

WANGARATTA RURAL CITY COUNCIL



MINUTES OF THE ORDINARY MEETING
OF THE WANGARATTA RURAL CITY COUNCIL, HELD
IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES,
62-68 OVENS STREET, WANGARATTA
ON **TUESDAY, 17 MARCH 2015** AT 6.00PM

Brendan McGrath
CHIEF EXECUTIVE OFFICER

As at 20/03/15 9:14 AM

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1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to Elders from other communities who may be here today.

2. OPENING PRAYER

Almighty God, we humbly ask thee to bless and guide this council in its deliberations so that we may truly preserve the welfare of the people whom we serve. Amen

3. PRESENT

Administrators:

Ms Ailsa Fox, Chair; Ms Irene Grant, Mr Rod Roscholler.

Officers Present:

Mr Brendan McGrath, Chief Executive Officer; Ms Ruth Kneebone, Director Corporate Services; Mr Alan Clark, Director Infrastructure Services; Mr Barry Green, Director Development Services; Ms Jaime Carroll, Director Community Wellbeing.

4. ABSENT

Nil.

5. ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE

Nil.

ORDER OF BUSINESS

6. CITIZENSHIP CEREMONY

Nil.

7. CONFIRMATION OF MINUTES

RECOMMENDATION:

(Moved: Administrator I Grant / Administrator R Roscholler)

That Council read and confirm the Minutes of the Ordinary Meeting of 17 February 2015 as a true and accurate record of the proceedings of the meeting.

Carried.

8. CONFLICT OF INTEREST DISCLOSURE

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a '*conflict of interest*' in a decision if they would receive, or could reasonably be perceived as receiving, a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

Nil.

9. RECEPTION OF PETITIONS

Nil.

10. HEARING OF DEPUTATIONS

Nil.

11. PRESENTATION OF REPORTS

11.1 ADMINISTRATORS' REPORTS

Nil.

11.2 OFFICER'S REPORTS

11.2.1 EXECUTIVE SERVICES

Nil.

11.2.2 CORPORATE SERVICES

11.2.2.1 AUDITOR GENERAL FINANCIAL SUSTAINABILITY INDICATORS

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 March 2015
Author: Manager Finance
File Name: Annual Audit
File No.: 51.020.001

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide details of the Financial Sustainability data produced by the Victorian Auditor General for Victorian local governments. This information was reported to the State Parliament on 26 February 2015. Wangaratta Rural City Council has been assessed as Low Risk in relation to Financial Sustainability however, the assessment does not take into consideration the impact of rate capping and the Commonwealth Government pausing indexation of financial assistance grants.

RECOMMENDATION:

(Moved: Administrator A Fox/ Administrator I Grant)

That Council receive and note the report.

Carried.

Background

The Victorian Auditor General prepares an annual report to Parliament on the outcome of the 2013-2014 audits of all Local Government entities. The report content is as follows:

- the results of financial audits, highlighting significant financial reporting issues
- commentary on the quality and timeliness of financial reporting
- commentary on performance reporting
- commentary on internal controls with focus on creditor management and grant management
- analysis and commentary on the financial positions of the local government entities based on sustainability indicators.

As part of the report, the Auditor General provides sustainability indicators for each Council. Wangaratta Rural City Council indicators are attached along with other Regional City Councils for comparison (***refer attachment***). Note that the forecast figures are as per the 2014/15 Budget adopted in June 2014 and did not take into consideration the impact of rate capping and the Commonwealth Government pausing indexation of financial assistance grants.

The Sustainability assessment considers six factors and scores each of those factors as High, Medium or Low risk.

Also attached are:

- (a) the definitions of the six indicators; and
- (b) the risk assessment criteria

The full report can be found at the Auditor General's website at;
http://www.audit.vic.gov.au/reports_and_publications/latest_reports/2014-15/20150226-local-government.aspx

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial Implications

The overall Financial Sustainability assessment for this Council is green, or 'Low Risk'.

This assessment is arrived at after considering the Council's performance across the six indicators.

1. Underlying Result: Is Council's operating surplus divided by total revenue (both items are adjusted for non-cash and non-recurring items). Council's average score of 1.89% is Low Risk. The 2013-14 score of minus 7.75% is medium risk. Key drivers of the 2013-14 year were delayed timing of financial assistance grants - \$3m and additional governance costs incurred - \$1.2m.
2. Liquidity: Compares cash and liquid assets to short-term liabilities. Council's score of 1.52 in 2013/14 is Low Risk, however is forecast to move to Medium Risk as Council capital works program increases.
3. Indebtedness: Compares long term liabilities with Council generated revenue. Council's Score of 56.91% is Medium Risk. This score includes all long-term liabilities such as Landfill Rehabilitation. Since June 2011 loan borrowings have been reduced from \$9.1M to \$8.5M however landfill rehabilitation provisions have increased from \$3.6M to \$11.8M largely as a result of increased rehabilitation standards being required.

Council's Long Term Financial Plan predicts that this indicator will remain within the Medium Risk range of 40% to 60%.

4. Self-Financing: Measures Council's ability to finance asset replacement from its own revenue. The score of 13.98% is Medium Risk with the longer range average of average 22.01% a Low Risk.

5. **Capital Replacement:** Compares spending on infrastructure (including new assets) with depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciation rate. Council's score of 0.90 is High Risk. A comparison of spending to depreciation is a crude measure. Council's approach to asset renewal is based on reliable data and regular condition assessment to determine an optimum replacement plan.
6. **Renewal Gap:** Compares spending on existing assets through renewing, restoring and replacing existing assets, to depreciation. Council's score of 0.54 falls within the medium risk range. Similar comments apply to those made in regard to Capital replacement.

Analysis of results

Wangaratta has maintained an overall Low Risk rating according to VAGO's sustainability indicators since the Auditor General has been reporting these results. Council's underlying results has trended down due to the 2013-14 financial year's result impacted by previously mentioned delayed timing of financial assistance grants \$3m and additional governance costs incurred of \$1.2m. Future forecasts are for an improvement in this measure. Liquidity remains flat at Low Risk. Indebtedness remains Medium Risk due to landfill rehabilitation provisions but has trended upwards. Self-financing is Low risk and trended down in 2014. Capital replacement and Renewal gap continues to be Medium Risk.

Sustainability measures over time for Wangaratta Council are provided in the following table.¹

Measure	2010	2011	2012	2013	2014	Mean	2015	2016	2017
Underlying result (per cent)	7.98	4.98	1.37	2.88	-7.75	1.89	7.53	11.69	9.43
Liquidity (ratio)	1.73	2.09	1.67	1.49	1.52	1.70	1.05	1.02	1.13
Indebtedness (per cent)	41.02	49.71	48.51	49.56	56.91	49.14	56.94	54.79	48.94
Self-financing (per cent)	24.97	21.25	26.07	23.80	13.98	22.01	24.83	28.29	27.52
Capital replacement (ratio)	1.17	0.87	1.14	1.28	0.90	1.07	1.84	1.73	1.36
Renewal gap (ratio)	0.94	0.67	0.58	0.86	0.54	0.72			

Ten of the eleven Regional City Council's overall sustainability assessments were considered Low Risk with only Wodonga City Council at Medium. Wodonga was assessed at high risk for Indebtedness (driven by its long term investment in LOGIC) and renewal gap. Only Renewal gap was assessed as Medium Risk across the whole of the Regional Cities category.

Wangaratta has kept an overall Low Risk rating according to VAGO's sustainability indicators for the last 4 years. Underlying results has trended down due to the 2013-14's result impacted by previously mentioned delayed timing of financial assistance grants \$3m and additional governance costs incurred \$1.2m. Liquidity remains flat at Low Risk. Indebtedness remains Medium Risk due to

¹ Victorian Auditor-General's Office

landfill rehabilitation provisions but has trended upwards. Self-financing is Low risk and trended down in 2014. Capital replacement and Renewal gap continues to be Medium Risk.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

Economic Impacts

There are no economic impacts identified for the subject of this report.

Council Plan-Key Strategic Activity/Action

Council's 2013-2017 Council Plan contains a Key Strategic Activity to: Provide responsible financial practices ensuring Council's annual financial viability.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

N/A

Risk Management

There are no risks associated with the subject of this report.

Consultation/Communication

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

Council's financial sustainability has been assessed by the Victorian Auditor General as, overall, Low Risk.

This is a result of past Budgets and major investment decisions being evaluated against the Long Term Financial Plan which includes forecasts of the impact on these financial sustainability indicators.

Attachments

1. Local Government: Results of the 2013–14 Audits (Extract)

Gallery questions

Nil.

11.2.2.2 SUBMISSION ON ELECTORAL REPRESENTATION REVIEW FOR RURAL CITY OF WANGARATTA

Meeting Type: Ordinary Council Meeting
Date of Meeting: 17 March 2015
Author: Manager Business and Governance
File Name: Election 2014/2015
File No.: 50.050.017

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide for a preliminary submission to the 2015 Wangaratta Rural City Council Electoral Representation Review currently being undertaken by the Victorian Electoral Commission.

RECOMMENDATION:

(Moved: Administrator R Roscholler/ Administrator I Grant)

That Council make a preliminary submission to the 2015 Wangaratta Rural City Council Electoral Representation Review supporting retention of the existing unsubdivided electoral structure represented by seven councillors.

Carried.

Background

The *Local Government Act 1989* requires the Victorian Electoral Commission (VEC) to conduct an electoral representation review of each municipality in Victoria at least every 12 years. These reviews are a key mechanism to ensure that all voters in the municipality have their concerns and interests fairly and equitably represented.

Wangaratta's last review was in 2004. Consequently, the VEC is conducting a review of Wangaratta in 2015. The review commenced on 25 February 2015.

The VEC is an independent reviewer. The Electoral Commissioner has overall responsibility for conducting the review and sits as Chair of the Electoral Representation Review Panel advised by VEC officers (including policy and GIS specialists) and independent local government experts.

The review considers:

- the appropriate number of councillors for the municipality
- if it should be divided into wards and
- if divided into wards, the number of wards and councillors per ward, names of wards and positioning of ward boundaries.

To ensure an electoral structure that best represents the interests of the community, further considerations include:

- areas and physical features of terrain
- means of travel and traffic arteries
- communities and diversities of interest and
- the likelihood of changes in the number of voters in various localities.

When the review is complete, the VEC makes final recommendations to the Minister for Local Government. Any changes to the electoral structure of the municipality will apply at the next council general elections.

The process, steps and key dates are shown in the following table.

Public notice and call for preliminary submissions	25 February 2015
Public information sessions	3 March 2015
Preliminary submissions close	25 March 2015
Preliminary report released	22 April 2015;
Response submissions close	20 May 2015
Public hearing of submissions	26 May 2015
Final report released	17 June 2015

The VEC has published a *Guide for Submissions 2015 Wangaratta Rural City Council Electoral Representation Review* which outlines the review process and the opportunities for public input, and provides important information about the relevant issues that submissions may address.

Anyone, including councils, can make preliminary submissions to contribute views and local knowledge about the relevant issues.

It is proposed that the Council makes a preliminary submission to the VEC on the Electoral Representation Review for the Rural City of Wangaratta. The deadline for preliminary submissions is 5:00 pm, 25 March 2015.

Implications

In developing a preliminary submission, Council has considered each of the possible configurations allowable taking into account the principles of fair and equitable representation, communities of interest and sustainability over the twelve year period until the next review. The configurations considered included a subdivided structure with single member wards, a subdivided structure with a mix of single member and multi member wards and the current unsubdivided structure.

Electoral Structure

Council recognises that the VEC is guided by comparative data for Regional Urban municipalities and that an unsubdivided structure is entirely consistent with the approach taken at six other regional urban municipalities in the State of Victoria. The current unsubdivided structure which was introduced at the 2005 Council elections is considered to best meet the criteria for fair and equitable representation in that all seven Councillors represent all voters rather than specific sections of the municipality under a ward structure. This model overcomes the splitting of communities of interest which would occur if the single ward configuration was introduced.

The seven single member ward option suggests that a voter to Councillor ratio of plus or minus variation of 10% required under Section 219D (c) of the *Local Government Act 1989* can be met. However in doing so the option splits communities of interest with an estimated total of 1,171 voters from the urban fringe attached to rural wards in the north and south of the municipality. These areas include the Parfitt Road area in the north-east, the Wilson Road area in the south-east and Billabong Drive and Pelican Court subdivisions in the south. The leakage of urban areas to rural wards has occurred as a result of the difference in population and ward ratios. More specifically whilst the projected growth of the municipality is 0.5% it is likely that such growth will occur in these residential areas, thereby further increasing the numbers of urban voters included in a rural ward.

In representation terms the subdivided, single member structure would generate a four to three ward structure in favour of the urban component. The Council, whilst attracted to this model considers that it is likely to generate a greater emphasis on the urban to rural split and that the suggested boundaries simply meet the + /-10% variation requirement rather than identifying communities of interest and establishing fair and equitable representation.

As a matter of principle, Council does not support a subdivided multi member /single member wards model, primarily based on it failing the communities of interest test and the potential voter confusion that may arise where two voting systems are applied to each of the models (i.e. proportional representation and preferential voting).

Number of Councillors

Seven councillors is considered to be the appropriate number of councillors when compared with municipalities in the category Urban Regional councils. With an annual population growth rate of only 0.5% projected over the next twenty years it is unlikely that this number would need to increase.

Whilst there is no empirical data to validate whether seven provides for fair and equitable representation the comparative data suggests that the councillor to voter ratio is satisfactory.

Consideration was also given to the reduction of the number of Councillors to five; however, it was considered this would reduce access to Councillors and therefore reduce full and proper representation.

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial Implications

The number of councillors determined as a result of the review will impact the administrative costs of the Council.

Legal/Statutory

This report concerns Council's initial submission to the legal process of review of the municipality's electoral representation conducted by the VEC. A subsequent 'response submission' to the preliminary report may be made by Council at a future date.

Social

Council's preliminary submission is configured to meet the community of interest principle and to provide an appropriate access to councillors for the community.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

Economic Impacts

There are no economic impacts identified for the subject of this report.

Council Plan-Key Strategic Activity/Action

Objective:

To ensure we consult and engage effectively with the community in our decision making.

Key Strategic Activity:

Engage the community in decision making for the development of the Rural City of Wangaratta.

Action:

Review the most appropriate electoral structure for the Rural City of Wangaratta.

Consultation/Communication

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Alternatives to the recommendation include favouring either of a subdivided single member ward structure or a subdivided mixed single member and multi member ward structure ahead of an unsubdivided structure. These options are not favoured for reasons given in the body of this report.

Conclusion

Given the reasons outlined in the body of this report and provided in the more detailed submission (refer attachment); Council should make a preliminary submission in support of an unsubdivided electoral structure with seven councillors.

Attachments

1. Wangaratta Rural City Council preliminary submission to the 2015 Wangaratta Rural City Council Electoral Representation Review

Gallery questions

Jim Lewis referred to report 11.2.2.2 in particular the term 'community of interest' is defined in general terms on page 14 of the 'Guide for Submissions 2015 Wangaratta Rural City Council Electoral Representation Review'. Part of the definition of 'community of interest' is that they are not interest groups or pressure groups. In the Business Paper reference is made to failing the 'community of interest' test. To help everyone use the term with the same meaning can we be given some actual local examples which clarify the meaning for the Wangaratta review?

Ruth Kneebone responded to this question during the introduction to the report.

Dr Julian Fidge referred to the electoral representation review and asked how many of the Administrators are living in Wangaratta and this is the same as people from Melbourne making a submission supposedly on behalf of Wangaratta but in fact most of you don't live here is that true?

Administrator Fox responded that one of the Administrators lives in Wangaratta.

Dr Fidge asked if the Administrators had authority to do that as it would be the same as them making a submission about Warnambool or Mildura, this is not your shire?

Administrator Grant responded that a number of in-depth and strong discussions around the table had occurred.

Administrator Grant added that she is a resident of Wangaratta and was an elected Councillor at the time when an electoral review occurred and was on Council elected in a ward system. In her opinion she believes that the municipality would be well-served by having an unsubdivided municipality. We have discussed this at length. It is incorrect to say it would be like making a recommendation to Warnambool as the administrators here have been consultative, they have immersed themselves here around the issues in Wangaratta and the discussions held around the electoral review is a good example of that. We should be looking at attracting the best people, and an unsubdivided municipality is a way to attract a broad range of candidates, focussed on what's best for the whole of the municipality.

11.2.3 COMMUNITY WELLBEING

11.2.3.1 ADDENDUM REPORT: APPOINTMENT OF COUNCIL REPRESENTATIVE (OFFICER) TO THE HIGH COUNTRY LIBRARY CORPORATION BOARD

Meeting Type:	Ordinary Council Meeting
Date of Meeting:	17 March 2015
Author:	Director - Community Wellbeing
File Name:	High Country Library Corporation
File No.:	69.010.001

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council seeking appointment of a Council Officer to the board of the High Country Library Corporation (HCLC). HCLC is a Regional Library service formed in 1996 in accordance with Section 196 of the *Local Government Act 1989* between Alpine Shire Council, Benalla Rural City Council, Mansfield Shire Council and the Rural City of Wangaratta (RCoW).

The recent resignation of Wangaratta's community representative on the board of the HCLC has created the need for a replacement representative to be appointed. As per the HCLC Agreement each member Council is required to have two representatives upon the board.

RECOMMENDATION:

(Moved: Administrator A Fox/ R Roscholler)

That Council:

- 1. appoint Penny Hargrave – Manager Arts, Culture and Events as the Council Officer Representative for the Rural City of Wangaratta upon the board of the High Country Library Corporation and***
- 2. appoint Jaime Carroll – Director Community Wellbeing as the deputy Council Officer Representative for the Rural City of Wangaratta upon the board of the High Country Library Corporation.***

Carried.

Background

Wangaratta Library is part of the High Country Library Corporation (HCLC), which provides library services to communities in four north-east Victorian municipal areas – Alpine Shire, Benalla Rural City, Mansfield Shire and the Rural City of Wangaratta. HCLC serves a total population of 64,000.

The Wangaratta Library is one of the largest joint use libraries in Australia and involves a partnership between the Rural City of Wangaratta, Goulburn Ovens Institute of TAFE and the High Country Library Corporation.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial Implications

There are no financial implications identified for the subject of this report.

Legal/Statutory

The HCLC Board comprises a Councillor / Administrator, and a Council Officer or Community Representative from each municipality. Board meetings are held bi-monthly.

Mr Michael O'Sullivan recently resigned as the Rural City of Wangaratta's Community Representative on the Board. Mr O'Sullivan had been one of Wangaratta's representatives since the HCLC inception.

Administrator Ailsa Fox is currently Wangaratta's Councillor / Administrator Representative.

Under Clause 3.2 of the Regional Agreement between member Councils, Council can also appoint both a Councillor / Administrator and Community Member or Council Officer as deputy, who would have the right to vote in the absence of the nominated permanent Representatives. Administrator Irene Grant is the Rural City of Wangaratta's deputy Councillor/Administrator representative.

Social

The High Country Library Corporation Board is focused on providing every member of the community free access to resources, information and programs that promote reading, learning and social interaction.

The *Wangaratta Library Strategic Plan* builds on the universal priorities adopted by public libraries around the world:

- Social inclusion.
- Technology and innovation
- Reading and information literacy
- Community engagement
- Lifelong learning

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

Economic Impacts

There are no economic impacts identified for the subject of this report.

Council Plan-Key Strategic Activity/Action

HCLC Board membership contributes to the achievement of *Council Plan 2013-2017(Revision 2014)*:

- To improve opportunities for all residents to participate in a range of community activities and access a range of learning opportunities throughout life and to ensure;
- participation and access for all.

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

N/A

b) Other strategic links

N/A

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
No representation from RCoW at Board meetings	Likely	No voting rights exercised	Moderate risk	As per this report, ensure appropriate deputy arrangements are in place.

Consultation/Communication

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

This appointment ensures Council's appropriate participation within the HCLC. This supports the delivery of quality and inclusive library services for the residents within the municipality.

Attachments

Nil.

Gallery questions

Nil.

11.2.4 INFRASTRUCTURE SERVICES

11.2.4.1 NAMING PROPOSAL FOR THE SECTION OF ROAD AT THE RIVER END OF OVENS STREET

Meeting Type:	Ordinary Council Meeting
Date of Meeting:	17 March 2015
Author:	Secretary – Place Naming Committee
File Name:	Place/Road names
File No:	73.020.014

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council seeking consideration of a naming proposal received to name the section of road at the river end of Ovens Street as “Punt Place”.

RECOMMENDATION:

(Moved: Administrator R Roscholler/ Administrator I Grant)

That Council advertise its intention to name the section of road at the river end of Ovens Street as “Punt Place”.

Carried.

Background

During the design and construction of the Ovens Riverside Precinct the section of road at the river end of Ovens Street was referred to as Bickerton Plaza. “Bickerton” is already used as the street name on the opposite side of the river and duplicate names are not permitted under the Guidelines for Geographic Names.

The section of road provides vehicle access to carparking and Sydney Beaches, and pedestrian and bicycle access to the shared path network including the 2 suspension bridges and the stockbridge to Apex Park.

A naming proposal was received by Council’s Place Naming Committee to consider naming the section of road “Punt Place” in recognition of the location that the Punt crossed the Ovens River prior to the stockbridge being built. Refer to the location map below:



Implications

Changing the name of the section of road will not impact on any landowners as there are no properties addressed off Ovens Street at this location.

The name “Punt” takes the history of the location into consideration and provides the enclosed roadway with a more appropriate road type. The road type “Place” is described appropriately in the standard AS/NZS 4819 as a short, sometimes narrow, enclosed roadway.

Policy Considerations

Clause 9 of Council’s Policy for Naming Roads, Streets and other Accessways states that “Preference will be given to names that refer to the history and development of the municipality in accordance with the *Geographic Place Names Act 1998*.”

Financial Implications

There are no financial implications identified for the subject of this report.

Legal/Statutory

The *Geographic Place Names Act 1998* has been referenced in the preparation of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

Economic Impacts

There are no economic impacts identified for the subject of this report.

Council Plan-Key Strategic Activity/Action

To plan for and provide infrastructure appropriate to the community's needs.

Strategic Links

N/A

Risk Management

There are no risks associated with the subject of this report.

Consultation/Communication

The community will be asked to provide feedback on the proposal during the advertising period.

Conclusion

The naming of the section of road at the river end of Ovens Street as "Punt Place" connects the history of the Punt with the location and also provides a more appropriate road type.

Attachments

Nil.

Gallery questions

Nil.

11.2.4.2 MERRIWA AND KALUNA PARKS MASTERPLAN REVIEW

Meeting Type:	Ordinary Council Meeting
Date of Meeting:	17 March 2015
Author:	Executive Assistant – Infrastructure Services
File Name:	Merriwa & Kaluna Parks Masterplan Review
File No:	71.020.017

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide information on the submissions received on the draft Merriwa and Kaluna Parks Masterplan following the resolution to seek community feedback at the 18 November 2014 Council meeting.

RECOMMENDATION:

(Moved: Administrator I Grant/ Administrator A Fox)

That Council adopt the Merriwa and Kaluna Parks Masterplan.

Carried.

Background

The draft Masterplan was developed by the Merriwa and Kaluna Parks Masterplan Working Group following a review of the original plan adopted by Council in 2005.

The draft Merriwa and Kaluna Parks Masterplan was placed on public exhibition following the 18 November 2014 Council meeting. Submissions were sought through the Wangaratta Chronicle, on Council's website and Social Media with the submission period closing on 15 January 2015. Five submissions were received by the closing date.

The Working Group met on Tuesday 24 February 2015 to consider the submissions received.

Submitters were complimentary of the draft Masterplan. Some minor changes were required due to previously identified works already completed and changes to all ability access adjacent to the Comfort Station as part of the upcoming redevelopment.

Installation of traffic calming measures and reduction in carparking time limits to 2 or 3 hours, to allow more access to park users were common requests in the submissions.

The Working Group will continue to meet bi-monthly to prioritise actions in the Masterplan for consideration as part of Council's yearly budget processes. Available State or Federal government funding will also be sought for appropriate works within the Masterplan.

Implications

Policy Considerations

During the development of the Masterplan consideration was given to the following Strategies and Plans:

- Open Space Strategy
- Public Playground Facilities Consolidation Strategy
- Rural City of Wangaratta Recreation Strategy
- Wangaratta Recreation Parklands Masterplan
- Access and Inclusion Plan.

Financial Implications

There are no financial implications identified for the subject of this report, however as mentioned above individual projects will be prioritised for consideration in future Capital Works programs.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

Merriwa and Kaluna Parks provide significant open space to support recreational, sporting and environmental activities.

Environmental/Sustainability Impacts

Environment/Sustainability impact to be included.

Economic Impacts

There are no economic impacts identified for the subject of this report.

Council Plan-Key Strategic Activity/Action

Action 3.5.1.5: Complete the review of the Merriwa and Kaluna Parks Masterplan and consider pathway connections with other areas of the Central Business District and Riverside.

Strategic Links**a) Rural City of Wangaratta 2030 Community Vision****A Healthy Environment**

- The community experiences, interacts and enjoys time in the natural environment; and
- Our community is active in the protection, enhancement and management of environmental assets

b) Other strategic links

N/A

Risk Management

There are no risks identified for the subject of this report.

Consultation/Communication

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Consult	Community	Feedback sought and received

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

Submissions received following the exhibition of the draft Merriwa and Kaluna Parks Masterplan were considered by the Working Group and minor changes made.

Attachments

1. Merriwa & Kaluna Parks Masterplan (February 2015)

Gallery questions

Dr Julian Fidge referred to the electoral representation review and expressed that this report was a good example of what could happen if there were no wards. Dr Fidge further stated, without wards and interest of communities the central business district becomes the sole focus of Council and millions of dollars spent in the space of 2km.

Administrator Irene Grant responded that Merriwa Park is a significant asset and is enjoyed by the whole community and it's up to us to maximise the use of the facility.

11.2.4.3 CONTRACT C1414-029 SUPPLY OF LANDFILL GARBAGE COMPACTOR

Contract Details

Contract C1415-029 is for the supply of a garbage compactor. This vehicle is used by Council's landfill staff for compacting the waste deposited onto the active landfill cell. Waste compaction is essential in landfill operations to ensure adequate life of the landfill cell.

The purchase is part of Council's ongoing plant replacement program.

This acquisition program for the Landfill Garbage Compactor was conducted under the MAV Procurement Contracts for Earth Moving and Material Handling Equipment (Contract Name/Number: BUS213-0511), and on Tenderlink.

The MAV process is a group aggregation tender/contract which Council is qualified to use. This process fully complies with Council's Procurement Policy and the tendering provisions of the *Local Government Act 1989*.

RECOMMENDATION:

(Moved: Administrator R Roscholler/ Administrator I Grant)

- 1. That Contract C1415-029 for the supply of a Landfill Garbage Compactor be awarded to GCM Enviro Pty Ltd for the supply of a Tana E320 Landfill Compactor.**
- 2. That the trade-in offered by GCM Enviro Pty Ltd for the existing Caterpillar 816 B unit be accepted.**
- 3. Authorise the Chief Executive Officer to sign and seal all the relevant contract documents for Contract C1415/029 for the Landfill Compactor when available.**
- 4. Disclose the contract price of excluding GST for Contract C1415-029 for the supply of a Landfill Garbage Compactor and the trade-in value offered for the Caterpillar 816 B Unit.**

Carried.

Administrator Fox disclosed the contract price of \$656,000 exclusive of GST and trade-in value of \$60,000 exclusive of GST.

Advertised Contract Dates

Request for tenders was made to the full panel of vendors on the MAV approved list and was posted on 6 February 2015. The request for tenders was also posted on Tenderlink with the same relevant dates. The closing date for the

tenders was 26 February 2015. The MAV reference for the request was VP000000026163.

There was no pre-tender meeting for this contract.

Tender Evaluation Panel

The tender evaluation panel comprised the following members:

Mr P Somerville

Manager – Waste & Contracts
Rural City of Wangaratta

Mr P Woodberry

Plant and Depot Co-ordinator
Rural City of Wangaratta

Mr K Parker

Manager – Field Services
Rural City of Wangaratta

Tenders Received

The following quotations were received by the due date:

	Tender
A	RD Williams Machinery Pty Ltd - Caterpillar 836H Landfill Compactor (Year 2005, 6,500 hours)
B	RD Williams Machinery Pty Ltd - Caterpillar 816F II Landfill Compactor (Year 2009, 6,087 hours)
C	GCM Enviro Pty Ltd - Tana E320 Landfill Compactor
D	GCM Enviro Pty Ltd - Tana E380 Landfill Compactor
E	BT Equipment Pty Ltd - Bomag BC772RB-2
F	Williams Adams - Caterpillar 816F II Land Fill Compactor
G	Williams Adams - Caterpillar 826K Land Fill Compactor

As there is no registration applicable for the landfill compactor, there is no Stamp Duty payable on the purchase of the machine.

The existing Landfill Garbage Compactor was offered for trade-in. The details of the unit are listed below:

- Caterpillar 816B.
- Manufactured date: 10/1984
- Hours: 19,806

*Grays Online Auctions provided a starting bid of \$20,000 with a final selling price estimate between \$30,000 to \$35,000 excluding GST. The offers for the Tana Compactors and the Caterpillar Compactors were higher than the top end of the

estimated selling range from Grays Online. Conversely, the trade-in offer for the Bomag unit was lower than the bottom end of the estimate. Consequently, in evaluating the tender, the evaluation panel have used the offered trade-in prices for the Tana and Caterpillar units, and have used \$30,000 which is the bottom end of the Grays Online estimate in the case of the Bomag unit.

The two units offered for tender by RD Williams Machinery Pty Ltd were deemed to be non-conforming by the evaluation panel as the specification was for a new machine and not second hand. A new machine is expected to remain in operation for the estimated life of the Bowser Landfill.

The Caterpillar 816F II Land Fill Compactor unit offered for tender by Williams Adams was also deemed to be non-conforming by the evaluation panel as the machine weight was under the minimum weight specification asked for in the request for tender. The specification was for a minimum weight of 32,000 kgs. The tendered weight for the 816F unit is 23,748 kg.

Finally, in evaluating the tenders, the evaluation panel adjusted the price of the Bomag unit to take up the offer of an extended warranty on the Bomag unit. The Bomag unit came with a standard warranty of 1 year / 2,000 hours. The Tana and Caterpillar units come with standard warranties of 4 years on the drive line and 5 years on the cab chassis. To bring the Bomag unit in line with these units, the extended warranty of \$34,118 to cover the first 5 years was taken into account. This brought the evaluated price of the Bomag unit to \$585,798 excluding GST.

Tender Evaluation

The tender was evaluated in accordance with evaluation criteria set out in the Conditions of Tendering. The evaluation criteria are based upon a Weighted Attribution Method as follows:

Criteria	Weighting
Price	35%
Service and Maintenance	25%
Warranty	20%
Features and OH&S	10%
Fuel efficiency and emissions standard	10%
Total	100%

Panel members assigned a score (maximum 100) to each criteria (as shown below) and then weighted the average score to produce a final Weighted Attribution Method Score.

Score	Evaluation Result	Criteria
100	Exceptional	Demonstrated capacity exceeds all required

Score	Evaluation Result	Criteria
		standards and innovations proposed.
90	Excellent	Demonstrated capacity exceeds all required standards.
70	Good	Complies with all required standards and capacity demonstrated.
50	Satisfactory	Complies with relevant standards without qualifications.
30	Marginal	Complies with relevant standards with qualifications.
0	Unsatisfactory	Fails to satisfy required standards.

Summary of the Weighted Attribution Method Score is as follows:

	Tenderer	Score (without trade-in)
A	RD Williams Machinery Pty Ltd - Caterpillar 836H Landfill Compactor (Year 2005, 6,500 hours)	Non-conforming
B	RD Williams Machinery Pty Ltd - Caterpillar 816F II Landfill Compactor (Year 2009, 6,087 hours)	Non-conforming
C	GCM Enviro Pty Ltd - Tana E320 Landfill Compactor	65
D	GCM Enviro Pty Ltd - Tana E380 Landfill Compactor	57
E	BT Equipment Pty Ltd - Bomag BC772RB-2	63
F	Williams Adams - Caterpillar 816F II Land Fill Compactor	Non-conforming
G	Williams Adams - Caterpillar 826K Land Fill Compactor	53

The highest value reflects the most favourable tender assessment.

Conclusion

GCM Enviro Pty Ltd - Tana E320 Landfill Compactor scored the highest in the evaluation. There was very little difference between this unit and the BT Equipment Pty Ltd - Bomag BC772RB-2 which had an evaluated price of \$585,798 when the Grays Online price was factored into the price and the extended warranty purchased to make all the warranties roughly equivalent. The main factor where the Tana unit was deemed superior was in the maintenance and servicing. The arrangement of the engine bay made maintenance significantly easier and would pose less problems for dirt and dust ingress.

Attachments

1. Confidential Attachment – Evaluation Panel Report

Gallery questions

Nil.

EVALUATION PANEL**CONTRACT C1415-029****Supply of a Landfill Garbage Compactor**

Mr P Somerville
Manager - Waste & Contracts
Rural City of Wangaratta

A handwritten signature in black ink, appearing to be 'P. Somerville', written over a horizontal line.

Mr P Woodberry
Plant and Depot Services Co-ordinator
Rural City of Wangaratta

A handwritten signature in blue ink, appearing to be 'P. Woodberry', written over a horizontal line.

Mr K Parker
Manager - Field Services
Rural City of Wangaratta

A handwritten signature in black ink, appearing to be 'K. Parker', written over a horizontal line.

The above officers also declare that they have no conflict of interest in relation to this tender.

11.2.5 DEVELOPMENT SERVICES

11.2.5.1 TOURISM SPECIAL EVENTS FUNDING PROGRAM- ROUND TWO 2014/2015

Date of and Type of Meeting: 17 March 2015
Author: Tourism Development Coordinator
File Name: Tourism Special Events Funding Program
File No: 25.040.032

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide a summary of the 2014/2015 Tourism Special Events Funding Program Round Two submissions received and to assist Council in making a decision on the allocation of funds based on the eligibility criteria.

A summary of the Tourism Special Events Funding applications and suggested funding allocations has been attached.

RECOMMENDATION:

That Council make the following allocations from the Tourism Special Events Funding program:

- *\$2,000 ex GST to the 2015 Wines of the King Valley, Taste of Two Regions event in Wagga Wagga.*
- *\$1,500 ex GST to the 2015 Wines of the King Valley, Taste of Two Regions event in Canberra.*
- *\$4,000 ex GST to the 2015 Eldorado Business Tourism Group, 'How Does your Garlic Grow' event.*
- *\$5,000 ex GST to the Wangaratta Textile Arts Association, Stitched Up Textiles Festival 2015.*

Administrator I Grant moved that Council make the following allocations from the Tourism Special Events Funding program:

- ***\$2,000 ex GST to the 2015 Wines of the King Valley, Taste of Two Regions event in Wagga Wagga.***
- ***\$1,500 ex GST to the 2015 Wines of the King Valley, Taste of Two Regions event in Canberra.***
- ***\$2,000 ex GST to the 2015 Eldorado Business Tourism Group, 'How Does your Garlic Grow' event.***
- ***\$5,000 ex GST to the Wangaratta Textile Arts Association, Stitched Up Textiles Festival 2015.***

Administrator A Fox seconded the motion.

The amendment became the motion and was put and carried.

Background

The objective of Council's Special Event Funding Program is to:

- maximise the economic and community benefits
- provide significant branding and marketing opportunities for the region
- substantially build the profile of the events to attract visitors from outside the Rural City of Wangaratta
- promote the tourism product strengths of the Rural City of Wangaratta.

These Special Events are significant in terms of branding and marketing opportunities for the region and are reflective of the Rural City of Wangaratta's identified tourism product strengths:

- Cycling
- Food/Wine/Beer
- Nature, Outdoor and Adventure
- Culture & Heritage:
 - Ned Kelly (Specific brand strength)
 - Jazz (Specific brand strength)

The first round of funding closed on 1 August 2014 with a second round subject to available funding, closing on 1 February 2015. At this point in time \$21,000 has been expended, and this second round deals with the balance and allocation of \$16,000.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial Implications

Council has an allocation of \$37,000 to fund the program in 2014/2015. Round one applications expended \$21,000, leaving \$16,000 for Round two in February 2015. The recommended grants total \$12,500 leaving \$3,500 unspent from the total Council allocation. The remaining unspent funds would return to Council revenue.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

There are no social impacts identified for the subject of this report.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for this subject of this report.

Economic Impacts

This recommended funding allocation will assist in the delivery of four events which provide an estimated \$2.148m direct economic benefit.

Council Plan-Key Strategic Activity/Action

Facilitate the promotion of visitor attraction:

Action: Develop product and experiences in line with the current brand strengths of:

- Cycling;
- Food/Wine/Beer;
- Nature, Outdoor and Adventure; and
- Culture & Heritage:
 - Ned Kelly (Specific brand strengths)
 - Jazz (Specific brand strengths)"

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

Theme: Thriving Regional Economy.

Strategy: Further enhance tourism development reviewing and implementing the key actions of the Rural City of Wangaratta Tourism Industry Strategic Plan.

b) Other strategic links

N/A

Risk Management

N/A

Consultation/Communication

The Tourism Event Funding Program was advertised to the Visitor Information Centre database via e-news in November, December and January industry newsletters. Print advertising of the program occurred in The Chronicle newspaper on:

Friday 21 Nov 2014

Friday 5 Dec 2014

Friday 19 Dec 2014

Friday 2 Jan 2015

Friday 16 Jan 2015

Enquiries were received in relation to the funding program and meetings held with potential applicants. Many applicants were directed to Round 1 of the 2015 / 2016 Tourism Event Funding Program due to the timing of their event.

The program applications have been reviewed by Council officers and funding recommendations made in line with the Council Plan objective for tourism, the Tourism and Economic Development Strategic Plan key directions and the grant program assessment criteria.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Council may now allocate the funding in accordance with the recommendations made in this report.

Conclusion

The attached funding applications align with the criteria for the Tourism Special Events Funding Program and will deliver a direct economic benefit to the community and act as a marketing activity in showcasing tourism products and experiences which drive repeat visitation.

Attachments

1. Tourism Special Events Funding Program 2014/2015 – Round 2.

Gallery questions

Nil.

11.2.5.2 TOURISM VISITOR ATTRACTION FUNDING PROGRAM - ROUND TWO 2014/2015

Date of and Type of Meeting: 17 March 2015
Author: Tourism Development Coordinator
File Name: Tourism Visitor Attraction Events
Funding Program
File No: 25.040.032

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide a summary of the 2014/2015 Tourism Visitor Attraction Funding Program Round Two submissions received and to assist Council in making a decision on the allocation of funds based on the eligibility criteria.

One Tourism Visitor Attraction Funding application was received.

RECOMMENDATION:

(Moved: Administrator R Roscholler/ Administrator A Fox)

That Council allocate \$2,000 ex GST to the 2015 Edi Upper Primary School Horse Trail Ride.

Carried.

Background

Visitor Attraction events are generally annual events held throughout the Rural City of Wangaratta which provide significant economic impact, community and tourism significance for their region, but may not be recognised at a state level. They are complementary to the Rural City of Wangaratta's strategic direction and are able to attract, or are likely to attract in the future, intrastate and interstate visitors.

The objective of the Visitor Attraction Event Funding Program is to:

- maximise the economic and community benefits
- substantially build the profile of the events to attract visitors from outside the Rural City of Wangaratta
- compliment the strategic direction of the Rural City of Wangaratta.

Grants are available for up to \$2,500 from the total annual allocation of \$7,000. The first round of funding closed on 1 August 2014 with a second round subject to available funding closing on 1 February 2015.

At this point in time \$2,000 has been expended, and this second round deals with the balance and allocation of \$5,000.

Council advertised the funding program and received only one submission from the Edi Upper Primary School requesting \$2,500.

An assessment of the application was undertaken and it is recommended that an amount of \$2,000 be provided to assist with the costs associated with advertising and marketing on the event.

This event has been held for four years and funding from RCoW has been previously provided for one of those years.

Implications

Policy Considerations

There are no specific Council policies or strategies that relate to this report.

Financial Implications

Council has an allocation of \$7,000 to fund the program in 2014/2015. Round one applications expended \$2,000, leaving \$5,000 for Round two in February 2015. The recommended grants total \$2,000 leaving \$3,000 unspent from the total Council allocation in 2014/2015. The remaining unspent funds would return to Council revenue.

Legal/Statutory

There are no legal/statutory implications identified for the subject of this report.

Social

The event is proposed to run for three days from 30 October 2015 to 2 November 2015 with an estimated participant number of ninety.

Environmental/Sustainability Impacts

There are no environmental/ sustainability impacts identified for the subject of this report.

Economic Impacts

This recommended funding allocation of \$2,000 will assist in the delivery of one small event which provides an estimated \$17,000 direct economic benefit.

Council Plan-Key Strategic Activity/Action

Facilitate the promotion of visitor attraction:

Action: Develop product and experiences in line with the current brand strengths of:

- Cycling;
- Food/Wine/Beer;
- Nature, Outdoor and Adventure; and
- Culture & Heritage:
 - Ned Kelly (Specific brand strengths)
 - Jazz (Specific brand strengths)”

Strategic Links

a) Rural City of Wangaratta 2030 Community Vision

Theme: Thriving Regional Economy.

Strategy: Further enhance tourism development reviewing and implementing the key actions of the Rural City of Wangaratta Tourism Industry Strategic Plan.

b) Other strategic links

N/A

Risk Management

N/A

Consultation/Communication

The Tourism Event Funding Program was advertised to the Visitor Information Centre database via e-news in November, December and January industry newsletters. Print advertising of the program occurred in The Chronicle newspaper on:

Friday 21 Nov 2014
Friday 5 Dec 2014
Friday 19 Dec 2014
Friday 2 Jan 2015
Friday 16 Jan 2015

Enquiries were received in relation to the funding program and meetings held with potential applicants. Many applicants were directed to Round 1 of the 2015 / 2016 Tourism Event Funding Program due to the timing of their event.

The program applications have been reviewed by Council officers and funding recommendations made in line with the Council Plan objective for tourism, the Tourism and Economic Development Strategic Plan key directions and the grant program assessment criteria.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

Council may now allocate the funding in accordance with the recommendations made in this report.

Conclusion

This application aligns with the criteria for the Visitor Attraction Events Funding Program and will deliver a direct economic benefit to the community and act as a marketing activity in showcasing tourism products and experiences which drive repeat visitation.

The proposed event is considered to have the potential to grow and be conduit in promoting the nature based outdoor and adventure offer in the King Valley. It is noted from previous events that participants are from outside of the region.

Attachments

Nil.

Gallery questions

Nil.

11.3 SPECIAL COMMITTEE REPORTS

Nil.

11.4 ADVISORY COMMITTEE REPORTS

11.4.1.1 YOUTH COUNCIL MEETING

Date of Meeting: 17/03/2015
Author: Youth Development Officer
File Name: Youth Advisory Committee
File No: 63.010.002

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

The Youth Council held a meeting with special guests on 16 February 2015.

Youth Council Attendees: Ella Thomas Youth Mayor, Corinne Antonoff Deputy Youth Mayor, Eloise Lane, Lara O'Brien, Brianna Archer, Simone Kealy, Michael Groves, Marcel Tonini, Meg Walch, Chloe Hancock and Youth Development Officer Laura McKenna.

The following items from the meeting are reported to Administrators for information:

There were a number of special guests in attendance at the Youth Council meeting. Special guests included His Excellency General the Honourable Sir Peter Cosgrove AK MC (Retd) Governor-General of the Commonwealth of Australia and Her Excellency Lady Cosgrove, Cathy McGowan AO MP. Rural City of Wangaratta Chief Executive Officer Brendan McGrath, Director of Community and Wellbeing Jaime Carroll, Acting Manager Community Services Leonie Painter, Chair of Administrators Ailsa Fox and Administrators Irene Grant and Rodney Roscholler. Also in attendance were young people from Indigo Shire, Laura Costenaro the Wangaratta Young Citizen of the Year 2015 and a number of interested local young people.

The meeting provided an opportunity for local young people to meet with Sir Peter and Lady Cosgrove in an informal setting to discuss issues of importance. The Youth Councillors spoke about raising awareness of issues such as youth homelessness. Additionally, the Youth Councillors discussed their role as representatives of young people in the Rural City of Wangaratta and the application process for Youth Council.

RECOMMENDATION:

(Moved: Administrator A Fox/ Administrator I Grant)

That Council note the report.

Carried.

11.4.1.2 AUDIT ADVISORY COMMITTEE MEETING REPORT

Date of Meeting: 17 March 2015
Meeting Type: Ordinary Council Meeting
Author: Executive Assistant Corporate Services
Report Title: Audit Advisory Committee Meeting Report
File Name: Audit Advisory Committee
File No: 51.020.004

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Executive Summary

This report is presented to Council to provide a summary of items discussed at the Meeting of Council's Audit Advisory Committee held on 9 February 2015.

RECOMMENDATION:

(Moved: Administrator A Fox / Administrator R Roscholler)

That Council note the report.

Carried.

Attendees: Peter McNeill (Chair); Ailsa Fox, Chair Administrator; Anthony Grieves (via teleconference); Alison Lee, Crowe Horwath, Gayle Lee (observer).

Council officers: Donald Mace, Manager Finance; Tony Raven, Manager Business and Governance; Brendan McGrath, Chief Executive Officer; Andrew Chuck, Acting Director Corporate Services; Rebecca Golia, Executive Assistant Corporate Services (Minute Secretary).

Apologies: Martin Thompson, Crowe Horwath; Ruth Kneebone, Director Corporate Services.

No conflicts of interest were declared.

The following items were discussed at the meeting:

- Finance report
- Scope of internal audit plan
- Review of resources allocated to internal audit
- Internal audit reports
- Status of internal and external audit recommendations
- Risk management processes
- Risk mitigation actions
- Procurement practices
- Compliance matters
- Audit advisory committee charter
- Audit advisory committee biennial agenda

The following items addressed at the meeting are reported to the Administrators for information:

Review of resources allocated to internal audit

The committee recommended that council be advised to allocate a total of \$35,875 to the internal audit function for the 2015/2016 financial year.

Risk Management Processes and Risk Mitigation Actions

Council is continuing to progress towards an enterprise risk management and reporting framework.

Procurement practices

Council adopted a Procurement Policy in 2009, in compliance with section 186(A) of the Local Government Act 1989 (the Act). Council is required to review the policy and adopt any changes arising from that review.

Protected Disclosures

Recently Council's protected disclosure procedures were reviewed by the independent Broad-based Anti-corruption Commission (IBAC) as one of 114 organisations. As a result of this review Wangaratta Council was one of 15 organisations given a 'gold star' rating for their procedures.

Compliance Matters

There are a number of legal proceedings currently in progress that could impact Council.

Gallery questions

Nil.

12. RECORDS OF ASSEMBLIES OF ADMINISTRATORS

An “Assembly of Administrators” is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision and is either of the following:

- a meeting of an advisory committee where at least one Administrator is present or
- a planned or scheduled meeting that includes at least half the Administrators and at least one Council officer.

At an assembly of Administrators, a written record is kept of:

- a) the names of all Administrators and members of the Council staff attending
- b) the matters considered
- c) any conflict of interest disclosures made by an Administrator attending
- d) whether an Administrator who has disclosed a conflict of interest leaves the assembly.

The written record of an assembly of Administrators is, as soon as practicable:

- a) reported at an ordinary meeting of the Council
- b) incorporated in the Minutes of that Council meeting.

Date	Meeting details	Refer
23/03/2015	Electoral Representation Review Workshop	Attachment
16/03/2015	Youth Council meeting	Council report
2/03/2015	Administrators Briefing Forum	Attachment
24/02/2015	Administrators Briefing Forum	Attachment
10/02/2015	Meeting to discuss stage 2 consultation Draft Township Development Plans for Glenrowan, Oxley, and Milawa	Attachment
03/02/2015	Meeting to discuss Gateway Health	Attachment
02/02/2015	Meeting to discuss history of drainage in Morgan Road	Attachment
27/01/2015	Meeting to discuss Community Grants program review	Attachment
20/01/2015	Meeting to discuss the Saleyards	Attachment
20/01/2015	Meeting to discuss Flood overlays	Attachment
19/01/2015	Meeting to discuss Aquatics Strategy	Attachment
22/12/2014	Meeting to discuss Bruck	Attachment
17/12/2014	Meeting to discuss Saleyards	Attachment
16/12/2014	Meeting to discuss planning and property issues	Attachment
9/12/2014	Bruck Amendment Meeting	Attachment

RECOMMENDATION:**(Moved: Administrator I Grant/ Administrator R Roscholler)*****That Council receive the reports of Assemblies of Administrators.******Carried.*****Gallery questions**

Nil.

13. NOTICE OF MOTION

Nil.

14. URGENT BUSINESS

Nil.

15. PUBLIC QUESTION TIME

Public Question Time

10.020.004

Dr Fidge asked if Council had any plans to extend Salisbury Street to Clarkes Lane as Wangaratta expands to the South.

Brendan McGrath, Chief Executive Officer, responded that Council is undertaking two growth plans at the moment one for south Wangaratta and one for west Wangaratta and certainly in the early draft versions of the south Wangaratta growth plan it is envisaged that the extension of Salisbury street to Clarkes lane is likely to be required for future traffic management and we would expect that to be picked up as part of the developer contributions, if and when that development is likely to occur.

Dr Fidge congratulated Council on the Riverside market and asked if the riverside walkway complies with the Victorian Building Regulations and standards equipment to have a 1m balustrade on balcony decks?

How does Council resolve conflict of interest like this, where Council is otherwise the owner builder and also the building inspector?

Would council consider an independent building inspection of the balustrading of the River walk?

Brendan McGrath, Chief Executive Officer, responded that it is not covered by the Victorian Building Regulations because it is not considered to be a building structure and not really a question for a building surveyor or inspector and therefore would not see any value in having an inspection completed. Brendan added that there are some learnings from the event in terms of risk assessments which we do for other events. We would need to consider whether there are additional safety requirements for these events like temporary fencing in those areas.

Dr Julian Fidge referred to the area around the Wangaratta Hospital and asked if Council would consider taking a more measured approach to the planning and development of the Wangaratta Hospital Precinct?

Would Council consider engaging a planning consultant to help identify and progress the works needed in the Hospital Precinct?

Would Council consider purchasing the old quarry and the old fuel depots in order to provide parking?

Brendan McGrath, Chief Executive Officer responded that he was happy to report that himself and the Administrators met with the Chief Executive Officer and Chair of the Hospital last week and they have advised that they are very close to announcing solution to their parking problems and are working through some planning and agreement details and hope to announce shortly.

Council has been pursuing a 40km speed limit on Green Street; VicRoads have advised that they would approve the reduction to a 40km per hour subject to Victorian Police agreeing. We have not yet had confirmation from the Victorian Police.

We have also recently awarded a tender which is jointly funded by Council and the Hospital to construct a pedestrian crossing from one side of Green Street to the other outside of the Hospital.

Jim Lewis referred to the entry and exit to Ovens Street relating to Number 1 car park being carefully considered along with traffic islands to increase the safety of movements in and out and to reduce the exit and entry traffic onto Ford Street. For some months now the Ovens Street entry and exit has been closed, we are told, to allow for some remedial work on the building occupied by Big W. I have asked the question about opening it before and hope that now, a few months later, we may have some definite information about reopening a roadway which surely belongs to the Council. When is it expected that the Ovens Street entry and exit relating to Number 1 car park will be reopened?

Brendan McGrath, Chief Executive Officer responded that Council's building surveyor has issued a notice against the owner of that building due to some potential structural issues with the building. That notice expires on the 27 March 2015 and the owners can apply to extend the period to comply with that notice. In the meantime there has been some temporary bracing put in place which is the reason the entry is closed as there isn't sufficient room to come out of either of those roadways while the temporary bracing is there. We are aware that the owner, builder and designer have had a number of meetings about what the resolution is for the structural issue and we don't have a date as to when that issue will be resolved. As new information becomes available it will be made available to the public.

Brian Jones referred to parking at the hospital and asked if Council could utilise the old fuel depots at the end of Green Street.

Brendan McGrath, Chief Executive Officer, responded that the Hospital officers and Council have had discussions about those sites. It is not the Hospital's preferred solution and the Hospital will announce their plans in the near future.

Hugh McGuire referred to the Aquatics Plan and expressed his views about the closure of Yarrunga Pool. Hugh expressed that he believed the Yarrunga pool should stay open for future use and that the splash park could be included in the Yarrunga facility. He advised Council the closure of the outdoor pools, would take away opportunities to act as a lifeguard.

Administrator Ailsa Fox thanked Hugh for sharing his thoughts with Council.

Anne Dunstan – Tarrawingee, referred to the last Council meeting where Jaime Carroll advised that feedback from consultation sessions would be collated and presented at this meeting and asked when it would be available?

Jaime Carroll, Director Community Wellbeing responded that she couldn't meet the timeline for this Council meeting and it will be presented to the April Council meeting.

Jenny Hart - Wangaratta, referred to the Aquatic Plan and asked for a progress report on the splash park consultation process.

Jaime Carroll, Director Community Wellbeing responded that a communications plan has been developed and dates will be advertised next week.

Dan Oates – Wangaratta, referred to the \$450,000 being spent on the replacement of parking metres and asked if there was any chance to spend money on something better. Dan added that he believed customers would shop more in Wangaratta if parking was free

Brendan McGrath, Chief Executive Officer acknowledged that \$450,000 is a lot of money and could be used on a range of different purposes however it is policy position for Council that paid parking exists within the CBD area. We also have an agreement with the Multi-deck car park owners to retain parity with their parking rates. The machines that we currently use are very old and we are unable to get parts for a lot of them. This causes issues for our enforcement officers to police the parking. Our view is if we are going to continue with paid parking then we need to have machines that are reliable.

Dan Oates asked if Council had any plans for the Co-Store and King George Gardens precinct.

Brendan McGrath, Chief Executive Officer responded that those areas for further development will be identified as part of the CBD Masterplan. Consultation will be undertaken and the media release can be made available to you if you didn't see it.

16. CONFIDENTIAL BUSINESS

Nil.

17. CLOSURE OF MEETING

The meeting closed at 6.45pm.