

Minutes

Of the Ordinary Council Meeting

Location: Council Chambers, Municipal Offices
62-68 Ovens Street, Wangaratta

Date: Tuesday, 17 November 2015

Time: 6.00pm



Brendan McGrath
Chief Executive Officer

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1. **ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to Elders from other communities who may be here today.

2. **OPENING PRAYER**

Almighty God, we humbly ask thee to bless and guide this council in its deliberations so that we may truly preserve the welfare of the people whom we serve. Amen

3. **PRESENT**

Administrators:

Mrs Alisa Fox, Chair, Ms Irene Grant, Mr Rod Roscholler

Officers:

Brendan McGrath, Chief Executive Officer; Ruth Kneebone, Director Corporate Services; Alan Clark, Director Infrastructure Services; Jaime Carroll, Director Community Wellbeing; Barry Green, Director Development Services

4. **ABSENT**

Nil

5. **ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE**

RECOMMENDATION:

(Moved: Administrator A Fox/Administrator R. Roscholler)

That Administrator Irene Grant be granted leave of absence for the period Monday 23 November 2015 to Friday 27 November 2015 inclusive.

Carried

ORDER OF BUSINESS

6. **CITIZEN CEREMONY**

Nil

7. CONFIRMATION OF MINUTES

RECOMMENDATION:

(Moved: Administrator I Grant/Administrator R Roscholler)

That Council read and confirm the Minutes of the Ordinary Meeting of 20 October 2015 and the Special Meeting of 30 October 2015 as a true and accurate record of the proceedings of the meetings.

Carried

8. CONFLICT OF INTEREST DISCLOSURE

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a 'conflict of interest' in a decision if they would receive, or could reasonably be perceived as receiving, a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

9. RECEPTION OF PETITIONS

Nil.

10. HEARING OF DEPUTATIONS

Nil.

PRESENTATION OF REPORTS

11. ADMINISTRATORS' REPORTS

Nil

OFFICERS' REPORTS

12. EXECUTIVE SERVICES

Nil

13. CORPORATE SERVICES

13.1 COUNCIL MEETING DATES AND VENUES 2016

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 November 2015
Author: Executive Assistant - Corporate Services
File Name: Council Meetings
File No: 10.020.002

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council for discussion of Council Meeting dates and venues for 2016.

RECOMMENDATION:

(Moved: Chair Administrator A Fox/Administrator R Roscholler)

That Council endorse the following schedule of Ordinary Council Meeting dates and venues for 2016:

No Ordinary January Meeting scheduled

<i>Tuesday 16 February</i>	<i>6.00 pm Wangaratta</i>
<i>Tuesday 15 March</i>	<i>6.00 pm Wangaratta</i>
<i>Tuesday 19 April</i>	<i>6.00 pm Cheshunt</i>
<i>Tuesday 17 May</i>	<i>6.00 pm Milawa</i>
<i>Tuesday 21 June</i>	<i>6.00 pm Wangaratta</i>
<i>Tuesday 19 July</i>	<i>6.00 pm Wangaratta</i>
<i>Tuesday 16 August</i>	<i>6.00 pm Wangaratta</i>
<i>Tuesday 20 September</i>	<i>6.00 pm Everton</i>
<i>Tuesday 18 October</i>	<i>6.00 pm Greta/Hansonville</i>
<i>Tuesday 15 November</i>	<i>6.00 pm Wangaratta</i>
<i>Tuesday 13 December</i>	<i>6.00 pm Wangaratta</i>

Carried

Background

Section 89 (4) of the *Local Government Act 1989* (The Act) requires that reasonable notice be given to the public of meetings of the Council. This has been achieved by publishing the date and location of the meeting in the

Wangaratta Chronicle on 2 consecutive Fridays prior to the meeting and the Annual Calendar of Meetings on Council's website.

Council has maintained a custom of conducting four Council Meetings annually in rural townships throughout the Rural City of Wangaratta since 1997.

A summary of the Council Meeting locations follows:

LOCATION	No. Meetings
Boorhaman Hall	4
Bowmans/Murmungee Hall	4
Carboor Hall	3
Cheshunt Hall	**3
Edi Upper Hall	3
Eldorado Hall	3
Everton Hall	**3
Glenrowan Multi-Purpose Centre	4
Greta/ Hansonville	**3
Milawa Hall	**3
Moyhu Hall	3
Myrree Hall	3
Oxley Hall	3
Peechelba Community Facility	4
South Wangaratta	3
Springhurst Hall	4
Tarrowingee Hall	3
Whitfield Swinburne Pavilion	3
Whorouly Multi-purpose Centre	**3

** indicates suggested sites to achieve a geographical spread

Council must establish its schedule of Ordinary Council Meeting dates and venues for 2016 to allow for notice to be given and advance planning. A January 2016 meeting will be scheduled if required.

A Draft Schedule of the 2016 Ordinary Council Meeting dates and venues has been developed to achieve a geographical spread of rural meetings throughout the year.

The Draft Schedule for rural townships is as follows:

No Ordinary January Meeting scheduled

Tuesday 16 February	6.00 pm Wangaratta
Tuesday 15 March	6.00 pm Wangaratta
Tuesday 19 April	6.00 pm Cheshunt
Tuesday 17 May	6.00 pm Milawa
Tuesday 21 June	6.00 pm Wangaratta
Tuesday 19 July	6.00 pm Wangaratta
Tuesday 16 August	6.00 pm Wangaratta
Tuesday 20 September	6.00 pm Everton
Tuesday 18 October	6.00 pm Greta/Hansonville
Tuesday 15 November	6.00 pm Wangaratta
Tuesday 13 December	6.00 pm Wangaratta

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial/Economic Implications

There are no financial or economic implications identified for the subject of this report.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

Conducting Ordinary Council Meetings in rural townships promotes closer interaction with all areas of the municipality.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

2013 – 2017 Council Plan (2015 Revision)

This report supports the 2013-2017 Council Plan:

Goal

We are Connected.

We will focus on our business

ensuring access opportunities for all residents by holding a minimum of four Council Meetings in rural townships.

The non-negotiables

We consult and engage effectively with the community and provide information that is clear, accessible and easy to understand about local decision making.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

N/A

Risk Management

There are no moderate or extreme risks associated with this report.

Consultation/Communication

Public notification will be provided of Council's 2016 Ordinary Meeting dates and venues.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

Council must determine a meeting schedule for the coming year to provide notice to the community regarding the time and location of Council Meetings.

Attachments

Nil.

Gallery Questions

Nil

13.2 COUNCIL PLAN PROGRESS REPORT - 1 JULY TO 30 SEPTEMBER 2015

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 November 2015
Author: Manager - Business and Governance
File Name: Council Plan
File No: 20.030.01

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to communicate Council's performance against the Council Plan for the period 1 July – 30 September 2015.

RECOMMENDATION:

(Moved: Chair Administrator A Fox/Administrator I Grant)

That Council receive the Council Plan 2013-2017 Progress Report for the period 1 July – 30 September 2015.

Carried

Background

Part of Council's Mission is to provide the leadership necessary to maintain open communication and community engagement. Providing regular reports to the community on Council's progress against the outcomes that we hope our work will achieve will assist to achieve this mission. These results measure our progress against what is important and allow both ourselves and everyone in our community to understand the impact that we are having.

Implications

There are 19 indicators included in the progress report. When compared to the results for September 2014:

- eight indicators are favourable
- one indicator is equal
- four indicators are unfavourable
- six indicators require annual survey data.

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial/Economic Implications

There is no immediate financial impact related to this report; however, resourcing of some actions that are necessary to achieve our targets will require consideration in future Council budgets.

Legal/Statutory

The *Local Government Act 1989* requires Council to prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later.

Social

The Council Plan 2013-2017 provides for the achievement of a number of social objectives.

Environmental/Sustainability Impacts

The Council Plan 2013-2017 provides for the achievement of a number of Environmental/Sustainability objectives.

2013 – 2017 Council Plan (2015 Revision)

This report supports the 2013-2017 Council Plan:

Goal

We are Connected.

We will plan and make decisions for the future:

developing strategies to ensure an exceptional customer experience and to enhance, communication and engagement.

The non-negotiables

We consult and engage effectively with the community and provide information that is clear, accessible and easy to understand about local decision making.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

The Council Plan supports the aspirations and objectives of the Rural City of Wangaratta 2030 Community Vision.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council Plan targets not achieved	Low	High	Moderate	Monitoring and reporting

Conclusion

This report assists Council to monitor its performance in achieving the targets prescribed within the Council Plan.

Attachments

Progress Report Jul-Sep 2015

Gallery Questions

Jim Lewis - Wangaratta

Mr. Lewis expressed his concern with some of the figures and lack of supporting data in the report. He asked how something could be stated as 100% with only 39% complete.

Ruth Kneebone, Director Corporate Services, advised that the figures are year-to-date figures up to the September quarter and a comparison of current figures with the same time last year to match the timeframes. Quite a few comparatives are only able to be completed on an annual basis which may explain the gaps referred to.

Mr. Lewis felt there were quite a few instances where more research is needed to ensure the outcome is addressing the right thing. He referred to the Home and Community Care figures as an example and enquired if an increase these services indicates better or worsening health.

Ruth Kneebone, Director Corporate Services, advised that Mr. Lewis's comments would be considered.

14. COMMUNITY WELLBEING

14.1 ALLOCATED AFL PRE-SEASON GAMES LIQUOR PROVISION AGREEMENT

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 November 2015
Author: Events Coordinator
File Name: AFL Pre-Season Games
File No: 25.020.001

Council's Events Coordinator has declared an indirect association with the Wangaratta Magpies FNC that has no reflection on the recommendation of this report.

Executive Summary

This report is presented to Council to seek endorsement for the use of funds received from AFL Pre-season games hosted within Wangaratta – including the NAB Challenge fixture for Saturday 20 February 2016. Council will receive fees from the event from the allocation of liquor licensing rights and from food vendor fees.

The provision of liquor and food at AFL pre-season games at the Wangaratta Showgrounds is a significant component of the event's successful delivery.

RECOMMENDATION:

(Moved: Administrator R Roscholler/Administrator I Grant)

That Council endorses the allocation of 75% of the funds raised from the liquor licensing rights and food vendor fees from AFL pre-season games at the Wangaratta Showgrounds to establish a Junior Sports Development Fund.

Carried

Background

The Rural City of Wangaratta has recently been advised that Wangaratta will again be hosting an AFL pre-season game in February 2016. This is a significant event for the city and generates substantial benefits for local business, community groups and sporting clubs. One element of the day that requires effective planning is the provision of food and liquor services.

Previously, licensing for liquor and food services has been allocated as follows:

- 2012 – (game cancelled)
Partnership to deliver both food and liquor with Wangaratta Football Netball Club (WFNC) & Wangaratta Rovers Football Netball Club (WRFNC)

- 2013 –
Partnership to deliver both food and liquor with WFNC & WRFNC
- 2014 – Tender process
Food - WFNC
Liquor – North Wangaratta FNC & Tarrawingee FNC
- 2015 – no game

Given the complexities of liquor licencing and the rights that the WFNC have under their tenancy agreements, the delivery of Liquor Provision has been discussed and committed to with the WFNC.

Council has developed a proposed agreement of the terms and conditions for the delivery of liquor provision by the WFNC for any pre-season fixture games that may be awarded to the Rural City of Wangaratta over the next three years (2016 has been confirmed). In summary, the proposed terms and conditions include:

1. A fee of 3.5% of the total gate takings will be paid to Council by the WFNC within 14 days of the event as a fee for the provision of the liquor license
2. The WFNC will provide access and usage to specific club infrastructure
3. WFNC shall operate and serve liquor and non-alcoholic beverages from four facilities and one temporary facility located at the Wangaratta Showgrounds
4. Permission for WFNC to host a private function in the JW White clubrooms on game day.
5. The WFNC will not approve the inclusion of any charitable organisations requesting involvement on the day. These requests are to be approved by Council and adhere to the agreements already established by the AFL.

Council has also requested that the WFNC consider enlisting the support of the WRFNC in assisting with the execution of liquor sales.

In addition to the fee collected from the provision of the liquor license, Council will also receive vendor fees from the provision of food – it is estimated that approximately 10 businesses and/or community groups will be retailing food at the event. Council will manage the approval and coordination of all food vendors that will be present at the game.

Following negotiations between Council and the WFNC, it was proposed by WFNC that the fees collected by Council for the provision of the liquor license and the food vendor fees be set aside by Council for facility and infrastructure development within the Showgrounds Precinct. After consideration by Council officers, an alternative proposal has been discussed with the WFNC that provides for the establishment of a fund to support local young people to access sporting opportunities.

The initiative will be designed to provide financial assistance for young people towards the cost of (but not limited to) travel, accommodation, uniforms or equipment when competing, coaching or officiating at an official national sporting organisation (NSO) endorsed state, national or international sporting championships or a School Sport Australia state or national championships.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial/Economic Implications

The agreement between the Rural City of Wangaratta and WFNC, combined with food vendor fees will generate income for Council from each pre-season game. This specific amount will vary depending on ticket sales from each event.

Legal/Statutory

The *Liquor Control Reform Act 1998* is the primary piece of legislation regulating the supply and consumption of liquor in Victoria. The sale of liquor must comply with all regulations and requirements within the act.

Social

Sporting clubs play an important role within our community – providing strong community connections, access to healthy activities and a range of economic and cultural benefits.

The long-term sustainability of our sporting clubs is reliant on the ability to actively engage young people as players, members and supporters. Likewise, the participation of young people in community and sporting clubs builds their capacity to contribute to their community, generates strong and important connections and encourages healthy and responsible lifestyle choices.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

2013 – 2017 Council Plan (2015 Revision)

This report supports the 2013-2017 Council Plan:

Goal

We are Healthy.

We will research and advocate:

to ensure we prosper from the economic benefits of nature based and recreational attractions.

We will create and deliver:

exceptional services and programs that help our families and children to be healthy, happy and connected.

active conversations, exciting events and engaging spaces that allow everyone to join in and participate in all elements of community life.

We will plan and make decisions for the future:

that ensure we are responding to the current and long-term recreational needs of our community.

to make sure that everything we do – from building assets to delivering events - considers the physical, social, cultural and financial needs of all our community members.

We will focus on our business:

by making sure that all our teams work together to plan, develop and deliver innovative recreation projects.

The non-negotiables:

Our families can access affordable and high quality services for children that support their health, happiness and development.

Everyone can access a range of recreation facilities and programs that encourage an active and healthy lifestyle.

Strategic Links**a) Rural City of Wangaratta 2030 Community Vision**

Ensure continued investment into hospitals, government services, education, arts and culture, recreation facilities.

Foster and encourage: community spirit, volunteerism, community leadership. Sustain viable sporting, recreation, cultural and other community organisations.

b) Municipal Public Health & Wellbeing Plan 2013 – 2017

Continue to actively participate in networks and partnerships to increase and improve young people's access to community life.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Discontent	Moderate	Unwanted media attention bringing the initial intention and allocation of the event into disrepute.	Low	Communication with club contacts from WFNC and WRFNC

Consultation/Communication

Council Officers have worked closely with WFNC representatives in the establishment of the agreement for the provision of liquor at the event. Extensive consultation and negotiation has occurred.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

All stakeholders will be notified of Council's decision.

Options for Consideration

The following two options are presented for consideration for the use of income generated by Council at AFL pre-season games.

1. **(Recommended)** Establish the Junior Sports Development Fund to support the engagement and participation of local young people in sporting opportunities. The initiative will be designed to provide financial assistance for young people towards the cost of (but not limited to) travel, accommodation, uniforms or equipment when competing, coaching or officiating at an official national sporting organisation (NSO) endorsed state, national or international sporting championships or a School Sport Australia state or national championships.

It is proposed that 75% of income generated from the event be allocated to this fund.

2. Establish a 'Facilities Development Fund' for the ongoing development and/or maintenance of infrastructure at the Wangaratta Showgrounds. Currently considered a premier facility in regional Victoria – the venue caters for local, state and national level training and competition in both summer and winter. This venue has become the 'headquarter' facility for the Rural City of Wangaratta – and serves a catchment of junior, school, local, regional and state sports.

Conclusion

The Junior Sports Development Fund offers an opportunity to support young sports people from any code or level, ensuring the income made from each allocated pre-season fixture is not limited to football. The fund would also ensure that the benefit would be distributed throughout the community and not only be for the benefit of the Wangaratta Showgrounds Precinct.

This Junior Sports Development Fund will be designed as an ongoing opportunity for young sports people to access throughout the year through an application process assessed by a panel consisting of Council Officers and appropriate community and sporting representatives.

It is acknowledged that the ongoing development and future use of the facilities within the Showgrounds Precinct are addressed and considered in the Wangaratta Showgrounds Strategic Plan.

Attachments

Nil.

Gallery Questions

Nil.

15. INFRASTRUCTURE SERVICES

Nil.

16. DEVELOPMENT SERVICES

16.1 HERITAGE REVIEW - 2015 CONSIDERING FEEDBACK TO THE REVIEW

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 November 2015
Author: Principal Strategic Planner
File Name: Heritage Review -2015
File No: 73.050.005

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to:

- Report on and consider feedback provided to the Draft Heritage Review, 2015 (the Review).
- Adopt the updated Review document, citations and maps to address feedback provided by land owners and the community where appropriate.
- Consider and support a request to remove HO 123 – Closer Settlement (North House), from land at Salisbury Street Wangaratta (Lot A of PS629157).
- Seek Councils agreement to commence a planning scheme amendment to implement the recommendations of the Review, which involves applying the Heritage Overlay to significant properties identified in the updated Review and removing Heritage Overlay HO 123 from Salisbury Street Wangaratta.

RECOMMENDATION:

(Moved: Administrator R Roscholler/Administrator I Grant)

That Council:

- 1. Considers all feedback provided to the Draft Heritage Review, 2015***
- 2. Amends the Heritage Review, citations and maps to update verified factual information provided by land owners and community members, in accordance with Attachment 1, and adopts the Heritage Review 2015.***
- 3. Considers and supports a request from a private proponent to remove a redundant Heritage Overlay (HO 123 – The Closer Settlement)***

- 4. Seeks authorisation from the Minister for Planning to prepare and exhibit draft Amendment C63, in accordance with section 10 of the Planning and Environment Act, 1987**
- 5. Advises all submitters, who provided feedback to the Heritage Review, 2015 of the outcome of this meeting**
- 6. Advises the proponent of Council's decision to support the removal of HO 123.**

Carried

Background

Draft Heritage Review, 2015 (the Review)

At the Ordinary Meeting, 16 June, 2015 Council endorsed the Draft Heritage Review, 2015 for consultation. The Review included updating 115 properties, and listing 113 historically significant places, first listed in the Rural City of Wangaratta Heritage Study, 2004. (The Review also includes one additional property which is a new individual listing. This property was excluded as part of precinct HO10 as part of Wangaratta Planning Scheme Amendment C44, however after further investigation during this review was found to be significant in its own right).

The Review updates the information contained in individual place citations to ensure the information is accurate and these places meet the threshold for significance by current standards using HERCON criteria.

Council agreed to endorse the Review for the purpose of consultation. The discussion section of this report explores the feedback received in response to the consultation period.

Request to Remove Heritage Overlay 123 – The Closer Settlement

This report also considers a request from North East Survey Design on behalf of the land owners to remove a redundant Heritage Overlay, HO 123 – the North House of the Closer Settlement.

In 2009, Council approved Planning Permit 07/123 which relates to the subdivision of land at Salisbury Street, Wangaratta (also referred to as the Creek View Estate). This permit included a staged subdivision. The first stage (30 residential lots) occurred in 2011. An amended permit for the second stage was sought for the demolition of the historic Closer Settlement House and 90 lot subdivision. An amended permit was approved in 2013.

The Heritage Overlay still applies to the site, even though the heritage building that was the subject of the overlay has been removed. If this overlay was to remain in place it would trigger a planning permit application for all works within the development for no heritage gain.

Discussion

The Review included a feedback and consultation period that occurred between 21, September – 16, October, 2015.

All land owners and occupiers were directly notified about the feedback and consultation period. Each land owner/occupier was provided with their individual citation and map specific to their property and a set of frequently asked questions and a feedback form.

Each land owner/occupier was offered the opportunity to meet with Council Officers and Councils Heritage Advisor to ask questions and seek advice about their individual property. Twelve land owners/occupiers met with Council to discuss their properties.

A notice was placed in the Chronicle newspaper (19 September) inviting submissions from the community.

The feedback and consultation process resulted in 26 formal submissions.

A number of community members also made informal submissions which included minor changes (for example change to a street name).

Key issues raised in both the formal and informal submissions included:

- Requests to update information provided in the citation about a number of individual properties. (This process included property owners meeting with Councils Heritage Advisor and further research into the new information provided by the owners/community members).

These requests have been accommodated by making changes to the citation to include relevant information.

- Request to update maps to include/exclude specific buildings that owners/community members would like acknowledged/excluded as they don't contribute to the heritage of the site.

These requests have been accommodated by making changes to the citation to note buildings/structures that are non-contributory to the heritage significance to a place where the site is an urban sized lot and making changes to the mapping where the site is part of a large rural holding. This is in accordance with the Planning Practice Note 'Applying the Heritage Overlay'

- Request for a property to be removed from the study (as the property is no longer there/or no longer meets the threshold for heritage significance).
- *This resulted in 2 properties being removed from the study.*
- *Citations for 2 buildings on one property were consolidated into one.*

- Some concern about costs associated with seeking a planning permit if the Heritage Overlay was applied to their property.

These concerns are addressed by exclusions and can be further addressed at the amendment stage of the process.

- Other specific concerns about potential negative affect from the application of the Heritage Overlay to their property.

These concerns were responded to individually and can be further explored through the exhibition process of any planning scheme amendment.

Attachment 1 – summarises the feedback Council received and outlines changes to the draft review, to address feedback or a response as to why the feedback has not resulted in a change to the draft Review.

Following the consultation period it is recommended to seek permanent planning controls, by applying the Heritage Overlay to 110 locally historically significant places. The list has been updated in Attachment 2 – Heritage Review, 2015 (the background report

The chart below outlines the basic steps in the process used to adopt a strategic heritage controls.

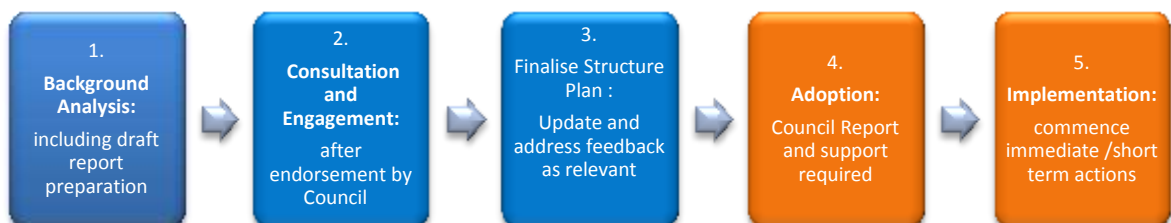


Figure 1: Strategic Study Process

The blue boxes indicate steps that have occurred to date and the orange boxes indicate the steps required to finalise the Review.

Request to Remove HO 123 – Closer Settlement

Although the Heritage Overlay is no longer relevant, a planning scheme amendment is required to remove the Heritage Overlay. This had become pertinent to the proponent as the subdivision is finalised and the owner wishes to sell the land. As the heritage overlay still applies to the site, if development is to occur, a planning permit is triggered for the construction of each dwelling.

A formal amendment request was sought in late 2014. The request was deferred until such time as a suitable amendment could be carried out to accommodate this request. The implementation of the Heritage Review is considered to be an appropriate opportunity to facilitate this request.

Implications

Policy Considerations

In a legislative context the *Heritage Act, 1995* and the *Aboriginal Heritage Act, 2006* inform the Wangaratta Planning Scheme and provide the relevant frameworks for consideration.

The project is supported by direction contained in the State Planning Policy Framework (SPPF) and Municipal Strategic Statement (MSS) of the Wangaratta Planning Scheme. Both support identification and conservation of heritage places.

At the state level, Clause 15.03 Heritage Conservation provides for conservation based on aesthetic, archaeological, architectural, cultural, scientific, or social significance, or otherwise of special cultural value.

At the local level Clause 22.06 Environmental Management and Heritage supports this work by using the available planning tools to encourage the conservation of heritage places.

This project builds on work in the Rural City of Wangaratta Heritage Study 2004, which provides the foundations for protecting heritage places within the municipality, which is consistent with the relevant legislative framework. Amendment C43 and C44 implemented the first round of rural and urban properties respectively, applying the Heritage Overlay to 25 rural properties and made refinements to existing urban precincts and applied the Heritage Overlay to 15 individual urban places. C43 was approved in August, 2015 and C44 was approved November, 2014.

Financial/Economic Implications

This project is funded by Council under the Strategic Planning 2014-2015 program budget. Further costs will be incurred when a planning scheme amendment is pursued to implement the recommendations of the study.

The administrative fee for the Department of Environment Land Water and Planning to consider a request to amend a planning scheme is \$789.00. There are additional fees and costs associated with a planning scheme amendment as it progresses through the stages and these are allocated from existing budget areas.

Legal/Statutory

Seeking feedback to the Review is not subject to statutory timelines or processes. However Council has a statutory obligation to protect properties with identified heritage value. Adoption of the Review will provide the catalyst for a planning scheme amendment to protect the heritage properties identified within the Review.

Social

The Review identifies properties within the municipality that contribute to history, identity, people, places and events. Identifying, (and subsequently protecting) heritage places provides a benefit to the community by preserving physical links to our history and will generate social benefit.

Environmental/Sustainability Impacts

There are no significant environmental/ sustainability impacts identified for the subject of this report. Providing for adaptive reuse of old buildings (for example churches) makes sustainable use of existing buildings and infrastructure.

2013 – 2017 Council Plan (2015 Revision)

This report supports the 2013-2017 Council Plan:

We will plan and make decisions for the future

by updating the Planning Scheme and the Municipal Strategic Statement by developing new and reviewing existing strategies, including Rural Land Use.

The non-negotiables

The provision of high quality and diverse community and professional arts, cultural and heritage projects and programs.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

This review is consistent with the 2030 Community Vision particularly '*preserving and celebrating cultural icons*'.

b) Other strategic links

Hume Regional Growth Plan, 2014 – The amendment is consistent with the direction to maintain and enhance cultural heritage assets contained within the Hume Regional Growth Plan, 2014.

Risk Management

A risk assessment has been completed for this project.

The key risks are:

Property owners are unhappy with the application of heritage controls on their properties (for a variety of different reasons)

Potential loss of buildings, (due to having identified the buildings but not having relevant protection for use/development/demolition) until the introduction and gazette of permanent planning controls

The risks associated with this Review are considered to be minor/moderate, however will be minimised through consultation and educating the community about the common myths often associated with heritage controls and if heritage controls are introduced and gazetted in a timely manner.

The receipt of 25 submissions based on a review of 115 properties is considered a good indication of the community's acceptance of the Review. Most of the submissions contained only minor changes and were adding value to the process by providing Council with additional place information.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	We will keep you informed.	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.
Consult	We will keep you informed, listen to you and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on Drafts and proposals.	To obtain public feedback on analysis, alternatives and/or decisions. This has resulted in updates to a number of heritage citations and the removal of 2 properties from the Review.
Involve	N/A	N/A
Collaborate	N/A	N/A
Empower	N/A	N/A

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Option 1 (Recommended):

Consider the Draft Heritage Review, 2015, the community feedback provided and make the minor adjustments to the documents, adopt the Review, and commence implementation via a planning scheme amendment. Include the removal of HO 123 – Closer Settlement to remove a redundant overlay.

Option 2 (Not recommended)

As above, with the exception of including the removal of the HO 123 – Closer Settlement. This is not recommended as it will result in permit applications that are only triggered by the Heritage Overlay (which in this case is now redundant)

Option 3 (Not Recommended)

Proceed to adopt the Review without change. This is not recommended as it excludes community input and leaves errors within the information contained in the study.

Option 4 (Not Recommended)

Do not proceed with the project. This is not recommended as it could lead to an environment of uncertainty and may result in cases where identified properties are left vulnerable to demolition. This would leave out the most important step of the project – its implementation.

Conclusion

The Draft Heritage Review 2015 has been developed to identify places based on their heritage significance. The consultation period has identified a small number of factual information errors contained in the citations, which have been verified and updated by Councils Heritage Advisor. Further the consultation period has provided an opportunity for community members to provide Council with detailed information enriching the details in the place citations.

The next step is to finalise the Review and implement its recommendations via a planning scheme amendment. This will complete this project and provide recognition and protection for the many rural heritage properties within the Rural City of Wangaratta.

The implementation of the Review via a planning scheme amendment also provides an opportunity to remove a redundant overlay provision. This is a good outcome as it will reduce the amount of permits that would be triggered as the result of a redundant provision.

Attachments

- 1 Attachment 1 - Summary of Submissions
- 2 Attachment 2 - Background Report - November 2015.

Gallery Questions**Sophie Mirabella - East Wangaratta**

Ms Mirabella enquired why, of all the citations, her property was the only one that states a site visit is required to verify information provided, to ascertain whether the property still meets the threshold for the heritage significance.

Barry Green, Director Development Services, responded that he would need to refer to the file to verify that a site inspection had occurred and would take the question on notice.

Ms. Mirabella then asked if the adoption of the motion formally adopted the entire table of the recommendation including updates which have been made to the properties in the heritage review.

Ms Mirabella further inquired about who conducts the threshold and what it consisted of.

Barry Green, Director Development Services, answered that this document/report is the precursor to the formal planning amendment which will have an exhibition period to allow for submissions to be made.

The threshold for heritage significance is set out in the Burra Charter and is assessed by Council's Specialist Heritage Advisor.

Mr Green confirmed that a Council Officer and the Heritage Advisor would be in contact with Ms Mirabella to assist with her enquiries.

16.2 NORTH WEST & SOUTH WANGARATTA RESIDENTIAL GROWTH AREA STRUCTURE PLANS - CONSIDERATION OF SUBMISSIONS AND ADOPTION OF REPORT AND PLANS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 November 2015
Author: Coordinator Strategic Planning
File Name: Residential Growth Area Structure Plans
File No: 73.010.022

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to:

- Report on submissions received during the consultation process for the Draft Wangaratta Growth Areas Structure Planning Report and Structure Plans, endorsed by Council for consultation in June, 2015
- Consider proposed changes to the Draft Report and Plans which respond to submissions
- Adopt the revised Report and Plans
- Seek agreement to commence preparation of a planning scheme amendment to implement the adopted Structure Plans into the Wangaratta Planning Scheme through comprehensive rezoning of land and application of overlays over each growth area.

RECOMMENDATION:

(Moved: Administrator R Roscholler/Administrator I Grant)

That Council:

- 1. Notes all submissions to the Draft Wangaratta Growth Areas Structure Planning Report and Structure Plans, 2015***
- 2. Notes the comments responding to the submissions and actions suggested to address matters raised within the submissions where applicable***
- 3. Adopts the Wangaratta Growth Areas Structure Planning Report and Structure Plans 2015 subject to changes identified within the Table at Attachment 1 to address feedback from the community consultation process***

- 4. Prepares documentation and seeks authorisation from the Minister for Planning to prepare and exhibit a planning scheme amendment to the Wangaratta Planning Scheme to implement the recommendations of the Wangaratta Growth Areas Structure Planning Report and Structure Plans 2015**
 - 5. Advise all submitters of Council’s decision to adopt the Wangaratta Growth Areas Structure Planning Report and Structure Plans 2015.**
- Carried**

Background

Council determined to place the Draft Wangaratta Growth Area Structure Planning Report and Structure Plans 2015 (the Plans) on public exhibition at its June 2015 Ordinary Meeting.

Process

Figure 1 below outlines the basic steps in the process of the development of a strategy, including development, community engagement, formalisation, adoption and finally implementation.

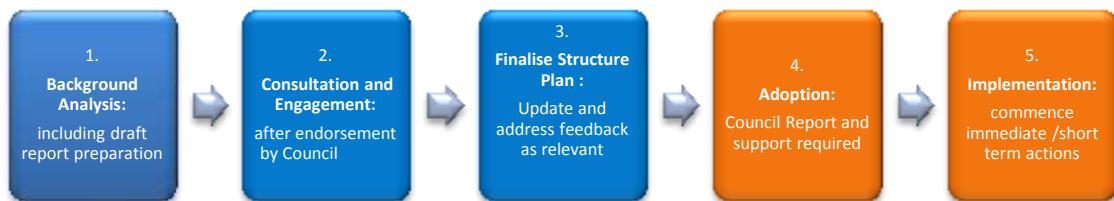


Figure 1: Strategy Implementation Process

The blue boxes indicate the steps that have been undertaken to date and the orange boxes indicate the steps required to finalise the Report and Plans. This report is before Council in relation to step 4 (Adoption) and recommends adoption of the Plans with changes following consideration of submissions received during the public consultation period.

Discussion

Community Consultation

Council endorsed the Plans for community consultation in June 2015. A comprehensive consultation program was undertaken over a seven week period from 6 July - 21 August 2015. Formal notification included notices in the local newspaper, letters to all affected land owners and relevant State agencies and copies of the Draft Structure Plans on Council’s website and at the Wangaratta Government Centre.

A series of workshops were held, specifically targeting land owners, government agencies, service authorities and the local development industry. These workshops included a presentation from planning officers followed by a prepared question and answer session tailored to each audience. An informal drop-in session was also held for the general public. A total of 36 people attended these sessions.

Formal notification to affected land owners included a survey seeking feedback on the general perception of development, including a willingness or otherwise to participate in future development. A total of 27 responses were received (63% of all landowners), with 22 of these perceiving the Plans to be positive and indicating a desire to develop land in the future. At the land owner workshop, queries were raised regarding impact of the Structure Plan process on rates and property valuations, compensation and land acquisition and development contributions.

Council has engaged specialist consultants to prepare an Infrastructure Contributions Plan Report that will address many of the above issues raised by land owners. It is proposed to hold a second information session for land owners once this Report has been finalised, in order to provide more detailed information and explore ways Council can help facilitate implementation of the Structure Plans.

Submissions

A total of **14** submissions were received.

Overall, the submissions generally support the preparation and direction of the Structure Plans. There were no objections to the Plans. The majority of submissions have raised issues and requested changes to some content of the Plans. A summary of the themes to emerge from submissions is contained below:

1. *North West Neighbourhood Activity Centre*: Proposed type, size and location of activity centre uses including the potential school site should be carefully review and justified. Specific changes are requested.
2. *Staging*: Proposed indicative staging should be reviewed or removed altogether and replaced with designated precincts.
3. *Stormwater Drainage*: The location and number of drainage basins requires further investigation; information should be consistent with the background Strategic Assessment Review (as updated).
4. *Low Density Residential Buffer*: The proposed buffer along the southern boundary of the North-West Growth Area (NWGA) should be significantly reduced or removed altogether.

5. *Cruse Street extension and bridge over Three Mile Creek*: This project is vital to the success of the NWGA and should be clearly identified as a priority
6. *Compact housing*: Conflicting views about the amount and location of compact housing; requests for more compact housing along creek frontages and less around neighbourhood activity centres
7. *Site specific requests relating to proposed infrastructure*: A number of site specific queries seeking clarification of the amount, type and location of infrastructure (drainage and open space in particular)
8. *Land adjacent Cathedral College Wangaratta*: Land around Cathedral College should be prioritised for general residential zoning; this area is more desirable and better serviced than designated South Growth Area (SGA)
9. *Land development process and impact on owners*: Queries from landowners in relation to developer contributions, compensation, rates, property values and infrastructure provision.

Details of all submissions, an officer response and recommended changes to the Draft Plans are contained at Attachment 1 (*refer attachment*).

Key changes proposed to the Structure Plans and Report as a result of submissions are summarised below:

1. *NWGA Neighbourhood Activity Centre*: Relocation of the potential school site away from the activity centre and reduction in size from 10 hectares to 3.5 hectares; relocation and rationalisation of two open space areas to one area of 10,000m² at corner of Williams and Worland Roads; relocation and reduction of commercial land use from 18,000m² to 10,000m²; relocation and reduction of community land use from 20,000m² to 5,000m²; rationalisation of compact housing; land outside revised activity centre to revert to residential use and realignment of two internal roads to better reflect existing property boundaries.
2. *Staging*: Reduction of indicative staging from four to two levels in the NWGA and from three to two levels in the SGA; introduction of smaller precincts within each growth area to guide development through discrete Precinct Development Plans; indicative timeframes for each stage to be implemented and rezoned.
3. *Stormwater Drainage*: All drainage infrastructure proposed under updated Strategic Drainage Review to be shown on the Structure Plans at appropriate scales and locations.
4. *Low Density Residential buffer*: A reduction in the depth of proposed low density housing along southern boundary of NWGA to 60 metres to facilitate one row of housing fronting the boundary road.

5. *Cruse Street extension*: Within the Report, clearly recognise the importance of the Cruse Street extension and bridge over Three Mile Creek as a priority to facilitate development of the NWGA.
6. *Compact housing*: Within the Report, clearly define the meaning of compact housing and preferred locations for it.
7. *Site specific requests*: Stormwater drainage infrastructure to be more accurately mapped (this will result in significant reduction in size in most cases); rationalisation of areas designated for public open space to maximise protection of remnant native vegetation and creek corridors; equitable distribution of suitable open spaces for passive and active recreation; removal of proposed road adjacent 69 Clarkes Lane.
8. *Land adjacent Cathedral College*: Whilst arguments for general residential zoning adjacent Cathedral College may have some merit, they are beyond the scope of this review process.
9. *Land development process*: Commitment by Council to complete the Infrastructure Contributions Plan Report to inform the implementation of the Structure Plans; a second land owner forum to be held to communicate outcomes of this report and explore ways Council can facilitate implementation.

Revisions have been made to the Structure Plans and Report to reflect all these recommended changes (*refer to Attachment 2*).

Implementation

The primary means of implementing the Structure Plans and Report will be through changes to the Wangaratta Planning Scheme. The proposed suite of changes includes:

- Comprehensive rezoning of existing farm land to residential, commercial and public uses zones
- Application of the Development Plan Overlay over each growth area to ensure future development is appropriately sequenced, serviced and reflective of the adopted Structure Plans
- Application of the Development Contributions Plan Overlay (or other identified planning tool) to ensure suitable contributions are collected for critical infrastructure
- Application of the Public Acquisition Overlay (where required)
- Inclusion of the Wangaratta Growth Areas Structure Planning Report and Structure Plans 2015 as a reference document in the Planning Scheme.

Infrastructure Contributions

The cost of providing development infrastructure in greenfield areas identified for future residential growth is high. To help Councils consider, plan and budget for these costs, the State Government established an Advisory Committee in 2012 to prepare guidelines for implementing infrastructure contributions. The recommendations of this Advisory Committee have been endorsed by Parliament. Detailed implementation measures, taking into account differences between metropolitan, regional and rural municipalities are currently being developed.

Council has engaged specialist consultants to prepare an Infrastructure Contributions Plan Report (ICPR) to identify key projects with costs and provide guidance on mechanisms to distribute these costs. It is expected this ICPR will make recommendations on the best approach for each growth area and draw on the 'off the shelf' standards prepared by the Advisory Committee.

As the ICPR is still under preparation, it is not possible to account for its recommendations in the Structure Plan Report. A separate report to enable Council to consider and adopt the findings of the ICPR will follow.

Implications

Policy Considerations

The Population and Housing Strategy 2013 is Council's adopted position on population growth and housing stock required to accommodate growth over the next twenty years. This project supports the objectives of this Strategy.

The project is supported by directions within the State Planning Policy Framework (SPPF) and Municipal Strategic Statement (MSS). The SPPF Settlement policy recognises the need to plan for future communities through the provision of appropriately zoned land for housing, employment, recreation, open space, commercial and community facilities and infrastructure. The MSS identifies Wangaratta as best placed to absorb the majority of the municipality's population growth, and the north-west and south growth areas as appropriate for short-medium term residential development.

Financial/Economic Implications

The costs associated with undertaking community consultation and considering feedback to the Draft Structure Plans have been borne in-house through officer time and use of Council resources. Going forward, there will be statutory costs associated with preparing a comprehensive planning scheme amendment, including exhibition and a potential Panel hearing. In future, there will be costs associated with the development and ongoing management of infrastructure contributions. These costs will be offset by the overall benefit to the community.

The Structure Plans provide the foundations for well-planned future communities which will deliver ongoing support for the commercial enterprises based in central Wangaratta and new enterprises that will be created within the new communities.

Legal/Statutory

Adoption of the Draft Structure Plans will lead to the rezoning of land within both growth areas from rural to urban uses, including residential, commercial and public purposes. Land will be required for new roads, retardation basins and public open spaces. To facilitate the development of these growth areas, new planning controls may be applied such as the Development Plan Overlay (DPO), Development Contributions Overlay (DCPO) and Public Acquisition Overlay (PAO).

Social

The Structure Plans have been developed to proactively respond to anticipated population growth. The Draft Structure Plans respond to specialist background studies assessing cultural heritage, infrastructure, open space and recreation needs. These studies inform the location and provision of community facilities and recreational spaces.

Environmental/Sustainability Impacts

The Structure Plans have been informed by a comprehensive Biodiversity Study and Bushfire Risk Assessment. Significant flora, fauna and habitats are identified on the plans and afforded protection with drainage and recreation reserves and links. Bushfire risk is low, but can be mitigated in each phase of the development process by referring to the recommendations of the study.

2013 – 2017 Council Plan (2015 Revision)

This report supports the 2013-2017 Council Plan:

Goal

We are Growing.

We will plan and make decisions for the future:

that ensure we are responding to the current and long-term recreational needs of our community.

by updating the Planning Scheme and the Municipal Strategic Statement by developing new and reviewing existing strategies, including Rural Land Use.

The non-negotiables

Residential, rural, commercial and industrial land that is appropriately protected, planned and developed to meet the long-term needs of the community.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

This project is consistent with the 2030 Community Vision which envisages a Wangaratta that is well planned, providing paced growth in line with the creation of services, infrastructure and employment.

b) Other strategic links

This project is consistent with the Hume Regional Growth Plan by focussing residential growth within Wangaratta and providing opportunity for sustainable and diverse housing options for the future community.

Risk Management

The greatest risk associated with this project involves the implementation phase, being staging and funding of key infrastructure. Comprehensive consultation with land owners and service providers and progression with the Infrastructure Contributions Plan will mitigate this risk.

Risks associated with this matter are considered minor. A greater risk would be to take no action and be faced with the challenge of inadequate residential land supply, housing and services for future communities.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	We will keep you informed.	Copies of reports and plans available on Council website and for inspection.
Consult	We will keep you informed, listen to and acknowledge concerns and aspirations and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposal.	Consultation with key stakeholders through workshops and direct mail outs. Feedback received and considered. Changes made to Report and Structure Plans as a result of feedback received.
Involve	N/A	
Collaborate	N/A	
Empower	N/A	

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Following the consultation period and consideration of submissions some changes have been suggested to the final version of the plan. These changes have been communicated to all 14 submitters and any landowners affected by the changes through direct letter containing copies of the plans and the submission discussion attachment prepared for the Council report.

Options for Consideration

Option 1: Recommended

Adopt the Wangaratta Growth Areas Structure Planning Report and Structure Plans with recommended changes outlined in Attachment 2, to address feedback to the Draft Structure Plans.

Feedback to the Draft Structure Plans has been constructive and will result in a better outcome for these growth areas. Making changes to the Structure Plans demonstrates Council's commitment to listen and respond to community input.

Option 2: Not recommended

Adopt the Structure Plans 2015 without changes. This is not recommended as it fails to acknowledge input from the consultation process and leaves elements of the Structure Plans that are ill-conceived and not supported by affected land owners.

Option 3: Not recommended

Not proceed with the project. This is not recommended as Council has an obligation to ensure an adequate supply of appropriately zoned land to enable the future growth and development of Wangaratta. To not proceed with this project would leave a serious shortfall of 'development ready' land and create an environment of uncertainty. This, in turn, could put pressure on Council to approve ad hoc and poorly serviced development.

Conclusion

This report provides a summary of all the submissions received to the Draft Wangaratta Growth Areas Structure Plan Report and Structure Plans 2015 as a result of a comprehensive consultation program. A series of changes to the Draft Structure Plans and Report are recommended as an outcome of this process. These changes are respectful of the detailed background studies informing the plans and will result in a better outcome for the future residents of each designated growth area.

The revised Structure Plans and Report are now presented to Council for adoption and to commence the implementation program. Taking these steps will finalise the project and provide a clearer and more certain future direction for land use and development within the designated residential growth areas of Wangaratta.

Council should resolve to adopt the revised Structure Plans and Report and prepare a planning scheme amendment to implement the relevant recommendations.

Attachments

- 1 Table of Submissions
- 2 Wangaratta Growth Areas - Structure Planning Report (under separate cover)

Gallery Questions

Nil

16.3 PARKING IN THE CBD OVER THE CHRISTMAS/NEW YEAR PERIOD

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 November 2015
Author: Executive Assistant Development Services
File Name: Parking Enforcement
File No: 58.050.004

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to consider free parking in the Central Business District (CBD) over the Christmas New-Year period from Thursday 17 December 2015 – Monday 4 January 2016.

RECOMMENDATION:

That Council:

- 1. provides free parking from Monday 21 December 2015 to Monday 4 January 2016 in the CBD area; and*
- 2. informs the community of this offer through appropriate media channels.*

Administrator A Fox/Administrator I Grant moved an amendment:

That Council:

- 1. provides free parking from Thursday 17 December 2015 to Monday 4 January 2016 in the CBD area; and***
- 2. informs the community of this offer through appropriate media channels.***

Carried

Background

In previous years Council has offered free parking in the CBD over the Christmas New-Year period as an incentive to encourage locals and visitors to shop and spend time in the Wangaratta CBD. This aligns with the CBD Christmas Carnival taking place on 17 December from 5pm – 8pm this year.

Implications

Financial/Economic Implications

While there is limited data to indicate exact revenue loss as a result of

offering free parking over a 2-week period, it is estimated that approximately \$5,000 - \$7,000 in income will be lost. However, this impact on expected income has already been factored into the Council budget.

Free parking will encourage shoppers to shop locally in the CBD and therefore boost income for local shops and business over the 2-week period.

Legal/Statutory

Whilst the payment for parking will not be required during this period the time limit restrictions as indicated on the relevant signage are required to be adhered to. Failure to abide by these time restrictions can still result in infringements being issued.

Social

By offering free parking over this festive period Council is spreading 'Christmas cheer' and offering an incentive for shoppers to support local shops and businesses in the CBD.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts identified for this subject of this report.

2013 – 2017 Council Plan (2015 Revision)

This report supports the 2013-2017 Council Plan:

We will plan and make decisions for the future:

that encourage growth in Wangaratta's CBD and establish it as a regional retail centre.

that address traffic, parking and pedestrian issues.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

'Wangaratta's central business district is a thriving, vibrant retail centre, offering a diversity of choice.'

'Local businesses of all size and nature continue to play a key role in the development and wellbeing of the broader community through linkages to volunteering and by supporting community initiatives.'

b) Other strategic links

Strategy 3: Retail expansion –

3.1 *'Encourage retail expansion and centralised car parking in line with maintaining a compact CBD'.*

Risk Management

There are no risks identified with this proposal

Consultation/Communication

Given that free parking has been previously offered over the Christmas/New Year period there is an expectation in the community that this will be provided again.

Due to the development of the multi-story car park and agreement with the operators, this decision will be communicated to the operators as they may wish to follow Council's lead.

Notice of Council's decision will be publicly advertised and communicated through all available forms.

Options for Consideration

1. Support free parking in the CBD area over the Christmas/New Year period (recommended).
2. Not support free parking in the CBD over the Christmas/New Year period.

Conclusion

Due to free parking over the Christmas/New Year period being offered in previous years there is an expectation in the community that this incentive will continue to be offered. Additionally, this period largely coincides with the closure of the Council offices and upon consideration of savings on the cost of staff time for call-outs, income loss will be minimal. Offering free parking in the CBD aligns with economic development and retail growth goals in Council's corporate documents and supports the 'Shop Local' and 'Small Business Wangaratta' campaigns.

Attachments

Nil.

Gallery Questions

Brian Fox - Wangaratta

Mr Fox enquired if parking would still be policed during this period and would there be signs posted to inform the public.

Mr Barry Green, Director Development Services, responded that time limits would still apply and Enforcement Officers would be policing this by monitoring and marking cars parked. There will be signs placed on the meters informing the public.

17. SPECIAL COMMITTEE REPORTS

Nil

18. ADVISORY COMMITTEE REPORTS

18.1 ADVISORY COMMITTEE REPORTS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 November 2015
Author: Executive Assistant - Corporate Services
File Name: Advisory Committees
File No: 10.020.002

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

Minutes of the following Advisory Committee Meetings are reported to Administrators for information (*refer attachment*).

Rural City of Wangaratta Youth Council:

- 21 September 2015

Sport and Recreation Advisory Committee:

- 26 October 2015

RECOMMENDATION:

(Moved: Chair Administrator A Fox/Administrator R Roscholler)

That Council notes the report.

Carried

Attachments

- 1 21 September 2015 - Rural City of Wangaratta Youth Council Meeting Minutes
- 2 26 October 2015 - Sport and Recreation Advisory Committee Minutes

Gallery Questions

Nil

19. RECORDS OF ASSEMBLIES OF ADMINISTRATORS

19.1 RECORDS OF ASSEMBLIES OF ADMINISTRATORS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 November 2015
Author: Executive Assistant - Corporate Services
File Name: Assemblies of Council Meeting Notes
File No: 1.020.020

Executive Summary

An “Assembly of Administrators” is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision and is either of the following:

- a meeting of an advisory committee where at least one Administrator is present; or
- a planned or scheduled meeting that includes at least half the Administrators and at least one Council officer.

At an assembly of Administrators, a written record is kept of:

- a) the names of all Administrators and members of the Council staff attending;
- b) the matters considered;
- c) any conflict of interest disclosures made by an Administrator attending; and
- d) whether an Administrator who has disclosed a conflict of interest leaves the assembly.

The written record of an assembly of Administrators is, as soon as practicable:

- a) reported at an Ordinary Meeting of the Council; and
- b) incorporated in the Minutes of that Council meeting.

Date	Meeting details	Refer
13 October 2015	Administrator’s Briefing Forum	Attachment
16 October 2015	Meeting with EPA Executive	Attachment
20 October 2015	King Valley Waste Services	Attachment
27 October 2015	Administrator’s Briefing Forum	Attachment
4 November 2015	Administrator’s Briefing Forum	Attachment

RECOMMENDATION:

(Moved: Chair Administrator A Fox/Administrator I Grant)

That Council receives the reports of Assemblies of Administrators.

Carried

Attachments

17 November 2015 - Records of Assemblies of Administrators

Gallery Questions

Nil

20. NOTICES OF MOTION

Nil

21. URGENT BUSINESS

Nil

22. PUBLIC QUESTION TIME

Jim Lewis - Wangaratta

Mr Lewis submitted the following:

The three bin waste collection has now been in operation for about 10 weeks. In three Assemblies of Administrators' reports in the last month there is indication of discussions on aspects of this process. It is recognised that any quantification of observations may have reduced credibility because of the small sample size.

However are there any observations which can be made about the operation and the expectations? If so what are they?

Are there frequent concerns expressed on some aspects and if so what is being done to address these?

Irene Grant, Administrator, presented some figures showing the success of the program to date:

1. Total amount of Organic waste collected to date: 928.76 tonnes
2. Average per household: 10kg/week
3. Contaminated bins stickered by auditors/drivers: 708
4. Diversion from landfill:
 - Kerbside Municipal Solid Waste (MSW)
 - September - November 2014: 1321.7 tonnes
 - September - November 2015: 785.64 tonnes

This represents a decrease of 536.06 tonnes or 40.6% over the same period.

Recycling rates have remained largely unchanged between 2014 and 2015, as such it appears total kerbside collection has increased by approximately 390 tonnes (17% increase) for the September - November period. This is likely due to utilisation of the organic bins for organic waste that may not have otherwise entered the MSW stream such as grass clippings.

5. Average weekly contamination rate from Western Composting: 0.77%
 6. Previously illegal (unpaid) collections that are now being charged for: 98
- These collections were previously unpaid for a period of up to 10 years.*

Alan Clarke, Director Infrastructure Services, added that the 540 tonnes diverted from landfill means a considerable extension in the lifespan of our landfill leading to significant positive financial implications in the future.

Jan Hooper - Laceby

Mrs Hooper expressed her disappointment on hearing about the opening of the Wangaratta Saleyards this morning on ABC radio and the lack of transparency around this event.

***Ailsa Fox, Administrator Chair**, advised that the visit had been a walkthrough of the saleyards by the Premier, Daniel Andrews, to assess the progress of the project as the State Government had granted \$500,000.*

Mrs Fox further stated that the opening of the refurbished saleyards is expected to coincide with a 'Blue-ribbon' sale, possibly in January 2016.

***Rod Roscholler, Administrator**, added that the official opening of the Saleyards would be a major event with extensive publicity.*

Barb Miller - Wangaratta

Ms Miller referred to a Facebook question regarding the height, surface and safety of the rock mound at the Splash Park and requested a copy of the Australian Standards and Inspector's reports.

***Alan Clark, Director Infrastructure Services**, assured Ms Miller these would be provided.*

Ron Summers - Wangaratta

Mr Summers referred to previous Council Meeting discussions regarding the lack of pedestrian crossing in the Wangaratta Central Business District (CBD) and asked if Council would consider participating in a 'Realistic Race' which involves people being physically restricted for a race through the CBD to experience the challenges faced by people with disabilities.

***Jaime Carroll, Director Community Wellbeing**, stressed that the CBD Masterplan recognises the priority of pedestrian crossings and movement in the CBD, and particularly those with mobility challenges and those with a disability. Teams have been working together with the Access and Inclusion Group to identify areas which can be progressed immediately as being able to move safely within our city is a significant priority for Council.*

***Irene Grant, Administrator**, added that there had been considerable ongoing consultation and feedback from the Disability Advisory Group and the Access and Inclusion Group.*

***Alan Clark, Director Infrastructure Services**, responded that there have been many discussions around all access for all abilities within the CBD and Council is aware there are issues at the moment. Mr Clark is not aware of the Realistic Race but will discuss the possibility with the Advisory Committee.*

***Rod Roscholler, Administrator**, spoke of how illuminating it had been spending a day in a wheelchair during his time as Chief Executive Officer of Eltham Shire and the many consequent changes in the municipality.*

Mr Summers asked a further question regarding the real costs of operating the Splash park and enquired what has really been gained.

Alan Clark, Director Infrastructure Services, responded that the quoted operational cost of \$30,000 is incorrect and would be significantly less. He further advised that the contractor amount is \$650,000 plus works to integrate the Splash Park into the surrounding park. Mr Clark added that the ongoing operational costs will be significantly less than the operational costs of the pool.

Ailsa Fox, Administrator Chair, stated the amount paid for the contract is the amount in the budget.

Anne Dunstan - Tarrawingee

Ms Dunstan referred to Alan Clark's quoted \$25 – 35,000 as the operational costs of the Splash park and requested an itemised report on the ongoing daily and monthly operational costs of the Splash Park.

Alan Clark, Director Infrastructure Services, assured Ms Dunstan the report would be provided as the figures become available.

Ms Dunstan commended Council's Remembrance Day Services as being exceptionally well organised and memorable.

Barb Miller - Wangaratta

Ms Miller spoke of seeing an elderly lady at the Cemetery waiting for a bus in the sun and enquired if there was a possibility of Council providing seating and shade.

Alan Clark, Director Infrastructure Services, responded that he would investigate the bus stop at the cemetery.

Ms Miller further enquired if the Olympic Pool opening times could be extended given the closure of the Yarrunga Pool.

Ailsa Fox, Administrator Chair, explained that opening hours are dependent on attendance figures and temperatures and the hours are negotiated with the contractors.

Brendan McGrath, Chief Executive Officer, added that the opening times could not be extended prior to the season but could possibly be extended at the end if the seasonal forecast warrants that. A judgement call would be made closer to the time.

23. CONFIDENTIAL BUSINESS

Nil

24. CLOSURE OF MEETING

The Meeting closed at 6:52pm.