

# Minutes

## Of the Special Council Meeting

**Location:** Council Chambers, Municipal Offices  
62-68 Ovens Street, Wangaratta

**Date:** Monday, 6 July 2015

**Time:** 3:00pm



RURAL CITY OF  
**WANGARATTA**

Brendan McGrath  
Chief Executive Officer



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## 1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to Elders from other communities who may be here today.*

## 2. OPENING PRAYER

*Almighty God, we humbly ask thee to bless and guide this council in its deliberations so that we may truly preserve the welfare of the people whom we serve. Amen*

## 3. PRESENT

### Administrators:

Mrs Alisa Fox, Chair, Ms Irene Grant, Mr Rod Roscholler

### Officers:

Brendan McGrath, Chief Executive Officer; Ruth Kneebone, Director Corporate Services; Alan Clark, Director Infrastructure Services; Jaime Carroll, Director Community Wellbeing

## 4. ABSENT

### Administrators:

### Officers:

Barry Green, Director Development Services

## 5. ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE

### ORDER OF BUSINESS

## 6. CONFLICT OF INTEREST DISCLOSURE

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a 'conflict of interest' in a decision if they would receive, or could reasonably be perceived as receiving, a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

### PRESENTATION OF REPORTS

## **OFFICERS' REPORTS**

### **7. CORPORATE SERVICES**

#### **7.1 THE WANGARATTA AQUATIC PLAN FOR THE FUTURE (APRIL 2015) FUNDING SUPPORT**

**Meeting Type:** Special Council Meeting  
**Date of Meeting:** 6 July 2015  
**Author:** Director - Corporate Services  
**File Name:** Aquatic Planning  
**File No:** 61.040.004

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Executive Summary**

This report is presented to Council to provide assurance that Council has allowed for and is committed to providing matching or partnering funds towards Federal and State Government support for the Wangaratta Aquatic Plan for the Future (April 2015) (the Plan). Funding guidelines have not yet been released for State Government funding.

#### **RECOMMENDATION:**

**(Moved: Administrator I Grant/Administrator R Roscholler)**

***That Council will provide matching or partnering funding towards any Federal or State Government grant support for the Wangaratta Aquatic Plan for the Future (April 2015).***

**Carried**

#### **Background**

At its Ordinary meeting held on 21 April 2015, Council endorsed the Plan as follows:

- 1. Progress the development of a 50m outdoor pool to be co-located at the Wangaratta Indoor Sport and Aquatic Centre (WISAC)*
- 2. Progress the development of a further hydrotherapy pool to be co-located at WISAC*
- 3. Progress the development of a toddlers/wading outdoor pool to be co-located at WISAC*
- 4. Progress the development of a free access Splash Park to be located at Mitchell Avenue Playground*

5. *Plan for the future uses of the Yarrunga and Olympic pool sites in partnership with the community*
6. *Progress the closure of the existing Yarrunga Pool once construction of the Splash Park at Mitchell Avenue is completed*
7. *Progress the closure of the Olympic Pool site upon the completion of the new 50m outdoor pool at WISAC.*

## **Implications**

### **Policy Considerations**

This report supports the recommendations of the Plan.

### **Financial/Economic Implications**

The table below provides details of anticipated income and expenditure relating to the Plan in Council's 2015/16 budget and its Long Term Financial Plan.

	2015/2016 Approved Budget for this project \$	2016/17 Long Term Financial Plan \$	2017/18 Long Term Financial Plan \$	Total \$
Expense	1,500,000	6,300,000	6,800,000	14,600,000
Income	Nil	2,100,000	5,000,000	7,100,000
Borrowings	1,500,000	4,200,000	1,800,000	7,500,000

Council officers have determined appropriate funding programs in support of this project with the break-down of \$7.1M external funding as follows:

State Government Community Facilities Funding Program	\$3,000,000
Federal Government National Stronger Regions Program	\$4,000,000
Community Contributions – Wangaratta swim club	<u>\$100,000</u>
Total	\$7,100,000

The State Government has maintained a recurring funding program called the Community Facilities Funding Program (CFFP) that contains a specific category (Better Pools) for upgrades to aquatic facilities. Council has been encouraged by Sport and Recreation Victoria to consolidate existing facilities and focus on the expansion of WISAC in order to broaden overall aquatic offerings to the entire community.

In 2014 the Australian Federal Government announced a funding program entitled the National Stronger Regions Program (NSRP). Leveraging this program could result in a total funding capacity to achieve Council's preferred aquatic development option.

Due to the emphasis on partnered funding through both the community, Local, State and Federal Governments, a significant proportion of the project could be achieved through external funding.

## **Legal/Statutory**

There are no legal/statutory implications identified for the subject of this report.

## **Social**

Swimming in Wangaratta is the third most popular physical activity behind walking and cycling and is a strong indication of the importance of swimming on the recreational landscape. The co-location of pools at WISAC will present opportunities for the wider usability of Wangaratta's aquatic facilities.

The provision of the hydrotherapy pool at WISAC will meet the future needs of our growing ageing demographic which will ensure adequate provision for aquatic therapy and aqua fitness programs at a time when the portion of our population over 65 years-of-age is projected to rise from 16% to over 25% in 2026.

## **Environmental/Sustainability Impacts**

The proposed colocation of outdoor aquatic facilities (50m pool and a toddlers/wading pool) at WISAC will be sustainable through the integration of energy and resource saving opportunities such as the co-generation project and provide economy of scale in relation to staff and management issues.

## **2013 – 2017 Council Plan (2015 Revision)**

This report supports the 2013-2017 Council Plan:

### **Goal**

We are Healthy.

### **We will create and deliver:**

aquatic facilities that are developed to meet the long-term needs of our community and that are exciting and fun places to be – through the implementation of the Wangaratta Aquatic Plan.

### **We will plan and make decisions for the future:**

- that ensure we are responding to the current and long-term recreational needs of our community
- to make sure that everything we do – from building assets to delivering events - considers the physical, social, cultural and financial needs of all our community members.

### **The non-negotiables**

Our community and recreation facilities are well maintained and sustainable.

Everyone can access a range of recreation facilities and programs that encourage an active and healthy lifestyle.

## **Strategic Links**

### **a) Rural City of Wangaratta 2030 Community Vision**

Action 25 - Create and maintain spaces to facilitate people coming together:

- Resolve future of key community facilities

Action 30 – Sustain viable sporting recreation, cultural and other community organisations:

- Identify and develop infrastructure which supports and facilitates linking people to their community

### **b) Municipal Public Health and Wellbeing Plan**

Key Strategic Activity

4.5.2 - Develop infrastructure, programs and resources that support and facilitate affordable active living

4.5.2.1 - Create opportunities for people to participate in travel, sport and active recreation

## **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
State Government funding support not forthcoming	M	H	M	Advocate for funding at appropriate parliamentary level. Ensure Council's commitment to provide matching funding is resolved by Council.
Federal Government funding support not forthcoming	M	H	M	Advocate for funding at appropriate parliamentary level. Ensure Council's commitment to provide matching funding is resolved by Council.

## **Consultation/Communication**

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Keep information relevant and up-to-date	Visit portfolio and local parliamentarians at a State and Federal level.
Consult	Discuss needs	
Involve	Seek advice	
Collaborate	With funding partners	

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.



### **Options for Consideration**

Council is committed to the Plan and seeks support from State and Federal funding partners in order to implement this Plan.

### **Conclusion**

This report provides the assurance that Council has made provision for The Wangaratta Aquatic Plan for the Future (April 2015) in both its 2015/16 Budget and Long Term Financial Plan and therefore has the financial capacity to partner with Federal or State Government funding.

### **Attachments**

Nil.

### **Gallery Questions**

Ann Dunstan asked if the resolution would include funding from the Swimming Club.

Chair Administrator, Ailsa Fox responded that it was not necessary to mention the Swimming Club funding as Council is not matching this contribution.

Ken Clarke queried why the \$1.5M for the implementation of the Aquatics Plan in Council's 2015/16 Budget was not shown as borrowings in the Budget rather than from rates.

Ruth Kneebone, Director - Corporate Services, responded that the \$1.5M had been shown as borrowings in the 'Borrowings' section of the Budget.

Kerry O'Connor enquired what Council's interest rate and borrowings were in relation to the \$7M.

Brendan McGrath, Chief Executive Officer, replied that the current interest rate is around 3.9%.

Ruth Kneebone, Director - Corporate Services, added that all future principal and instalments are included in Council's Long Term Financial Plan.

Tony Bechaz asked what percentage of the Wangaratta population use the Wangaratta Aquatic Centre.

Jaime Carroll, Director - Community Wellbeing, provided the overall attendance figures but stated that demographic figures were not collected at this time.

Kerry O'Connor queried what happens if we don't get the funding.

Chair Administrator, Ailsa Fox, replied that if the funding is not received we won't be spending the money.

Jenny Hart further queried that if the funding is not received, does that mean that Council will not pursue the Aquatic Strategy including the closure of the Yarrunga Pool.

Brendan McGrath, Chief Executive Officer, responded that the closure of the Yarrunga Pool is contingent upon the completion of the Splash Park. The Olympic Pool closure is dependent upon the construction of the new 50 meter pool at the Wangaratta Indoor Sports and Aquatic Centre

## 8. COMMUNITY WELLBEING

### 8.1 DELIVERY OF LIBRARY SERVICES

**Meeting Type:** Special Council Meeting  
**Date of Meeting:** 6 July 2015  
**Author:** Executive Assistant - Community Wellbeing  
**File Name:** HIGH COUNTRY LIBRARY CORPORATION  
**File No:** 69.010.003

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Executive Summary

This report is presented to Council seeking ratification of the High Country Library Corporation (HCLC) Board's (the Board) recommendation regarding the future delivery of library services. This follows a recent review of library services completed by the Board to investigate sustainable and efficient options for future service improvement and delivery.

#### **RECOMMENDATION:**

**(Moved: Administrator I Grant/Chair Administrator A Fox)**

***That the High Country Library Corporation Board resolution to adopt Option 3 (a "shared service" model to deliver library services), be noted and ratified.***

**Carried**

#### Background

The HCLC is a Regional Library service formed in 1996 in accordance with Section 196 of the *Local Government Act 1989* between Alpine Shire Council, Benalla Rural City Council, Mansfield Shire Council and the Rural City of Wangaratta (RCoW). The HCLC serves a total population of 64,000.

The Wangaratta Library is one of the largest joint use libraries in Australia and involves a partnership between the RCoW, Goulburn Ovens Institute of TAFE and the HCLC.

In 2014, the Board identified a number of areas of concern within the operation of the Corporation. These included:

- Annual requests for increase in Council contributions of 6% which is higher than increases to other operational areas funded by any of the member Councils

- HCLC five year forward financial forecast showing the HCLC is unsustainable after 2017 without a minimum of 6% annual funding increases
- A continued and heavy focus on traditional library services at the expense of diversified public programming and opportunities to engage new community members
- Feedback from HCLC Management that the staff were being over-stretched and that resources and budget were inadequate for what was required to deliver the Library Plan.

In January 2015, the Board of the HCLC engaged specialised consultants to conduct an efficiency and services review across the HCLC to:

- identify strategies to improve operational efficiencies
- ensure the best value delivery of library services to the relevant communities through a Library Plan
- minimise annual financial contributions from member Councils.

Some of the findings contained within the final report to the Board include acknowledgements that:

- library services are highly valued in local communities
- library users are looking for more services, resources and community connections through their library
- the HCLC is operating under strain, including financial strain
- the variation in the priorities of member Councils creates conflict for the staff
- there are process inefficiencies within the operation of the HCLC
- the HCLC is unsustainable and that change is critical.

The report proposes three options for consideration to the Board for the future direction of library services being:

- (1) to retain the current HCLC structure and embark on a reform of processes and delegations
- (2) to disestablish the Corporation, and for Councils to run stand-alone libraries
- (3) to disestablish the Corporation and establish a new shared services or (hub-and-spoke) model of library services that gives Councils greater control of operations but retains the advantages of shared resources and services.

There are benefits and challenges with each of the above options.

The recommendation within the report is for the HCLC to dissolve and a Shared Services model be implemented.

Under the Shared Services model, each Council would operate its library service with staff employed by the respective Council. This model includes a central operation which provides a service across all the participating libraries for core services such as inter-library loans, Swift Consortium membership and the administration of the book fund.

In considering the options, the HCLC Board received a presentation from representatives from the Department of Environment, Land, Water & Planning which administers the recurrent Public Libraries funding program, Premier's Reading Challenge and Local Priorities Funding to the HCLC.

Key points from this presentation included:

- each Council needs to understand what services are a priority for its Library to deliver
- Councils should work to a model that delivers those services in a way that provides best return on investment, a flexible and dynamic environment and a structure in which the Council can work closely on an operational level with Library activities
- library corporations are declining in number due to a reduction in relevance in the delivery of flexible, targeted and modern library services.

The final service review, including the recommendation report was adopted by the Board of the High Country Library Corporation at its meeting on 22 June 2015.

The draft timeline for action is as follows:

- |                        |   |
|------------------------|---|
| <b>1 – 8 July 2015</b> | HCLC Board recommendation presented to member Councils for ratification       |
| <b>8 July 2015</b>     | HCLC All Staff meeting to inform staff and Union of resolution and time frame |
| <b>12 October 2015</b> | Change Manager recruited  |
| <b>1 July 2016</b>     | Commencement of the new model   |

### **Implications**

#### **Policy Considerations**

There are no specific Council policies or strategies that relate to this report.

#### **Financial/Economic Implications**

It is anticipated that administrative savings in the order of \$100,000 to \$200,000 (shared between the 4 Councils) will be achieved in the 2016/17 financial year (stage 1 of the implementation).

Based on initial modelling and financial forecasts, further recurrent savings are expected from 2017/18 onwards. Furthermore, a capital investment in automation of some aspects of library services through the purchase of Radio Frequency Identification (RFID) is like to ensure further ongoing operational savings.

The HCLC has developed an initial implementation plan that would see the shared services model be implemented by 1 July 2016 for the start of the FY16/17. Budget preparation will be conducted accordingly.

	2014/2015 Approved Budget for this proposal \$	2015/2016 Approved Budget for this proposal \$	Variance to Approved Budget \$	Comments
Revenue/Income	(\$60,430)	(\$61,883)	(\$1,453)	Minimal increase
Expense	\$633,755	\$652,768	(\$19,013)	Expenses increased 3% in line with Council directive although 6% is required to maintain current services.
Loan redemption and interest	\$201,374	\$69,109	\$132,265	
Net Result	\$774,699	\$659,994	\$114,705	Reduction is Net cost is due to reduction in interest borrowings and loan redemption

### Legal/Statutory

All elements of the progression of the recommendation will be implemented within the appropriate legal and statutory requirements.

### Social

The HCLC Board is focused on providing every member of the community free access to resources, information and programs that promote reading, learning and social interaction.

The *Wangaratta Library Strategic Plan* builds on the universal priorities adopted by public libraries around the world:

- Social inclusion
- Technology and innovation
- Reading and information literacy
- Community engagement
- Lifelong learning.

## **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for this subject of this report.

### **2013 – 2017 Council Plan (2015 Revision)**

This report supports the 2013-2017 Council Plan:

#### **We will create and deliver:**

- active conversations, exciting events and engaging spaces that allow everyone to join in and participate in all elements of community life
- exceptional services and programs that help our families and children to be healthy, happy and connected.

#### **The non-negotiables**

- A range of events and cultural programs offered throughout the municipality that is exciting, enjoyable and inclusive
- The provision of high quality and diverse community and professional arts, cultural and heritage projects and programs.

### **Strategic Links**

#### **a) Rural City of Wangaratta 2030 Community Vision**

N/A

#### **b) Other strategic links**

N/A

### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Corporation's liquidity is severely compromised - Council's unable to sustain required investment in the HCLC	Highly likely	Library Service cannot continue in current format	High	Restructure the organisation to work within budget constraints.
Staff and resources are stretched to meet customer expectations	Highly likely	Services will be cut; Customer satisfaction impacted; Reputational risk	High	Restructure the organisation to work within budget constraints.

**Consultation/Communication**

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	<p>Staff and public were advised of Service Review (scope, timelines and expectations)</p> <p>All Staff Meetings following significant Board resolutions</p>	<p>Website – HCLC and member Councils</p> <p>Newspaper advertisements</p> <p>Social media</p> <p>Memo to HCLC staff</p> <p>Face to face meetings</p>
Consult	<p>The following groups were invited to provide input into the Library Service Review</p> <ul style="list-style-type: none"> <li>• HCLC staff</li> <li>• Community members</li> <li>• Library</li> <li>• Friends of the Library</li> <li>• Officers of member Councils</li> </ul>	<p>Face to face meetings</p> <p>Surveys (161 received)</p>
Involve	<p>Results of Review were presented back to:</p> <ul style="list-style-type: none"> <li>• Member councils</li> <li>• HCLC staff</li> <li>• Community members</li> <li>• Library users</li> </ul>	<p>Face to face meetings – opportunity for feedback</p> <p>Report published on member Council websites and HCLC website</p>
Collaborate	<p>HCLC Staff Consultative Committee – will be part of planning</p> <p>All staff meeting, notification of decision to introduce major change, indicative implementation plan, and subsequent discussion</p>	<p>Face to face meetings</p> <p>Face to face meetings</p>
Empower	<p>HCLC Staff Consultative Committee / Union – will be part of the final outcomes</p> <p>Engagement regarding structure and position descriptions</p>	<p>Face to face meetings</p>

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.



## **Conclusion**

This report recommends the ratification of the HCLC Board's recommendation to dissolve the HCLC and establish a shared service model for the future provision of library services within the municipality.

Following careful consideration of the findings of the HCLC Service Review, it is the view that this model will allow for stronger integration of library services to other areas of Council, including our performing and visual arts, youth and children's services and visitor information, cultural services and events.

## **Attachments**

Nil.

## **Gallery Questions**

Cassandra Pollock submitted the following question in writing:

*'The Victorian Government is conducting an inquiry into the effort that rate capping will have on the services provided by local governments.*

*Has the Wangaratta Council mentioned the need to adequately fund its library services in Wangaratta in its submission to this inquiry?*

*Isn't it premature to make a decision about what form a future direction for our library service may take while this inquiry is still going on? Other sources of state government funding for library services may become available.'*

Chair Administrator, Ailsa Fox, explained that the decision to undertake the review is related to financial sustainability, disconnection between Councils and their library branches, disconnect between library administration and branches.

Malcolm Carson suggested looking at other avenues for funding including looking at Council expenditure.

Mrs Fox added that Council would be saving money on the administration costs and we would retain library services.

Luke Davies remarked that the independent report does not mention financial strain and the Library is cost efficient so what is to be gained from the change.

Chair Administrator, Ailsa Fox, replied that all Councils will need to increase their contributions beyond 6% which is unsustainable and Council must look at its long term budgets.

Mr Davies further enquired if the savings were between \$100,000 and \$200,000 thousand.

Mrs Fox confirmed the savings are at least this much.

Sarah Methias enquired if the entire public consultation was based on fliers at the library.

Chair Administrator, Ailsa Fox, explained that the consultants met with 'Friends of the Library' and undertook extensive consultation.

Cassandra Pollock referred to P37 of the consultant's report and commented that if option 3 was adopted there would be significant disruptive change and enquired what this disruptive change would mean to the library staff.

Jaime Carroll, Director - Community Wellbeing, responded that if this model is progressed the staff would report to the individual Councils.

Elaine Richmond asked what the plans were for the headquarters and unseen staff of the library.

Brendan McGrath, Chief Executive Officer, replied that a meeting would be held with all staff on Wednesday 8 July 2015 so, in respect to those people, we should not prejudice the information to be provided at that meeting.

Elaine Jacobson enquired whether all four Councils are in agreement with this motion.

Chair Administrator, Ailsa Fox, confirmed that several of the other Councils have passed the motion and the HCLC board support was unanimous.

## 9. INFRASTRUCTURE SERVICES

### 9.1 C1415-051 DESIGN & CONSTRUCT A WATER SPLASH PARK - MITCHELL AVENUE

**Meeting Type:** Special Council Meeting  
**Date of Meeting:** 6 July 2015  
**Author:** Executive Assistant - Infrastructure Services  
**File Name:** C1415-051 DESIGN & CONSTRUCT A WATER SPLASH PARK - MITCHELL AVENUE  
**File No:** 30.076.051

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Executive Summary

This report is presented to Council to provide details of the evaluation of the tender C1415-051 for the Design and Construction of a Water Splash Park at Mitchell Avenue, Wangaratta.

#### **RECOMMENDATION:**

**(Moved: Administrator R Roscholler/Administrator I Grant)**

#### ***That Council:***

- 1. Awards Contract C1415-051 for the Design & Construction of a Water Splash Park – Mitchell Avenue, Wangaratta to Water Features by Design.***
- 2. Authorises the Chief Executive Officer to sign and seal all the relevant contract documents for Contract C1415-051 for the Design & Construction of a Water Splash Park – Mitchell Avenue, Wangaratta, when available.***
- 3. Disclose the contract price for C1415-051 for the Design & Construction of a Water Splash Park – Mitchell Avenue, Wangaratta.***

***Chair Administrator A Fox disclosed the price for Contract C1415-051 for the Design and Construction of a Water Splash Park - Mitchell Avenue, Wangaratta as \$594,970 exc GST***

**Carried**

## **Background**

### Contract details

Contract C1415-051 is for design & construction of a new water splash park within the Mitchell Avenue Reserve Precinct, Wangaratta.

The associated tender process is the second step in a staged approach following Expression of Interest C1415/045 issued on 01 May 2015 with shortlisted respondents being invited to tender.

This is a lump sum contract with the works including:

- Provision of an initial concept design for the works, refinement of the concept design including 3D rendering / artistic impressions and then detailed design for all aspects including but not limited to landscaping, play feature function & layout, civil, hydraulic, electrical, etc
- A formal risk/operational assessment on the final design to ensure it is fit for use and able to be safely operated and maintained
- Preparation of documentation including:
  - Environmental Management Plan
  - Project Construction Programme
  - Health & Safety Coordination Plan
  - Quality Plan
- Supply of all resources necessary for Project Management related activities
- Site establishment including site clearing, insurances and construction preliminaries, construction management, environmental management
- Supply of all labour, materials and equipment necessary to complete all physical aspects of the water splash park
- Proving, verifying and, if necessary, modifying services in the vicinity of the construction to compliment project requirements
- Clean-up of the site/finalisation of all works.

Tenders for this contract were invited following the expression of interest process on Tenderlink on 29 May 2015.

Tenders closed at 2.00pm on Thursday 25 June 2015. There was no pre-tender meeting for this contract.

### Tender evaluation

The tender evaluation panel comprised Council's Director – Community Wellbeing, Manager – Technical Services, Senior Engineer – Project & Emergency Management and Alpine Shire's Major Projects Officer.

### Tenders received

The following tenders were received prior to close of the advertising period:

<b>Tenderer</b>
<b>Water Features by Design</b>
<b>Farely Pools Australia Pty Ltd</b>
<b>Commercial Aquatics Australia</b>
<b>McCorkell Constructions Pty Ltd</b>

The evaluation was completed against a standard list of requirements as nominated in Schedule A of the Tender documents.

The tender submitted by Commercial Aquatics Australia Pty Ltd was deemed as non-conforming as they did not substantially meet the specification requirements and failed to submit required schedules. On this basis, Commercial Aquatics Australia Pty Ltd tender was not assessed by the evaluation panel.

All other tenders were deemed by the evaluation panel as conforming, noting however that there were some discrepancies between specification requirements and each tenderer's offer.

The tender was evaluated in accordance with evaluation criteria set out in the Conditions of Tendering. The evaluation criteria are based upon a Weighted Attribution Method as follows:

<b>Criteria</b>	<b>Weighting</b>
Price	30%
Quality and Quantity of offer	30%
Capability and Capacity	20%
Construction Methodology	15%
OH&S	5%
<b>Total</b>	<b>100%</b>

Panel members assigned a score (maximum 100) to each criterion (as shown below) and then weighted the average score to produce a final Weighted Attribution Method Score.

<b>Points</b>	<b>Evaluation Result</b>	<b>Criteria</b>
100	Exceptional	Demonstrated capacity exceeds all required standards and innovations proposed.
90	Excellent	Demonstrated capacity exceeds all required standards.
70	Good	Complies with all required standards and capacity demonstrated.
50	Satisfactory	Complies with relevant standards without qualifications.
30	Marginal	Complies with relevant standards with qualifications.
0	Unsatisfactory	Fails to satisfy required standards.

Summary of the Weighted Attribution Method Score is as follows:

<b>Tenderer</b>	<b>Score</b>
<b>Water Features by Design</b>	<b>70</b>
Farely Pools Australia Pty Ltd	57
McCorkell Constructions Pty Ltd	64

The highest value reflects the most favourable tender assessment.

Through the tender evaluation process, each of the conforming tenderers were requested to provide additional information to assist the evaluation panel assess the tenders. All requested information was received promptly.

### **Implications**

#### **Policy Considerations**

Council's Procurement Policy has been complied with.

#### **Financial/Economic Implications**

The 2015/2016 budget allocation for the design & construction of a new water splash park at Mitchell Avenue is \$650,000.

The recommended tender submitted by Water Features by Design is within budget.

#### **Legal/Statutory**

Relevant permit approvals will be obtained following the tender being awarded.

#### **Social**

The Water Splash Park will create a free to access, interactive play facility within the Yarrunga neighbourhood. The facility will be developed with all ages' needs considered and with the objective of facilitating year-round use through careful design of non-water elements.

The Water Splash Park will complement the established playground and facilities within the Mitchell Avenue precinct, creating a premier play space for residents and visitors to enjoy.

Key considerations such as accessibility for people of all abilities, passive surveillance, inclusive design and family friendly amenities have all been considered as part of the project and will continue to drive the progression of the project.

## **Environmental/Sustainability Impacts**

With the proposed site for the Splash Park located within the Mitchell Avenue Reserve Precinct and close to the One Mile Creek, the design and siting has been given particular attention to ensure impacts on the local environment are minimised and that the location of the Splash Park has regard to the Land Subject to Inundation Overlay within the Planning Scheme.

North East Catchment Management Authority have been presented with the concept designs from a Floodplain Management and River Health perspective and their feedback has been positive, with no objection to the proposal subject to the siting maintaining a setback of greater than 30 metres from the waterway.

## **2013 – 2017 Council Plan (2015 Revision)**

This report supports the 2013-2017 Council Plan:

### **Goal**

We are Healthy.

### **We will create and deliver:**

aquatic facilities that are developed to meet the long-term needs of our community and that are exciting and fun places to be – through the implementation of the Wangaratta Aquatic Plan.

### **We will plan and make decisions for the future:**

that ensure we are responding to the current and long-term recreational needs of our community.

### **We will focus on our business:**

by making sure that all our teams work together to plan, develop and deliver innovative recreation projects.

### **The non-negotiables**

Everyone can access a range of recreation facilities and programs that encourage an active and healthy lifestyle.

## **Strategic Links**

### **a) Rural City of Wangaratta 2030 Community Vision**

N/A

### **b) Other strategic links**

Rural City of Wangaratta Aquatic Plan.

## **Consultation/Communication**

Consultation has been conducted with the community to determine the theme for the water splash park. 4 themes – Mountains and Valleys, Jazz Music, Sport and Ned Kelly were put out for community vote. 4,742 votes were received. It is estimated that over 80% of children within the municipality participated in the process.

The Mountains and Valley theme was a clear winner with over 50% of the total votes. The winning theme was publicly announced at an event at the Yarrunga Primary School.

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform		
Consult		
Involve		
Collaborate		
Empower	We will develop the splash park in the theme that the community decides.	Voting forms were available within all schools, preschools and day care centres as well as throughout the community. The process was extensively advertised and promoted.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## **Conclusion**

All 3 conforming tenderers were deemed as being capable of carrying out the requirements of the tender, however the tender submitted by Water Features by Design most appropriately met Council's specification and provided a unique approach to Council's designated theme of "Mountains and Valleys."

Water Features by Design submitted the lowest price and scored highest under the Weighted Attribution Method and consequently are recommended for the design & construction of the Mitchell Avenue splash park.

## **Attachments**

- 1 C1415-051 Evaluation report - Confidential

## **Gallery Questions**

Elizabeth Downs queried what would happen if the successful tenderer did not view the site as suitable.



Alan Clark, Director Infrastructure Services, replied that all tenderers had been shown the site and will design the park to suit the site.

Ms Downs further enquired about trees and leaves, flood overlays and close proximity to neighbours.

Mr Clark explained that the flood overlay only impacts part of that site and the other factors have been taken into consideration.

Brian Jones asked what the running costs of the splash park would be.

Mr Clark responded they would be significantly less than the running costs of the pool. The costs would be reviewed as the project progressed depending on the pump size, evaporation rate etc.

## 9.2 REALLOCATION OF FUNDS UNDER THE LOCAL GOVERNMENT INFRASTRUCTURE FUND

**Meeting Type:** Special Council Meeting  
**Date of Meeting:** 6 July 2015  
**Author:** Executive Assistant - Infrastructure Services  
**File Name:** LOCAL GOVERNMENT INFRASTRUCTURE FUNDING  
**File No:** 51.065.001

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### **Executive Summary**

This report is presented to Council to provide details of the reallocation of project funding under the Local Government Infrastructure Fund (LGIF) administered by Regional Development Victoria.

### **RECOMMENDATION:**

**(Moved: Chair Administrator A Fox/Administrator I Grant)**

***That Council approve the reallocation of \$92,139 from the Local Government Infrastructure Fund comprising:***

- ***\$84,177 from the Ovens College Precinct – Urban Renewal project (not yet commenced) and***
- ***\$7,962 underspent from budget for the Glenrowan amenities access project***

***to the Barr Reserve Main Carpark – Recreation Parklands Masterplan Traffic Management project.***

**Carried**

### **Background**

Council was awarded funding from the previous State government's Regional Growth Fund in 2012 running over 4 years. \$2M of this funding was under the LGIF and projects to be funded under this funding program were approved by Council at its meeting on 17 July 2012.

As part of the LGIF program, \$200,000 was allocated to the Ovens College Precinct – Urban Renewal project which has not yet commenced and is unlikely to be before the cut-off date for the completion of this funding program on 30 September 2015.

At its Ordinary meeting held on 16 June 2015, Council resolved to allocate \$115,823 to the HP Barr Multisport Pavilion project from the Ovens College

Precinct – Urban Renewal project within the LGIF. The balance of the \$2M fund must now be allocated and expended before the cut-off date.

The Barr Reserve Main Carpark project is a staged project with stage one about to commence. The additional funds will allow the second stage to be completed with stage one.

### **Implications**

#### **Policy Considerations**

There are no specific Council policies or strategies that relate to this report.

#### **Financial/Economic Implications**

The reallocation of funds will mean that the projects can be completed in a timely manner using available funds that will not be used for the Oven College Precinct – Urban Renewal project this financial year.

#### **Legal/Statutory**

There are no legal/statutory implications identified for the subject of this report.

#### **Social**

There are no social impacts identified for the subject of this report.

#### **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for this subject of this report.

### **2013 – 2017 Council Plan (2015 Revision)**

This report supports the 2013-2017 Council Plan:

#### **Goal**

We are Growing.

#### **The non-negotiables**

We have the infrastructure we need to support the growth of key economic sectors, such as agriculture, retail and transport.

### **Strategic Links**

#### **a) Rural City of Wangaratta 2030 Community Vision**

N/A

#### **b) Other strategic links**

Recreation Parklands Masterplan.

### **Conclusion**

The Ovens College Precinct – Urban Renewal project is not ready to commence and the completion date for the funding is drawing near. The re-allocation of these funds will allow another high priority project to be completed sooner than expected whilst meeting all grant funding conditions.

### **Attachments**

Nil.

### **Gallery Questions**

Kerry O'Connor enquired if the funds were originally for the Ovens College site.

Alan Clark, Director Infrastructure Services, replied that Council has the ability to re-nominate projects for the funding as this is within the funding agreement.

Malcolm Carson asked who decides where Council allocates this money and wouldn't it be better to put the money towards an on/off ramp of the Moyhu/Whitfield road as the CBD gets very congested.

Mr Clark explained the matter is outside of Council's responsibility but Council advocates for this ramp at every opportunity.

**10. CLOSURE OF MEETING**

The Meeting closed at 3:49pm.