Bruce Uebergang	Community Representative
Arthur Parker	Community Representative
Wendy Richardson	Community Representative
Bowmans Murmungee Memorial Hall and Tennis Reserve	
Rachelle Verlin	Bowmans Murmungee Tennis Club
Cecily Fletcher	Bowmans Murmungee Tennis Club
Carried	

Background

Council has 14 COMs established under Section 86 of the *Local Government Act 1989 (the Act)* for the purpose of managing and controlling activities at Council owned/managed facilities. Section 86 of the Act provides that Council may delegate certain functions, duties or powers to a COM.

As specified in the requirements of the Rural City of Wangaratta Hall and Reserve Special Committees Instrument of Delegation 2017 each committee

may have up to twenty five members and COM nominees serve three year terms and can renominate upon expiry of that term. These nominations represent either new nominations resulting from additional interest from local community members, resignations of members or renominating members.

The nominations for the respective 14 COMs are staggered with a third of COMs calling for nominations each year which facilitates the process. Each year the expiring term of Special Committees is advertised in the local media, on the Council website and via community word of mouth.

Council acknowledges the great work of the Committee of Management volunteers and notes the recent resignations of:

Gordon and Denise Anderson from the Old Murmungee Special Committee, Cheryl Bell from the Eldorado Memorial Hall and David Steer from the Whitfield Recreation Reserve. These volunteers have made a great contribution to the ongoing sustainability of their respective facilities.

Implications

Policy Considerations

Council's policy "Appointment to Council Committees 2017" applies to this matter.

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

Council must make formal appointments to the Section 86 Special Committees as required by the Act. The appointment of members to Special Committees by formal resolution of Council ensures that the powers, functions and duties delegated to these COMs are able to be exercised legally.

Social

Closer links between Council and the COMs create greater awareness of the needs of the community and of the facilities being managed on Council's behalf. The responsibilities delegated to the COMs promote the exchange of information between the committee and Council. Promotion of the facility by the COM facilitates increased community use, social ties and resilience particularly for the rural communities in which these assets are mainly held.

Environmental/Sustainability Impacts

COMs are responsible for the management of any environmental issues relating to the land upon which their facilities are situated.

2017 – 2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goals

We are Thriving

We will plan, research and advocate for the future:

To ensure we are responding to the current and future recreational needs of our community and creating sustainable and quality recreation reserves throughout our municipality.

To make sure our services are responsive and adaptable to the changing needs and profile of our community.

We will create and deliver:

Exceptional services and programs that help our families to be healthy happy and connected

Programs and partnerships that support our older people to have independence in their choices, and access to the services and resources that they need,

We are Growing

We will plan, research and advocate for the future:

To facilitate considered planning and development in line with long term strategic objectives for the sustainability of our community and environment.

We will create and deliver:

Collateral that promotes the unique characteristics and position of the municipality for investment

We are Established

We will plan, research and advocate for the future:

On behalf of the groups and committees to ensure that they have the resources and knowledge to do the things they need to do

We are Inspired

We will plan, research and advocate for the future:

By acknowledging our municipality as both rural and urban and developing a new vision together that reflects our future

We are Sustainable

We will plan, research and advocate for the future:

To make sure that everything we do – from building assets to delivering events – considers the physical, social, cultural and financial needs of our community members

To ensure our risks are managed strategically and effectively

We will create and deliver:

Opportunities that promote conservation and assistance to community groups to undertake conservation projects

Strategic Links

Municipal Public Health and Wellbeing Plan 2017-2021

Economic equality and growth

2.2.1 Work to remove economic barriers that prohibit or limit participation in sports and cultural activities for our children and young people

2.2.2 Provide free and accessible programs that enable men, women, young people and children of all abilities to enjoy and participate in cultural activities

Community spaces that enable activity

5.1.1 Ensure planning for new and redeveloped community facilities incorporates universal design principles

5.1.4 Ensure key community facilities, precincts and spaces are family friendly to ensure parents and carers can easily participate in community life

Integrated and collaborative projects

5.2.1 Deliver the Rural Community Planning project to facilitate the implementation of locally developed priorities and actions that build healthy, connected and active rural communities

5.2.5 Provide opportunities and recognition for people to volunteer within our community

Safe neighbourhoods and places

5.3.2 Consider design in community and recreational precincts, facilities and spaces in a way that enhances safety and passive surveillance

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Governance risk with the delegation of Council functions, powers and duties in the management of council assets to a committee via the Wangaratta Rural City Council Hall and Reserve Special Committees Instrument of Delegation 2017.	Possible	Minor	Medium	The appointment of members by formal resolution of Council reduces governance risk by ensuring that all committee members are covered by council's public liability insurance.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Keep informed	Emails/Social and Print Media
Consult	Listen and acknowledge	Council will consult with committee's prior to making decisions
Involve	Work with committees within the context of the Instrument of Delegation and obtain feedback	Committees provide important feedback to Council in the management of its facilities
Collaborate	Incorporate decisions as practical and within the context of the Instrument of Delegation	Council collaborates with its committees prior to making decisions
Empower	Implementation in conjunction with the relevant committees	Committees has delegated powers to make decisions in relation to the day to day management of its facilities.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

The appointment of the nominations detailed herein to the relevant COMs will delegate the management, function and duties of the activities and facilities under the COMs and will uphold Council's requirements under the Local Government Act.

Attachments

Nil.

Questions

John Griffiths, Whorouly: What is the policy regarding the actual numbers on the committees, is there a limit and how does it work?

Brendan McGrath, Chief Executive Officer: Each committee has a term of reference or instrument of delegation from the Council that sets out the various requirements of how the committees are to operate and what the membership make up will be. These are generally reflective of the number of user groups that are there, the size of the community and the complexity of the facility that they are managing.

John Griffiths, Whorouly: So it doesn't necessarily reflect the interest or the lack of interest, say Whorouly only has 5 and Oxley has 12?
Brendan McGrath, Chief Executive Officer: No.

14.4 FINAL EVENTS AND ATTRACTION STRATEGY 2018 - 2023

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Events & Attractions Coordinator
File Name: Strategic Management - Strategic Planning Documents - Draft Events Strategy
File No: F17/719

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to endorse the final Events and Attraction Strategy 2018 – 2023.

RESOLUTION:

(Moved: Councillor H Bussell/Councillor M Currie)

That Council:

- 1. endorses the final Events and Attractions Strategy 2018 – 2023 attached to this report with recommended changes***
- 2. notifies all submitters of the decision and the reasons for that decision***
- 3. commences implementation of the Final Events and Attractions Strategy 2018 – 2023.***

Carried

Background

At its ordinary April meeting, Council resolved to place the draft Events and Attraction Strategy 2018-2023 on public exhibition for 28 days.

The Events and Attractions Strategy sets out the Rural City of Wangaratta's future direction in the support, curation and delivery of events within the municipality. Aligned with the Council Plan and responding to the Wangaratta Project – A Masterplan for the City 2016 and an internal audit held in 2015, this strategy provides direction on the funding, attraction and retention of tourism related events, the support and curation of community events and expected outcomes. It will guide investment in Council operated venues, grants for external events and the curation of Council's event program.

There are a number of significant challenges present in the municipality which restrict the level of tourism which can be generated from the attraction of events including; sub-standard facilities and venues, limited accommodation and a highly competitive market in the north east. The Strategy addresses these limiting factors and better places the Rural City of Wangaratta in attracting events and capitalising on tourism and economic opportunities.

The key objectives of the Events Strategy are:

1. Increase tourism through marquee live performance and sporting event attraction
2. Expand the number of events held in Wangaratta through a funding program that supports major and marquee events
3. Upgrade event venues across the municipality to encourage marquee events
4. Review the Rural City of Wangaratta events program to ensure financial sustainability and best fit for our community
5. Support community generated events through skills improvement, council services and community grants
6. Maximise promotional opportunity across North East Victoria for all events
7. Streamline event processes to make it easier to host events and
8. Establish guidelines and targets for improving environmental sustainability and accessibility for all events

A two hour consultation session was held on 8 December 2017 with existing event proponents to discuss a possible scope for this strategy and identify common issues. In attendance at this session were representatives from:

- Commercial businesses
- Arts and cultural groups
- Tourism event proponents
- Members of the Rural City of Wangaratta Arts, Culture and Heritage Advisory Committee
- Staff and Councillors

Additional one-on-one sessions were also conducted with commercial businesses heavily involved in supporting events across the region. These organisations provided detailed information on the commercial aspects of the industry and mirrored concerns from the community workshop. In collating the strategy, a number of other local government areas were engaged, and other event strategies reviewed and considered.

During the public display period a significant number of comments were received and the key themes identified from the community through this process included:

- Recognition of key tourism businesses hosting events
- Animal welfare concerns regarding rodeos within the municipality
- Concerns around the creation of regional hubs at Moyhu, Eldorado and Glenrowan
- Formalising current event sponsorship into three-year fixed agreements
- Consolidation of Council run events in rural townships, particularly Australia Day.

As a result of community consultation, the following changes were made to the final strategy:

- Update mission statement to include surrounding community and visitors to the region
- Inclusion of heritage and cultural events to the events program undertaken by the Rural City of Wangaratta
- Removal of the Aerodrome as a bookable event space for camping
- Inclusion of tourism, events in the regional overview
- Additional action 2.1.3 to develop partnerships with tourism businesses
- Change to action 3.1.3 to undertake a comparison feasibility of Rodeo Grounds and Merriwa Park
- Change to action 3.2.6 to define rodeo grounds as a multi-use venue
- Review of action 3.8.4 to continue to support Australia Day events in rural communities

Implications

Policy Considerations

This strategy recommends that an events policy be developed to assist in approvals of events on public land. It also recommends that guidelines for event funding, accessibility and environmental sustainability are developed. This may take the form of a policy and procedure document and will apply to events held on both public and private land.

Financial/Economic Implications

There are a number of actions identified within the draft strategy that will require additional financial investment from Council. These include capital improvements of event venues, administrative changes, annual grants programs and resourcing of Council curated events. If adopted, these actions would be funded through budget, projects or capital expenditure programs to be approved by Council as part of annual budget approval processes.

Legal/Statutory

The strategy recommends that a change to a Local Law Number 1 – Community Amenity be considered to require a permit for any event held on public land.

Social

Events provide significant benefits to the social, cultural, health and wellbeing of the community. Supporting community organisations who coordinate events and developing an internal curated events program allows our community to thrive, improving community cohesiveness, reducing isolation and barriers to connectivity and community wellbeing. The strategy contains a number of specific actions to assist in supporting these organisations through the development of training, funding and guidance.

Environmental/Sustainability Impacts

The strategy identifies a number of actions to improve environmental sustainability impacts of events. These include development of guidelines for Council held events and increasing requirements on external event proponents on waste management.

2017 - 2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goal

We are Inspired

We will create and deliver:

An events strategy that focuses on delivering and supporting a range of events throughout the municipality

We will plan and make decisions for the future:

- For our community to have access to quality and exciting arts and cultural experiences
- That build a unique creative hub in the centre of the city through the delivery of exciting spaces, engaging programs and opportunities for all our residents, community members and visitors

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

b) The Wangaratta Project – A masterplan for the City 2016

c) Municipal Health and Wellbeing Plan 2017-2021

d) Draft Economic Development Strategy – SGS Economics and Planning

e) Crowe Howarth Review of Event Management Policies 2015

Risk Management

Any risks identified through the development of this draft report will be mitigated in implementation of key actions.

Consultation/Communication

Consultation was conducted as part of the early stages of development of the Events and Attractions Strategy and also as part of the exhibition process. Local businesses and tourism operators, community groups and individuals all participated and gave significant guidance into the priorities and actions contained within the plan.

Further consultation will occur with Council's partners in the development of the annual action plan that will guide action delivery for the coming year.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

This Events and Attractions Strategy 2018-2023 will allow Council to stimulate social and economic activity through the attraction of marquee events to the Wangaratta region, provide certainty to tourism and community related event organisations on the level of support Council will provide; and provide direction on event infrastructure upgrades required to support increased event activity.

The implementation of this draft strategy is expected to occur over the next five years, ensuring that barriers currently restricting the expansion of events are reduced.

Attachments

1 Final RCoW Events and Attractions Strategy 2018 - 2023 [📄](#)

14.5 2017-18 ACTIVE WANGARATTA GRANTS PROGRAM

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Projects and Recreation Coordinator
File Name: Community Relations - Grant Allocations - 2017-18 Active Wangaratta
File No: F18/36

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide recommendations in relation to the 2017/2018 Active Wangaratta Grants – Club Participation Program.

The 2017/18 Council Budget has an allocation of \$184,000 towards Community Grants.

- \$161,255 has already been allocated and awarded as part of the Community Grants Minor and Major programs;
- \$10,000 has been allocated to the Active Wangaratta Grants – Club Participation Program;
- The balance of \$12,745 has been allocated to the Active Wangaratta Grants – Individual Athletes Program, carried forward Community Grants projects and operational expenses.

Council's Projects & Recreation team received 11 applications with a total funding request of \$21,525 and a total projects value of \$50,555.

The applications were assessed by officers from the Projects and Recreation team under assessment criteria approved by Council.

RESOLUTION:

(Moved: Councillor A Fitzpatrick/Councillor D Fuller)

That Council awards the total of \$9,950 to fund the following projects as part of the 2017/2018 Active Wangaratta Grants – Club Participation Program:

Organisation	Project	Recommended Funding Amount
North East Roller Derby	Junior Roller Derby Program & Equipment	\$1,950

North East Canoe Club	Junior Kayaking Program & Equipment	\$2,000
North East Windsport Club	Discover Sailing Days & Equipment	\$2,000
AFL North East Border	Female Football Participation	\$2,000
North Wangaratta Football & Netball Club	Clinics for Disadvantaged Youth	\$2,000
TOTAL		\$9,950

Carried

Background

Each year Council's Community Grants Program provides financial assistance to local not-for-profit community groups and organisations for the development of programs; and for activities and projects that will enhance the social, cultural and environmental experience for residents of the Rural City of Wangaratta. As an extension to the existing Major and Minor categories, Council has developed the Active Wangaratta Grants – Club Participation Program designed to facilitate active recreation opportunities for residents under 18 years of age.

The Program received 11 eligible applications. The total amount of funds requested in this round totalled \$21,525. The applications were assessed by officers from the Projects and Recreation team under assessment criteria approved by Council. The key outcome targeted from the assessment criteria is the provision of new participation opportunities with greater value placed on initiatives that provide ongoing opportunities and are sustainable into the future.

The assessment identified five projects for funding which are detailed in Table 1.

Table 1 – Recommended successful applications for 2017/2018 Active Wangaratta Grants – Club Participation Program.

Organisation	Project	Recommended Funding Amount
North East Roller Derby	Junior Roller Derby Program & Equipment	\$1,950
North East Canoe Club	Junior Kayaking Program & Equipment	\$2,000
North East Windsport Club	Discover Sailing Days & Equipment	\$2,000
AFL North East Border	Female Football Participation	\$2,000
North Wangaratta Football & Netball Club	Clinics for Disadvantaged Youth	\$2,000

Organisation	Project	Recommended Funding Amount
TOTAL		\$9,950

Upon endorsement of the 2017/2018 Active Wangaratta Grants – Club Participation Program, successful and unsuccessful applicants will be notified. A listing of the successful applicants will be promoted through local media and Council's website. Projects will be monitored by Council staff to ensure that the projects are completed in accordance with the funding guidelines and to maximise promotional opportunities for each project.

Implications

Policy Considerations

The Active Wangaratta Grants – Club Participation Program is informed by Council's Community Grants Program Policy and Procedure (2015).

Financial/Economic Implications

	2017/18 Approved Budget for this proposal \$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue/Income	\$10,000	\$10,000		
Active Wangaratta Grants – Club Participation Program	\$10,000	\$9,950	\$50	
Net Result		\$50	\$50	

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

The granting of funds to community groups achieves social outcomes that benefit our community.

Other social implications relate to the impact unfunded projects may have on community initiatives and projects. All unsuccessful projects are supported to develop their projects and applications to strengthen future funding opportunities – both within Council and through other avenues. Assessment of project submissions takes into consideration the social impact of projects for communities.

2017 – 2021 Council Plan

The Rural City of Wangaratta Council Plan

Key priorities:

We will plan and make decisions for the future:

- To ensure we are responding to the current and future recreational needs of our community and creating sustainable and quality recreation reserves throughout our municipality.
- By acknowledging our municipality as both rural and urban and developing a new vision together that reflects our future

We will create and deliver:

- A community grants program that the supports the future of local community groups and organisations.
- Exceptional services and programs that help our families to be healthy happy and connected

The non-negotiables:

- Our community can access recreation facilities and programs. We can all lead an active and healthy lifestyle.
- Our rural communities are supported and recognised as significant contributors to the economic and social character of the municipality.
- Our team will make the best and most efficient use of Council's resources

What we do every day:

- We talk to, inform and engage with the people who live, work and visit in our community.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

- Community groups continue to provide a substantial backbone to our personal and collective wellbeing.
- The prominence and role of sport and active recreation remains as central to the Rural City of Wangaratta way of life
- Sports development has focussed on diversification, providing people of all ages with opportunities to take up new sport and recreation activities.

b) Other strategic links

Rural City of Wangaratta Recreation Strategy

RS 7.2.3 Work with key groups to establish and promote unstructured recreation opportunities for specific groups in the community.

Rural City of Wangaratta Municipal Public Health and Wellbeing Plan 2017-2021

2.1.1 Promote and support accessible, affordable and inclusive opportunities for girls and women of all abilities and ages to be part of all elements of community life including sport, cultural, education, employment and leadership roles

5.2.4 Provide support to community groups and organisations that seek opportunities for innovation, collaboration and community participation

Rural City of Wangaratta 2015 Access & Inclusion Charter

- Treating all people with respect and dignity

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Group's ability to contribute committed Cash / in-kind	(3) possible	(2) minor	Medium	Requested detailed financials to support commitment
Group's capacity to implement project with available volunteer capacity	(3) possible	(2) minor	Medium	Continual monitoring throughout project implementation

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Internal staff	
Consult	Internal & external stakeholders	In person
Involve		Face-to-face, phone
Collaborate	Eligible applicants	Email, face-to-face
Empower	Successful applicants	Letter, email, phone, face-to-face

The Program was promoted to sport and recreation organisations through a range of communication methods such as:

- Emails
- Social Media
- Rural Newsletters
- Rural City of Wangaratta website.

In addition, previous applicants to the Community Grants Program who were unsuccessful and had projects that met the criteria of this Program were encouraged to apply.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Successful and unsuccessful applicants will be informed of Council's decision.

Options for Consideration

1. That Council endorse the allocation of \$9,950 to fund the projects as recommended as part of the 2017/2018 Active Wangaratta Grants – Club Participation Program; or
2. Or Council reconsiders all submitted projects and re-commences the assessment process again.

Conclusion

With assessment now completed, projects for funding have been listed in this report for Council's consideration.

Attachments

Nil.

15. INFRASTRUCTURE SERVICES

15.1 RETAIL ELECTRICITY, NATURAL GAS & ASSOCIATED SERVICES - LARGE AND SMALL MARKET SUPPLY

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Delivery & Contracts Coordinator
File Name: Strategic Purchasing - Procurement Australia
File No: F18/107

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

CEO Brendan McGrath declared a conflict of interest as he is on the Procurement Australia board.

Executive Summary

This report is presented to Council the awarding of the Small and Large Market Electricity Supply Contracts.

RESOLUTION:

(Moved: Councillor H Bussell/Councillor H Benton)

That Council:

- 1. awards the Contract for the Supply of Small Market Electricity to Origin Energy***
- 2. awards the Contract for the Supply of Large Market Electricity to AGL***
- 3. authorises the Chief Executive Officer to sign and seal documents for the Supply of Small Market Electricity and Large Market Electricity.***

Carried

Background

Currently the Rural City of Wangaratta has a contract with AGL for the supply of large and small market electricity, small market gas to Council sites and public lighting. The three year original term of this contract ends on June 30 2018 but with the possibility of a two year extension. In late 2017, Procurement Australia (PA) requested AGL to submit new rates for the additional two year extension period. These new rates were reviewed by PA and it was determined that it was

not in the best interests to extend the contract but to go out to the open market with a new tender process.

In February 2018 Council committed to going out to tender through Procurement Australia for Retail Electricity, Natural Gas and Associated Services. Procurement Australia conducted the tender process which concluded in April 2018.

The contracts for large market electricity and public lighting were awarded by Procurement Australia to AGL while the contracts for small market electricity and small market gas were awarded to AGL and Origin Energy respectively. The public lighting and small market gas contracts will be dealt with under CEO delegation.

Implications

Policy Considerations

Council is complying with its Procurement Policy in relation to these contracts.

Financial/Economic Implications

Based on previous usage patterns and the tendered unit rates the estimated costs for Large Electricity for the next 3 years is \$1,171,299 and Small Electricity is \$650,454. The estimates for year 1 are included in the draft 2018/19 budget. These contracts will reduce Council's utility costs by \$73,000 in 2018/19.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

2017 – 2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goal

We are Sustainable

What we do every day

We strive to reduce our energy consumption

We will create and deliver:

Opportunities to assist the community to adopt sustainable building and living practices and to reduce energy and water use

Strategic Links**a) Rural City of Wangaratta 2030 Community Vision**

N/A

b) Other strategic links

N/A

Conclusion

The scale of the Procurement Australia tender process representing 150 Councils across Australia has been able to achieve very competitive rates for the next 3 years.

The Contracts for the Supply of Small Market and Large Market Electricity are now ready for approval by Council.

Attachments

- 1 Procurement Australia Energy Tender Financial Summary [⇒](#)
- 2 Procurement Australia Tender Evaluation report - Confidential

15.2 T1718/042 SUPPLY & DELIVERY OF SUITABLE GRAVEL MATERIAL 2018 - 2022

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Executive Assistant - Infrastructure Services
File Name: T1718/042 Supply & Delivery of suitable gravel material
File No: T1718/024

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide details of the evaluation of tenders for the supply and delivery of suitable gravel material for a four (4) year period. It is beneficial to have several suppliers located across the municipality to reduce haul distance and supply availability.

RESOLUTION:

(Moved: Councillor H Benton/Councillor D Rees)

That Council:

- 1. awards contracts for T1718/042 for the supply & delivery of suitable gravel material to the following:***
 - a) GA Cheshire & Sons***
 - b) Judd & Sons Pty Ltd***
 - c) EB Mawson & Sons Pty Ltd***
- 2. authorises the Chief Executive Officer to sign and seal documents for Contract T1718/042 for the supply & delivery of suitable gravel material, when available.***

Carried

Background

Tenders for T1718/042 for the supply & delivery of suitable gravel material were invited through advertisements as follows:

Chronicle	Date
Tenderlink	9 February 2018
	9 February 2018

Tenders closed at 2.00pm on Thursday 1 March 2018.

There was a no pre-tender meeting for this contract.

The evaluation panel for this tender comprised Council's Delivery & Contracts Coordinator and Works Coordinator.

Tenders were received from the following:

GA Cheshire & Sons
Judd & Sons Pty Ltd
Extons Pty Ltd
EB Mawson & Sons Pty Ltd

Tenders were evaluated and scored using the evaluation criteria in Table 1 and the scoring descriptions in Table 2.

Table 1: Criteria

Criteria	Description	Weighting
Price	Total price of work	30%
Experience	Knowledge of the contract works based on experience in previous similar works.	30%
Previous Performance	Capability to perform the contract works based on past performance in previous similar works.	30%
Local Content	Purchasing locally sourced material and consumables. Subcontracting services from local businesses. Employment of local people	10%

Table 2: Scoring Description

P	Evaluation Result	Criteria
100	Exceptional	Demonstrated capacity exceeds all required standards and innovations proposed.
90	Excellent	Demonstrated capacity exceeds all required standards.
70	Good	Complies with all required standards and capacity demonstrated.
50	Satisfactory	Complies with relevant standards without qualifications.
30	Marginal	Complies with relevant standards with qualifications.
0	Unsatisfactory	Fails to satisfy required standards.

An evaluation was conducted on the tender submissions utilising the criteria above. Each panel member assigned a score (maximum 100) and the average score calculated to each criteria. The average score was multiplied with the criteria weighting to produce a final Indexed Score. Scores were determined as follows:

Contractor	Evaluation Score
GA Cheshire & Sons	78
Judd & Sons Pty Ltd	78
Extons Pty Ltd	56
EB Mawson & Sons Pty Ltd	82

All the applicants who submitted a tender have the capacity to successfully meet the requirements of the tender.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial/Economic Implications

This tender is a unit rate tender and as such will only incur cost when orders are placed against an established budget.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

2017 – 2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goal

We are established

We will focus on our Business:

By enhancing the way we plan and deliver infrastructure projects

What you will see in 2017/2018

Delivery of our asset renewal program 2017/2018

Strategic Links**a) Rural City of Wangaratta 2030 Community Vision**

N/A

b) Other strategic links

Road Management Plan
Asset Management Plan

Conclusion

Three of the four tenderers have submitted similar prices for suitable quality gravel. It is beneficial to have several suppliers located across the municipality to reduce haul distance and supply availability, thus it is recommended that these three suppliers be placed on the gravel supply panel.

Attachments

- 1 T1718/042 Supply and delivery of suitable gravel material evaluation report
- Confidential

15.3 T1718/058 CIVIL WORKS - ORGANICS PLANT, BYAWATHA ROAD WEST, NORTH WANGARATTA

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Executive Assistant - Infrastructure Services
File Name: CIVIL WORKS - ORGANICS PLANT, BYAWATHA ROAD WEST, NORTH WANGARATTA
File No: T1718/058

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide details of the evaluation of tenders received for the Civil Works for the Organics Plant at Byawatha Road West, North Wangaratta.

RESOLUTION:

(Moved: Councillor D Rees/Councillor M Currie)

That Council:

- 1. awards Contract T1718/058 for Civil Works – Organics Plant, Byawatha Road West, North Wangaratta to Longford Civil Pty Ltd***
- 2. authorises the Chief Executive Officer to sign and seal documents for Contract T1718/058 for Civil Works – Organics Plant, Byawatha Road West, North Wangaratta***
- 3. discloses the contract price for T1718/058 for Civil Works – Organics Plant, Byawatha Road West, North Wangaratta.***

Carried

Contract price is 602932 including gst.

Background

This contract is for the construction of a leachate water pond, storm water and civil works for the proposed organics facility located at Old Bowser East Landfill, off Byawatha Road West, North Wangaratta.

Works to be performed include the following:

- Construction and completion of access roads to site
- Surface drainage

- Construction of leachate water pond
- Bulk earthworks for organics pad
- Maturation pad constructed from recycled concrete.

To assist the Rural City of Wangaratta in the tendering process the works are divided into two separable portions as stated below:

Separable Portion A – Leachate Water Pond – ATC Williams design and documentation

Separable Portion B – Bowser East Organics Processing Facility – Oxleys design and documentation

Tenders for this contract were invited through advertisement in the Wangaratta Chronicle on 18 May 2018 and through Tenderlink on 14 May 2018.

Tenders closed at 2.00pm Thursday 7 June 2018.

There was no pre-tender meeting for this tender, however three out of four tenderers arranged for an on-site inspection prior to the tender closure date.

Tenders were received from the following companies:

Keystone Civil Holding Pty Ltd
Dunstan Civil Pty Ltd
Mawson Construction Pty Ltd
Longford Civil Pty Ltd

The tender evaluation panel comprised Council's Waste Management Coordinator, Team Leader – Bowser Landfill and Project Officer.

The tender was evaluated in accordance with evaluation criteria set out in the Conditions of Tendering. The evaluation criteria are based upon a Weighted Attribution Method as follows:

Criteria	Description	Weighting
Tender Price	<ul style="list-style-type: none"> • Total price of work 	40%
Experience in similar contract works	<ul style="list-style-type: none"> • Capability to perform the contract works based on experience and past performance in previous similar works 	25%
Works Program	<ul style="list-style-type: none"> • Demonstrated ability to complete works with in the designated timeframe 	20%
Local Content	<ul style="list-style-type: none"> • Purchasing locally sourced material and consumables. Subcontracting services from local businesses. Employment of local people 	10%
OH&S Systems	Management system and procedures including OH&S	5%

Total		100%
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Panel members assigned a score (maximum 100) to each criterion (as shown below) and then weighted the average score to produce a final Weighted Attribution Method Score.

P	Evaluation Result	Criteria
100	Exceptional	Demonstrated capacity exceeds all required standards and innovations proposed.
90	Excellent	Demonstrated capacity exceeds all required standards.
70	Good	Complies with all required standards and capacity demonstrated.
50	Satisfactory	Complies with relevant standards without qualifications.
30	Marginal	Complies with relevant standards with qualifications.
0	Unsatisfactory	Fails to satisfy required standards.

Summary of the Weighted Attribution Method Score is as follows:

Tenderer	Score
Keystone Civil Holding Pty Ltd	64
Dunstan Civil Pty Ltd	43
Mawson Construction Pty Ltd	63
Longford Civil Pty Ltd	66

The highest value reflects the most favourable tender assessment. From the evaluation, Longford Civil Pty Ltd scored the highest.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial/Economic Implications

The preferred tenderer's price is within the allocated budget for the works including a PC Sum for unforeseen costs throughout the works.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are significant environmental/ sustainability impacts through the construction of the Organics Plant by not having to transport organic material collected through Council's kerbside collection to other processing plants.

2017-2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goal

We are Sustainable

We will plan, research and advocate for the future:

To assist the community to reduce their impact on the environment

We will create and deliver:

The outcomes identified in the Rural City of Wangaratta Waste Management Strategy

What you will see in 2017/2018

Construction of a new organic processing plant

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

N/A

Consultation/Communication

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

Longford Civil Pty Ltd were evaluated with the highest score for the project. Therefore the Panel recommend the tender from Longford Civil Pty Ltd be accepted by Council.

Attachments**1 T1718/058 Tender Evaluation Report - Confidential****Public Questions:**

Jim Lewis: What is the projected time of it being operational and will it be changed in size based on difficulty of recycling some of these materials?

Alan Clark: We hope to have it in production by the end of Feb next year, part of the EPA requirements is that we have to prove we can recycle to Australian standards. It will be audited by independent auditors which will be done by the end of the financial year. To the second question, the materials going into the organics, is green mulch that goes into transfer station. So nothing that goes into the yellow bins will be going into it. The global recycling issues will not be part of this plant. We are talking to our contractors and a lot of work has been done in finding more viable ways and better sorting of paper, glass crushing and utilising the glass in bitumin products.

16. DEVELOPMENT SERVICES

16.1 GLENROWAN HERITAGE PRECINCT - CONSERVATION AND LANDSCAPE MANAGEMENT PLAN

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Strategy Planner
File Name: Protecting National Heritage Sites
File No: F17/474

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to:

- Consider feedback and summarise the changes proposed to the Glenrowan Heritage Precinct – Conservation and Landscape Management Plan (the Plan) to address feedback provided during the community consultation period.

Submissions were generally supportive of the overarching principles contained in the plan, however changes have been requested to improve the historical accuracy of the events leading up to and associated with the Siege and Ned Kelly's Last Stand the took place in Glenrowan.

- Progress the Plan by adopting it with recommended changes to address the feedback received.
- Support the implementation of the Conservation Policy contained within the Plan by initiating restorative planting for the Ned Kelly Capture Site in accordance with the landscaping concept.
- Adopt the plan

RESOLUTION:

(Moved: Councillor M Currie/Councillor D Fuller)

That Council:

1. ***notes and considers submissions to the Glenrowan Heritage Precinct – Conservation and Landscape Management Plan (the Plan) received in response to the consultation period.***
2. ***makes changes to the Plan in accordance with changes***

identified within the table in Attachment 1 to address feedback from the consultation process (and update the track changes in a final adopted version).

- 3. *adopts the Glenrowan Heritage Precinct – Conservation and Landscape Management Plan***
- 4. *commences implementation of the Conservation Policy contained within the Plan.***
- 5. *advises all submitters of its decision.***

Carried

Background

Council was successful in securing a grant from the Department of the Environment and Energy, as part of the 'Protecting National Heritage Sites' program. This program supports activities that conserve and protect places identified on Australia's national heritage list.

The 'Glenrowan Heritage Precinct' (as shown in the image below), was included on the National Heritage List in June, 2005. It's further noted this site is also considered historically significant and is subject to local and state heritage controls.



As a result of the grant a draft Plan has been developed by specialist heritage consultants. The Draft Plan provides:

- An overview of the Glenrowan Heritage Precinct (location and the key features that make it historically significant).
- A physical analysis of the place, including the sites that were associated with the events that unfolded during Ned Kelly's Last Stand.
- An outline of the historical archaeology, and the investigations that have been undertaken.
- A summary of the policy frameworks that apply to this place, and how the different tiers (local, state and federal) of policy are applied to the site.
- A conservation policy that provides guidance to decision makers and the community with a list of prioritised actions that focus on preserving and enhancing the historically significant elements of the site focusing on historical archaeology, the landscape setting and built form and managing the tourism and interpretive elements of the site.

Conservation measures recommended include providing guidance to residents about the preferred built form outcomes using existing planning controls and investigating further controls, creating a landscape setting that resembles the setting during the siege era, and providing guidance around appropriate interpretive and tourism initiatives to ensure they respect location.

Glenrowan Heritage Precinct - Conservation and Landscape Management Plan – Community Consultation (including feedback)

A community consultation period occurred between 20 April and 18, May 2018. During the consultation period:

- An open community information drop in session was held on 2 May, 2018
- An information session was held with the Glenrowan Improvers (key community group) occurred

Feedback on the draft plan was invited. At the conclusion of the consultation period six (6) written submissions were received from a range of areas including community members, community groups, government agencies and authorities.

Overall, the feedback supported the plan and the principles and the conservation policies. The key matters raised include:

- Property specific enquiries, which covered matters separate to the draft plan (and are to be addressed separately, by responding to the submitter in accordance with Attachment 1).
- Suggested changes to the draft plan. The majority of suggested changes request updates about the historical facts contained in the documents and can be accommodated.

A full analysis of the feedback received and suggested changes can be found in Attachment 1.

A copy of the revised Conservation and Landscape Master Plan with suggested changes to address feedback can be found at Attachment 2 (this copy does not include appendices or landscape concept plans as these have not changed).

Implications

Policy Considerations

There are a number of policies that relate to this project. The key policy considerations are:

Glenrowan Master Plan, 2002 – This report focused on creating a vibrant town through land use planning, cultural heritage and tourism opportunity associated with the preservation of the ‘Siege Site.’ An element of this report that remains

outstanding is the development of an interpretive centre within the town centre. The possibility of developing an interpretive centre is addressed within the Plan.

Glenrowan Township Development Plan, 2016 – This report informs the direction for land use and development which has resulted from the increased capacity of reticulated sewerage in the township. In a balanced approach to managing development pressure, the Glenrowan Township Development Plan recognises the heritage significance of the ‘Siege Site’ and local planning policy articulates objectives and strategies to ensure planning decisions are made with the relevant historic frameworks in mind.

Ned Kelly Alive Project (currently under development) – This report will focus is on increasing tourism opportunities and championing art and cultural heritage across Victoria’s High Country.

Financial/Economic Implications

The completion of the Plan is funded by a grant received from the Commonwealth Department of the Environment and Energy, with assistance from Council. The Council contribution was funded from in the 2017/2018 Strategy budget. There are no additional costs for completing the Plan.

The completion of the Plan will put Council in a better position to apply for future grants that could fund the recommendations contained within the plan. The plan will enable Council to strategically demonstrate priorities for conservation and improvements to the precinct area. This could include applicable future grants that cover the subject areas of heritage, landscapes, land use planning or tourism.

Legal/Statutory

To meet the conditions of the Department of the Environment and Energy’s grant this project must be completed by the end of the 2017/2018 financial year to ensure compliance with the terms of the grant.

Social

This project facilitates social benefits including:

- Recognising a balanced approach to the Glenrowan Siege, which is recognised as a key part of the Ned Kelly story and often stirs up an emotional response from groups associated with the different sides of the story.
- The events that occurred during the Glenrowan Siege are physically located within the Glenrowan Township. The Plan provides a framework that all tiers of government (including internal Council departments) and the community can work towards achieving a common set of conservation outcomes.
- Providing a plan that guides the historic, landscape and interpretation of the Glenrowan Siege site as a way to assist with revitalising Glenrowan.

- Protection of heritage is considered to provide social benefits to the community which can be measured in economic gains, through tourism and support for the commercial businesses in the local area.

Environmental/Sustainability Impacts

This project encourages environmental benefit as it focuses on improving the landscape. The landscape concept plans included in this Plan provides guidance and opportunities for restoring landscape character which is both historically and environmentally sensitive.

2017 – 2021 Council Plan

This report supports the 2017-2021 Council Plan:

Goal

We will plan research and advocate for the future:

We will celebrate our diverse cultural heritage and the history of our place and people.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

Objective 8 – Celebrating our arts, culture and heritage, and particularly to ‘Develop a strategy for the future preservation and management of the region’s unique heritage’

b) Other strategic links

Hume Regional Growth Plan – which acknowledges the rich array of heritage places located within the Hume region, their important intrinsic values and contribution to the local economies.

Heritage Act 1995, (Victorian), Environmental Protection and Biodiversity Act, 1999 (Commonwealth) both have objectives that relate to the protection of historic places. The Plan assists with upholding the principles embedded within this legislation.

Risk Management

There are no significant risks associated with completing this project. Completing the Plan ensures that future works consider the important heritage aspects of the Glenrowan Siege Site.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	N/A	N/A
Consult	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.	Opportunity to make a submission to Strategy, resulting in recommended changes as appropriate Letters to key community stakeholders inviting feedback on the brief.
Involve	We will work with you to ensure that your concerns and issues are directly reflected in the alternatives developed and provide feedback on how the public influenced the decision	To work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.
Collaborate	N/A	N/A
Empower	N/A	N/A

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

The alternative options for consideration include:

Option 1 (not recommended)

Adopt the Plan without any change. This fails to acknowledge input from the consultation process.

Option 2 (not recommended)

Do not adopt the Plan. This would result in failing to meet the conditions of the grant and Council would be in a position where they may have to pay back funds received as a result of the grant.

Conclusion

The Glenrowan Heritage Precinct – Conservation and Landscape Management Plan provides a framework for the preservation and management of the historically important places associated with Ned Kelly's Last Stand. This plan has been developed with the assistance of specialist heritage input and with feedback from the wider community. There are a series of changes recommended as an outcome of consultation resulting in a robust and supported document.

It is recommended that Council resolve to adopt the revised Plan and commence its implementation to ensure that the legacy of this event is respectfully remembered. The plan will provide guidance so that the site is appropriately

restored and managed, provides opportunity to leverage future grant opportunities and is conserved for future generations.

Attachments

- 1 Attachment 1 - Submission Summary [↗](#)
- 2 Attachment 2 - Updated Glenrowan Heritage Precinct Conservation and Landscape Management Plan (with track changes) [↗](#)

17. SPECIAL COMMITTEE REPORTS

Nil

18. ADVISORY COMMITTEE REPORTS

Nil

19. RECORDS OF ASSEMBLIES OF COUNCILLORS

19.1 ASSEMBLIES OF COUNCILLORS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 19 June 2018
Author: Executive Assistant Corporate Services and Councillors
File Name: Governance - Registers - Assemblies of Councillors
File No: S17/607

Executive Summary

An “Assembly of Councillors” is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision and is either of the following:

- a meeting of an advisory committee where at least one Councillor is present; or
- a planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

At an assembly of Councillors, a written record is kept of:

- a) the names of all Councillors and members of the Council staff attending;
- b) the matters considered;
- c) any conflict of interest disclosures made by a Councillor attending; and
- d) whether a Councillor who has disclosed a conflict of interest leaves the assembly.

The written record of an assembly of Councillors is, as soon as practicable:

- a) reported at an Ordinary Meeting of the Council; and
- b) incorporated in the Minutes of that Council meeting.

Date	Meeting details	Refer
12 June 2018	Councillor Briefing Forum	Attachment
4 June 2018	Capex Works Meeting	Attachment
4 June 2018	Councillor Briefing Forum	Attachment
28 May 2018	Councillor Briefing Forum	Attachment
21 May 2018	Councillor Briefing Forum	Attachment
15 May 2018	Pre-Council Meeting	Attachment
14 May 2018	Councillor Briefing Forum	Attachment

RESOLUTION:

(Moved: Councillor D Fuller/Councillor H Benton)

That Council receives the reports of Assemblies of Councillors.

Carried

Attachments

- 1 Assembly of Councillors 20180612 Briefing Forum [⇒](#)
- 2 Assembly of Councillors 20180604 Capex Works [⇒](#)
- 3 Assembly of Councillors 20180604 Briefing Forum [⇒](#)
- 4 Assembly of Councillors 20180528 Briefing Forum [⇒](#)
- 5 Assembly of Councillors 20180521 Briefing Forum [⇒](#)
- 6 Assembly of Councillors 20180515 Precouncil meeting [⇒](#)
- 7 Assembly of Councillors 20180514 Briefing Forum [⇒](#)

20. NOTICES OF MOTION

Nil

21. URGENT BUSINESS**22. PUBLIC QUESTION TIME**

Brian Jones, Wangaratta: The amount of pot holes on Boland Road are extremely dangerous, they are 2 metres wide and 6 inches deep. I think most are on the west side of Forster road. I ask if you could repair it as soon as possible and collision material be used not just gravel?

Ken Clarke, Mayor: Alan Clark will take note of that.

Gary Nevin, Wangaratta (Written Question): What does the Council actually intend to study in this project (residential lifestyle) and how do they intend to study it?

Barry Green, Director Development Service: Its similar to what other planning studies have undertaken over the last two years. These have been the Rural Strategy, the Industrial Land Strategy, our growth area strategies and township plans. This particular one is looking at a couple of different areas that we haven't considered yet. Specifically the low density residential and rural living zones, which are zones that were not covered by the other assessments. It will consider our existing demographic data in terms of sales, what people are particularly looking for, the location of existing zones and whether there are opportunism for either reorganisation of those existing zones or whether there is a requirement for any more.

Phil Hanes, Wangaratta: There has been lots of talk about consultation, engagement and communication with the public and I can see that Council places great importance on. There is always the temptation that we always try to engage in the same way and the same people respond. Have you thought about trying different ways of engaging with people and get buy-in from people that do not usually respond? How best can we do that? Often things we hand out is written material and not everyone can read very well, so how do we try to engage people in different ways to ensure a full range of ideas?

Brendan McGrath, Chief Executive Officer: Council has a relatively new community engagement strategy which provides some guidance on this issue. As part of that we have a group that meets within the organisation and is made up of a range of people from across different parts who all have various engagement responsibilities. Part of the purpose for that group is to be looking forward to what are the pieces of work we are doing as an organisation, what type of engagement and consultation we want to do for those pieces of work and what may be the most appropriate form. It is intended that the group will be providing advice and

guidance around projects and how we consult and engage. We have, and we will continue to try a range of different methods; we've used online consultation through 'Our Say', we use social media, we fairly regularly use pop up consultations where we go to places that we know people are already gathered for a particular purpose, we do traditional advertising and having documents available for people to review and make comment on. We are also certainly keen in exploring different ways of engagement and consulting a wider range of people and are interesting in hearing better ways we can do that.

Cr Harry Bussell: I think it's very important for us Councillors to meet regularly with our constituents, I certainly meet regularly with Greta South, Moyhu, Milawa, Oxley, Whorouly & King Valley. I think its important so that constituents have a chance to meet face to face.

Mayor Ken Clarke: If I can make a comment, one of the first thing I did as Mayor was put aside 3 hours every Wednesday morning and sit downstairs for members of the community to come and visit and raise issues with me. Originally I had an upwards of 10 people which gradually fell away even though we advertised in various media. I took it upon myself to stop that as I was sitting there for 3 hours and I may get 1 person coming in and some weeks I got no one. I believe I have enough things to do for this Council than sit in an office for 3 hours and look at the wall so I did stop that. There is still the opportunity for rate payers to ring the front desk and they will make arrangements for me to meet with those people but that is where it sits at the moment.

Cr Dave Fuller: Its disappointing to see that often the comment are on Facebook, like with the plaza, often people chose the wrong avenue to talk about the wrong thing. Its best to talk to us, we are available by email or phone to get the right information and to speak to us and we encourage people to do so.

Alan Clark, Director Infrastructure Services: There has been some innovative ways of engagement in the last few years, we have attended pubs, sporting groups, footy training nights so we have tried to find ways to engage with people that do not normally communicate with Council so there has been a real effort to get those people in. Certainly the old Council hall and town meeting is not the main way we try to communicate with the community.

Cr Mark Currie: Community engagement is a two way street. First of all to get the people out to talk to us they actually want a response. Traditionally what has been happening is there is a lot of people speaking up but no one really listening. I think this Council has done things differently, but I don't think we are hitting the mark with the engagement. One thing that has been talked around the table a lot with Councillors is do we go to community groups, do we get them engaged? We had over 600 responses for the Council Vision and in a town of 25,000 it's still not enough. I'd like to hear from the community about what we can do differently. I think there is a lot of things that have to change, it's not just about us going to the people but the people have to come back and engage with us. With that communication we can expand, we can be a much better Council if we know but when we hear we are not doing things right by minority groups, traditionally the minority groups have been anti-change and anti-things like with the pool but when

I go and speak to the sporting groups there is a big support for it. So engagement is a hard to do and hard to do well.

John Griffiths, Whorouly: In The Chronicle there was an article about declining crime but on the other page was an article about family violence where no figures were provided. Is the Council involved in this area of social welfare problems in trying to reduce the issues that a lot of women face in the community?

Brendan McGrath, Chief Executive Officer: Thank you that is a very important issue to raise. Our involvement is various and multiple. We have a municipal public health and wellbeing plan that ourselves and a range of other agencies have a responsibility for. Those services put together and as a collective have an action list of the things those various agencies will do about particular problems and health issues in our community and those agencies meet on a regular basis to track how those initiatives are going.

We meet fairly regularly with other agencies like the local Police and VicRoads, and held one of our regular meetings at the Police station recently where we heard a presentation on the initiatives the police are involved with. We have a really good working relationship with both local and regional police and other agencies.

We do provide a range of social services ourselves through children's services, aged care, and home and community care. There are also other community safety initiatives we get involved with such as the safe and good design of places. We are also looking at initiatives like CCTV cameras in the CBD area so there is a whole raft things that the organisation are involved in and indeed very interested in.

Mayor Ken Clarke: Would numbers be available regarding family violence from the Chronicle Steve?

Steve, The Chronicle: Yes, you can source that from the crime statistics website who would have all that detail. If you provide me with your email after the meeting I can send you through the figures we have.

Cr Ashlee Fitzpatrick: With figures you have to be careful, if you are interested I would recommend speaking with Victoria Police as figures can be not quite accurate. I work in the social sector when I am not in Council and I know with domestic violence a lot of people don't report it.

John Griffiths, Whorouly: Does the Council see a role in trying to reduce disposable coffee cups instead of just throwing them away?

Alan Clark, Director Infrastructure Services: Yes we do. Within council we have our own coffee KeepCups that staff can buy. We encourage all staff to use them. I think they are much further wider spread than what you indicate. There is work in the industry to look at fully recyclable cups, and of course there are some out there but there are issues as some people say they are not as effective, that there is heat issues etc. Also, I am aware that there are some businesses that are refusing to fill KeepCups now because of hygiene concerns. That's another

issue we face. But we are doing work within Council and with our educational officer in the recycling side working on that too.

Cr Dean Rees: There is a company in Adelaide that is refusing to use reusable cups, that has a chain of 136 stores, as they say it's not hygienic. It was reported on Channel 7 recently that the second biggest land fill item in Australia is coffee cups and there is a lot of work to try and find an alternative to a fully recyclable coffee cup. Currently the lid is recyclable as its plastic, that can be recycled up to 7 times, but they are trying to find a way to recycle it over and over forever. The coffee cup with the plastic liner inside is what cannot be recycled. So there has to be another solution and there may be another one coming.

Cr Dave Fuller: I sit on a Waste Wise group in the community and on that we have 4 staff members from Council, it's very nice to see them inputting a lot of input into that conversation around opportunities not just for Council but for the community. I think you will see a lot of work around Plastic Free July that will address the many forms of take away items, cutlery, plastic cups, coffee cups etc

Ron Ambrose, Milawa: One of the projects in Milawa is the drainage on Snow Road next to the Milawa Cafe . Can we please have some clarification exactly where that is?

Alan Clark, Director Infrastructure Services: What we are doing in Milawa and similar in Springhurst is doing a concept design for an area bigger than that. So we are looking essentially from the hall down to the intersection down towards brown brothers and along the road, beyond the bakery and beyond the shops in the opposite direction. We are looking at coming up with concepts for drainage, footpaths and car parking for that whole intensive area of Milawa. That will pick up the drainage in front of the bakery area.

Ron Ambrose, Milawa: And the motel?

Alan Clark, Director Infrastructure Services: Yes. That's doing concept design for this year which may enable us to do some detailed design of a portion of that work but that's what's in next year's budget.

23. CONFIDENTIAL BUSINESS

Nil

24. CLOSURE OF MEETING

The Meeting closed at 7.23pm